

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON FEBRUARY 10, 2011

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, February 10, 2011 at 6:30 p.m.

Roll Call: Present: Barbara Wasinger
Troy Hickman
Henry Schwaller IV
Ron Mellick
Kent Steward

Chairperson Wasinger declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on January 13, 2011; the minutes stand approved as presented.

3. FINANCIAL STATEMENT: Finance Director Kim Rupp reported that the Finance/City Clerk's Office renewed two certificates totaling \$3,500,000, with a weighed average interest rate of .3071%. The portfolio of certificates of deposits on December 31, 2010 totaled \$35,900,000 with a weighted average interest rate of .4342%. The total balance of the Money Market account on December 31, 2010 was \$1,000,000 with a current yield of .15%. Total investments are down \$5,850,000 from a year ago.

Month-to-date sales tax collections for the Sports Complex are \$221,828, which is a decrease of \$6,255 when compared to last year. Year-to-date collections are \$2,633,414 and year-to-date expenditures are at \$6,637,463. Inception-to-date collections total \$4,150,560 and inception-to-date expenditures total \$7,127,925. General Fund sales tax collections fell in December with a month-to-date decrease of \$17,516. This brings the year-to-date to -.18% or - \$11,649 from a year ago. Total year-to-date collections are at \$6,328,789 for the

General Fund. The six month running average on sales tax collections is up 1.58%.

Ron Mellick moved, Henry Schwaller IV seconded, that the Financial Statement for the month of December 2010 be approved.

Vote: Ayes: Barbara Wasinger
Troy Hickman
Henry Schwaller IV
Ron Mellick
Kent Steward

4. CITIZEN COMMENTS: There were no comments.

5. CONSENT AGENDA: Mayor Wasinger presented the following proposed mayoral appointments to be considered for approval at the February 24, 2011 Commission meeting:

Hays Convention and Visitors Bureau Advisory Committee

Marjorie Dansel – term to expire December 1, 2012

Jane Matlock – three-year term to expire December 1, 2013

Andy Stanton – term to expire December 1, 2011

Rita Stramel – three-year term to expire December 1, 2013

Hays Sister Cities Advisory Board

Miriam Bolyard – three-year term to expire January 1, 2014

Jenny Jiang – three-year term to expire January 1, 2014

Ed Stehno – three-year term to expire January 1, 2014

NEW BUSINESS

Agenda Items 11 and 12 were discussed next.

11. 46th STREET FIRST ADDITION PHASE II – RESOLUTION TO ESTABLISH BENEFIT DISTRICT:

Western Plains Service Corporation has petitioned the City for street, storm sewer, water and sanitary sewer

improvements to an area containing 7 lots abutting Hoover and Jefferson Drive in the 46th Street First Addition. The engineers estimate for total construction costs are \$164,881.60.

Henry Schwaller IV moved, Troy Hickman seconded, that Resolution No. 2011-002, being a resolution determining the advisability of the making of certain internal improvements in the city of Hays, Kansas, making certain findings with respect thereto; and authorizing and providing for the making of the improvements in accordance with such findings (water, sanitary sewer, storm sewer and street improvements/Replat of 46th Street First Addition), be approved.

Vote: Ayes: Barbara Wasinger

Troy Hickman

Henry Schwaller IV

Ron Mellick

Kent Steward

12. 46th STREET FIRST ADDITION PHASE II – ENGINEERING SERVICES

AGREEMENT: Henry Schwaller IV moved, Ron Mellick seconded, that the City Manager be authorized to sign an Engineering Services Agreement with Ruder Engineering and Surveying, LLC for an amount not to exceed \$9,200 for engineering services associated with the development of 46th Street First Addition Phase II.

Vote: Ayes: Barbara Wasinger

Troy Hickman

Henry Schwaller IV

Ron Mellick

Kent Steward

6. REQUEST FOR RESOLUTION OF SUPPORT FOR MIXED MARTIAL ARTS

EVENTS: Kevin Gottschalk requested the Commissioners pass a resolution of support for two martial arts events he is holding within the city limits of Hays. According to state statutes, to host an event that includes professional athletes, it is required that the Governing Body approve a resolution of support.

Henry Schwaller IV moved, Ron Mellick seconded, that Resolution No. 2011-001, being a resolution of support allowing for mixed martial arts events sponsored by Black Gold Promotions (Kevin Gottschalk) to be held within the city limits of Hays, Kansas, be approved.

Vote: Ayes: Barbara Wasinger

Troy Hickman

Henry Schwaller IV

Ron Mellick

Kent Steward

7. HAYS NEIGHBORS – SIDEWALK REPLACEMENT PROGRAM: Hays Neighbors is in the process of becoming a non-profit organization. They are also applying for grants that can be used for sidewalk replacement in the older section of town around Fort Hays State University. The group has identified 178 properties with sidewalks that are in need of repair.

It is the goal of Hays Neighbors to obtain at least \$100,000 in grant funding and couple that with a partial match from the City through its own sidewalk replacement monies to fund the program. The Hays Neighbors group would then work with individual property owners to get the necessary sidewalks replaced, as well as address any issues that arise with trees in the area.

Barbara Wasinger moved, Henry Schwaller IV seconded, that the City Manager be authorized to sign a Letter of Support for the grant application by Hays Neighbors for a proposed sidewalk replacement program in Hays.

Vote: Ayes: Barbara Wasinger

Troy Hickman

Henry Schwaller IV

Ron Mellick

Kent Steward

8. WILD WEST FESTIVAL COMMITTEE REQUESTS: The Wild West Festival Committee requested \$6,000 in matching funds from the City of Hays to fund one-half of the cost of a 115' X 62' concrete pad to set the stage on during the annual Wild West Festival. The concrete pad can be used for other purposes

when not in use during the Wild West Festival. The Committee also requested permission to place flags/banners along Main Street from June 1st to the second week in July each year.

Henry Schwaller IV moved, Kent Steward seconded, that a matching fund request from the Wild West Festival Committee for \$6,000 to pay for one-half of the cost of the installation of a concrete pad in Municipal Park be approved, and that permission be granted to place Wild West Festival flags/banners on Main Street from June 1st to the second week in July each year.

Vote: Ayes: Barbara Wasinger

Troy Hickman

Henry Schwaller IV

Ron Mellick

Kent Steward

9. COMPREHENSIVE PLAN PROFESSIONAL SERVICES AGREEMENT: A Request for Proposal (RFP) for comprehensive plan development was solicited and 17 proposals were received. The RFP process has been a joint effort with Ellis County with a preferred goal of selecting the same firm to prepare plans for both the City and County. City staff recommended the team of RDG Planning & Design and Cook, Flatt & Strobel for these services. RDG's proposal is \$123,000 for the City Comprehensive Plan. Ellis County's separate plan will cost \$53,000.

Amy Haase, from RDG Planning & Design, and Dan Holloway, from Cook, Flatt & Strobel, presented their submission of the comprehensive plan process. The Comprehensive Plan will identify the community's vision and where it wants to go down the road.

Ellis County Commissioner Glenn Diehl commented that he thinks it is vitally important for the City and County to work together on a Comprehensive Plan in order to develop a seamless document between the two governmental entities.

Kent Steward moved, Ron Mellick seconded, that the City Manager be authorized to enter into a Professional Services Agreement, in the amount of

\$123,000, with RDG and Cook, Flatt & Strobel, for the completion of the Comprehensive Plan.

Vote: Ayes: Barbara Wasinger

Troy Hickman

Henry Schwaller IV

Ron Mellick

Kent Steward

City Manager Toby Dougherty stated that the most crucial aspect of this project is the steering committee, which will be chosen by the Commissioners. The steering committee should be in the 10-12 member range and include a City Commissioner, a Planning Commissioner, along with a City staff member as well as a cross representation of community leaders. He requested that the Commissioners start giving some thought about who to recommend to serve on this committee.

10. STORMWATER UTILITY RECOMMENDATION: CDM Wilson & Company presented the Stormwater Advisory Committee's recommendation at the January 20, 2011 work session. The recommendation included an Equivalent Residential Unit (ERU) of \$3.62 per month as the base unit to provide \$670,000 per year for stormwater infrastructure and operations. It is necessary to develop an amendment to Chapter 53 of the City Code as well as set the date for a proposed public informational meeting.

City Manager Toby Dougherty stated that the question of developing a tiered system for residential properties has been brought forth in order to provide a more equitable system for charging residential accounts with varying sizes of homes on various sizes of lots throughout the city.

Commissioner Schwaller stated that he would like to discuss this in more detail at a work session before voting.

The Commissioners were in agreement with Commissioner Schwaller. Further discussion will take place at the February 17, 2011 work session.

Agenda Items 11 and 12 were discussed earlier in the meeting.

13. REPORT OF THE CITY MANAGER: The City Manager had no additional items to report on.

14. COMMISSION INQUIRIES AND COMMENTS: Commissioner Mellick congratulated Public Works Director Brenda Herrman for being selected as the Business Woman of the Year by the Hays Chamber of Commerce.

The meeting was adjourned at 7:58 p.m.

Submitted by: _____

City Clerk