

MINUTES OF A MEETING
OF THE GOVERNING BODY OF THE
CITY OF HAYS, KANSAS
HELD ON JUNE 28, 2007

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, June 28, 2007 at 7:30 p.m.

Roll Call: Present: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

Chairperson Hickman declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no additions or corrections to the minutes of the regular session held on June 14, 2007; the minutes stand approve as written.

3. FINANCIAL STATEMENT: Finance Director/City Clerk Mark Loughry reported that investments on May 31, 2007 totaled \$35,850,000, which is a \$7,550,000 increase when compared to May 2006. Interest due at maturity on current investments totals \$1,768,129, which is an increase of \$621,597 compared to May 31, 2006. In May, the Finance/City Clerk's Office invested \$5,000,000 of maturing CD's with a weighted average interest rate of 5.23%. Sales tax collected in May for the General Fund totaled \$528,519, which was an increase of \$45,057 when compared to 2006. To date, sales tax collections are up 4.10% compared to 2006.

Barbara Wasinger moved, Ron Mellick seconded that the Financial Statement for the month of May, 2007 be approved.

Vote: Ayes: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

4. CITIZEN COMMENTS: There were no comments.

5. CONSENT AGENDA: Barbara Wasinger moved, Christopher Channell seconded that:

A. The following mayoral appointments be approved:

Hays Area Board of Zoning Appeals

Dana Cunningham – 3-year term to expire May 1, 2010

Hays Beautification Committee

Joseph Becker – 3-year term to expire August 1, 2010

Tobias Flores – 3-year term to expire August 1, 2010

Linda Ganstrom – 3-year term to expire August 1, 2010

Carol Heiman - 3-year term to expire August 1, 2010

And that: **B.** The following Cereal Malt Beverage Licenses be approved:

Lucky Hays, Inc. – 2405 Vine Street

Wild West Festival – Municipal Park

Vote: Ayes: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

UNFINISHED BUSINESS

6. GUIDE FOR RENTERS, LANDLORDS AND HOMEOWNERS: During 2006, a Housing Task Force was convened, and one of the issues addressed by this Task Force was raising the awareness of renters' and landlords' rights and

responsibilities. As part of the process, the Assistant City Manager and the Planning, Inspection, and Enforcement Division Superintendent were involved in creating a guide which is essentially a handbook explaining these rights and responsibilities. The Commission has reviewed this document several times and suggested many improvements. Those changes have been incorporated, and staff feels the document is ready for printing and distribution.

Ron Mellick moved, Allan Lytton seconded, that 5,000 copies of the Guide for Renters, Landlords and Homeowners be approved and printed in black and white booklet form at a cost of \$1,933, to be paid out of the Commissioners' Contingency Fund.

Vote: Ayes: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

NEW BUSINESS

7. COMMERCIAL INSURANCE RENEWAL: The annual renewal for the City's commercial insurance coverage for 2007/2008 in the amount of \$160,587 is approximately 6% below the previous year. This savings is mainly attributable to staff working with the City's broker (Sunflower Insurance Group) to modify deductibles and restructure some levels of coverage. Staff has reviewed the proposal and is confident that the City's risk exposure is appropriate.

Barbara Wasinger moved, Ron Mellick seconded, that the City Manager be authorized to renew the 2007/2008 insurance policy with St. Paul Travelers and Sunflower Insurance Group.

Vote: Ayes: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

8. FEDERAL AVIATION ADMINISTRATION (FAA) GRANT OFFER: The City of Hays has received a Grant Offer (AIP-3-20-0028-19) from the Federal Aviation Administration for construction services and testing services for the reconstruction of a portion of the existing apron at the Hays Regional Airport. The Grant Offer is for \$532,047, which is the Federal Government's share of the project. The City's share of the project is \$28,003, which will be paid out of the Airport Improvement Fund.

Allan Lytton moved, Ron Mellick seconded, that Grant Offer AIP-3-20-0028-19 from the Federal Aviation Administration for improvements to the Hays Regional Airport be approved.

Vote: Ayes: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

9. AGREEMENT FOR CONSTRUCTION SERVICES: The Agreement for Construction Services from Burns & McDonnell includes full-time construction, observation, testing, reporting and preparing final documentation in the amount of \$100,356. These services are eligible for Federal participation (95% FAA, 5% Airport) with funds available for the City's share in the Airport Improvement Fund.

Barbara Wasinger moved, Ron Mellick seconded, that the Agreement for Construction Services with Burns & McDonnell for reconstruction of the Terminal Apron, Phase II, at the Hays Regional Airport be approved.

Vote: Ayes: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

10. CITY MANAGER EMPLOYMENT AGREEMENT: Hays City Manager Randy Gustafson has announced his retirement effective December 31, 2007. In order to provide for smooth transition, the City Commission has negotiated a contract with Assistant City Manager Toby Dougherty. The contract will become effective January 1, 2008.

Christopher Channell moved, Barbara Wasinger seconded, that the Employment Agreement between the City of Hays and Toby Dougherty be approved.

Vote: Ayes: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

11. REPORT OF THE CITY MANAGER: The City Manager had no additional items to report.

12. COMMISSION INQUIRIES AND COMMENTS: The Commissioners had no inquires or comments.

13. EXECUTIVE SESSION: Troy Hickman moved, Christopher Channell seconded, that the Governing Body recess to executive session for ten minutes at 7:45 p.m. to discuss personnel issues. The executive session included the City Commissioners.

Vote: Ayes: Troy Hickman
Barbara Wasinger
Ron Mellick
Christopher Channell
Allan Lytton

Chairperson Hickman called the meeting back to order at 7:55 p.m. He stated no action was taken during executive session.

The meeting was adjourned.

Submitted by: _____

City Clerk