

City of Hays
City Commission
Work Session Notes
September 5, 2013

Present: Kent Steward, Henry Schwaller IV, Eber Phelps, Shaun Musil, Ron Mellick, John Bird, Toby Dougherty

August 15, 2013 Work Session Notes

There were no corrections or additions to the minutes of the work session held on August 15, 2013; the minutes stand approved as presented.

2013 Uniform Public Offense Code/2013 Standard Traffic Ordinance

The League of Kansas Municipalities publishes a revised version of the Uniform Public Offense Code for Kansas Cities (UPOC) and the Standard Traffic Ordinance for Kansas Cities (STO) on a yearly basis. These ordinances contain the most current legislative changes and updates put into place annually by the Kansas Legislature. The Commissioners will be requested to adopt by ordinance the updated UPOC and STO at the September 12, 2013 Commission meeting for use within the city of Hays.

Vehicle abatement at 3312 Country Lane

A vehicle located at 3312 Country Lane is in such a condition which deems it inoperable and not worthy of being driven on the public street. Police Department staff confirmed that this vehicle is not street legal in its current state of disrepair and is considered inoperable by ordinance and State Statute. The owner of the property James William Davis (Bill Davis) was cited by certified mail by the Planning, Inspection, and Enforcement Office for allowing an inoperable vehicle to remain on the premises. If the vehicle is removed by the city, all costs of abatement will be charged to the owner of the property.

At the September 12, 2013 Commission meeting, Commissioners will be requested to approve a resolution allowing the vehicle located at 3312 Country Lane to be abated by the city.

I D Creech, Director of Public Works stated as of this afternoon the vehicle has been moved, so we do not know if Mr. Davis will appear for the hearing, but recommended to leave it on the agenda.

Golden Belt Estates 5th Addition – Resolution to Establish Benefit District (Danby Lane)

Western Plains Service Corp. has petitioned the City for Street, Storm Sewer, Water, and Sanitary Sewer Improvements to an area containing 18 lots adjacent to West 45th St. within the Golden Belt Estates 5th Addition on the street known as Danby Lane. The engineer's estimate for total construction costs are \$473,093.40. This project is consistent with past residential developments within the City of Hays.

The Commissioners will be requested to adopt a resolution authorizing the creation of a special benefit district for infrastructure improvements in the estimated amount of \$473,093.40 for the development of eighteen lots within Golden Belt Estates 5th Addition at the September 12, 2013 Commission meeting.

Golden Belt Estates 5th Addition – Engineering Services Agreement

Western Plains Service Corporation has petitioned the City for Street, Storm Sewer, Water, and Sanitary Sewer Improvements to an area containing 18 lots within Block 2 of the Golden Belt Estates 5th Addition. Ruder Engineering and Surveying, L.L.C. has prepared a contract for engineering services to include engineering design, contractor solicitation, construction engineering, and warranty inspection. The contract is for a not-to-exceed amount of \$28,200.

Commissioners will be requested to approve the Engineering Services Agreement with Ruder Engineering & Surveying, LLC for professional services related to improvements to Block 2 of the Golden Belt Estates 5th Addition in an amount not to exceed \$28,200 at the September 12, 2013 Commission meeting.

Levee Improvements – Engineering Design Services Agreement

Wilson & Company was hired in 2012 to perform a safety inspection of the Hays Levee system. The proposed engineering services contract is for design services for repairs and upgrades addressing most of the concerns detailed in Wilson & Co.'s Levee Safety Inspection Engineering Report from October 2012. Making these repairs and improvements will improve the safety and function of the levee and help the City to remain in a federal flood control insurance program known as Public Law 84-99.

At the September 12, 2013 Commission meeting, the Commissioners will be requested to direct the City Manager to execute a contract with Wilson & Co. for levee engineering services in the amount of \$49,500 to be funded out of the Stormwater Utility's Project Line Item.

Bike Hays – On-street Bike Route and Levee Trail Engineering Design Agreements

The 2013 budget included \$400,000 in funding for the Bike Hays Plan. In addition, the City was awarded a Transportation Enhancement Grant. As the next step in the process, staff recommends entering into agreements with Cook, Flatt & Strobel Engineers (CFS Engineers) for the On-Street Bike Routes portion of the Bike Hays Plan and a separate agreement with Wilson Company for the Levee Trail Improvements. The cost for engineering design services for the on-street bike routes is \$48,400, and levee trail is \$49,238. The engineer's primary objective is to provide bidding documents and work in collaboration with the state to ensure standards are met as required by Kansas Department of Transportation (KDOT).

Assistant City Manager Paul Briseno informed the Commissioners of some changes that occurred since the grant was awarded. KDOT informed city Staff that state oversight would be required so implementation of the system will take longer than expected, due to the state's engineers being backlogged.

At the September 12, 2013 Commission meeting the Commissioners will be requested to authorize the City Manager to enter an agreement with CFS

Engineers for the design of the on-street bike routes in the amount of \$48,400 and a separate agreement with Wilson Company for the levee trail at \$49,238 to be funded out of Capital Projects.

Refuse Truck Lease/Purchase Buyout

In 2007 the Solid Waste division purchased three Bridgeport refuse trucks. These were purchased from Downing Sales & Service Inc and financed by an equipment lease/purchase agreement with Municipal Services Group, Inc. On or after October 18, 2013 the agreement provides for the option to purchase the equipment upon a 30 day written notice to Municipal Services Inc. The City can realize an interest savings of \$16,236.04 if a buyout were completed on the date mentioned.

Commissioners will be asked to approve an expenditure of \$207,735.16 from the Solid Waste reserve fund to buyout the lease/purchase agreement on the three refuse trucks at the September 12, 2013 Commission meeting.

Executive Session

Ron Mellick moved, Shaun Musil seconded, that the Governing Body recess to executive session at 7:20 p.m. for 30 minutes to discuss possible property acquisition. The executive session included the City Commissioners, the City Manager, the Assistant City Manager and the City Attorney. K.S.A. 75-4319 authorizes the use of executive session to discuss the topics stated in the motion.

Vote: Ayes: Kent Steward
Henry Schwaller IV
Eber Phelps
Shaun Musil
Ron Mellick

Chairperson Steward called the meeting back to order at 8:50 p.m. No action was taken during the executive session.

The work session was adjourned.

Submitted by: _____

Brenda Kitchen – City Clerk