

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON FEBRUARY 11, 2016

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, February 11, 2016 at 6:30 p.m.

Roll Call: Present: Eber Phelps

James Meier

Henry Schwaller IV

Lance Jones

Absent: Shaun Musil

Chairperson Phelps declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on January 14, 2016; the minutes stand approved as presented.

3. FINANCIAL STATEMENT: Finance Director, Kim Rupp, reviewed the financial summaries of the revenue and expenditure activities of the City of Hays for the month ended December 31, 2015. Month-to-date general fund sales tax collections were at \$622,376 which is a slight increase of \$7,302 as compared to last year. Year-to-date general fund collections ended the year at \$7,433,104, up \$40,481 or .55%. Budgetarily, sales tax ended the year \$276,949 over budget but \$89,000 below the 2015 projection. Mr. Rupp stated we will continue to monitor trends in this regard so we can react proactively as we prepare for the 2017 budget.

The Finance/City Clerk's Office invested \$5,300,000 of maturing or renewing certificates with a weighted average interest rate of .45%. The portfolio of certificates of deposit on December 31, 2015 totaled \$54,150,000 with a weighted average interest rate of .34%. The total balance of the Money Market

account on December 31, 2015 was \$900,000 with a current yield of .20%. Total investments are up \$1,450,000 when compared to this time last year.

Henry Schwaller IV moved, Lance Jones seconded, that the Financial Statement for the month of December, 2015, be approved.

Vote: Ayes: Eber Phelps

James Meier

Henry Schwaller IV

Lance Jones

4. CITIZEN COMMENTS: There were no comments.

5. CONSENT AGENDA: A. Chairperson Phelps presented the following proposed mayoral appointments at the January 14, 2016 City Commission meeting and are now being presented for approval.

CARE Council

Heather Musil – two-year term to expire March 1, 2018 (1st term)

Fort Hays Municipal Golf Course Advisory Board

Sean Dreiling – unexpired term to expire July 1, 2016 (1st term)

B. The following proposed mayoral appointments will be presented for approval at the March 10, 2016 City Commission meeting:

Sister Cities Advisory Board

Ann Leiker – three-year term to expire January 1, 2019 (3rd term)

Dawne Leiker – three-year term to expire January 1, 2019 (2nd term)

Max Maximov – three-year term to expire January 1, 2019 (2nd term)

Mehran Shahidi – three-year term to expire January 1, 2019 (3rd term)

Lance Jones moved, James Meier seconded, to approve the consent agenda as presented.

Vote: Ayes: Eber Phelps

James Meier

Henry Schwaller IV

Lance Jones

NEW BUSINESS

6. WASTEWATER TREATMENT PROCESS DESIGN SELECTION: On December 10, 2015, the Commission authorized the City Manager to enter into a contract with CDM Smith (CDM Constructors, Inc.) for Phase 1, 90% design and GMP development, for the rebuilding of the wastewater treatment facility. The first step in the process is to determine which treatment process to move forward with.

Stan Christopher, Project Manager, HDR Engineering Inc., the Owner Representative for this project, reviewed the three processes that were considered:

- 1) 5-Stage oxidation ditch with final clarifiers and traditional tertiary filters
- 2) 5-Stage oxidation ditch with final clarifiers and denitrification filters
- 3) Membrane bioreactor process (MBR)

Mr. Christopher explained that all three processes include biological nutrient removal to meet treatment requirements. The 5-stage oxidation ditch with final clarifiers and denitrification filters (Option 2) process was recommended based on several factors such as ease of operation, lowest present value, and its ability to meet current and anticipated future effluent limits. This option will also improve effluent quality for continued irrigation and indirect recharge reuse.

The 5-stage oxidation ditch with final clarifiers and denitrification filters process has a higher total capital cost at \$7.59 million, compared to the MBR option at \$6.84 million. However, the recommended option has lower operating costs, and is a much simpler unit to operate; therefore, the net present value is lower than the other two options.

Lance Jones moved, Henry Schwaller IV seconded, to authorize CDM Constructors, Inc. to continue the 90% design and GMP development of the 5-stage oxidation ditch with final clarifiers and denitrification filters process.

City Manager, Toby Dougherty, stated it was a very involved process. Many people, including process engineers, structural engineers, electrical

engineers, people representing the construction side of the project, as well as City staff, met to discuss the process and make the best recommendation.

Commissioner Jones stated he appreciates the work that went into making sure we are getting both the most economical and the best process for the City.

Commissioner Meier stated it is good to know that there are so many eyes looking at this as it is a significant investment for the community and hopefully something that will serve us as long as the old plant has served us.

Vote: Ayes: Eber Phelps

James Meier

Henry Schwaller IV

Lance Jones

7. CITY MANAGER EMPLOYMENT AGREEMENT – 9TH ADDENDUM: The City Commission, upon the completion of a performance evaluation of the City Manager, has requested that the Ninth Addendum to the City Manager's existing Employment Agreement be presented and voted upon. The agreement is amended and modified to provide for an increase of \$2,050 to the current base salary, effective as of December 20, 2015, which is the beginning of the first payroll period in 2016. This is the same increase that was given to all City employees.

Commissioner Meier commented that this raise was a set rate for all City employees and not based on a percentage of salary. He commended the City Manager for suggesting this type of increase and for putting the best interest of the City and the City employees at the forefront.

James Meier moved, Lance Jones seconded, to approve the Ninth Addendum to City Manager Toby Dougherty's Employment Agreement dated June 28, 2007, as presented.

Vote: Ayes: Eber Phelps

James Meier

Henry Schwaller IV

Lance Jones

8. REPORT OF THE CITY MANAGER: City Manager, Toby Dougherty, reported on a collaborated effort to improve the Lark's Park concession area and stated the Parks Director will give a full report when the work is completed. He also commented that the City of Hays received national recognition on how we handled the interstate closure and aiding of truckers stranded in last week's winter storm. He complimented the Public Works Department, Hays Police Department, Ellis County Sherriff Department, Kansas Highway Patrol, Ellis County Emergency Management, Access Transportation, local restaurants, and volunteers on the steps taken to make the stay for several hundred stranded travelers an enjoyable one.

9. COMMISSION INQUIRIES AND COMMENTS: Commissioner Meier asked for information regarding a recent letter to the editor in the Hays Daily News concerning accessibility issues at Lark's Park.

City Manager Toby Dougherty stated he will discuss that with the Parks Director and report back.

Chairperson Phelps complimented those involved in the coordinated efforts in response to the recent winter storm.

The meeting was adjourned at 7:06 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk