

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON MAY 14, 2015

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, May 14, 2015 at 6:30 p.m.

Roll Call: Present: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV
Lance Jones

Chairperson Phelps declared that a quorum was present and called the meeting to order.

2. WATER QUALITY POSTER CONTEST: Under the requirements of the City's Municipal Separate Storm Sewer System (MS4) permit, the City is required to provide educational offerings to the community on the value of improving water quality. In partnership with Kansas State Research and Extension, a poster contest themed "What's In Your Water" was held for kids in grades Pre-K to College. The contest received 159 entries with 1st through 3rd places decided by a panel of judges.

Stacie Minson, KSU Watershed Specialist and Steven Walters, Stormwater Specialist, City of Hays, announced the winners of the contest who received awards in the form of Chamber checks and a food party for their respective class.

3. NATIONAL BIKE AND BICYCLE SAFETY MONTH PROCLAMATION: Chairperson Phelps read a proclamation proclaiming the month of May 2015 as National Bike and Bicycle Safety Month in the City of Hays, Kansas.

Shane Scranton, Intern for the City Manager's Office, gave a presentation on the education and marketing of the Bike Hays Program.

4. NATIONAL PUBLIC WORKS WEEK PROCLAMATION: Chairperson Phelps read a proclamation proclaiming the week of May 17 to May 23, 2015 as National Public Works Week.

5. MINUTES: There were no corrections or additions to the minutes of the regular session held on April 23, 2015; the minutes stand approved as presented.

6. CITIZEN COMMENTS: There were no comments.

7. CONSENT AGENDA: A. Approve Resolution No. 2015-010 adopting the City of Hays City Commission Rules of Procedure and repealing all previous resolutions, motions, or actions in conflict therewith.

B. The following proposed mayoral appointments will be presented for approval at the May 28, 2015 City Commission meeting.

Airport Advisory Committee

Dan Stecklein – three-year term to expire April 30, 2018 (5th term)

Christopher Springer – three-year term to expire April 30, 2018 (2nd term)

Cheryl Younger – three-year term to expire April 30, 2018 (1st term)

Hays Area Board of Zoning Appeals

Jerry Sonntag – three-year term to expire May 1, 2018 (5th term)

Hays Public Library Board

Amy Feauto – four-year term to expire April 30, 2019 (1st term)

Stacey Smith – unexpired term to expire April 30, 2018 (1st term)

Henry Schwaller IV moved, James Meier seconded, to approve the Consent Agenda as presented.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV
Lance Jones

NEW BUSINESS

8. CROSSWIND RUNWAY REHABILITATION – AWARD OF BID AND GRANT

APPLICATION: Bids were received for the rehabilitation of the crosswind runway at the Hays Regional Airport. The bid was presented as a base bid with two alternates. The low bid for the base and alternate one was within the budgeted amount. Alternate two is \$10,440 over the amount budgeted; however, the City's engineer, the Federal Aviation Administration (FAA) and staff recommend authorizing the additional funds at 90/10 split to complete the base bid and both alternates.

The City Commission was asked to accept the low bid from National Sealant & Concrete, LLC of Oconto, Wisconsin in the amount of \$651,672.19, contingent upon FAA grant funding; authorize staff to submit the FAA grant application; and take other actions as necessary to carry out the project. The City's matching share of \$65,167.22 would be funded out of the Airport Improvement Fund. Approximately 90% of the cost would be reimbursed by the FAA, and the City is responsible for 10%.

Lance Jones moved, Shaun Musil seconded, that contingent upon FAA awarding a grant for federal funding, to accept the bid for the base bid plus alternates one and two from National Sealant & Concrete, LLC in the amount of \$651,672.19 to rehabilitate runway 4-22 at the Hays Regional Airport; authorize staff to submit a grant application to FAA for federal assistance in funding this project; and authorize the City Manager to take all actions necessary to carry out this project including the execution of the FAA Grant when offered.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV
Lance Jones

9. CROSSWIND RUNWAY REHABILITATION – CONSTRUCTION

ENGINEERING: Inspection and observation of the construction of the crosswind runway rehabilitation project needs to be accomplished according to FAA guidelines to satisfy the terms of the grant funding and to assure proper adherence to the plans and quality construction. The City’s Airport Engineering Consultant has presented a scope of services and fee to accomplish the required construction oversight and project documentation. The cost for said services is \$99,780; of which, 90% will be funded by the FAA, leaving \$9,978.00 to be funded by the City.

James Meier moved, Lance Jones seconded, that contingent upon FAA awarding a grant for federal funding, to approve the work authorization from Burns and McDonnell (BMcD) in the amount of \$99,780.00, and authorize the City Manager to execute Authorization No. 8.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV
Lance Jones

10. NEWLY SEEDED LAWN PERMITS:

Water Conservation Specialist, Jason Riegel, stated that while reviewing the newly seeded lawn permit process and its relation to the turf conversion incentive program, it was determined that the 10-day permit may need to be extended to guarantee warm season vegetation establishment during certain circumstances.

The City issues newly seeded lawn watering permits for warm season grasses during the summer between noon and 7:00 p.m. when outdoor watering is prohibited. This allows the property owner that is seeding a warm season lawn to keep the seed wet during the germination period. It has been determined that certain varieties of bermuda and buffalo grass may require a longer germination period for the seed to grow. Therefore, City staff is recommending the permit be modified to allow for a period longer than the 10 days that the current permit authorizes. City staff will handle the extension on a case-by-case basis

depending on the aspect of the lawn, prevailing winds, and the type of grass being planted.

Warm season lawn permits are available from June 1st to August 1st at no charge and cool season lawn permits are available from August 25th to September 30th with a \$100 charge.

Shaun Musil moved, Henry Schwaller IV seconded, to approve Ordinance No. 3899 containing the proposed changes to the newly seeded lawn permit process.

Discussion was held to consider increasing the fee for a cool season watering permit. Commissioner Schwaller felt it should be higher to discourage planting cool season grass, but the consensus was to leave the fee at \$100.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV
Lance Jones

11. RESOLUTION AUTHORIZING FOR SALE GENERAL OBLIGATION BONDS, SERIES 2015A:

City Staff, City Financial Advisor, (George K. Baum & Company), and City Bond Counsel, (Gilmore and Bell, P.C.) have been working on documentation in preparation for the sale of General Obligation (GO) Bonds, Series 2015A. The Series 2015A Bonds will reimburse the City for expenditures related to Golden Belt Estates 5th Addition and 46th Street 2nd Addition. Subject to resizing the approximate principal amount of bonds to be issued is \$1,010,000, and the bonds are scheduled to mature in 15 years. The Commission is being asked to approve a resolution authorizing the offering for sale of GO Bonds, Series 2015A. The competitive bid bond sale is scheduled for June 11, 2015.

Shaun Musil moved, James Meier seconded, to approve Resolution No. 2015-011 authorizing the offering for sale of General Obligation Bonds, Series 2015A in the amount of \$1,010,000.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV
Lance Jones

12. REPORT OF THE CITY MANAGER: City Manager Toby Dougherty recognized Shane Scranton, Intern for the City Manager's Office and Paul Briseno, Assistant City Manager, for their work on the Bike Hays Program.

13. COMMISSION INQUIRIES AND COMMENTS: Commissioner Jones thanked the Department Heads for the tours they provided and stated he now has a better understanding of how the City works.

Commissioner Schwaller requested that discussion of the City's Economic Development Policy regarding Community Improvement Districts be placed on a future work session.

Commissioner Meier also commented that the tours of the City Departments were very informative.

Commissioner Musil enjoyed the poster contest and also the visits the Commissioners have made to the schools.

Commissioner Phelps appreciates the work the Public Works Department does and thanked them for their public service.

14. EXECUTIVE SESSION: Eber Phelps moved, Shaun Musil seconded, that the Governing Body recess to executive session at 7:20 p.m. for 15 minutes to discuss labor negotiations. The executive session included the Commissioners, the City Manager, the Assistant City Manager, and the City Attorney. K.S.A. 75-4319 authorizes the use of executive session to discuss the topics stated in the motion.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV
Lance Jones

No action was taken during executive session.

The meeting was adjourned at 7:35 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk