

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON APRIL 10, 2008

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, April 10, 2008 at 7:30 p.m.

Roll Call: Present: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

Chairperson Hickman declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on March 13, 2008; the minutes stand approved as presented.

3. REORGANIZATION OF GOVERNING BODY: Troy Hickman moved, Ron Mellick seconded, that Barbara Wasinger be nominated and elected as Mayor of the City of Hays.

Vote: Ayes: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

Barbara Wasinger moved, Allan Lytton seconded, that Ron Mellick be nominated and elected as Vice-Mayor of the City of Hays.

Vote: Ayes: Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton
Troy Hickman

Chairperson Wasinger presented Troy Hickman with a plaque and thanked him for his term of service as Mayor.

4. CITIZEN COMMENTS: There were no comments.

5. CONSENT AGENDA: Allan Lytton moved, Troy Hickman seconded, that Resolution No. 2008-008, being a resolution adopting by reference the City of Hays City Commission Rules of Procedure and repealing all previous resolutions, motions or actions in conflict therewith, be approved.

Vote: Ayes: Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton
Troy Hickman

UNFINISHED BUSINESS

6. LETTER OF AGREEMENT TO ABATE MOBILE HOMES: City Manager Toby Dougherty stated that staff is requesting the City Commission to once again review a contract for the abatement of 16 mobile homes located in Fort Hays Mobile Home Park. Staff has re-bid the demolition of the structures due to a contract issue with the original party hired to demolish the structures. Three bids were received, with M & D Excavating submitting the low bid of \$45,685. This bid is higher than the bid submitted by JBD Waste Hauling, who failed to remove and clean up the mobile home park. There may be additional costs associated

with asbestos removal, which in turn, will be charged to the property owner, Loren Heiser.

Ron Mellick moved, Christopher Channell seconded, that the City Manager be allowed to enter into a contract with M & D Excavating in the amount of \$45,685 for the removal and cleanup of 16 mobile homes, plus the extra cost of asbestos removal, if necessary.

Vote: Ayes: Barbara Wasinger

Ron Mellick

Christopher Channell

Allan Lytton

Troy Hickman

NEW BUSINESS

7. HAYS HOUSING AUTHORITY ANNUAL REPORT: Sue Rouse, chairman of the Hays Housing Authority, presented the 2007 Annual Report. She thanked Harlan Murphy for his 16 years of service as chairman of the Hays Housing Authority.

The Housing Authority is responsible for the operations and management of 30 units of public housing which opened for occupancy in 1980 and also the administration of approximately 60 to 66 Section 8 Vouchers which are available to assist tenants with rental payments to private landlords within the city limits of Hays.

8. PURCHASING POLICY: City Finance staff has been working to implement a department-wide procurement card program. It was necessary to revise the purchasing policy to bring it more in line with the intention of the procurement cards and the efficiency they will bring with them. For the most part, the revisions to the policy include increases to the limit of authority of employees to

coincide more with their individual department purchasing needs. These revisions will make it less cumbersome for employees to make necessary purchases as needed.

Christopher Channell moved, Allan Lytton seconded, that the revised Purchasing Policy for the City of Hays be approved.

Finance Director Kim Rupp explained how the procurement card program works. Basically, the procurement cards are similar to credit cards. The cards will be used by employees for purchases while they are out in the field or for their department use. It will no longer be necessary to have Field Purchase Orders. The City will be eligible for a rebate based on the volume used with the card. There will be limits on each card which will be decided by the department heads.

Vote: Ayes: Barbara Wasinger

Ron Mellick

Christopher Channell

Allan Lytton

Troy Hickman

9. REPORT OF THE CITY MANAGER: The City Manager reported on the following items:

- the Golf Course Irrigation Project is slated to begin April 21, 2008
- the landscaping on north Vine Street is almost completed
- the Larks Park fence and scoreboard have been installed
- the waterline on 22nd Street will be finished April 11, 2008

10. COMMISSION INQUIRIES AND COMMENTS: Commissioner Hickman asked if Great Lakes Airlines has responded to the letter that the City sent regarding the Kansas City hub operations and the effect it is having on the Hays Regional Airport.

City Manager Dougherty responded the City has not heard from Great Lakes.

Chairperson Wasinger thanked Harlan Murphy for his dedicated service to the City of Hays serving as chairman of the Hays Housing Authority.

The meeting was adjourned.

Submitted by: _____

City Clerk