

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON JUNE 23, 2016

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, June 23, 2016 at 6:30 p.m.

Roll Call: Present: Eber Phelps

Shaun Musil

James Meier

Henry Schwaller IV

Absent: Lance Jones

Chairperson Phelps declared a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on June 9, 2016; the minutes stand approved as presented.

3. FINANCIAL STATEMENT: Finance Director, Kim Rupp, reviewed the financial summaries of the revenue and expenditure activities of the City of Hays for the month ended May 31, 2016.

Month-to-date general fund sales tax collections were at \$611,927 which is an increase of \$11,689 as compared to last year. That ends a four month slide in sales tax. Eight of the last twelve months experienced a notable decrease in sales tax receipts. Year-to-date general fund collections are at \$2,960,302 down \$117,404 or -3.81% as compared to this same time last year.

The Finance/City Clerk's Office invested \$2,600,000 of maturing or renewing certificates with a weighted average interest rate of .66%. The portfolio of certificates of deposit on May 31, 2016 totaled \$55,700,000 with a weighted average interest rate of .49%. Worth noting, that rate is up 26 basis points from a year ago. The total balance of the Money Market account on May 31, 2016 was \$1,000,000 with a current yield of .20%. Total investments are up \$1,300,000 when compared to this time last year.

Henry Schwaller IV moved, Shaun Musil seconded, that the Financial Statement for the month of May, 2016 be approved.

Vote: Ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV

4. CITIZEN COMMENTS: There were no comments.

5. CONSENT AGENDA: The following appointments were recommended at the June 9, 2016 City Commission meeting and are now being presented for approval.

Airport Advisory Committee

Don Benjamin – three-year term to expire April 30, 2019 (3rd term - nonconsecutive)

Lyle Noordhoek – three-year term to expire April 30, 2019 (6th term)

Fort Hays Municipal Golf Course Advisory Board

Sharon Honeyman – three-year term to expire July 1, 2019 (1st term)

Shaun Musil moved, Henry Schwaller IV seconded, to approve the consent agenda as presented.

Vote: Ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV

NEW BUSINESS

6. COMMERCIAL INSURANCE RENEWAL – 2016/2017: The City's Commercial Insurance Policy with BRIT Insurance will expire on July 1, 2016. Arthur J. Gallagher provides for critical insurance oversight for the City as the Insurance Broker. Requested package quotes from seven carriers by Arthur J. Gallagher resulted in only one responsive and responsible bid from the incumbent in the amount of \$196,220. The outcome translates into a 4.9%

increase or \$9,197 more than the prior period. City staff recommends pursuing the 2016/2017 Commercial Insurance renewal with the incumbent insurance companies State National Insurance Company, Hartford, Old Republic, Hanover, and BCS as per the expiring policies.

James Meier moved, Shaun Musil seconded, to authorize the City Manager to renew the 2016/2017 insurance coverages with the incumbent insurers for \$196,220 to be funded from the Intergovernmental Insurance and Surety line item.

Vote: Ayes: Eber Phelps

Shaun Musil

James Meier

Henry Schwaller IV

7. WATER CONSERVATION UPDATE: Jason Riegel, Water Conservation Specialist, gave a brief update on water conservation incentive and rebate programs for 2016. He reviewed the rebate programs for efficient washing machines, shower heads, toilets and urinals, as well as turf conversion for those who switch their grass to warm season varieties that require less water.

8. REPORT OF THE CITY MANAGER: City Manager, Toby Dougherty, reported that the U.S. Department of Transportation awarded the Essential Air Service contract to SkyWest for Hays Regional Airport for the period August 1, 2016 to July 31, 2018. SkyWest is the current carrier and staff is pleased to see them retained as the carrier.

Mr. Dougherty updated the Commission on the status of the City's change application for water use from the R-9 Ranch.

Mr. Dougherty also stated he met with County Administrator Phillip Smith-Hanes regarding extraterritorial jurisdiction the city has for zoning. Ellis County Commissioners have expressed interest in reducing the three-mile extraterritorial zoning radius surrounding the city. Rather than reducing the entire radius by a set amount, officials have been drafting a proposal that reduces city jurisdiction in some places while protecting key areas for future growth. The proposed changes will be presented to the Hays Area Planning Commission for their input and will

be brought to the City Commission for their consideration at a future work session. That input will be shared with the County Commission.

Building Codes enforcement outside the city limits in the county was also discussed. The county currently does not have building code regulations and has limited amount of construction.

Mr. Dougherty stated it is in the city's best interest to have building inspections outside of the city limits in our immediate growth areas. That insures that structures being built in that area are ready to be annexed in at a future date if the city grows into it. It may be efficient for the city to hire a part time position that the county could fund, and the employee could absorb other city duties.

The City Manager also briefed the Commissioners about the recent activity on a parcel on the northwest corner of the 157 Interchange. The property owner has been notified that if it is their intent to develop this property there is a process they need to follow.

9. COMMISSION INQUIRIES AND COMMENTS: Vice-Chairperson Musil commented he hopes people are smart with their fireworks, considerate of their neighbors, and enjoy the July 4th weekend.

Chairperson Phelps hopes the agriculture community continues to have a successful harvest.

The meeting was adjourned at 7:32 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk