

MINUTES OF A MEETING  
OF THE GOVERNING BODY OF  
THE CITY OF HAYS, KANSAS  
HELD ON OCTOBER 23, 1997

**1. CALL TO ORDER:** The Governing Body of the City of Hays met in regular session, Thursday, October 23, 1997, at 7:30 p.m.

Roll Call: Jayne Clarke  
Wayne Billinger  
Troy Hickman  
Howard Rome  
Sharon Leikam

Mayor Clarke declared that a quorum was present and called the meeting to order.

**2. MINUTES:** Commissioner Billinger stated that page 10 of the minutes indicate that he voted yes on Resolution No. 264. He voted no.

Howard Rome moved, Troy Hickman seconded, that the minutes of the October 9, 1997, regular session, be approved, as corrected.

Vote: Ayes: Jayne Clarke  
Wayne Billinger  
Troy Hickman  
Howard Rome  
Sharon Leikam

**3. FINANCIAL STATEMENT:** City Manager Zacharias pointed out that sales tax revenue for the first nine months of 1997 is approximately \$91,000 more than for the same time period of 1996. Overall, other revenues for 1997 are right on target for the third quarter.

Sharon Leikam moved, Troy Hickman seconded, that the Financial Statement for the month of September 1997, be approved.

Vote: Ayes: Jayne Clarke  
Wayne Billinger  
Troy Hickman  
Howard Rome  
Sharon Leikam

**4. CITIZEN COMMENTS:** There were no comments.

**5. COMMISSION INFORMATIONAL MEMORANDUM:** Commissioner Clarke noted that water consumption is slowing going up and felt the public needs to be aware of this. City Manager Zacharias stated that even though the number of accounts have not gone up appreciably, consumption has been slowly going up. We are not in a crisis mode, and water is available for our customers. However, our water usage habits are changing and that is being reflected in higher consumption.

Commissioner Rome asked if residents are still changing out showerheads to low-flow units? City Manager Zacharias stated showerheads can still be exchanged free of charge in the City Clerk's Office. However, most everyone has already changed to low-flow units. He noted that cross connection backflow preventers are available to registered private water well owners at no cost.

**6. CONSENT ITEMS:** There were no consent items.

**7. SERVICE AWARDS:** Mayor Jayne Clarke presented service awards to the following for 25 years of service to the City of Hays:

Leroy Culbreath - Police Department  
Thomas Meiers - Police Department  
James Purdy - Police Department  
David Leikam - Fire Department  
Allen Leiker - Fire Department  
Roger Rife - Fire Department  
Wayne Schwartz - Fire Department

**8. HUMANE SOCIETY:** An additional \$7,000 in funding to the Humane Society for 1997 was authorized on June 17, 1997, with the stipulation that Humane Society representatives appear before the Commission in October 1997, for a budget review. Mary Ann Thompson and Juli Reiss, representing the Humane

Society, presented revised projected expenses for 1997 and actual expenses for the first nine months of 1997. Ms. Thompson stated if additional funding of \$7,000 would not have been approved, the projected deficit for 1997 would be \$6,208.91.

Commissioner Leikam asked what percent of the expenses are animal control and what percent are Humane Society expenses?

Ms. Thompson stated that initially the expenses were split 50/50. The City utilizes about 40 percent of the facility, but over the years, the cost to the City has gone down to approximately 31 percent of the expenses.

Commissioner Leikam said she would not want the Humane Society to get into the habit of coming back to the Commission every year and request additional funding. If there is any area in the animal control portion that can be cut, it should be done. Ms. Thompson said less patrolling can be done or full service can be cut; it's the Commission's choice as to what they want to do.

**9. WILD WEST FESTIVAL:** Tom Meiers and Dee Schmidt, representing the Wild West Festival Committee, reported on the 1998 Wild West Fest to be held July 2nd-5th, 1998. Concerts and fireworks will be held in conjunction with the festivities. Generous corporate sponsors support this festivity, along with ticket sales. Mr. Meiers thanked all the volunteers who helped make past festivals successful and also the City Commission for their support.

**10. BANK DEPOSIT BIDS:** It is City policy to request proposals for banking services every three years. Proposals were received from Commerce Bank, Emprise Bank, Golden Belt Bank, and NationsBank. Golden Belt Bank submitted the best bid with the highest anticipated interest rate on idle funds. After review, staff recommends the bid from Golden Belt Bank be accepted and the City of Hays checking account be moved from Commerce Bank to Golden Belt Bank, effective January 1, 1998.

Sharon Leikam moved, Troy Hickman seconded, that the bid from Golden Belt Bank be accepted.

Mayor Clarke stated she will abstain from the vote because her husband is employed by one of the bidding banks.

Vote: Ayes: Wayne Billinger  
Troy Hickman  
Howard Rome  
Sharon Leikam

Abstain: Jayne Clarke

**11. AUDIT SERVICES:** A proposal for the 1997 and 1998 Audit from Adams, Brown, Beran and Ball was presented. The fee for the 1997 basic audit is \$16,175; the 1998 audit service fee is \$16,660. City Manager Zacharias recommended the current contract be extended for another two years. "Requests for Proposals" would then be solicited for a five year cycle starting with the 1999 audit. On occasion, contracts with other entities have been extended, so this is not a new procedure. Adams, Brown, Beran and Ball submitted the low bid for a three year contract in 1994. City staff has been very satisfied with their services.

Mayor Clarke stated it takes a considerable amount of time for an auditing firm to familiarize themselves with their client's accounting system. On proposals such as this, they should not be for less than three years or more than five years. She is not opposed to extending the contract for another two years, but cautions the City to be consistent with bidding policies. She questioned whether the bid for the 1999 audit should be for three or five years? She also noted that the general engineering contract will be up for bid next year, and questioned whether it should be extended for two more years.

Commissioner Billinger stated he felt it should be addressed when the time comes.

Commissioner Leikam stated different issues call for different decisions. This is not the time to address this situation.

Wayne Billinger moved, Sharon Leikam seconded, the City enter into a contract with Adams, Brown, Beran and Ball for auditing services for 1997 and 1998.

Vote: Ayes: Jayne Clarke  
Wayne Billinger  
Troy Hickman  
Howard Rome  
Sharon Leikam

**12. TRUCK BIDS:** Bids were received from the following to purchase a one-ton utility truck:

Hays Ford  
\$28,253.47  
James Motor \$25,098.30  
Paul MacDonald \$24,049.90

Howard Rome moved, Sharon Leikam seconded, that the low bid from Paul MacDonald, in the amount of \$24,049.90, be accepted.

Vote: Ayes: Jayne Clarke  
Wayne Billinger  
Troy Hickman  
Howard Rome  
Sharon Leikam

Bids were received from the following to purchase a truck service body:

Hays Mack \$10,268.66  
Hays Truck Equip. \$ 9,834.38

Troy Hickman moved, Wayne Billinger seconded, that the low bid from Hays Truck Equipment, in the amount of \$9,834.38, be accepted.

Vote: Ayes: Jayne Clarke  
Wayne Billinger  
Troy Hickman  
Howard Rome  
Sharon Leikam

**13. CHANGE ORDER:** Sharon Leikam moved, Troy Hickman seconded, that Change Order No. 1 (final) for 33rd Street Improvements, for a total deduct of \$453.35, be accepted.

Vote: Ayes: Jayne Clarke  
Wayne Billinger  
Troy Hickman  
Howard Rome  
Sharon Leikam

**14. EXECUTIVE SESSION:** The Commission did not go into Executive Session.

**15. ADD-ON ITEMS:** City Manager Zacharias stated the grant application for funding of ILS will soon be underway. The grant will be funded 90 percent by the FAA and 10 percent by the City. The City has been working to get an ILS System for almost a decade. Without the efforts of Senator Moran, we would not be in this position, Hays will now have what every other airport that has commercial service in Kansas has.

City Manager Zacharias stated concrete has been poured on Commerce Parkway. The State of Kansas will pay for 75 percent of the project.

Commissioner Rome asked the status of the Sundance Apartments to be located at 33rd and Barclay Drive. City Manager Zacharias stated correspondence indicates they have taken bids and are working on financing. Wayne Schwarts, director of Fire and Inspection Services, stated that plans have recently been mailed to the City for review.

Mayor Clarke commented on issues relating to the recent sales tax election. She said the Hays City government, like Ellis County, will not shut down because the sales tax did not pass. Options for funding of a new pool and street repairs were soundly rejected. The issues still remain and will have to be dealt with in another manner. In May, the newly elected Commission listed the top issues to be addressed. They are streets, swimming pool, a long term water solution, and general fund and budget concerns. This Commission has set about to address these issues. One task force was created to address street repair. Another task force is currently studying either the repair or replacement of the Municipal Pool.

With the defeat of the sales tax, dialogue will need to be

increased to see which services need to be maintained, decreased or eliminated. The City will do all it can with existing resources to provide the highest level of service possible. The Commission will seek help from the public to determine which services are to be provided. Community input will be necessary through task force committees, citizen comments, or any other means feasible.

Mayor Clarke suggested a community forum to give citizens the opportunity to air their concerns directly to the Commission. The Commissioners agreed with her suggestion. The forum was set for November 6, 1997, at 7:00 p.m.

Thereupon the Governing Body adjourned.

Submitted by: \_\_\_\_\_

Clerk of the Board