

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON JUNE 25, 2015

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, June 25, 2015 at 6:30 p.m.

Roll Call: Present: Eber Phelps

Shaun Musil

James Meier

Henry Schwaller IV

Absent: Lance Jones

Chairperson Phelps declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on June 11, 2015; the minutes stand approved as presented.

3. FINANCIAL STATEMENT: Finance Director Kim Rupp reviewed the financial summaries of the revenue and expenditure activities of the City of Hays for the month ended May 31, 2015. He reported that month-to-date general fund sales tax collections were at \$600,238 which is an increase of \$2,847 as compared to last year. Year-to-date general fund collections are at \$3,077,707 up \$119,434 or 4.04%.

The portfolio of certificates of deposit on May 31, 2015 totaled \$53,400,000 with a weighted average interest rate of .23%. The total balance of the Money Market account on May 31, 2015 was \$1,000,000 with a current yield of .20%. Total investments are up \$850,000 when compared to this time last year.

Shaun Musil moved, Henry Schwaller IV seconded, that the Financial Statement for the month of May 2015 be approved.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV

4. CITIZEN COMMENTS: There were no comments

5. CONSENT AGENDA: Chairperson Phelps presented the following proposed mayoral appointments which will be presented at the July 9, 2015 City Commission meeting for approval.

Fort Hays Municipal Golf Course Advisory Board

Patrick Lowry – three-year term to expire July 1, 2018 (1st term)

Kevin Schukman – three-year term to expire July 1, 2018 (1st term)

Hays Area Board of Zoning Appeals

Jerry Befort (resides in three-mile radius) – three-year term to expire May 1, 2018 (5th term)

Rich Sieker (resides in city limits) – unexpired term to expire May 1, 2016 (1st term)

Hays Area Planning Commission

Chris Crawford (resides in the three-mile radius) – three-year term to expire April 30, 2018 (1st term)

Hays Beautification Committee

Judy Dawson – three-year term to expire August 1, 2018 (2nd term)

Jim Strine – three-year term to expire August 1, 2018 (2nd term)

Doris Wing – three-year term to expire August 1, 2018 (2nd term)

Hays Housing Authority Board

Audra Brungardt – four-year term to expire February 14, 2019 (1st term)

Hays Recreation Commission Board

Nancy Jeter – four-year term to expire August 1, 2019 (5th term)

NEW BUSINESS

6. TEBO FIRST ADDITION FINAL PLAT: The owners of the property known as the proposed Tebo First Addition have submitted a final plat for consideration. The property is generally located at 43rd and General Hays/Vine St. The property being platted is currently one lot and will remain one lot after platting. This is merely a house-keeping item that needs to go through the process before the property can be developed. There is a sanitary sewer easement that crosses the property that is no longer in use that will be vacated with the plat. On May 18, 2015 the final plat was reviewed and approved (8-0 vote) by the Hays Area Planning Commission. Staff, as well as the Planning Commission, recommends approving this plat as submitted.

James Meier moved, Shaun Musil seconded, to approve Resolution No. 2015-013 accepting the final plat known as the Tebo First Addition.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV

7. COMMERCIAL INSURANCE RENEWAL – 2015/2016: The City's Commercial Insurance Policy with BRIT Insurance will expire on July 1, 2015. Arthur J. Gallagher provides for critical insurance oversight for the City as the Insurance Broker. Requested quotes to the incumbent carriers by Arthur J. Gallagher resulted in a responsive and responsible bid in the amount of \$187,023. The outcome of Gallagher's negotiation translates into a decrease of \$2,638. City staff recommends pursuing the 2015/2016 Commercial Insurance renewal with BRIT, Hartford, Old Republic, Hanover, and National Union Fire Insurance Companies as per the expiring policies.

Henry Schwaller IV moved, Shaun Musil seconded, to authorize the City Manager to renew the 2015/2016 insurance coverages with the incumbent

insurers for \$187,023 to be funded from the Intergovernmental Insurance and Surety line item.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV

8. SET PUBLIC MEETING DATE FOR WASTEWATER FACILITY PLAN

DISCUSSION TO MEET SRF TERMS AND CONDITIONS: Planning is in motion for the upgrade and reconstruction of the Wastewater Facility. Preliminary estimates indicate the total cost to be \$28,000,000. The Kansas State Revolving Loan Fund (SRF) is the most cost effective option to fund this project. Given that fund includes federal dollars, there are many requirements to be met to file an application for the SRF.

One of the first requirements in applying for a State Revolving Loan is to hold a public meeting to communicate to the public the purpose of the Wastewater Facility Plan. City staff recommends the City Commission set the public meeting date of July 16, 2015.

Eber Phelps moved, Henry Schwaller IV seconded, to set a Public Meeting Date of July 16, 2015 to communicate to the public the purpose of the Wastewater Facility Plan.

Vote: ayes: Eber Phelps
Shaun Musil
James Meier
Henry Schwaller IV

9. PROGRESS REPORT: Assistant City Manager Paul Briseno presented a monthly report of city-related activities, services and programs.

10. REPORT OF THE CITY MANAGER: City Manager Toby Dougherty announced a change in the trash collection. He stated we are asking that all cardboard boxes be broken down and any packing material or waste be put in the trash. The City is now using a two-compartment recycling truck instead of

three compartments and if there is any trash inside the boxes, with the new truck, there is no place to put the non paper items.

He also recognized Assistant City Manager Paul Briseno, who is leaving for a job in Nebraska. He stated it has been a pleasure working with him and he will be missed.

11. COMMISSION INQUIRIES AND COMMENTS: Commissioner Meier commented that the joint city meeting with the Russell City Council on Tuesday went very well. He stated the water from the R9 Ranch in Edwards County is the best option moving forward for the City. He also wanted to clarify that we are not taking water from Edwards County that it ceased to be Edwards County water when the R9 Ranch was purchased in 1994.

Commissioner Musil thanked Assistant City Manager Paul Briseno for his assistance and service to the City of Hays.

Mayor Phelps commented that we are saying goodbye to a number of employees and recognized them for their service to the City: Paul Briseno, Assistant City Manager; ID Creech, Public Works Director; Ron Rounkles, Police Lieutenant; and Brian Hiller, Equipment Operator.

The meeting was adjourned at 7:08 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk