

City of Hays
City Commission
Work Session Notes
September 19, 2013

Present: Kent Steward, Henry Schwaller IV, Eber Phelps, Shaun Musil, Ron Mellick, John Bird, Toby Dougherty

September 5, 2013 Work Session Notes

There were no corrections or additions to the minutes of the work session held on September 5, 2013; the minutes stand approved as presented.

Motor Vehicles and Mobile Equipment at the Hays Regional Airport – Proposed Ordinance

The Airport Advisory Board has recommended amending Section 8-30 of the Hays City Code with regard to motor vehicles and mobile equipment operations at the Hays Regional Airport. The dominant change would be to allow the construction and use of concrete parking pads adjacent to hangars. Currently, vehicle parking rules only allow parking within hangars inside the security fence.

Commissioners will be requested to approve the changes to the airport parking regulations at the September 26, 2013 Commission meeting.

Proposed Hays Regional Airport Rules and Regulations

Currently the City has several rules and regulations regarding the Hays Regional Airport; however, these are not readily accessible in one document. Based on the recommendation of the Airport Advisory Board, City staff is recommending codifying these rules and regulations to provide a single reference document for tenants, staff and other users of the Airport.

The Commissioners will be requested to approve the City Manager's proposed Rules and Regulations for the Hays Regional Airport at the September 26, 2013 Commission meeting.

13th Street Improvements from Main to Milner

The 2014 Budget included funding from City Commission Financial Policy Projects Fund to make improvements to 13th Street from Main Street to Milner Street. This would be the next large reconstruction project following the reconstruction of 41st Street from US-183 Bypass to Hall Street, in 2014.

At the September 26, 2013 Commission meeting the Commissioners will be requested to authorize staff to solicit proposals for engineering services related to the development of concept plans and cost estimates for the reconstruction of 13th Street from Main Street to Milner Street.

Transfer of \$1.5 Million from Financial Policy Projects to Capital Projects to Fund 13th Street Reconstruction

Over the past five years the City Commission has implemented necessary strategies to minimize municipal costs to property taxes. In 2011 the Commission went to a pay as you go system to keep the mill levy at 25 for the foreseeable future. The next prioritized project is 13th Street reconstruction from Main to Milner with a tentative cost of \$1,500,000.

At the September 26, 2013 Commission meeting the Commissioners will be requested to approve the transfer of \$1,500,000 from City Commission Financial Policy Projects to Capital Projects Fund for the reconstruction of 13th Street from Main to Milner.

Policy for the Placement of Plaques on City Facilities

The need to have a policy for the placement of plaques on City facilities was previously discussed by the City Commission. Fort Hays State University installed a plaque on the grandstands at Larks Park identifying a donor for a smaller project completed at the facility.

Commissioner Mellick was concerned with the historical integrity of Larks Park with holes being drilled in the structure, and plaques being hung.

In an effort to ensure consistent placement of recognition plaques, as well as to protect the historical integrity of City property a policy was created.

At the September 26, 2013 Commission meeting the Commissioners will be requested to approve a policy for the placement of plaques on City facilities.

Add On – Marvin F Braun Annexation

The owners of Lot 3 and the West 71 feet of Lot 2 of the Marvin F. Braun Addition have requested annexation of the property into the city limits of Hays to facilitate the development of the lots for commercial purposes. The area proposed to be annexed is located at the northeast corner of the intersection of General Hays Rd and East 43rd St. The property is contiguous (bounded on two sides) with the present city limits.

At the October 10, 2013 Commission meeting the Commissioners will be asked to approve an ordinance annexing Lot 3 and the West 71 feet of Lot 2, all within Block 2 of Marvin F. Braun Addition to the City of Hays.

Other Items for Discussion

Commissioner Musil complimented the Utilities Department employees who responded to a water leak at his neighbor's home. Commissioner Musil also mentioned he was asked to sit on the Downtown Hays Development Committee, but is not able to at this time, and asked if any other Commissioners were interested.

Commissioner Schwaller asked for an update on the fence Mr. Luecke mentioned at a previous meeting.

City Attorney John Bird stated there is a fence there and City staff will be inspecting the fence to check its condition.

Executive Session

Henry Schwaller IV moved, Eber Phelps seconded, that the Governing Body recess to executive session at 7:30 p.m. for 25 minutes to discuss property acquisition. The executive session included the City Commissioners, City Manager, Assistant City Manager and the City Attorney. K.S.A. 75-4319 authorizes the use of executive session to discuss property acquisition.

Vote: Ayes: Kent Steward
Henry Schwaller IV
Eber Phelps
Shaun Musil
Ron Mellick

Chairperson Steward called the meeting back to order at 7:55 p.m. No action was taken during executive session.

The work session was adjourned at 7:55 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk