

MINUTES OF A MEETING  
OF THE GOVERNING BODY OF  
THE CITY OF HAYS, KANSAS  
HELD ON JANUARY 2, 2014  
(RESCHEDULED FROM DECEMBER 26, 2013)

**1. CALL TO ORDER BY CHAIRMAN:** The Governing Body of the City of Hays, Kansas met in regular session on Thursday, January 2, 2014 at 6:30 p.m. This meeting was originally scheduled for December 26, 2013 and rescheduled due to lack of a quorum.

Roll Call: Present: Eber Phelps

Shaun Musil

Ron Mellick

Absent: Kent Steward

Henry Schwaller IV

Vice-Chairperson Phelps declared that a quorum was present and called the meeting to order.

**2. MINUTES:** There were no corrections or additions to the minutes of the regular session held on December 12, 2013; the minutes stand approved as presented.

**3. FINANCIAL STATEMENT:** Finance Director Kim Rupp reported that month-to-date general fund sales tax collections were at \$553,637 which is a drop of \$84,853 as compared to last year. The year-to-date general fund sales tax collections are down \$50,192 or - .74%. The six month running average on general fund sales tax collections has slipped to -1.21%.

The Finance/City Clerks office invested \$3,300,000 of maturing or renewing certificates with a weighted average interest rate of .23%. The portfolio of certificates of deposit on November 30, 2013 totaled \$53,000,000 with a weighted average interest rate of .23%. The total balance of the Money Market account on November 30, 2013 was \$600,000 with a current yield of .20%. Total investments are up \$5,150,000 when compared to this time last year.

Ron Mellick moved, Shaun Musil seconded, that the Financial Statement for the month of November, 2013 be approved.

Vote: Ayes: Eber Phelps  
Shaun Musil  
Ron Mellick

**4. CITIZEN COMMENTS:** There were no comments.

**5. CONSENT AGENDA:** Shaun Musil moved, Ron Mellick seconded, that the following mayoral appointments be approved:

Sister Cities Advisory Board

Dawne Leiker – unexpired term to expire January 1, 2016

Patricia Levy – 3-year term to expire January 1, 2017

Vote: Ayes: Eber Phelps  
Shaun Musil  
Ron Mellick

**NEW BUSINESS**

**6. 2014 JOB CLASSIFICATION AND PAY PLAN:** According to City Code Section 47-4, the City Commission must adopt a job classification and pay plan for City employees. For 2014, the City Administration recommends providing all employees with a 1% merit increase at the beginning of the year and continuation of the existing pay plan.

Ron Mellick moved, Shaun Musil seconded to approve Resolution No. 2013-024 adopting the 2014 job classification and pay plan which includes a 1% merit increase for all non-union covered employees and continuation of the current pay plan.

Ron Mellick moved, Shaun Musil seconded to amend the previous motion and second to approve Resolution No. 2013-024 adopting the 2014 job

classification and pay plan which includes a 1% merit increase for **all employees** and continuation of the current pay plan.

Vote: Ayes: Eber Phelps  
Shaun Musil  
Ron Mellick

**7. 2013 BOUNDARY RESOLUTION:** Whenever property is annexed into the city limits during a calendar year, Kansas statutes require cities to pass a resolution re-defining the entire boundary line of the city.

The following ordinances annexed property into the city limits in 2013:

Ordinance No. 3859 – dk Ranch

Ordinance No. 3865 – Golden Belt Estates 5th Addition

Ordinance No. 3873 – 1101 East 43rd St.

Shaun Musil moved, Ron Mellick seconded, that Resolution No. 2013-025, being a resolution re-defining the boundaries or corporate limits of the City of Hays, Kansas, as required by Section 12-517 of Kansas Statutes Annotated, be approved.

Vote: Ayes: Eber Phelps  
Shaun Musil  
Ron Mellick

**9. REPORT OF THE CITY MANAGER:** The City Manager had no additional items to report.

**10. COMMISSION INQUIRIES AND COMMENTS:** Commissioner Mellick requested staff look into adding street lights on East 43<sup>rd</sup> St. east of Vine.

City Manager Toby Dougherty stated he would have it looked at.

The meeting adjourned at 6:46 p.m.

Submitted by: \_\_\_\_\_

Brenda Kitchen – City Clerk