

City of Hays  
City Commission  
Work Session Notes  
June 21, 2007

Present: Troy Hickman, Barbara Wasinger, Ron Mellick, Christopher Channell, Allan Lytton, Toby Dougherty, Carol Park

**Commercial Insurance Renewal**

Mark Skidmore and Leslie Webb, representing Sunflower Insurance Group, reviewed the City's commercial insurance coverage and reported that the renewal for 2007/2008 is approximately 6% below the previous year. This savings is mainly attributable to staff working with Sunflower to modify deductibles and restructure some levels of coverage.

The Commissioners will be requested to consider approval of the insurance renewal contract with Sunflower Insurance Group for brokerage services at the June 28, 2007 Commission meeting.

**Automated Trash Collection**

Public Works Director Brenda Herrman presented information regarding the switch over from manual trash collection to the automated trash collection system. It is planned to start the automated system in October 2007 in conjunction with the city-wide clean-up. Staff will be presenting information to civic groups starting in July 2007. A full education program is planned with emphasis in weeks just prior to the beginning of the program.

**Guide for Renters, Landlords and Homeowners**

A draft copy of the Guide for Renters, Landlords and Homeowners was reviewed and discussed. It was the consensus of the Commissioners to print 5,000 copies of the Guide for distribution. The Commissioners will formally approve the Guide at the June 28, 2007 Commission meeting.

### **Discussion of Inspections**

It was the consensus of the Commissioners to discuss inspections at a later work session in order to allow ample time for input from renters and landlords.

### **Federal Aviation Administration Grant Offer**

The City of Hays has received a Grant Offer from the Federal Aviation Administration for reconstruction of a portion of the apron at the Hays Regional Airport. The Grant Offer is for \$532,047, which is the Federal Government's share of the project. The City's share of the project is \$28,003, which will be paid out of the Airport Improvement Fund.

The Commissioners will be requested to consider formal acceptance of the Grant at the June 28, 2007 Commission meeting.

### **Agreement for Construction Services for the Reconstruction of the Terminal Apron, Phase II**

At the June 28, 2007 Commission meeting, the Commissioners will be requested to approve an Agreement for Construction Services for Reconstruction of Terminal Apron, Phase II, with Burns and McDonnell in the amount of \$100,356.

### **Recodification of City Ordinances**

Toby Dougherty, Assistant City Manager, stated that staff is currently reviewing a draft copy of the recodification of City ordinances submitted by Municipal Code. Staff will discuss this item with the Commissioners at the July 5, 2007 work session.

### **Other Items for Discussion**

Chairperson Hickman requested an update on the abatement of inoperable vehicles at 600 East 8<sup>th</sup> Street.

**Executive Session**

Troy Hickman moved, Barbara Wasinger seconded, that the Governing Body recess to executive session at 6:20 p.m. for one hour to discuss property acquisition, union negotiations and personnel issues. The executive session included the City Commissioners, the Assistant City Manager, and the City Attorney. The justification for the executive session is that it is in the public's best interest not to reveal the City's position during negotiations.

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

Chairperson Hickman called the work session back to order at 7:20 p.m.

Allan Lytton moved, Ron Mellick seconded, that the Governing Body recess to executive session for an additional 40 minutes for further discussion on the above stated issues.

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channel  
Allan Lytton

Chairperson Hickman left the work session at 7:45 p.m.

Vice-chairperson Wasinger called the work session back to order at 8:00 p.m. She stated no action was taken during executive session.

The work session adjourned.

Submitted by: \_\_\_\_\_

City Clerk