

City of Hays
City Commission
Work Session Notes
June 16, 2011

Present: Barbara Wasinger, Troy Hickman, Ron Mellick, Carol Park, Toby Dougherty

Absent: Henry Schwaller IV, Kent Steward

Need for Adult Daycare

Susan Gamboa presented a power point presentation about adult day care. She is part of a task force that is trying to determine whether there is a need for such a facility in the city.

Commercial Insurance Renewal

The City's Commercial Insurance Policy with Travelers will expire on July 1, 2011. Insurance Planning provides for critical insurance oversight for the City as the insurance broker. Requested quotes to various companies by Insurance Planning resulted in one responsive and responsible bid, which was from Travelers. The premium bid submitted by Travelers indicates an increase of 8.68%, or \$16,281, for a total cost of \$203,712 for 2011/2012 coverage.

Dale Chaffin, representing Insurance Planning, reviewed the proposal submitted by Travelers.

The Commissioners will be requested to approve the bid submitted by Travelers Insurance at the June 23, 2011 Commission meeting.

Paving of Bickle-Schmidt Sports Complex Access Road

The crushed concrete access road constructed at the Bickle-Schmidt Sports Complex provides a solid road base; however, is somewhat rough and dusty. City staff solicited proposals to install a cold mix asphalt overlay to the

access road. J Corp, a local heavy construction contractor, submitted a proposal to prepare the existing access road to receive a 2" overlay, haul the City's rejuvenated asphalt millings to the site, place them with a lay down machine, and pack them in tight. The value of these services is approximately \$11,000. This is at no cost to the City. In turn, J Corp requested the right to name the access road with street signs installed at each end. SP Drive is the requested name in honor of Steve Pfannenstiel.

The Commissioners will be requested to approve accepting J Corp's proposal to install asphalt millings on the access road at the June 23, 2011 Commission meeting.

Hays Regional Airport – Wildlife Hazard Assessment – FAA Grant Agreement

On May 12, 2011, the City Commission authorized the execution of an agreement with USDA Wildlife Services for a Wildlife Hazard Assessment contingent upon FAA grant funding. Congress recently authorized FAA program funding, and the FAA has subsequently submitted a Grant Agreement to fund 95% of the cost of the assessment. The total cost of the assessment is \$56,285 with FAA paying \$53,471, leaving the City's 5% share at \$2,814.

The Commissioners will be requested to authorize the City Manager to enter into an Agreement with FAA for grant funding of 95% of the costs for a Wildlife Hazard Assessment to be conducted by the USDA Wildlife Services at the June 23, 2011 Commission meeting.

Hays Regional Airport – Runway 16/34 Rehab – FAA Grant Agreement

On April 14, 2011, the Commission authorized the execution of an agreement with Burns and McDonnell for professional engineering services regarding the rehabilitation of Runway 16/34 at the Hays Regional Airport contingent upon FAA grant funding. Congress recently authorized FAA program funding, and the FAA has subsequently submitted a Grant Agreement to fund 95% of the cost of the design services. The total cost of the engineering design

phase is \$369,165, with FAA paying \$350,706, leaving the City's 5% share at \$18,459.

The Commissioners will be requested to authorize the City Manager to enter into an Agreement with FAA for the grant funding of 95% of the costs for the design phase of a project to rehabilitate Runway 16/34 to be conducted by Burns and McDonnell at the June 23, 2011 Commission meeting.

Implementation of Anticipated Adjustments and Credits to Fort Hays State University Properties at First Billing

The ordinance establishing the stormwater utility allows for adjustments and credits to be back-dated for the previous calendar year. This allows City staff and the Commissioners time to develop a formal policy for adjustments and credits. Because of the size of Fort Hays State University's impervious area and their location in town, the main campus is eligible for sizable adjustments and credits. Implementing the anticipated adjustments and credits with the first billing will prevent a situation where the City owes FHSU a substantial reimbursement of money later in the year.

City staff requested permission to implement the anticipated adjustments and credits to FHSU's stormwater utility fees beginning with the first billing in July. FHSU will be responsible for formally applying for these adjustments and credits once the commissioners have adopted a formal policy. It is anticipated that a policy will be presented to the Commissioners at a work session in August.

The Commissioners will be requested to authorize staff to implement the anticipated adjustments and credits with the first month's billing for Fort Hays State's monthly stormwater fee at the June 23, 2011 Commission meeting.

Recent Changes in Alcohol Licensing Statutes

Recent changes to state statutes have led to a need for City ordinances to be updated regarding license fees for liquor retailers, clubs and drinking establishments. The previous statute allowed the license fee to be collected on an annual basis, but that has now been changed to a biennial fee. The current

City ordinances require payment of an annual fee. The amended ordinances simply double the annual fee and change the verbiage from annual to biennial.

The Commissioners will be requested to approve the changes to the alcohol licensing ordinances to bring the City into compliance with state statutes at the June 23, 2011 Commission meeting.

Licensing of Pawnbrokers and Precious Metal Dealers

The State Legislature recently amended state law to require that pawnbrokers and precious metal dealers operating in the cities of the first or second class obtain a business license from a city clerk to engage in business within the city limits. The City of Hays does not require businesses to obtain licenses. Since the new law, K.S.A. 16-707, is not uniformly applicable to all cities, the City of Hays can charter out of this provision and not require licensing. If the Commissioners should choose to enforce K.S.A. 16-707, it will be necessary to enact an ordinance requiring licensing for pawnbrokers and precious metal dealers operating within the city limits.

The Commissioners will be requested to either charter out of K.S.A. 16-707 or enact a new ordinance requiring licensing at the June 23, 2011 Commission meeting.

The work session was adjourned at 7:07 p.m.

Submitted by: _____

City Clerk