

MINUTES OF A MEETING  
OF THE GOVERNING BODY OF  
THE CITY OF HAYS, KANSAS  
HELD ON APRIL 23, 2015

**1. CALL TO ORDER BY CHAIRMAN:** The Governing Body of the City of Hays, Kansas met in regular session on Thursday, April 23, 2015 at 6:30 p.m.

Roll Call: Present: Henry Schwaller IV  
Eber Phelps  
Shaun Musil  
Ron Mellick  
Kent Steward

Chairperson Schwaller declared that a quorum was present and called the meeting to order.

**2. MINUTES:** There were no corrections or additions to the minutes of the regular session held on April 9, 2015; the minutes stand approved as presented.

**3. MAYOR'S COMMENTS:** Chairperson Schwaller stated it had been an honor and privilege to serve as Mayor and expressed his thanks and gratitude to Commissioner Steward and Commissioner Mellick for their service on the Commission.

**4. SWEARING IN CEREMONY:** City Clerk Brenda Kitchen administered the oath of office to James Meier, Henry Schwaller IV, and Lance Jones, who were recently elected to the City Commission.

Henry Schwaller IV presented Kent Steward and Ron Mellick with a plaque for their years of service on the City Commission.

**5. REORGANIZATION OF GOVERNING BODY:**

A. Henry Schwaller IV moved, Shaun Musil seconded, that Eber Phelps be elected to the position of Mayor.

Vote: ayes: Eber Phelps  
Shaun Musil  
James Meier  
Henry Schwaller IV  
Lance Jones

B. Henry Schwaller IV moved, Eber Phelps seconded, that Shaun Musil be elected to the position of Vice-Mayor.

Vote: ayes: Eber Phelps  
Shaun Musil  
James Meier  
Henry Schwaller IV  
Lance Jones

**6. RECOGNITION OF FORMER COMMISSIONERS:** Chairperson Phelps presented Henry Schwaller IV with a plaque and thanked him for serving as Mayor. He also re-capped the many events, activities, and numerous improvements that occurred during Henry Schwaller IV, Kent Steward, and Ron Mellick's years on the City Commission. He also welcomed new Commissioners James Meier and Lance Jones.

**7. FINANCIAL STATEMENT:** Finance Director Kim Rupp reviewed the financial summaries of the revenue and expenditure activities of the City of Hays for the month ended March 31, 2015. He reported that month-to-date general fund sales tax collections were at \$566,182 which is another nice increase of \$10,501 as compared to last year. Year-to-date general fund collections are up \$84,372 or 4.58%.

The Finance/City Clerk's Office invested \$2,300,000 of maturing or renewing certificates with a weighted average interest rate of .29%. The portfolio of certificates of deposit on March 31, 2015 totaled \$54,750,000 with a weighted average interest rate of .25%. The total balance of the Money Market account on March 31, 2015 was \$1,000,000 with a current yield of .20%. Total investments are up \$1,200,000 when compared to this time last year.

Henry Schwaller IV moved, Shaun Musil seconded, that the Financial Statement for the month of March 2015 be approved.

Vote: ayes: Eber Phelps  
Shaun Musil  
James Meier  
Henry Schwaller IV  
Lance Jones

**8. CITIZEN COMMENTS:** There were no comments.

**9. CONSENT AGENDA:** There were no items on the consent agenda for consideration.

### **NEW BUSINESS**

**10. PUBLIC HEARING FOR SPECIAL ASSESSMENTS:** Chairperson Phelps opened the public hearing to receive comments regarding the proposed assessments for public improvements within the Golden Belt Estates 5<sup>th</sup> Addition and 46<sup>th</sup> Street 2<sup>nd</sup> Addition.

Finance Director Kim Rupp provided an overview of the special assessment process to give the new Commissioners a better understanding of where we are in the process.

There being no comments, Henry Schwaller IV moved, James Meier seconded, that the public hearing be closed.

Vote: ayes: Eber Phelps  
Shaun Musil  
James Meier  
Henry Schwaller IV  
Lance Jones

**11. ORDINANCE LEVYING SPECIAL ASSESSMENTS:** Finance Director Kim Rupp reported that special assessments for two special improvement districts

within the City of Hays are ready to be finalized and it is now time to assess the cost of the improvements to the property owners in the following special assessment districts:

- 46<sup>th</sup> Street Second Addition – water, sanitary sewer, storm sewer & street improvements
- Golden Belt Estates Fifth Addition – water, sanitary sewer, storm sewer & street improvements

Shaun Musil moved, Lance Jones seconded, that Ordinance No. 3898, being an ordinance assessing the cost of improvements to 46<sup>th</sup> Street 2<sup>nd</sup> Addition and Golden Belt Estates 5<sup>th</sup> Addition be approved as presented.

Vote: ayes: Eber Phelps  
Shaun Musil  
James Meier  
Henry Schwaller IV  
Lance Jones

**12. PROGRESS REPORT:** Assistant City Manager Paul Briseno presented a monthly report of city-related activities, services, and programs.

**13. REPORT OF THE CITY MANAGER:** City Manager Toby Dougherty wished Kent Steward and Ron Mellick well.

**14. COMMISSION INQUIRIES AND COMMENTS:** Commissioner Jones thanked everyone for voting and thanked Kent Steward and Ron Mellick for their service to the City of Hays.

Commissioner Schwaller suggested everyone enjoy the art walk Friday evening April 24th.

Commissioner Meier thanked Kent Steward and Ron Mellick for their service and appreciates the kindness and assistance he has been shown from the Commissioners, and looks forward to the next four years.

Commissioner Musil welcomed the new Commissioners and thanked Henry Schwaller IV, Kent Steward, and Ron Mellick for their service.

Chairperson Phelps asked if grass will be planted at the Hays Dog Park.

City Manager Toby Dougherty stated the Parks Department will be planting some perennial rye grass which establishes quickly and will plant buffalo grass later in the season.

The meeting was adjourned at 7:15 p.m.

Submitted by: \_\_\_\_\_

Brenda Kitchen – City Clerk