

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON JANUARY 20, 1998

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas, met in regular session, Tuesday, January 20, 1998, at 7:30 p.m.

Roll Call: Present: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam

Mayor Clarke declared that a quorum was present and called the meeting to order.

2. MINUTES: Wayne Billinger moved, Howard Rome seconded, that the minutes of the January 8, 1998, regular session, be approved

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam

3. FINANCIAL STATEMENT: City Manager Zacharias reviewed the Financial Statement with the Commission. He said the City ended the year in good financial condition. In most departments expenditures were less than budget estimates and revenues exceeded budget estimates.

Sharon Leikam moved, Wayne Billinger seconded, that the Financial Statement for December, 1997, be approved.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam

4. CITIZEN COMMENTS: Mayor Clarke presented a 30 Year Service Award to Alan Schenk who retired as of December 31, 1997.

Ray Winters, voiced opposition to construction of a new municipal pool. He strongly believes the present municipal pool can be repaired for a small amount of money.

5. COMMISSION INFORMATIONAL MEMORANDUM: City Manager Zacharias referred to an article about a community in Virginia that experienced a cross connection/back flow problem. The pesticide chlordane entered the water main by backflow through a hose connection and household plumbing. Flushing could not remove the chemical from the mains or plumbing. This caused the City to spend \$40,000 replacing water mains, service lines and household plumbing. Cross connection prevention is a federal mandate imposed on cities. Backflow of water into a municipal water supply can cause severe public health issues. City of Hays personnel will be doing more cross connection activities during the year.

6. CONSENT ITEMS: There were no consent items to be considered.

7. HAYS RECREATION COMMISSION YEAR END REPORT: Rick Claiborn, Director of the Hays Recreation Commission presented the Recreation Commission's Annual Report to the Commission. Mr. Claiborn said the Recreation Commission enjoyed continued success in 1997. Participation reached an all time high, and there was an increase in the number of programs offered.

Mr. Claiborn said some of the accomplishments of the Recreation Commission include completion of team formation software, initiation of a Sister City Program, the opening of a permanent concession stand at Speier Field, initiation of a Tree Planting Program, completion of a skatepark, and the formation of an Internship Program.

Coach of the Year Awards were presented to Jeff Dechant for baseball, Don Seib for softball, Mike Danner for biddy basketball, Justin Dempsey for spring soccer, Robert Zimmerman for spring roller hockey, Carrie Black for volleyball, Shelly Patzner for fall soccer, Hunter McMillen for fall roller hockey.

The Recreation Commission has 300 employees, seven of which are full-time. A total of 132 programs were offered in 1997

with 4,616 events within the programs.

Mr. Claiborn said the Recreation Commission has a good working relationship with the City of Hays Park Department and USD 489, and he appreciates their support.

8. CONVENTION AND VISITORS BUREAU ANNUAL REPORT: Convention and Visitors Bureau Director Jana Jordan presented the 1997 Annual Report to the Commission. Ms. Jordan said the Hays Convention and Visitors Bureau is funded through a 3 percent Transient Guest Tax collected by local motels. The total Guest Tax collected in 1997 was \$237,497. This figure translates to \$7,916,354 in motel receipts for our community for the year, and indicates over \$20 million is directly spent in Hays by tourists in area businesses. The Community of Hays currently hosts approximately 350,000 overnight guests a year. This figure does not account for the multitude of day only visitors our city entertains on an annual basis.

Promotion to group tour operations continues to be an important part of the tourism impact on Hays. The average motorcoach traveler spends \$156 per day on multi-day tours and \$75 on a one day tour.

Ms. Jordan said promoting Hays through various forms of the media is an essential part of marketing. In addition to mailing 75 media packets, ads are placed in various travel magazines such as Home and Away Magazine, Kansas Travel Guide, and Midwest Vacation Guide.

The Visitors Bureau is working on a third issue of the Hays Information Magazine. This magazine has been very successful. Various tourist guides are distributed between St. Louis, Missouri and Denver, Colorado.

In 1997, the Convention and Visitors Bureau hosted a variety of conventions, the highlight of those being the 1997 Shrine Bowl held in August of 1997.

Athletic events are vital to the tourism industry. In 1997, the Visitors Bureau hosted numerous tournaments including state basketball, wrestling, football, and the Kansas Special Olympics.

Ms. Jordan said the Governor of Kansas has recently rearranged the Kansas Commission and renamed it the Kansas Council on Tourism. The primary objective of the Council was to hire a tourism study for the State of Kansas. A preliminary report as a result of the study recommended that additional funds would be allocated for tourism, which would feed directly to the City of Hays. The target niches include frontier history, old west, hunting and aviation. The study also recommended that \$5 million a year be allocated for attraction development.

With the upcoming opening of Sternberg Museum, Hays has the opportunity of becoming a destination market for tourists instead of a depending on pass through visitors from Interstate 70. It has been recommended to the legislature to consider building an actual attraction which would attract people from all over the United States. A suggestion has been to build an All-American Heroes Hall of Fame in Kansas. No site for the Hall of Fame has been designated.

9. FIRE TRUCK BIDS: Fire Chief Wayne Schwartz said specifications for a new 1500 G.P.M. were sent to six suppliers. Only one complete bid was received from Hays Fire Equipment with a base bid totaling \$199,149.00, and a bid for loose equipment totaling \$31,704.01. It is thought that the other vendors did not bid because we have a local supplier, and the basic specifications were obtained from the local supplier. This is normal procedure in developing the technical specifications required for this type of vehicle. Each fire apparatus builder has its own set of specifications. When fire departments are in the market for new equipment, they review different manufacturers specifications to determine which one most closely meets their needs. This procedure was used, and after review, it was determined that the local dealer would be able to supply an apparatus that meets the needs of the City of Hays. It is a quality built piece of equipment and our warranty needs would be serviced locally. It was not the City's intent, nor were the specifications so exact that other suppliers could not have

submitted bids, if they would have chosen to.

Four alternates were included in the specifications. However, none of the alternates were recommended in view of the fact that the bids were higher than projected.

In 1996, the estimated cost for this vehicle was \$205,000, which is funded through the Special Fire Equipment Fund. While the bid received is \$17,682.61 over the estimated cost, the cash is available in the Special Fire Equipment Fund to purchase the fire truck.

Assistant City Manager Penny Postoak said it is necessary to amend the 1998 Budget in order to purchase the Fire truck. While the cash is available, the 1998 Budget does not contain the budget authority to make the purchase. Amending the budget is legal, and will simply give the City the authority to spend dollars that were budgeted in 1997, but not spend.

Troy Hickman moved, Howard Rome seconded, that a public hearing be held on February 12, 1998 to consider amending the 1998 Special Fire Equipment Budget.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam

10. WINDROW TURNER AND TRACTOR BIDS: Assistant Public Works Director Brenda Cary said the City of Hays was awarded a grant from the Kansas Department of Health and Environment for a compost windrow turner and a used tractor. The total grant request was for \$49,783.00 with KDHE committing to pay \$37,337.25 (75%) and the City of Hays' portion was \$12,445.75 (25%). The new equipment budget for 1998 has \$11,500 available for this purpose.

Ms. Cary said she enlisted the assistance of Steve Leiker, Wastewater Plant Superintendent and part-time farmer; and Leroy Kreutzer, City of Hays mechanic, to search for a used tractor. Advertisements were placed in the Farm Journal and the Hays Daily News. Also, the local implement dealers were contacted

to see if they could help find a used tractor to fit our needs.

The City received nine quotes for a used tractor. The best buy appeared to be a used 1977 International Harvester, Model 186, with 105 horsepower, 540/1000 PTO, hydrostat drive transmission, 3 Point hook-up, manufactured cab, dual hydraulics, front wheel assist, loader and good tires for a total price of \$21,500.

Staff recommends that a compost turner, Aeromaster PT 120, be purchased for a total of \$27,283.00. The price includes a pull-along 1,000 gallon water tank with trailer, freight, and training.

Howard Rome moved, Wayne Billinger seconded, that a compost turner with accessories be purchased from Tree Farm, Inc., Aurora, NE, for a total price of \$27,283.00, and a used tractor with a loader, be purchased from Assman Implement Company, Mission, SD, for a total price of \$21,500, with a trade-in.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam

11. ENGINEERING SERVICES: Assistant Public Works Director Brenda Cary presented an Engineering Agreement with Bucher, Willis and Ratliff for the design and engineering for the construction of a new stairway to the second and third floor of the Water Treatment Plant. Ms. Cary explained that the present stairway is extremely steep and does not meet OSHA standards. Funds are included in the 1998 Budget to replace the stairway.

Wayne Billinger moved, Sharon Leikam seconded, that an Engineering Agreement with Bucher, Willis and Ratliff for the design and inspection of a new stairway at the Water Softening Plant, with a total not-to-exceed amount of \$3,000, be approved.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam

12. PROPANE STORAGE ORDINANCE: Fire Chief Wayne Schwartz said Hays Medical Center has requested permission to install four liquefied petroleum (LP) storage tanks at the St. Anthony Campus. These tanks would be used to fuel heaters to aid in the curing of concrete during times when temperatures are below freezing. Midwest Energy, Inc., is supplying the tanks and doing all installation work.

Currently, Hays is one of the few cities in Kansas with an outright ban on the storage of LP gas within the city limits. This policy has been in effect for many years, and was done to strictly regulate the storage of this highly flammable gas.

Chief Schwartz said he is not advocating the removal of this ban, he is suggesting that the Ordinance be amended to permit the use of LP storage when it is used strictly in conjunction with the construction of new facilities.

Chief Schwartz said he did not believe we are compromising fire safety standards. We are merely providing for the continued safe, orderly growth of our City. Any requested installations would be strictly regulated by the Uniform Fire Code and the safety of the community as a whole would be evaluated during the review of every requested installation.

Wayne Billinger moved, Howard Rome seconded, that Ordinance No. 3424, being an ordinance amending Chapter 13 of the Code of Ordinances of the City of Hays, Kansas, by Adopting the Uniform Fire Code and Uniform Fire Code Standards prescribing regulations governing conditions hazardous to life and property from fire or explosion, providing for the issuance of permits for hazardous uses or operations, and establishing a Bureau of Fire Prevention and providing officers therefor and defining their powers and duties and repealing Chapter 13 of the Code of Ordinances in its entirety, be approved.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam

13. BOUNDARY RESOLUTION: City Manager Zacharias said Kansas Statute requires cities to pass a Resolution re-defining the corporate limits of the city if any annexations have taken place during the year. Such a Resolution is on file with the City Clerk.

Wayne Billinger moved, Troy Hickman seconded, that Resolution No. 269, being a Resolution re-defining the boundaries or corporate limits of the City of Hays, Kansas, as required by Section 12-517 of Kansas Statutes annotated, be approved.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam

14. CORRIDOR MANAGEMENT AGREEMENT: City Manager Zacharias reported that in November of 1997, the Kansas Department of Transportation, the County and the City signed a "Memorandum of Understanding" regarding the establishment of a protected corridor along a portion of US Highway 183. This document is non-binding beyond the point of mutually identifying the corridors and identifying common interest and goals in the management of these critical corridors. It further states that the partners agree to utilize the principals of Corridor Management, and that they will share information, resources, and decision making to assist one another in the management of the corridors. In order to receive funding for specific projects associated with fulfilling stated goals, it will now be necessary to enter into a binding Corridor Management Master Plan.

For the past several weeks, State, County, and City staff

have been meeting to put together a proposal that will hopefully satisfy the mandated criteria as well as fulfill the local needs/proposed projects for the rebuilding of Vine Street from 27th Street to Interstate 70.

A video prepared by the Kansas Department of Transportation illustrating exactly what is involved in corridor management was shown. The video was designed to be a source of information, rather than a plan of action.

Community Development Coordinator Kent Laas, and Public Works Director Elden Hammerschmidt reviewed the draft Corridor Master Plan with the Commission. The Plan is formatted similar to a recently accepted Plan in another area of the State. The U.S. Highway 183 portion of the Corridor is broken down into four segments with US Highway 183 Alternate (by-pass) being a separate segment. The document contains a planning and operations section to establish general standards for management as well as a title for implementation. No action was taken on the Plan. The Commission was asked to further review the Plan.

15. WATER CONSUMPTION GRAPHS: City Manager Zacharias presented various graphs relating to water consumption. The graphs indicated that consumption has risen slightly, but remains relatively lower than the 1990 consumption which was prior to the implementation of water rationing.

16. DANIEL G. RUPP MEMORIAL: At a previous meeting, the Commission solicited suggestions for some type of memorial to former Commissioner Daniel Rupp. The Commission received the following suggestions.

1. Rename Sternberg Drive, Dan Rupp Boulevard.
2. Rename Fort Hays State Silver Scholarship Program, the Daniel G. Rupp Scholarship Program.
3. Rename Vine Street, Rupp Boulevard.
4. Rename the City Commission Chamber, the Dan Rupp City Commission Chamber.
5. Name the City pool, the Dan Rupp Pool
6. Rename Northridge Park, Daniel G. Rupp Park
7. Name the new City pumper, the Daniel Rupp Fire Pumper.

After a short discussing, Wayne Billinger moved, Sharon

Leikam seconded, that Northridge Park be renamed Daniel G. Rupp Park.

Vote: Ayes: Jayne Clarke
Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam

17. ADD-ON ITEMS: Mayor Clarke said in an effort to reduce the recent rash of vandalism and burglaries, the Hays Police Department is increasing neighborhood patrolling. Officers will be stopping vehicles in residential areas for suspicion of curfew violation, underage drivers and any minor traffic infraction. She stressed that the patrolling is being done to curb crime, not to harass anyone.

Thereupon the Governing Body adjourned.

Submitted by: _____
Clerk of the Board