

MINUTES OF A MEETING  
OF THE GOVERNING BODY  
OF THE CITY OF HAYS, KANSAS  
HELD ON DECEMBER 27, 2007

**1. CALL TO ORDER BY CHAIRMAN:** The Governing Body of the City of Hays, Kansas met in regular session on Thursday, December 27, 2007 at 7:30 p.m.

Roll Call: Present: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

Chairperson Hickman declared that a quorum was present and called the meeting to order.

**2. MINUTES:** There were no corrections or additions to the minutes of the regular session held on December 13, 2007; the minutes stand approved as written.

**3. FINANCIAL STATEMENT:** Finance Director Kim Rupp reported that investments on November 30, 2007 totaled \$37,150,000, which is a \$3,400,000 increase when compared to November 2006. Interest due at maturity on current investments totals \$1,362,639, which is a decrease of \$183,871 compared to November 30, 2006. In November, the Finance/City Clerk's Office invested \$9,000,000 of maturing certificates of deposit with a weighted average interest rate of 4.49%. Sales tax revenue receipted in November in the General Fund totaled \$490,858, which was an increase of \$22,069 when compared to November 2006. To date, sales tax collections are up 4.97% compared to 2006.

Barbara Wasinger moved, Ron Mellick seconded, that the Financial Statement for the month of November 2007 be approved.

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

**4. CITIZEN COMMENTS:** There were no comments.

**5. CONSENT AGENDA:** Christopher Channell moved, Allan Lytton seconded, that the following consent agenda items be approved:

**A.** Approval of 2008 Cereal Malt Beverage License renewals for various locations in Hays.

**B.** The following mayoral appointments:

Hays Area Planning Commission

Terry Claycamp – 3-year term to expire on April 30, 2010

Sister Cities Advisory Board

Maraci Aubel – 3-year term to expire on January 1, 2011

Hays Convention & Visitors Bureau Advisory Committee

Jane Matlock – 3-year term to expire December 1, 2010

Rita Stramel – 3-year term to expire December 1, 2010

Building Trades Board

Ralph Augustine – 4-year term to expire August 27, 2011

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

**C.** Chairperson Hickman proposed that Mary Ridgway be appointed to a 4-year term on the Hays Housing Authority Board to expire February 14, 2012.

The Commissioners will be requested to approve the appointment at the January 10, 2008 Commission meeting.

## **UNFINISHED BUSINESS**

**6. BALANCED ENERGY POLICY:** Resolution No. 2007-020 represents the Commission's support of a balanced energy policy for Kansas and requests that the Secretary of the Kansas Department of Health and Environment reverse the decision to deny Sunflower Electric Power Corporation's PSD Construction Permit.

Ron Mellick moved, Allan Lytton seconded, that Resolution No. 2007-020, being a resolution in support of a balanced energy policy for Kansans including the development of renewable energy resources and the use of fossil fuels, be approved.

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

## **NEW BUSINESS**

**7. BALL FIELD BLEACHERS PURCHASE:** Allan Lytton moved, Barbara Wasinger seconded, that the bid submitted by CBS Constructors, in the amount of \$11,000, for five bleachers for Glassman Ball Fields be approved.

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

**8. ARCHITECTURAL SERVICES AGREEMENT:** City staff received qualifications from four firms for architectural services related to the remodel of

the former Army Reserve Center for City offices, and the construction of a second Fire Station. A selection committee narrowed the field of four to two firms, who then attended a site visit and meeting with City staff. Those two firms then prepared and submitted a fee based proposal for services. The proposals submitted for Phase I by Woods and Starr of Hays is \$17,500. The proposal submitted for Phase I by Horst, Terrill & Karst of Topeka is \$34,800. City staff recommended approval of the proposal submitted by Woods and Starr.

Christopher Channell moved, Ron Mellick seconded, that the City Manager be authorized to enter into a contract with Woods & Starr for Phase I of the architectural services for the remodeling of the former Army Reserve Center and the construction of a second fire station.

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

Commissioner Mellick stated he wanted the public to know that this is only for architectural services and cost estimates, not for any construction. This does not mean the City is going forth on these projects at this time. It is part of the studying process to help the Commissioners make an informed decision in the future.

**9. AUTOMATED TRASH COLLECTION – FEE FOR SECOND POLYCART:**

Sanitation fees were adjusted in January 2007 in preparation for the automated collection system. Public Works staff recommended an additional fee of \$7.60 per month per dwelling unit for residents that require a second polycart to accommodate their solid waste. This amount is one-half the current monthly fee. Two polycarts at one dwelling unit would have a cost of \$22.80 per month.

Ron Mellick moved, Allan Lytton seconded, that Resolution No. 2007-021, being a resolution setting the refuse fees for residential customers within the City of Hays, Kansas, be approved.

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

**10. WATER METER DEPOSIT REBATES:** Currently, City ordinance requires new homeowners and renters without a credit history on file to make a meter deposit that is equivalent to two months utility bill, but not less than \$70. The deposit plus interest is returned to homeowners after two years if there have been no delinquencies during that two year period. The deposit for renters is not refunded until the renter moves out. City staff proposed that meter deposits be refunded to renters if they have established good credit with the City during the two year time span and have not had any delinquencies.

Barbara Wasinger moved, Allan Lytton seconded, that Ordinance No. 3741, being an ordinance amending Chapter 65 of the City of Hays, Kansas, Municipal Code, by modifying Article IV, Section 65-220, Subsection (b)(3) regarding security deposits for water utilities, be approved.

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

**11. 2007 BOUNDARY RESOLUTION:** Barbara Wasinger moved, Ron Mellick seconded, that Resolution 2007-022, being a resolution re-defining the boundaries or corporate limits of the City of Hays, Kansas, as required by Section 12-517 of the Kansas Statutes annotated, be approved.

Vote: Ayes: Troy Hickman  
Barbara Wasinger  
Ron Mellick  
Christopher Channell  
Allan Lytton

**12. REPORT OF THE CITY MANAGER:** City Manager Toby Dougherty reported that the Hays Area Planning Commission will bring forth a recommendation concerning the use/placement of portable storage units in the City in the near future.

**13. COMMISSION INQUIRIES AND COMMENTS:** Chairperson Hickman discussed with Parks Director Jeff Boyle tree limb removal which is necessary due to the recent ice storm.

Chairperson Hickman thanked all of the people who used the Hays Municipal Airport for their flying needs in 2007.

The meeting was adjourned.

Submitted by: \_\_\_\_\_

City Clerk