

City of Hays
City Commission
Work Session Notes
Thursday, March 3, 2016 – 6:30 p.m.

Present: Eber Phelps, Shaun Musil, James Meier, Henry Schwaller IV, John Bird, Lance Jones, Toby Dougherty, and Kim Rupp

February 18, 2016 Work Session Notes

There were no corrections or additions to the minutes of the work session held on February 18, 2016; the minutes stand approved as presented.

I-70 Monument Signs

City Staff has been working on the I-70 Monument Signs Project since 2014. Total project cost for the design and construction of two signs was budgeted at \$90,000. Rick Rekoske, CVB Director, explained that Request for Proposals (RFP) were sent out to nine firms to design/build two monument signs. Seven firms responded to the RFP, but only two included a specific design and a price for completing all aspects of the project. The bids are as follows:

- Tobin Rupe Stoneworks \$48,300
- Commercial Sign \$69,000

The low bidder, Tobin Rupe Stoneworks, met all the specifications in the RFP and indicated that the project would take one month to complete.

The proposed sign locations are: just east of Commerce Parkway along the north side of west bound I-70, and along the south side of I-70 in the area of Arnhold Family Park between exits 157 and the Hall Street Bridge for east bound traffic approaching Hays. Preliminary site work will be required to compact the base and build a two foot high earthen mound to raise the signs making them more noticeable. This would be accomplished under a separate contract with a local dirt contractor at an estimated cost of \$3,000 for both locations.

There will be no landscaping around the sign other than the native grasses already present in the park and KDOT right of way. City Parks Department will be responsible for future maintenance of the signs and mowing around both signs. Preliminary coordination with KDOT has already been accomplished.

Currently the low bid design reads "Hays, KS Est. 1867". Discussion about how the sign should read took place; whether it should say "Welcome to Hays", "Hays, KS Est. 1867", "Hays America", and if the words did change would they be visible. The low bid doesn't match all the other way finding signs, but it matches the limestone. Rick Rekoske is going to ask Tobin Rupe Stonework's to come up with some different examples to bring back to the Commission meeting.

2016 Street Maintenance – Award of Bid

Bids have been received for 2016 Street Maintenance Projects. Those projects include chip seal, seal coat, preservative seal, micro-Surfacing, polypatch, mill & overlay, curb and brick repair, diamond grinding, and concrete patching. The amount of work proposed totals \$1,794,575.70 awarded to seven different contractors. The work would be accomplished at various locations and various times throughout the year.

At the November 5, 2015 City Commission Work Session, staff presented a proposed Street Maintenance Program for 2016. The plan presented to the City Commission at that time called for \$2,425,000 of contracted work to include chip seal, seal coat, polypatch, curb and brick repair, concrete patching, diamond grinding, micro-surfacing, and asphalt overlay; along with \$42,237 of in-house work, \$40,000 for a sidewalk program and \$50,000 for a pavement condition assessment totaled **\$2,557,237**, which is the amount of funding included in the 2016 Budget for these projects.

Bids from 12 different contractors were received on February 2, 2016. The low bid for Polypatch resulted in a tie, so it was rebid on February 9, 2016. The bid documents were structured so that contractors could bid on one or more

of the eleven different projects, and separate contracts could be awarded for each type of work.

John Braun, Assistant Public Works Director, discussed the different types of jobs and bid amounts for each job. He also described how Seal Coat is a cheaper cost compared to Chip Seal, and Seal Coat is all our roads need right now.

Discussion was held on the striping of Hall Street and 27th Street; pros and cons were discussed and several options were tossed around. More discussion on this topic will be at a following meeting.

A summary of staff's recommendation for award of bid is listed below:

Project	Contractor	Low Bid
Seal Coat	Circle C Paving	\$180,251.68
Preservative Seal	Proseal	\$50,090.82
Micro-surfacing	Intermountain	\$410,396.00
Polypatch	Stripe & Seal	\$43,470.00
Mill and Overlay	APAC	\$757,761.00
Curb & Brick Repair	J Corp	\$96,995.00
Diamond Grind	APAC	\$164,603.20
Concrete Patch	Sweeney	\$91,008.00
Total		\$1,794,575.70

At the March 10, 2016 Commission meeting the Commissioners will be requested to authorize the City Manager to enter into contracts for construction as follows, all to be funded out of Special Highway and City Commission Capital Reserve:

- Circle C Paving in the amount of \$180,251.68 for Seal Coat;
- Proseal in the amount of \$50,090.82 for the Preservative Seal
- Intermountain Slurry Seal in the amount of \$410,396.00 for Micro-Surfacing
- Stripe & Seal in the amount of \$43,470.00 for Polypatch
- APAC in the amount of \$757,761.00 for Mill and Overlay
- J Corp in the amount of \$96,995.00 for Curb and Brick Repair

- APAC in the amount of \$164,603.20 for Diamond Grinding
- Sweeney Pavement Maintenance in the amount of \$91,008.00 for Concrete Patch

Future Street Projects

Bids for the 2016 Street Maintenance Program came in approximately \$630,000 under budget. This provides an opportunity to keep those savings to help fund future major street reconstruction projects like 8th Street from Milner to Vine Street and Allen Street north of 13th Street. Staff presented some options for the City Commission to consider, but recommends saving the remaining funds to help fund the six million dollar cost to reconstruct 8th Street and Allen Street.

Staff recommends that the remaining balance of Capital Reserve Funds budgeted for Street Maintenance in 2016 be banked toward the \$6M cost to reconstruct 8th Street from Milner to Vine in 2018 and Allen Street north of 13th Street in 2020.

Other Items for Discussion

Toby Dougherty, City Manager, gave an update on the sewer line repair on Main Street. Sewer has been reconnected to everyone; however, it is not finished because of very unstable soil.

Commissioner Schwaller stated he appreciates the City Manager and Mayor going to the site of the accident this past week and he gives his condolences and thoughts to the families of those who lost their lives.

Commissioner Meier stated he is praying for the families.

Commissioner Musil is praying for the family and friends affected by the tragedy and he appreciates everyone who went down there to represent the City.

Commissioner Phelps extends his heartfelt sympathies to the families involved. He also mentioned the passing of another instrumental person in Hays, Lynn Albers.

Commissioner Phelps commented on the water conference they attended in Albuquerque and he hopes they follow up with the Water Catchment Program they learned about.

The work session was adjourned at 7:42 p.m.

Submitted by: _____

Jami Breit – Deputy City Clerk