

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON JULY 13, 1995

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays met in regular session, at City Hall, Thursday, July 13, 1995, at 7:30 p.m.

Roll Call: Present: Sharon Leikam
Daniel Rupp
Eber Phelps
Jayne Clarke
Errol Wuertz

Mayor Leikam declared that a quorum was present, and called the meeting to order.

2. MINUTES: Mayor Leikam noted that Care Council appointee Barbara Wasinger's name was misspelled in the minutes. Commissioner Phelps pointed out that a motion for the approval of two ordinances and one resolution pertaining to the annexation of Fort Hays State University was omitted from the minutes.

Eber Phelps moved, Daniel Rupp seconded, that the minutes of the July 13, 1995, regular session, be approved as corrected.

Vote: Ayes: Sharon Leikam
Daniel Rupp
Eber Phelps
Jayne Clarke
Errol Wuertz

3. CITIZEN COMMENTS: There were no comments.

4. COMMISSION INFORMATIONAL MEMORANDUM: Commissioner Wuertz questioned the status of the new water tower north of I-70. Assistant City Manager Linton Bartlett said there is water in the tower, and the system is in use. A pressure reducing valve is in place. Plans are to increase pressure gradually to avoid a sudden surge of pressure.

Commissioner Wuertz mentioned that the remaining work on the Airport Project is still not completed, and asked if the contractor's bonding company has been notified. Assistant

Manager Bartlett said the contractor has been at the site and completed some of the warranty work. The materials for the final crack sealing have arrived. The work is expected to be completed in the next ten days.

Mayor Leikam commended Wastewater Superintendent Steve Leiker for an excellent report pertaining to the condition of the Wastewater Treatment Plant following an inspection by the Kansas Department of Health and Environment.

5. CONSENT ITEMS: There were no consent items for approval.

6. CERTIFICATES OF MERIT: Ralph Burns, member of the Sons of the American Revolution, presented award certificates of merit for patriotism to Kathleen A. Bittner, 207 West 26th, and Richard L. Weaver, 1306 East 18th, for the year round display of the United States of America flag.

7. WATER TOWER REPORT: Assistant Manager Bartlett reviewed a report and recommendation from Bruce Toews, Industrial Coating Specialist for Sherwin-Williams Company, regarding the painting of the one million gallon water tower. The report stated that a inspection of the water tower was performed to analyze the existing thickness, adhesion, and overall condition of the existing coating. After completing the inspection, Mr. Toews and Robert Stutzman, who is a certified member of National Association of Corrosion Engineers, recommended that the water tower is suitable for overcoating, and should have an estimated service life of ten years.

Assistant City Manager Bartlett said overcoating the water tower instead of removing the old paint would reflect a savings of approximately \$500,000.

Daniel Rupp moved, Errol Wuertz seconded, that Sherwin-Williams be authorized to develop specifications to overcoat the one million gallon water tower.

Assistant Manager Bartlett said the specifications would be of a generic nature which would allow any paint contractor to bid.

Vote: Ayes: Sharon Leikam
Daniel Rupp
Eber Phelps
Jayne Clarke
Errol Wuertz

8. TRAFFIC ADVISORY COMMITTEE POLICY: Assistant City Manager Bartlett presented a draft policy governing the activities of the Traffic Advisory Committee. He said the Committee has been in place for many years, and has been used extensively for traffic and safety issues. It is felt the activities of the Committee should be codified through the proposed policy.

Mr. Bartlett said in the past, the Committee has been comprised of City staff members. This policy changes the composition of the Committee members to include citizens.

Commissioner Rupp said he reviewed the Policy and had the following recommendations:

- Change the two week deadline for submitting a request to a request must be submitted within a reasonable amount of time prior to a meeting. In some instances, two weeks notice would be unnecessary.
- Requiring the person making the request to be present at the meeting may be inconvenient for some people since the meetings are held during working hours. Perhaps the meeting time could be changed, or a designated representative could appear on behalf of the person making the request.
- Notification of a decision by the Traffic Advisory Board should be sent to the person who made the request, as well as the various City staff members.

Eber Phelps moved, Daniel Rupp seconded, that the Traffic Advisory Committee Policy, be approved with the stipulation that the recommendations of Commissioner Rupp be included in the Policy.

Vote: Ayes: Sharon Leikam
Daniel Rupp
Eber Phelps
Jayne Clarke
Errol Wuertz

9. GOLF CART SHED DESIGN: Architect H. D. Woods reviewed the plans and specifications for 72 additional golf cart sheds at the Municipal Golf Course. Mr. Woods said the specifications contain alternates for frame or metal construction. There should not be a great amount of cost difference between the two. Metal construction tends to have a little longer life expectancy.

Assistant Manager Bartlett said funds have been included in the 1995 Budget to finance the golf cart sheds through a Lease Purchase Agreement.

Errol Wuertz moved, Eber Phelps seconded, that the plans for construction of golf cart sheds be approved, and authorized Woods & Starr to solicit bids in the name of the City Clerk.

Glen Gabel, Golf Course Advisory Board member, questioned the bonding requirement for contractors. He said club members built the clubhouse several years ago, and were not bonded. The members would be interested in subcontracting on the cart shed project as a means of keeping the cost down. Assistant Manager Bartlett said bonding would be a requirement because of the method of financing. City Attorney John Bird said bonding is a local requirement because there were problems with performance on past contracts.

Mr. Woods said the Project could be bid with different alternates, such as an alternate to delete the interior partitions. Those partitions could be constructed by club members.

Vote: Ayes: Sharon Leikam
Daniel Rupp
Eber Phelps
Jayne Clarke
Errol Wuertz

10. RADIO EQUIPMENT BIDS: Assistant City Manager Bartlett said

the Ellis County Communications Group has become aware of a large amount of Motorola 800 Mhz radio equipment that is available for bid. The purchase of this equipment would make the radio equipment for all City departments compatible. The ECCG is requesting the City of Hays, Ellis County, and the ECCG combine their efforts in a cooperative bid to obtain this equipment. The cost of the equipment is estimated to be between \$148,000 and \$164,000. The cost for each entity would be approximately \$52,000.

Mr. Bartlett said discussion tonight is merely to inform the Commission that this equipment will be available for bid. Further research will be done on the issue.

Commissioner Wuertz asked why the ECCG does not have a technical person as a member. Lieutenant Jim Purdy, representing the ECCG, said the Committee was originally formed with City and County staff, and has always remained that way.

Commissioner Wuertz said Leon Frank, owner of Frank Communications, has indicated a desire to serve on the ECCG Committee, even though it would prevent him from ever submitting a bid. The Committee may want to consider him as a member of the Committee to get some technical expertise. Motorola is quality equipment. However, it may be possible to get the same quality for less money. He said he would like to see more research, including an inventory of the equipment that would be replaced, and how this equipment would be compatible with present equipment. Commissioner Wuertz said he understands the City leases repeaters. He would like to know what kind of saving there would be if you owned all of your equipment. Lieutenant Purdy said those are some of questions that are being researched at this time.

11. RURAL WATER DISTRICT NO. 2: Assistant City Manager Bartlett said the Trego County Rural Water District No. 2 is planning to expand their water system. The first phase of the expansion would be strictly in Trego County. The second phase would involve constructing water line that would encompass the entire City of Hays. They have filed an application with the

Rural Economic Community Development Administration for federal funding. The application is in the 30 day comment period. The City of Hays plans to comment on this project. City staff's concern is the Rural Water District plans to construct pipe line adjacent to City lines. The City of Hays has already expended public tax dollars to install water lines. It does not appear to be very cost efficient to use more federal dollars to basically duplicate water lines that already exist.

The second concern is rural water customers within the City's growth area, but not close to existing City water lines, may be served by the Rural Water District. City staff does not have a problem with that so long as pipes are of a size and specification that meet City standards. Thus, should the City annex these areas in the future, the City will be able to purchase these lines without having to replace them to service these same customers.

12. BUDGET UPDATE: Assistant City Manager Bartlett reminded the Commission that tours of City departments will be held on July 24, 1995, at 6:00. Draft copies of the 1996 Budget will be distributed by Thursday, July 27, 1995. The budget work sessions are scheduled for July 31, August 1 and 2, 1995, at 7:00 p.m. The public hearing for the Budget will be set at the August 10, 1995, Commission meeting, and the public hearing will be held at the August 24, 1995, Commission meeting.

13. ADD-ON ITEMS: Assistant Manager Bartlett reported that new regulations concerning solid waste went into effect on Monday, July 10, 1995. He reminded customers that all refuse must be bagged and yard waste must be tagged.

Assistant Public Works Director Elden Hammerschmidt reported that today was the first day of pickup for recyclable products. Preliminary estimates indicate that about 50 percent of the citizens participated in the Blue Bag Program. He said overall, the Program is going well and he is pleased with the participation.

Assistant Manager Bartlett and the Commission thanked Mr. Hammerschmidt and Lynne Albers, and all the volunteers for their

wonderful efforts to make this Blue Bag Program a success.

Assistant Manager Bartlett and the Commissioners thanked Wayne Rouse, Chairman of the Wild West Committee, City staff and all the people involved in the Wild West Fest for their hard work and dedication.

Commissioner Phelps wanted to clarify that Frank Polifka's application to obtain a permit for a composting site was refused by the Kansas Department of Health and Environment. The idea of a community compost site is still being pursued.

Mayor Leikam thanked Kevin Augustine, meter reader, for assisting a citizen with a problem.

Mayor Leikam cautioned citizens to be aware of transient merchants. City ordinance requires transient merchants to be licensed by the City. The State requires the merchants to have a Kansas State Sales Tax Number. Before making purchase from a transient merchant, it would be beneficial to make sure the merchant is properly licensed.

Thereupon the Governing Body adjourned.

Submitted

by: _____

Clerk of the Board