

MINUTES OF A MEETING OF
THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON OCTOBER 22, 1998

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session, Thursday, October 22, 1998 at 7:30 p.m.

Roll Call: Present: Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam
Jayne Clarke

2. MINUTES: Sharon Leikam moved, Howard Rome seconded, that the minutes of the October 8, 1998, regular session, be approved.

Vote: Ayes: Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam
Jayne Clarke

3. FINANCIAL STATEMENT: Jayne Clarke moved, Troy Hickman seconded, that the Financial Statement for September, 1998, be approved.

Vote: Ayes: Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam
Jayne Clarke

4. CITIZEN COMMENTS: Pam Wong invited the Commission to participate in the "Make a Difference Day" to be held on Saturday, October 24, 1998.

5. COMMISSION INFORMATIONAL MEMORANDUM: At the request of Mayor Billinger, City Staff calculated the amount of interest the City could earn if the City held the Library's budget allocation of \$733,553. It is estimated the City could earn approximately \$19,800 if the funds were held until December 1, 1998.

Commissioner Clarke said she was opposed to holding the funds. The Library is allowed to levy six mills, and the City is merely a pass through agent. Further discussion took place, but the consensus was to leave the present allocation procedure in place.

Commissioner Rome asked if the refuse collection crews could estimate the amount of tree limbs located in the alleys, and also asked for a cost estimate to each household if the City were to sponsor a tree limb pick up service occasionally. The City Manager said he would compile that information and report back to the Commission.

6. CONSENT ITEMS: Troy Hickman moved, Howard Rome seconded, that an agreement with Logan, Riley, Carson, and Kaup, L.C., for legislative services, be approved.

City Manager Zacharias said Logan, Riley, Carson, and Kaup, have been successfully used for the past two years to monitor water issues. Their rate is the same as last year.

Vote: Ayes: Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam
Jayne Clarke

7. POOL OPERATIONS CONTRACT: Assistant City Manager Penny Postoak presented an agreement between the City of Hays and the Hays Recreation Commission which governs the operation of Massey, Sunrise, Wilson and Municipal Swimming Pools. Currently, the City of Hays owns the facilities, and the Hays Recreation Commission operates the swimming pools for the City. The intent of this

agreement is to continue this relationship while providing more detail and addressing changes at the Municipal Pool.

The Agreement clarifies the duties of the Hays Recreation more clearly in regard to training and hiring of staff, hours of operation, and admission charges.

The agreement provides for the City to pay for capital expenses, electric and gas costs, water and sewage services, and chemicals. The City would pay 60 percent of the operating costs, and the Recreation Commission would pay 40 percent with a cap of \$26,000 for net expenses to the Recreation Commission.

Commissioner Hickman said he would like the first word (Operate) in Section E changed to Coordinate. Commissioner Clarke agreed the word should be changed from operate to coordinate. The other Commissioners had no strong feeling either way.

Troy Hickman moved, Jayne Clarke seconded, that the Pool Services Agreement between the City of Hays and the Hays Recreation Commission be approved, with the stipulation that the word (Operate) in the beginning of Section E be changed to the word (Coordinate).

Vote: Ayes: Wayne Billinger

Troy Hickman

Howard Rome

Sharon Leikam

Jayne Clarke

8. 27th STREET ENGINEERING CONTRACT AMENDMENT: Public Works Director Elden Hammerschmidt said this amendment to the 27th Street Reconstruct Project provides engineering services to replace a portion of the water line from Vine Street to Fort Street, and move a sanitary sewer manhole. The cost for the additional design and construction is \$17,200, bringing the total-not-to-exceed amount for the entire project to \$175,000. General Obligation Bonds will fund the street construction, and the Water & Sewer Fund will fund the water line and sewer portion.

Jayne Clarke moved, Sharon Leikam seconded, that a Second Amendment to the Engineering Agreement with Bucher, Willis & Ratliff for the 27th Street Reconstruct Project be approved.

Vote: Ayes: Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam
Jayne Clarke

9. COMMUNITY CHEST: City Manager Zacharias reminded Commissioners that at the 1999 Budget work session, members of the Commission indicated an interest in establishing a Community Chest. A Community Chest would take the place of the current process of allocating funds to organizations listed within the Social Service Agencies and the Economic Development Departments of the General Fund.

He distributed the results of a phone survey conducted by City Staff of other Kansas cities regarding allocation to specific community organizations. He also distributed a table, which indicates the amount of funds allocated under the Social Services Department and Economic Development Department since 1987 along with an indication of the percentage this total amount is of the General Fund Revenue for each year.

The Commission agreed to hold a work session on November 19, 1998, at 7:30 p.m. to discuss the Community Chest idea.

10. NUISANCE VIOLATION: There were no violations to consider abating.

11. EXECUTIVE SESSION: Jayne Clarke moved, Howard Rome seconded, that the Commission recess to executive session to discuss personnel matters for 20 minutes, returning at 8:58 p.m. The executive session will include the City Commission and the City Manger.

Vote: Ayes: Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam
Jayne Clarke

Mayor Billinger called the meeting back to order at 8:58 p.m. He stated that personnel matters were discussed during the executive session and no action was taken.

Jayne Clarke moved, Troy Hickman, that a 2.5 percent salary increase is given to the City Manager retroactive to September 27, 1998.

Vote: Ayes: Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam
Jayne Clarke

12. ADD-ON ITEMS: Commissioner Hickman asked for a report on the possibility of refinancing some of the City's bond issues. City Manager Zacharias said the City's Financial Advisor, David Arteberry, advised that refinancing with a lower interest rate is beneficial for long term bond issues. Most of the City's bonds are short term (10 years) and only callable after seven years. The amount of interest savings by refinancing has to be weighed against the cost of refinancing. It is sometimes beneficial to refinance in conjunction with another bond issue such as the upcoming Swimming Pool Bond Issue. More consideration will be given to refinancing in the future, as it does not appear that interest rate are going to increase in the near future, and may even drop more.

City Manager Zacharias reported that the Pool Task Force would have a recommendation regarding acceptance of bids for the reconstruction of the Municipal Pool by November 3, 1998. He suggested recessing this meeting until November 3, 1998, at which time action can be taken on bids received.

Jayne Clarke moved, Howard Rome seconded, that the Commission recess until Tuesday November 3, 1998, at 7:30 p.m.

Vote: Ayes: Wayne Billinger
Troy Hickman
Howard Rome
Sharon Leikam
Jayne Clarke

Submitted by: _____

Clerk of the Board