

MINUTES OF A MEETING  
OF THE GOVERNING BODY OF THE  
CITY OF HAYS, KANSAS  
HELD ON MARCH 23, 2006

**1. CALL TO ORDER BY CHAIRMAN:** The Governing Body of the City of Hays, Kansas met in regular session on Thursday, March 23, 2006 at 7:30 p.m.

Roll Call: Present: Kent Steward  
Wayne Billinger  
Troy Hickman  
Barbara Wasinger  
Absent: Henry Schwaller IV

Chairperson Steward declared that a quorum was present and called the meeting to order.

**2. MINUTES:** There were no corrections or additions to the minutes of the regular session held on March 9, 2006; the minutes stand approved as written.

**3. FINANCIAL STATEMENT:** Finance Director/City Clerk Mark Loughry reported that February sales tax collections increased by \$368,000 due in large part to the collection of an additional  $\frac{3}{4}\%$  sales tax which was initiated in 2005. Due to the timing of the payments, the City did not see an increase of collections in 2005 until March. Sales tax collections deposited in February 2006 to the General Fund totaled \$565,225, which is a 162% increase over sales tax collected last year for the same period. Mr. Loughry noted that interest on investments increased \$19,500 over February 2005.

**4. CITIZEN COMMENTS:** There were no comments.

**5. CONSENT AGENDA:** A. Troy Hickman moved, Barbara Wasinger seconded, that the following mayoral appointments be approved:

Hays Convention & Visitors Bureau Advisory Committee

Lorraine Howerton – 3-year term to expire December 1, 2008

Sabrina Symns – 3-year term to expire December 1, 2008

Northwest Kansas Community Corrections Board

Gregory Schwartz – 2-year term to expire November 1, 2007

Sister Cities Advisory Board

James Forsythe – 3-year term to expire January 1, 2009

Vote: Ayes: Kent Steward

Wayne Billinger

Troy Hickman

Barbara Wasinger

**B.** Chairperson Steward proposed that Carol Solko be appointed to the Sister Cities Advisory Board. Ms. Solko's appointment will be presented for formal approval at the April 13, 2006 Commission meeting.

**UNFINISHED BUSINESS**

**6. WILSON POOL PUMP/MOTOR PURCHASE:** Kent Steward moved, Wayne Billinger seconded, that a bid from G. Farney and Associates in the amount of \$8,895 for a pump/motor assembly for Wilson Pool be accepted.

Vote: Ayes: Kent Steward

Wayne Billinger

Troy Hickman

No: Barbara Wasinger

## **NEW BUSINESS**

**7. BIDS FOR WILSON POOL DOORS AND DOOR JAMBS:** It is necessary to replace all doors and door jambs at Wilson Pool. The existing doors are rusted and are in need of replacement. Fiberglass doors and jambs are much more corrosion resistant and should never need to be replaced. One bid, in the amount of \$24,200, was received from Commercial Builders.

Troy Hickman moved, Wayne Billinger seconded, that the bid submitted by Commercial Builders, in the amount of \$24,200, for the purchase and installation of fiberglass doors and jambs be accepted.

Vote: Ayes: Kent Steward

Wayne Billinger

Troy Hickman

No: Barbara Wasinger

**8. SOD CUTTER BIDS:** Two bids were received for a sod cutter. The low bid, in the amount of \$3,418, was submitted by Burlington Home Center, Burlington, CO. City staff recommended accepting the bid submitted by RSC, Hays, KS for \$3,425 because of warranty coverage. An amount of \$3,400 is budgeted in the 2006 Budget for this purchase. Other purchases from this line item were well below budget so ample funding is available for this purchase.

Troy Hickman moved, Wayne Billinger seconded, that the bid submitted by RSC, in the amount of \$3,425, for a sod cutter be accepted.

Vote: Ayes: Kent Steward

Wayne Billinger

Troy Hickman

Barbara Wasinger

**9. SALE OF HANGAR AT HAYS REGIONAL AIRPORT:** Dave Britting would like to sell Hangar E-7 to Diehl Oil, Inc. for \$15,000. The City has first option

to purchase the hangar, but declined. Staff recommended approval of the sale.

Troy Hickman moved, Wayne Billinger seconded, that the sale of Hangar E-7 at the Hays Regional Airport to Diehl Oil, Inc. for \$15,000 be approved.

Vote: Ayes: Kent Steward  
Wayne Billinger  
Troy Hickman  
Barbara Wasinger

**10. ANNEXATION AGREEMENT:** The owner of property located at 1498 West 27<sup>th</sup> Street has requested an amendment to the annexation agreement that was originally approved in July 2003. The original agreement allowed for the connection of one residential structure to sanitary sewer. The new owner of the property would like to add a “guest house” on the property for his elderly mother to live in. It will be necessary to tie the new structure into the sanitary sewer line that crosses the property. The sewer main that runs through the property is actually a private line that was installed several years ago for the purpose of providing sewer service to Meadow Acres Mobile Home Park. There is no splitting or sale of any property occurring.

Troy Hickman moved, Wayne Billinger seconded, that the amended annexation agreement for 1498 West 27<sup>th</sup> Street be approved.

Vote: Ayes: Kent Steward  
Wayne Billinger  
Troy Hickman  
Barbara Wasinger

**11. 2006 STREET MAINTENANCE PROGRAM REVIEW:** In October 2005, City staff presented a 5-year Street Maintenance Program, which proposed a plan for performing various street maintenance activities to include crack seal, poly-patch, seal coat, chip seal, and mill and overlay. Since that time, crack seal and poly-patch operations have begun and are nearing completion. Mill and overlay, chip seal, and seal coat are scheduled for later this spring. The

estimated cost for maintenance activities currently obligated totals \$544,317.54. The Special Highway budget contains \$686,957.00 for these activities, leaving a balance of \$142,639.46 and the opportunity to do additional work. The ending balance of \$142,639.42 is an estimate at this time; the final balance will not be known until later this spring.

Troy Hickman moved, Wayne Billinger seconded, that the 2006 Street Maintenance Program be approved without any additional options for spending the remaining funds until such time as final costs are known.

The City Manager stated that Public Works staff has identified four other streets which could be added to the contract. He recommended that 13<sup>th</sup> Street from Vine to Milner be milled and overlaid at a cost of \$60,141.14. That would leave approximately \$80,000.00 for other projects that may come up.

Troy Hickman amended his motion to include a mill and overlay for 13<sup>th</sup> Street from Vine to Milner. Wayne Billinger consented to the amended motion.

Vote: Ayes: Kent Steward

Wayne Billinger

Troy Hickman

Barbara Wasinger

## **12. CITYWIDE TRAFFIC STUDY – INTERSECTION OF 27<sup>TH</sup> & ASH**

**STREETS:** The Citywide Traffic Study that was conducted in 2004 by HWS Consulting identified the intersection of 27<sup>th</sup>/26<sup>th</sup> and Ash as needing to be re-designed to improve traffic flow and address safety concerns. At the March 16, 2006 work session, the Commission directed staff to proceed with making these improvements. This project is estimated to cost \$80,000 plus engineering fees of approximately \$8,000, and could be paid for out of Special Highway Contingency monies. Currently, there is \$250,000 in the contingency line item. HWS Consulting would be a logical choice to re-design this intersection since they conducted the Study. Staff would consult with residents along 26<sup>th</sup> Street regarding the corrective action needed.

The City Manager stated that a new water line is scheduled to be installed in Ash Street in 2006. This would be a good time to make any changes to that intersection.

Public Works staff also recommended that a striping configuration be applied on Wheatland Drive to calm traffic, as recommended in the Citywide Traffic Study.

Wayne Billinger moved, Troy Hickman seconded, that recommended improvements to the intersection of 27<sup>th</sup>/26<sup>th</sup> and Ash Street be approved, as well as a striping configuration be applied to Wheatland Drive to calm traffic.

Chairperson Steward commented that he is not ready to vote on improving the intersection until he sees the final plan.

Commissioner Hickman stated he supports making the changes to the intersection, even though the final design has not been presented yet.

Commissioner Billinger stated that at the March 16, 2006 work session, by consensus of the Commission, staff was directed to prepare something for the option that included the full cul-de-sac without a traffic lane for the residents on 26<sup>th</sup> Street.

The City Manager stated that by approving the improvements does not mean that construction would proceed from tonight's action. Affirmative action tonight would start the process of hiring HWS to design the intersection. The design would be need to be approved by the Commission before bids are taken and construction is undertaken.

Vote: Ayes: Wayne Billinger

Troy Hickman

Barbara Wasinger

No: Kent Steward

**13. REPORT OF THE CITY MANAGER:** There were no additional items for the City Manager to report on.

**14. COMMISSION INQUIRIES AND COMMENTS:** A discussion was held on the costs and expenses associated with bringing in charters to the Hays Regional Airport.

Airport Manager Terry Urban stated that in order to provide a higher level of foam and powder for aircraft rescue and firefighting to meet the Index B level, it would be necessary to replace the present truck.

Commissioner Billinger requested an update on the Neighborhood Revitalization project.

Thereupon the Governing Body adjourned.

Submitted by: \_\_\_\_\_

City Clerk