

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON MARCH 10, 2016

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, March 10, 2016 at 6:30 p.m.

Roll Call: Present: Eber Phelps

Shaun Musil

James Meier

Lance Jones

Absent: Henry Schwaller IV

Chairperson Phelps declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on February 11, 2016; the minutes stand approved as presented.

3. KDOT/KCA PARTNERING AWARD FOR 41ST STREET: Alan Moore of APAC and Kevin Zimmer of KDOT presented the KDOT/KCA Partnering Award to John Braun, Assistant Public Works Director, for the 41st Street Project. Mr. Moore stated he wanted to recognize that they have a wonderful working relationship with the City of Hays and looks forward to working with them in the future.

4. FINANCIAL STATEMENT: Finance Director, Kim Rupp, reviewed the financial summaries of the revenue and expenditure activities of the City of Hays for the month ended January 31, 2016. Month-to-date general fund sales tax collections were at \$588,288 which is a decrease of \$35,828 as compared to last year. Year-to-date general fund collections are down 5.74%.

The Finance/City Clerk's Office invested \$8,000,000 of maturing or renewing certificates with a weighted average interest rate of .65%. The portfolio of certificates of deposit on January 31, 2016 totaled \$57,150,000 with a

weighted average interest rate of .41%. The total balance of the Money Market account on January 31, 2016 was \$1,000,000 with a current yield of .20%. Total investments are up \$900,000 when compared to this time last year.

Shaun Musil moved, Lance Jones seconded, that the Financial Statement for the month of January, 2016, be approved.

Vote: Ayes: Eber Phelps
Shaun Musil
James Meier
Lance Jones

5. CITIZEN COMMENTS: Guy Windholz, representing the Ellis County Courthouse Preservation Committee, updated the Commissioners on repairs they are proposing to the exterior of the Courthouse that was built in 1942. He thanked the Commission for the in-kind services the Public Works Department provided in repairing the curb, sidewalks, and parking stalls in front of the Courthouse. He presented some photos of the repairs as they were being made and thanked Greg Sund, Public Works Director, and his staff for the assistance.

6. CONSENT AGENDA: A. Chairperson Phelps presented the following proposed mayoral appointments at the February 11, 2016 City Commission meeting and are now being presented for approval.

Sister Cities Advisory Board

Ann Leiker – three-year term to expire January 1, 2019 (3rd term)

Dawne Leiker – three-year term to expire January 1, 2019 (2nd term)

Max Maximov – three-year term to expire January 1, 2019 (2nd term)

Mehran Shahidi – three-year term to expire January 1, 2019 (3rd term)

B. The following proposed mayoral appointments will be presented for approval at the March 24, 2016 City Commission meeting:

CARE Council

Holly Haynes – two-year term to expire March 1, 2018 (1st term)

Sister Cities Advisory Board

Heather Musil – unexpired term to expire January 1, 2018 (1st term)

James Meier moved, Lance Jones seconded, to approve the consent agenda as presented.

Vote: Ayes: Eber Phelps
Shaun Musil
James Meier
Lance Jones

NEW BUSINESS

7. I-70 MONUMENT SIGNS PROJECT: The 2007 Wayfinding Master Plan was the basis for Wayfinding Signs being installed in phases throughout the City. One part of that Master Plan that has yet to be completed are monument signs along I-70. The 2014 and 2015 budgets included a total of \$90,000 for two signs (one east bound and one west bound). In January 2015, staff solicited proposals for the construction of monument signs, but the only valid proposal far exceeded the funding available. Subsequently, staff refined the RFP and recently solicited new proposals. The new RFP used the same budgetary figure of \$90,000. The City indicated that any design must be properly sized and placed, to stand out and be highly visible to motorists traveling at highway speeds on I-70.

City staff recommended accepting the low bid of \$48,300 from Tobin Rupe Stoneworks to design and construct two 18' X 10' flint hills limestone monument signs along I-70 east and west of Hays.

At the March 3, 2016 work session, Commissioners discussed different wordage and fonts to be inscribed on the signs to make them more appealing and noticeable to travelers.

Mr. Rekoske presented 16 designs for the Commissioners consideration. Local artist Scott Gross provided a number of designs.

Eber Phelps moved, James Meier seconded, to accept design number 15. Commissioner Jones stated he preferred option number two.

Eber Phelps amended his original motion, and James Meier seconded the amended motion, to accept the low bid of \$48,300 from Tobin Rupe Stoneworks for the I-70 Monument Signs Project to be funded out of Capital Projects using option number 15.

Vote: Ayes: Eber Phelps

Shaun Musil

James Meier

No: Lance Jones

8. 2016 STREET MAINTENANCE PROGRAM – AWARD OF BIDS: Bids have been received for 2016 Street Maintenance Projects. Those projects include chip seal, seal coat, preservative seal, micro-surfacing, polypatch, mill and overlay, curb and brick repair, diamond grinding, and concrete patching. The amount of work proposed totals \$1,794,575.70 awarded to seven different contractors. The work would be accomplished at various locations and various times throughout the year.

John Braun, Assistant Public Works Director, explained that awarding the \$1,794,575.70, listed above and reserving \$50,000 for the pavement condition assessment, \$40,000 for in-house work, and \$40,000 for the sidewalk rebate program and other sidewalk improvements will leave \$632,661.30 remaining from the \$2,557,237 budgeted. This will require the \$1,122,237 budgeted for projects in Special Highway plus \$802,338.70 from Commission Capital Reserve as shown below in tabular form.

Funding Summary

Bid Projects	\$1,794,575.70
Pavement Assessment	\$50,000.00
Sidewalk	\$40,000.00
In-house	\$40,000.00
Total Costs	\$1,924,575.70
Special Highway *	\$1,122,237.00
Capital Reserve	\$802,338.70
Total Funding	\$1,924,575.70

This still leaves \$50,000 in Special Highway Contingency for unforeseen or overruns.

James Meier moved, Shaun Musil seconded, to authorize the City Manager to enter contracts for construction as follows, all to be funded out of Special Highway and Commission Capital Reserve:

- Circle C Paving in the amount of \$180,251.68 for seal coat;
- Proseal in the amount of \$50,090.82 for the preservative seal;
- Intermountain Slurry Seal in the amount of \$410,396.00 for micro-surfacing;
- Stripe & Seal in the amount of \$43,470.00 for polypatch;
- APAC in the amount of \$757,761.00 for mill and overlay;
- J Corp in the amount of \$96,995.00 for curb and brick repair;
- APAC in the amount of \$164,603.20 for diamond grinding;
- Sweeney Pavement Maintenance in the amount of \$91,008.00 for concrete patch.

Vote: Ayes: Eber Phelps
Shaun Musil
James Meier
Lance Jones

9. REPORT OF THE CITY MANAGER: The City Manager had no additional items to report on.

10 COMMISSION INQUIRIES AND COMMENTS: Chairperson Phelps thanked APAC for their rapid response to assist in the tragic trench collapse on Main Street last week. He mentioned the strong partnering and cooperation between the Highway Patrol, Sherriff's Department, Emergency Management, Hays Police and Fire Departments, Fire Departments from surrounding communities, and APAC.

Commissioner Jones also thanked everyone that assisted in that tragic event and recognized how the community came together to support each other.

Commissioner Meier mentioned that the Essential Air Service Contract is coming up and shared with the Commissioners information he found as he

compared the air service provided at the City of Hays Airport with other cities of similar size. He mentioned that we are very fortunate to have the service that Sky West has provided. He encouraged the community to use the Hays Airport to increase our number of boardings.

Commissioner Musil commented that citizens have mentioned to him that the Commission is not behind the downtown hotel project. He stated a concept was presented, but a formal proposal has not been presented to the Commission.

Chairperson Phelps reminded the Commissioners of the opening ceremony for the Special Olympics Thursday, March 17th.

The meeting was adjourned at 7:36 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk