

City of Hays
City Commission
Work Session Notes
March 1, 2012

Present: Barbara Wasinger, Kent Steward, Henry Schwaller IV, Ron Mellick, John Bird, Toby Dougherty

Absent: Troy Hickman

Golden Belt Estates 4th Addition

Western Plains Service Corporation has petitioned the City for street, sanitary sewer and storm sewer improvements to an area containing 21 lots within the Golden Belt Estates 4th Addition. A resolution authorizing the improvements was approved by the Commission at the November 22, 2011 meeting. APAC has submitted the low bid. Concrete was bid as an alternate to asphalt and came in \$505 higher than the asphalt bid. 100% of the costs will be assessed to the 21 lots, with the exception of the \$505 for the concrete paving alternate, which will be paid by the City out of Special Highway funds.

At the March 8, 2012 Commission meeting, the Commissioners will be requested to authorize the City Manager to enter into a contract with APAC-KS for the construction of the water, sanitary sewer, storm sewer and concrete street improvements within the Golden Belt Estates 4th Addition at a cost of \$433,426.20.

Additional Street Maintenance Projects

At the February 23, 2012 Commission meeting, Commissioner Schwaller suggested that the Commission allocate an extra \$250,000 towards the 2012 Street Maintenance Program, taking advantage of very competitive bids. The other Commissioners agreed with Commissioner Schwaller. After reviewing the

financials, City staff is comfortable that more than adequate funds exist to cover this expense should the Commission decide to authorize it.

Assistant Public Works Director John Braun stated Agnes Drive and Western Plains will be added to the 2012 Street Maintenance Program. Overlay work will be done to those two streets.

The Commissioners will be requested to formally approve the extra \$250,000 allocation for street repairs in the 2012 Street Maintenance Program at the March 8, 2012 Commission meeting.

Bickle-Schmidt Sports Complex Amenities

At the March 8, 2012 Commission meeting, the Commissioners will be requested to approve the low bid submitted by Sterling West, in the amount of \$38,475.24, for the purchase of 27 picnic tables, 9 ADA picnic tables, 12 benches and 60 trash can receptacles for the Bickle-Schmidt Sports Complex.

Comprehensive Financial Management Policy Review

Finance Director Kim Rupp presented the annual Comprehensive Financial Management Policy (CFMP) Review. The CFMP consists of 13 categories; the 13th category is policy review and requires an annual written status report concerning the City's compliance with the thirteen categories.

The review was for informational purposes only. It is not necessary for the Commissioners to take any action on the review.

Other Items for Discussion

Commissioner Schwaller suggested a policy be considered that requires outside agencies that request City funding during the budget process be required to disclose on their promotional materials and letterhead that the agency receives City funding.

City Manager Toby Dougherty stated that he drafted a letter to the City's congressional delegation regarding the proposed FAA reauthorization bill that increases local matches from 5% to 10%. This would result in the City having to

come up with \$1.2 million instead of \$600,000 for the runway airport project that was started in 2011. The City Manager wrote that the City would like to know that going into a project rather than two weeks away from bidding the project.

The City Manager stated that Governor Brownback will be in Garden City on Monday, March 5, 2012, to sign two pieces of water legislation into law.

The City Manager reported that the water levels of the wells in the Smoky Wellfield are down a little bit, but overall, the wells are still in good shape. The drought proofing measures taken in the Smoky Wellfield are paying off.

Executive Session

Barbara Wasinger moved, Henry Schwaller IV seconded, that the Governing Body recess to executive session at 7:12 p.m. for five minutes to discuss possible litigation. The executive session included the City Commissioners, the City Manager, the Assistant City Manager, and the City Attorney. K.S.A. 75-4319 authorizes the use of executive session to discuss possible litigation.

Vote: Ayes: Barbara Wasinger
Kent Steward
Henry Schwaller IV
Ron Mellick

Chairperson Wasinger called the work session back to order at 7:17 p.m. She stated no action was taken during executive session.

Ron Mellick moved, Henry Schwaller seconded, that the Governing Body recess to executive session at 7:18 p.m. for 15 minutes to discuss the performance review of the City Manager. K.S.A. 75-4319 authorizes the use of executive session to discuss personnel issues.

Vote: Ayes: Barbara Wasinger
Kent Steward
Henry Schwaller IV
Ron Mellick

Chairperson Wasinger called the work session back to order at 7:33 p.m. She stated no action was taken during executive session. The City Manager's performance review will be on the March 8, 2012 Commission meeting agenda.

The work session was adjourned.

Submitted by: _____

City Clerk