

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON NOVEMBER 25, 2014

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Tuesday, November 25, 2014 at 6:30 p.m.

Roll Call: Present: Henry Schwaller IV
Eber Phelps
Shaun Musil
Ron Mellick
Kent Steward

Chairperson Schwaller declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on November 13, 2014.

3. FINANCIAL STATEMENT: Finance Director Kim Rupp reported that month-to-date general fund sales tax collections were at \$643,573 which is a slight drop of \$6,592 as compared to last year. This puts the year-to-date general fund sales tax collections down \$29,391 or just -.48%.

The Finance/City Clerk's Office invested \$3,200,000 of maturing or renewing certificates with a weighted average interest rate of .23%. The portfolio of certificates of deposit on October 31, 2014 totaled \$53,400,000 with a weighted average interest rate of .24%. The total balance of the Money Market account on October 31, 2014 was \$1,000,000 with a current yield of .20%. Total investments are up \$600,000 when compared to this time last year.

Ron Mellick moved, Shaun Musil seconded, that the Financial Statement for the month of October, 2014 be approved.

Vote: Ayes: Henry Schwaller IV
Eber Phelps
Shaun Musil
Ron Mellick
Kent Steward

4. CITIZEN COMMENTS: There were no comments.

5. CONSENT AGENDA: There were no items on the consent agenda for consideration.

NEW BUSINESS

6. CITY OF HAYS HEALTH INSURANCE FOR 2015: Each year the City of Hays budgets an average of \$9500 per employee for health insurance. This is a Commission directive that began in 2009 in an effort to keep property tax stable.

Erin Giebler, Director of Human Resources, reported on the 2015 Health Insurance rates. City staff requested bids, and the lowest responsible bid was from the City's current provider, Coventry Health Care, which results in an increase of 19.5% over current rates. The increased premiums are the result of higher utilization over the last three years. This puts us collectively \$78,000 over the cap imposed by the City Commission; however, there was some contingency money carried forward from 2014 which allows the City to absorb this \$78,000 and still provide health insurance to City employees at no cost to them.

Staff recommends renewing the City's health insurance with Coventry Health Care, keeping the same plan currently being offered.

Assistant City Manager Paul Briseno stated City employees have stepped up in reducing health care costs by educating themselves and cutting costs by using generic prescriptions. He also stated employees have been informed about the cost of health insurance and understand that 2015 will probably be the last year health insurance premiums will be provided at no cost to the employee.

Henry Schwaller IV moved, Eber Phelps seconded, to authorize the City Manager to sign the 2015 Coventry Health Care Plan application in the estimated premium amount of \$1,797,641 to provide health insurance to our employees paid for out of the Employee Benefit Levy Fund.

Vote: Ayes: Henry Schwaller IV

Eber Phelps

Shaun Musil

Ron Mellick

No: Kent Steward

7. BIKE HAYS – KDOT AUTHORITY TO AWARD AND COMMITMENT OF

FUNDS: Kansas Department of Transportation (KDOT) is requesting the City authorize the award of contracts for the construction of pedestrian & bicycle paths in the City of Hays. The two projects consist of on-street routes covering approximately 18 miles of street and levee trail covering approximately 2.5 miles with the City share of construction costs being \$393,121. Both projects are part of a Transportation Enhancement Grant covering 60% of eligible costs. The City Commission previously allocated funds from Special Parks and Stormwater to Capital Projects to cover cost of these projects

Kent Steward moved, Shaun Musil seconded, to adopt the following motions:

- A. Authorize KDOT award contract to APAC Kansas, Inc., Shears Division, in the amount of \$346,114.50 for the construction of pedestrian & bicycle paths (on-street routes), committing \$167,025 of City funds to KDOT, on or before December 11, 2014, from Capital Projects.
- B. Authorize KDOT award contract to Bryant & Bryant Construction, Inc. in the amount of \$495,932.57 for the construction of pedestrian & bicycle paths (levee trail), committing \$226,096 of City funds to KDOT, on or before December 11, 2014, from Capital Projects.

Vote: Ayes: Henry Schwaller IV
Eber Phelps
Shaun Musil
Ron Mellick
Kent Steward

8. RECYCLING TRUCK – AWARD OF BID: The existing recycling truck is reaching the end of its service life and needs to be replaced. City staff solicited bids from various truck and packer body manufacturers, and the low bid was from Lang Diesel of Hays for a 2015 single axle, two compartment, 16 cubic yard recycling truck in the amount of \$172,849; which is less than the \$193,250 identified on the fleet replacement in the 2014 budget for the purchase of a new recycling truck.

Shaun Musil moved, Ron Mellick seconded, to accept the bid from Lang Diesel for a single axle, two compartment recycling truck in the amount of \$172,849 to be funded out of the Solid Waste Reserve.

Vote: Ayes: Henry Schwaller IV
Eber Phelps
Shaun Musil
Ron Mellick
Kent Steward

9. S & W ALLEY PAVEMENT – RESOLUTION TO ESTABLISH BENEFIT DISTRICT: Property owners have petitioned the City for the paving of the alley west of Allen Street between 7th and 8th Street in the HP Wilson Addition to the City of Hays. The engineers estimate for total construction cost is \$60,000 to be financed 100% by special assessment over 10 years. There is no City share of cost for oversizing or otherwise.

Ron Mellick moved, Henry Schwaller IV seconded, to approve Resolution No. 2014-025 authorizing the creation of a special benefit district for alley pavement improvements in Block 4 of the HP Wilson Addition in the estimated amount of \$60,000.

Vote: Ayes: Henry Schwaller IV
Eber Phelps
Shaun Musil
Ron Mellick
Kent Steward

10. S & W ALLEY PAVEMENT – ENGINEERING SERVICES AGREEMENT:

Property owners have petitioned the City for the paving of the alley west of Allen Street between 7th and 8th Street in the HP Wilson Addition to the City of Hays. Ruder Engineering and Surveying, LLC has prepared a contract for engineering services to include engineering design, contractor solicitation, construction engineering, and warranty inspection. The contract is for a not-to-exceed amount of \$4,900.

Eber Phelps moved, Shaun Musil seconded, to authorize the Mayor to sign the Engineering Services Agreement with Ruder Engineering & Surveying, LLC for professional services related to alley pavement improvements in Block 4 of the HP Wilson Addition in an amount not to exceed \$4,900.

Vote: Ayes: Henry Schwaller IV
Eber Phelps
Shaun Musil
Ron Mellick
Kent Steward

11. PROGRESS REPORT: Assistant City Manager Paul Briseno presented a monthly report of city-related activities, services, and programs.

12. REPORT OF THE CITY MANAGER: City Manager Toby Dougherty reported that Saturday November 29th, KSU Watershed Specialist Stacie Minson, Fort Hays State University Leadership 310 class, and the City of Hays will be sponsoring the FHSU basketball game and promoting water conservation.

13. COMMISSION INQUIRIES AND COMMENTS: Commissioner Mellick welcomed everyone to the State 1-A and 2-A football championship game Saturday November 29th.

Commissioner Musil complimented Jason Riegel, Water Conservation Specialist; on the great job he does educating students on water conservation.

Commissioner Phelps stated the Commissioners have received e-mails concerning the proposed recycling center on 13th Street and wanted to make the public aware the Board of Zoning Appeals will hold a public hearing regarding that issue on December 10th at 8:15 at City Hall.

The meeting was adjourned at 7:26 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk