

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON SEPTEMBER 11, 1997

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas, met in regular session, Thursday, September 11, 1997, at 7:30 p.m.

Roll Call: Present: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Absent: Sharon Leikam

Mayor Clarke declared that a quorum was present, and called the meeting to order.

2. MINUTES: Commissioner Rome noted that Lusk Company was misspelled. Commissioner Billinger corrected the minutes on Item 6, regarding the contract with Midwest Energy for street lighting for the Downtown Railroad Corridor Project. He said the minutes should state that the contract be tabled until the applications for funding is checked to see if pedestrian lighting was included in the funding.

City Clerk Susie Grabbe also noted that Item 19, regarding the bid for the purchase of protective clothing for fire personnel should be \$10,878.86.

Howard Rome moved, Troy Hickman seconded, that the minutes, as corrected, for the August 28, 1997, regular session, be approved.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome

3. CITIZEN COMMENTS: There were no comments.

4. COMMISSION INFORMATIONAL MEMORANDUM: City Manager Zacharias reported that the City of Hays will maintain the current classification in the National Flood Insurance Program's Community Rating System, which will result in continued savings.

Mr. Zacharias also noted that enplanements at the Hays Municipal Airport are higher than previous months.

Commissioner Rome asked what the status is of restarting flights from Hays to Denver? City Manager Zacharias stated he has received information that the funding for the flights has been approved, however, Mesa Airlines still has to agree to accept it.

5. CONSENT ITEMS: The following consent items were presented for consideration:

A. Authorize the Mayor to sign a lease for East Frontier Park for the Oktoberfest from October 8 through October 12, 1997.

B. Approve Cereal Malt Beverage Licenses for Casey's General Store and the Volga German Society.

City Manager Zacharias stated that approval of the License for Casey's General Store is subject to the Certificate of Occupancy being completed. That Certificate will not be issued until the sidewalks are installed.

Commissioner Billinger suggested that the Oktoberfest Committee consider using the Municipal Park instead of Frontier Park for future Oktoberfests. It is a safer area since permanent electrical boxes have been installed. Wayne Billinger moved, Troy Hickman seconded, that the consent items be approved, with the stipulation that the Certificate of Occupancy for Casey General Store be completed prior to issuance of their Cereal Malt Beverage License.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome

6. FHSU LEADERSHIP STUDIES PROGRAM: Curt Brungardt, director, and Joe Potts, instructor of the Leadership Studies Program at Fort Hays State University, informed the Commission of activities in their program. The first course in Leadership Studies deals with leadership theory. The second course focuses on practical application of those theories. This year a new course is being added which will center on getting students out into the community. These students will collaborate with people from the community on projects which are being addressed by different groups within the City of Hays. Mr. Brungardt offered the class as a resource for the City to use on any project requiring research and/or the assistance of five or six individuals.

Commissioner Rome stated he thought this was a good program and suggested that possibly the city of Victoria could use their services since they are starting a health clinic and an ambulance service.

Commissioner Billinger stated he would be interested in sharing some ideas with a leadership student concerning obtaining funding for a bike trail.

7. LOAN FOR LARKS PARKS IMPROVEMENTS: This item was tabled until the next meeting.

8. ANNEXATION: City Manager Zacharias said this area to be known as 41st Street Plaza 3rd Addition is contiguous with the city limits. The area is approximately 27.4 acres located north of 41st Street Plaza 2nd Addition and south of I-70. The developer has plans to plat and improve (install infrastructure) the northern portion of this area.

Howard Rome moved, Troy Hickman seconded, that Ordinance No. 3416, being an ordinance annexing land into the City of Hays, be approved.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome

9. REQUEST FOR 31 FOOT STREETS: Hays Land, Incorporated, has

requested that Copper Creek Court, a cul-de-sac street, located in Phase I of the Tallgrass Addition, be built to the 31 foot standard. Wheatland Avenue and East 17th Street are collector streets within the development, and will be built to the 40 foot width.

City Manager Zacharias stated when the Planning Commission approves a plat that has residential street widths, they are approving the possibility of 31 foot streets. The City Commission could choose to not approve 31 foot streets on a case by case basis.

Commissioner Rome stated he felt the lots were adequate in size to provide the necessary off street parking.

Commissioner Billinger recommended that the Planning Commission take every plat on a case by case basis and instead of assuming the possibility of 31 foot streets in a residential area, analyze the potential of 31 foot streets versus 40 foot streets before they approve the plat.

Howard Rome moved, Troy Hickman seconded, that the request from Hays Land, Incorporated, to pave Copper Creek Court at the 31 foot standard, be approved.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome

10. COMPUTER PROGRAM REVIEW: Ken Kuhn, Information Systems Coordinator, reported to the Commission regarding the development of the information system for all City offices. Cost effective and high quality personal computers will replace older computers so that all computers are compatible. All computers will be networked, and served by a central file server allowing shared access from remote locations. The office software will be standardized and dedicated lines will be installed for telecommunication purposes. The City is planning to install their own fiber optic line rather than lease. Installation and maintenance will be provided by a private entity.

The AS400 being utilized in the City Clerk's Office will need to be upgraded and the "dumb" terminals replaced with personal computers. Imaging capabilities will be added. The present printer in the Clerk's Office will be replaced with a printer capable of bar-coding.

The phone system for City Hall will be upgraded with additional lines for rollover numbers, modem/fax numbers, and voice mail.

The improvements will be done in five phases with a tentative time frame of approximately nine to ten months. The total cost for these improvements is \$200,752.

11. LEAGUE DELEGATES: Troy Hickman moved, Wayne Billinger seconded, that the following be appointed as the four voting delegates and four alternates to the League of Kansas Municipalities annual conference: Voting Delegates - Troy Hickman, Wayne Billinger, Hannes Zacharias, and Penny Post oak; Alternate Delegates - Susie Grabbe, Susie Billinger, Elden Hammerschmidt, and Kent Laas.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome

12. ADD-ON ITEMS: City Manager Zacharias stated the Westridge Addition property owners have requested that 31 foot streets be allowed in the Second Replat of their property.

Commissioner Hickman stated he would prefer to have additional information presented before making a decision. Mayor Clarke and Commissioner Billinger concurred with Commissioner Hickman.

Commissioner Rome suggested the possibility of starting City Commission meetings at 6:30. Due to the length of some meetings, Commissioner Rome felt more people would be able to watch.

Commissioner Hickman suggested 7:00 to make it more convenient for people who need to physically attend the meeting.

This matter will be placed on the next meeting's agenda for

further discussion.

Thereupon the Governing Body adjourned.

Submitted by: _____
Clerk of the Board