

City of Hays  
City Commission  
Work Session Notes  
Thursday, September 1, 2016 – 6:30 p.m.

Present: Eber Phelps, Shaun Musil, James Meier, Lance Jones, John Bird, Toby Dougherty, and Kim Rupp

Absent: Henry Schwaller IV

**August 18, 2016 Work Session Notes**

There were no corrections or additions to the minutes of the work session held on August 18, 2016; the minutes stand approved as presented.

**Contract Sewer Cleaning – Award of Bid**

Jeff Crispin, Assistant Director of Utilities, reported that the Utilities Department initiated a multi-year program to clean sewer mains in 2013 in order to ensure proper operation and maintenance of the collection system. In March of 2015, the Commission asked staff to rebid the sewer cleaning contract after extending the current contract for a third year to Mayer Specialty Service, LLC. Staff received four proposals and recommends accepting the low bid from Pro Pipe, based out of Denver, Colorado; to perform light cleaning and video inspection of 119,170 linear feet of sanitary sewer at the unit price of \$.95 per linear foot, not to exceed \$120,000.

At the September 8, 2016 Commission meeting, Commissioners will be asked to authorize the City Manager to enter into an agreement with Pro Pipe to perform light cleaning and video inspection of 119,170 linear feet of sanitary sewer at the unit price of \$.95 per linear foot not to exceed \$120,000, to be funded from Wastewater Other Contractual Services.

**Airport Wildlife Fence – Design Contract**

John Braun, Assistant Director of Public Works, reported that the Airport Capital Improvement Plan within the 2017 Budget included a project to construct a wildlife fence around the Hays Regional Airport. The fence is required by the

Federal Aviation Administration (FAA), who would reimburse the City for 90% of the costs associated with the project. In order to complete construction in 2017, it is necessary to begin engineering design at this time. The City's airport engineer, Burns and McDonnell, has prepared a work authorization in the amount of \$99,950 for the City Commission's consideration. The city share of this project would be funded out of the Airport Improvement Fund.

In 2010 FAA inspectors observed several deer on the Hays Regional Airport property, which prompted a Wildlife Hazard Assessment (WHA) in 2011. One recommendation of the WHA, performed by the USDA Wildlife Services, was the construction of a wildlife fence around the airport property. Since then, the wildlife fence has been listed on the Airport CIP as a future project. The FAA is now requiring the fence to be built under the FAA Airport Improvement Program, in which, the FAA funds 90% of the project cost.

City Manager, Toby Dougherty, stated there are other significant projects the City hopes to complete at the airport in the future and we could not move forward on these projects without federal funding, which would be withheld until the fence is completed.

At the September 8, 2016 Commission meeting, Commissioners will be asked to authorize the City Manager to execute Work Authorization No. 10 with Burns and McDonnell, contingent on FAA approval, in the amount of \$99,950 with the city share to be funded out of the Airport Improvement Fund.

### **Other Items for Discussion**

Commissioner Meier commented that Hays Medical Center has a new policy that employees traveling on hospital business are required to fly out of Hays. He thanked the hospital administration for this community oriented move and encouraged other businesses to do the same.

Chairperson Phelps encouraged travelers to check ticket prices to fly out of Hays as they can be comparable when you consider eliminating the drive and parking costs.

**Executive Session**

Shaun Musil moved, James Meier seconded, that the Governing Body recess to executive session at 6:58 p.m. for a period not to exceed 25 minutes to discuss labor negotiations and confidential material related to proprietary information. The executive session included the City Commissioners, the City Attorney, the City Manager, and the Assistant City Manager. K.S.A. 75-4319 authorizes the use of executive session to discuss the topics stated in the motion.

Vote: Ayes: Eber Phelps  
Shaun Musil  
James Meier  
Lance Jones

No action was taken during the executive session.

Shaun Musil moved, Lance Jones seconded, that the Governing Body recess to a second executive session at 7:24 p.m. for a period not to exceed 20 minutes to discuss labor negotiations and confidential material related to proprietary information. The executive session included the City Commissioners, the City Attorney, the City Manager, and the Assistant City Manager. K.S.A. 75-4319 authorizes the use of executive session to discuss the topics stated in the motion.

Vote: Ayes: Eber Phelps  
Shaun Musil  
James Meier  
Lance Jones

No action was taken during the executive session.

The work session was adjourned at 7:44 p.m.

Submitted by: \_\_\_\_\_

Brenda Kitchen – City Clerk