

MINUTES OF A MEETING
OF THE GOVERNING BODY OF THE
CITY OF HAYS, KANSAS
HELD ON MARCH 22, 2007

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, March 22, 2007 at 7:30 p.m.

Roll Call: Present: Wayne Billinger

Troy Hickman

Barbara Wasinger

Kent Steward

Absent: Henry Schwaller IV

Chairperson Billinger declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on March 8, 2007; the minutes stand approved as written.

3. FINANCIAL STATEMENT: Assistant City Manager Toby Dougherty reported investments on February 28, 2007 totaled \$34,650,000, which is a \$3,950,000 increase when compared to February 2006. Interest due at maturity on current investments totals \$1,699,008, which is an increase of \$694,206 compared to February 28, 2006. In February, the Finance/City Clerk's Office invested \$5,000,000 of maturing Certificate of Deposits with a weighted average interest rate of 5.35%. Mr. Dougherty reported that February sales tax collected for the General Fund totaled \$589,645, which was an increase of \$24,421 when compared to 2006. To date, sales tax collections are up 1.26% compared to 2006.

Troy Hickman moved, Barbara Wasinger seconded, that the Financial Statement for the month of February 2007 be approved.

Vote: Ayes: Wayne Billinger
Troy Hickman
Barbara Wasinger
Kent Steward

4. CITIZEN COMMENTS: There were no comments.

5. CONSENT AGENDA: Kent Steward moved, Barbara Wasinger seconded, that the following mayoral appointments be approved:

Neighborhood Revitalization/Downtown Development Review Board:

Kim Hodny - term to expire January 1, 2010

Alan Stecklein - term to expire January 1, 2010

CARE Council:

Wayne DeBusk - term to expire March 1, 2009

And that a Cereal Malt Beverage License for Roma's Italian Restaurant, 2000 East 13th Street, be approved.

Vote: Ayes: Wayne Billinger
Troy Hickman
Barbara Wasinger
Kent Steward

UNFINISHED BUSINESS

6. ESTABLISHMENT OF HAYS AREA PLANNING COMMISSION / HAYS AREA BOARD OF ZONING APPEALS: Kent Steward moved, Barbara Wasinger seconded, that this item be tabled.

Vote: Ayes: Wayne Billinger
Tory Hickman
Barbara Wasinger
Kent Steward

NEW BUSINESS

7. EMERGENCY MANAGEMENT PRESENTATION: Addie Homburg, Ellis County Emergency Management Coordinator, presented an overview of her duties as Coordinator. She stated that Ellis County is one of the few counties in the state that has a full-time Coordinator. She oversees 900 square miles and conducts and coordinates training programs to insure that the jurisdictional response agencies meet and exceed state and federal requirements. Since 2005, Ellis County has been awarded grant funds totaling over \$443,000. These funds support emergency response personnel by providing funding for training, equipment and exercises.

8. INTERLOCAL AGREEMENT / GIS SPECIALIST: In June of 2006, during a joint City/County Commission meeting, both governing bodies instructed staff to proceed with the creation of an interlocal agreement for the purpose of creating a GIS Specialist position. This position will be an employee of the City with the two entities equally sharing the cost of wages and benefits. Upon approval of the interlocal agreement by the City Commission and the County Commission, staff will proceed with the advertising and hiring process to fill this position.

Troy Hickman moved, Barbara Wasinger seconded, that the Interlocal Agreement between Ellis County and the City of Hays outlining the funding specifics for the newly-created position of GIS Specialist be approved.

Vote: Ayes: Wayne Billinger

Troy Hickman

Barbara Wasinger

Kent Steward

9. TERMINAL APRON RECONSTRUCTION BIDS: Smoky Hill, LLC submitted the low bid of \$454,871.35 for the Terminal Apron Reconstruction Project at the Hays Regional Airport. This project is an FAA Airport Improvement Project meaning that the Federal Government will cover 95% of the cost and the City of Hays will pay for the remaining 5%, which amounts to \$22,743.57.

Kent Steward moved, Troy Hickman seconded, that the bid from Smoky Hill, LLC, in the amount of \$454,871.35, for the Terminal Apron Reconstruction Project at the Hays Regional Airport be approved.

Vote: Ayes: Wayne Billinger

Troy Hickman

Barbara Wasinger

Kent Steward

10. ENGINEERING SERVICES FOR WASTEWATER TREATMENT PLANT

IMPROVEMENTS: A study conducted by Burns and McDonnell in 2006 identified various improvements to be made at the Wastewater Treatment Plant. Included in the recommendation was the installation of a new boiler, improvements to the biogas recovery system, and upgrades to the influent pumps. Bartlett and West Engineers is currently working on upgrades at the Plant related to the trickling filters and aerated basins. Due to Bartlett and West's familiarity with the Plant and history of successful projects, staff recommends awarding a sole source contract to Bartlett and West for engineering services related to these improvements. Phase I of the project would be in an amount not to exceed \$30,000.

Barbara Wasinger moved, Troy Hickman seconded, that the City Manager be authorized to enter into an agreement for professional services related to the proposed improvements at the Wastewater Treatment Plant.

Vote: Ayes: Wayne Billinger

Troy Hickman

Barbara Wasinger

Kent Steward

11. SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) FOR THE WASTEWATER TREATMENT PLANT:

Staff requested that the City Manager be authorized to enter into a contract with R. E. Pedrotti Company to purchase and install SCADA equipment at the Wastewater Plant. Installation of the equipment will allow one operator to check on various pieces of equipment at either the Wastewater Plant or the Water Treatment Plant by SCADA control. The cost of

the equipment and installation is \$168,892. The City will need to provide a computer and phone line, bringing the total cost of the project to \$170,128.

Kent Steward moved, Barbara Wasinger seconded, that the City Manager be authorized to enter into a contract with R. E. Pedrotti Company to purchase and install SCADA equipment at the Wastewater Plant at a cost of \$168,892.

Vote: Ayes: Wayne Billinger
Troy Hickman
Barbara Wasinger
Kent Steward

12. WATER TREATMENT PLANT FILTER CONTROLS / SCADA SYSTEM:

The control panels for the filters at the Water Treatment Plant were installed in 1975 and are in need of an upgrade. The upgrade would include full SCADA capability for monitor and control of the filters. R. E. Pedrotti Company has been the provider of SCADA equipment for the City of Hays since 1993, and proved to be a competent and responsive vendor for the City. The unique nature of the City's SCADA system warrants staff's recommendation of a sole source contract with Pedrotti for services related to this project in the amount of \$279,980.

Troy Hickman moved, Kent Steward seconded, that the City Manager be authorized to sign a contract with R. E. Pedrotti Company for professional services related to the filter control upgrade and SCADA improvements at the Water Treatment Plant in the amount of \$279,980.

Vote: Ayes: Wayne Billinger
Troy Hickman
Barbara Wasinger
Kent Steward

13. REPORT OF THE CITY MANAGER: The Assistant City Manager had no additional items to report on.

14. COMMISSION INQUIRIES AND COMMENTS: Commissioner Steward stated that he was unable to attend last week's work session because he was out of town. He commented that he was shocked at the proposed cost of the Wayfinding Signage (\$375,000). He feels that signage placement around the

City is a good idea; it would be an investment that could create a lot of benefit for the City. He is hopeful that there would be another way to provide signage at a lower cost.

Commissioner Steward also commented that he is concerned about the misinformation that is being put out in the community about the on-going negotiations with the Service Employees International Union.

Commissioner Hickman stated that he would like to know how many streets there are in Hays that have not been annexed into the city limits, but are surrounded by annexed areas.

Chairperson Billinger proposed that Gary Aufdemberge and David W. Schmidt be appointed to CARE Council. The Commissioners will be requested to approve these mayoral appointments at the April 12, 2007 Commission meeting.

Chairperson Billinger reported that he met with mayors from surrounding communities on March 17, 2007. The group established by-laws; now the City Commissioners need to decide whether or not to officially join this group and pay the membership fee of \$50. Discussion on this will take place at the April 5, 2007 work session.

Chairperson Billinger also expressed concern about a variance that was granted to Celebration Community Church. He requested that Planning, Inspection, and Enforcement review the variance.

The meeting was adjourned.

Submitted by: _____

City Clerk