

CITY OF HAYS COMMISSION MEETING
THURSDAY, JANUARY 23, 2014 – 6:30 P.M.
AGENDA

1. Call to order by Chairperson.
2. **MINUTES:** Consider approval of the minutes from the regular meeting held on January 9, 2014. (PAGE 1)
3. **FINANCIAL STATEMENT:** Consider accepting the Financial Statement for the month of December, 2014. **(Financial Statement will be available at the meeting)**
4. **CITIZEN COMMENTS:** (non-agenda items).
5. **CONSENT AGENDA:** (Items to be approved by the Commission in one motion, unless objections are raised).
Mayoral Appointment Recommendation: Sister Cities Advisory Board (PAGE 5)

UNFINISHED BUSINESS

(No business to review)

NEW BUSINESS

6. **HAYS AQUATIC PARK AND WILSON POOL FEES:** Consider approving a third tier fee at the Hays Aquatic Park and Wilson Pool for individuals 18 and up. (PAGE 9)
7. **FORT HAYS MUNICIPAL GOLF COURSE TOURNAMENT FEE INCREASE:** Consider approving an increase in tournament fees at the Fort Hays Municipal Golf Course. (PAGE 19)
8. **FORT HAYS MUNICIPAL GOLF COURSE JUNIOR GOLF FEES:** Consider approving the addition of Junior Golf Greens Fees, beginning March 1, 2014, at the Fort Hays Municipal Golf Course. (PAGE 25)
9. **VEHICLE ABATEMENT – 412 WEST 8TH STREET:** Consider approving Resolution No. 2014-001 authorizing the abatement of the vehicle located on the property at 412 West 8th Street ten days after approval. (PAGE 29)
10. **VEHICLE ABATEMENT – 600 AND 602 VINE STREET:** Consider approving Resolution No. 2014-002 authorizing the abatement of the vehicles located on the property at 600 and 602 Vine Street ten days after approval. (PAGE 37)
11. **PROGRESS REPORT**

12. [REPORT OF THE CITY MANAGER](#) (PAGE 49)
13. COMMISSION INQUIRIES AND COMMENTS
14. EXECUTIVE SESSION (IF REQUIRED)
15. ADJOURNMENT

ANY PERSON WITH A DISABILITY NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT THE CITY MANAGER'S OFFICE 48 HOURS PRIOR TO THE SCHEDULED MEETING TIME. EVERY ATTEMPT WILL BE MADE TO ACCOMMODATE ANY REQUESTS FOR ASSISTANCE.

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON JANUARY 9, 2014

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, January 9, 2014 at 6:30 p.m.

Roll Call: Present: Kent Steward
Henry Schwaller IV
Eber Phelps
Shaun Musil
Ron Mellick

Chairperson Steward declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on January 2, 2014 (rescheduled from December 26, 2013); the minutes stand approved as presented.

3. CITIZEN COMMENTS: Linda Mills, Executive Director of First Call for Help stated their organization is partnering with the Hays Housing Coalition Committee to assist with the state-wide Point in Time Homeless Count. A free community wide chili supper sponsored by the Hays Housing Coalition will be provided by Wendy's and local churches to people in need. Those attending will be requested to complete a brief housing survey. This event will be held on Saturday, January 25, 2014 from 4:00 to 7:00 p.m. at the Hays National Guard Armory, 200 Main Street.

4. CONSENT AGENDA: There were no items on the consent agenda.

NEW BUSINESS

5. NORTH CENTRAL KANSAS TECHNICAL COLLEGE LEASE – 101 MAIN

STREET: In 2009, a five year lease was agreed upon between the City of Hays and North Central Kansas Technical College (NCKTC) for free utilization of the former Army Reserve Facility now known as the Big Creek Facility at 101 Main Street.

The memorandum of agreement notes NCKTC will benefit from the rent-free use of the facility. In return, the City will benefit from having an educational institution in the downtown area and from the free labor provided by students and faculty to assist with projects.

City staff and NCKTC recommend approval of the amended lease that extends the agreement for two years.

Eric Burks, President of NCKTC stated they have enjoyed and appreciated the agreement with the City which has been mutually beneficial and are very pleased with the arrangement and look forward to working together.

Ron Mellick moved, Henry Schwaller IV seconded, that the amended lease with North Central Kansas Technical College for the City-owned 101 Main Street facility be approved.

Commissioner Musil commented that we have two nationally recognized colleges in this town and that is something to be proud of for a community this size, and thanked NCKTC for being a part of that.

Vote Ayes: Kent Steward

Henry Schwaller IV

Eber Phelps

Shaun Musil

Ron Mellick

6. AMENDMENT TO PARKING REGULATIONS: Staff, together with the Planning Commission, was tasked with reviewing parking regulations, and determining a method to better provide an accurate number of parking stalls

needed for any particular occupancy. Staff developed verbiage that can be added to the current regulations which would provide for an alternative method of calculating the required number of parking stalls needed for commercial locations.

I.D. Creech, Director of Public Works, stated the new ordinance would allow City staff to consider an alternative method to determine the minimum number of parking spaces a site needs. Rather than strictly following the building's size, the site's occupancy could be an alternative factor. Reducing storm water runoff, cost savings, and reducing wasted space were among the benefits.

Shaun Musil moved, Eber Phelps seconded, that Ordinance No. 3878 adding verbiage to the existing parking regulations which provides an alternative method of calculating the minimum number of parking stalls required, be approved.

Commissioner Schwaller stated that there is no issue touchier to developers than the number of parking spaces required, and is concerned with personal conflicts and the appeal process.

Mr. Creech stated the ordinance is intended to be short-term because we are in the process of negotiating for a consultant to assist in rewriting our current zoning regulations, which date back to the 1970's and 1980's, and adapting those to current trends and needs.

City Manager Toby Dougherty stated we could be looking at a 15 to 18 month process to rewrite the zoning and subdivision regulations and we could have a lot of potential for utilization of this suggested change.

Vote Ayes: Kent Steward

Eber Phelps

Shaun Musil

Ron Mellick

No: Henry Schwaller IV

7. REPORT OF THE CITY MANAGER: City Manager Toby Dougherty reported that the formal community response to the Essential Air Service (EAS) proposals

was sent in to the U.S. Department of Transportation (DOT) and the City recommended Sky West Airlines. New contracts are effective May 1, 2014.

8. COMMISSION INQUIRIES AND COMMENTS: Commissioner Mellick addressed the fiasco with Great Lakes cancelling flights without notification this past weekend. He realizes the public is getting frustrated, but we are not able to fire Great Lakes, we don't have that ability that lies with the Federal Government, and we are working hard to get a different carrier.

Commissioner Schwaller agreed with Commissioner Mellick's response regarding Great Lakes Airlines and commented that we are working to convince the DOT to hire another airline.

Commissioner Schwaller also requested the ordinance regarding snow removal on sidewalks, that was repealed a number of years ago, be revisited at a future work session.

The meeting was adjourned at 7:09 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk

CITY OF HAYS
AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 5

MEETING DATE: 1-23-14

TOPIC:

Mayoral Appointment Recommendation

ACTION REQUESTED:

Receive Mayor Steward's proposed appointment to the Sister Cities Advisory Board.

NARRATIVE:

The following proposed appointment will be presented for approval at the February 13, 2014 City Commission meeting.

Sister Cities Advisory Board

Olga Detrixhe – 3-year term to expire 1-1-17 (1st term)

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Mayor Steward

ADMINISTRATION RECOMMENDATION:

N/A

COMMITTEE RECOMMENDATION(S):

N/A

ATTACHMENTS:

Applications Received for this Board

CITY OF HAYS
APPLICATION FOR SERVING ON A CITY BOARD OR COMMITTEE

Email: o.renner87@gmail.com

Date: 1/14/2014

Name: Olga Detrixhe

Address: 425 W 12th Street

Day Time Phone Number: 785-625-7070 ext. 1620

Evening Phone Number: 785-259-8487

Place of Employment: Nex-Tech

How long have you been a Resident of Hays: Since May 2009 as an international student with some interceptions. Since May 2011 as a continuous resident.

Name of Board(s) you are interested in serving on: Sister City Advisory Board

How much time could you devote per month: 10 hrs/month, more if needed

Are you related to anyone who is currently serving on a Board/Committee?: No

If Yes, Explain:

Briefly describe why you are interested in serving on a Board/Committee for the City of Hays: As a transplant from a different country, I have experienced coming to and living in Hays with a diverse background, stumbling over roadblocks, but also experiencing the compassion, openness and kindness of people in Hays. Through my involvement in supporting and promoting cultural exchanges on and off campus, I have been able to contribute to raising awareness for those unique opportunities of personal and professional growth within our community. I firmly believe that diversity and internationalization are becoming more and more vital to the community of Hays, as demographics change and young people continue to be connected to the world beyond Kansas. The Sister City Board has the great opportunity to promote the potential and the tremendous value that a more integrated community, connected within and with the rest of the world, can hold for the future of Hays.

Please list any groups or activities that you participate in, or have previously participated in, that demonstrates your involvement in the community: Hays Area Young Professionals (Chair Leadership and Development Committee), CASA of the High Plains Volunteer, FHSU Community Drive, Avi Kempinski Memorial Scholarship Fund & Selection Committee.

CITY OF HAYS
APPLICATION FOR SERVING ON A CITY BOARD OR COMMITTEE

Email: anglirobson@gmail.com

Date: 12/17/2013

Name: Ang Robson

Address: 103 W 38th St. Hays, KS

Day Time Phone Number: 7852484347

Evening Phone Number: 7852484347

Place of Employment: Part time, seeking full time

How long have you been a Resident of Hays: 5 years total, 2 years as a graduate student and 3 years since graduating.

Name of Board(s) you are interested in serving on: Sister Cities Advisory Board

How much time could you devote per month: 12-15 hours

Are you related to anyone who is currently serving on a Board/Committee?: No

If Yes, Explain:

Briefly describe why you are interested in serving on a Board/Committee for the City of Hays: As a Chinese was born and raised in a typical Chinese town and live in Hays now. I would love to do something helpful to both cultures and communities that I appreciate and love. I believe the Sister Cities Advisory Board will offer me more chances to do so.

Please list any groups or activities that you participate in, or have previously participated in, that demonstrates your involvement in the community: Since 2011, I've been a volunteer for Community Connections which is run by the Center for Life Experiences in Hays to enhance understanding between the local community and students from different cultures. I also worked at Thomas More Prep-Marian high school as a residential advisor for the 2010 to 2011 school year. A major part of the job was to help students from different cultures to live and learn in the local community.

CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 6

MEETING DATE: 1-23-14

TOPIC:

Hays Aquatic Park and Wilson Pool Fees

ACTION REQUESTED:

Approve a third tier fee at area pools for individuals age 18 and up for an amount of \$4.00 at the Hays Aquatic Park and \$3.00 at Wilson Pool for the 2014 swim season.

NARRATIVE:

In an effort to increase revenue and be more consistent with other community pools throughout the state a recommendation is being made to add a third tier to the daily admissions at Wilson Pool and the Hays Aquatic Park. The Hays Recreation Commission Board and Staff recommend adding a third tier fee for individuals age 18 and up. The recommended fee for the third tier at the Hays Aquatic Park is \$4.00 and Wilson Pool is \$3.00 for the 2014 swim season. This is a \$1.00 increase in daily admission for those 18 and up. City Staff agrees with this recommendation.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
Jeff Boyle, Director of Parks

ADMINISTRATION RECOMMENDATION:

As Director of Parks, I recommend adding a third tier fee for individuals age 18 and up. The recommended fee for the third tier at the Hays Aquatic Park is \$4.00 and Wilson Pool is \$3.00 for the 2014 swim season which is an overall increase of \$1.00 per daily admission for those 18 and up.

COMMITTEE RECOMMENDATION(S):

The Hays Recreation Commission Board and Staff recommend adding a third tier fee for individuals age 18 and up. The recommended fee for the third tier at the Hays Aquatic Park is \$4.00 and Wilson Pool is \$3.00 for the 2014 swim season.

ATTACHMENTS:

Staff Memo
Prices from other cities in Kansas including Wilson Pool and the HAP
Spreadsheet showing probable results with the recommended tier addition for 2009-2013
Pool Services Agreement

Commission Work Session Agenda

Memo

From: Jeff Boyle, Director of Parks

Work Session: January 16, 2014

Subject: Pool Fee Increases

Person(s) Responsible: Roger Bixenman, HRC Superintendent
Jeff Boyle, Director of Parks

Summary

A review of the 2013 pool season was completed by the Hays Recreation Commission (HRC), HRC Staff and City Staff. The 2013 pool season was the worst on record relating to attendance and lost revenue at the Hays Aquatic Park (HAP) and Wilson Pool. In an effort to increase revenue and become consistent with other community pools throughout the state a recommendation is being made to add a third tier to the daily admissions at Wilson Pool and the Hays Aquatic Park. The Hays Recreation Commission Board and Staff recommend adding a third tier fee for individuals age 18 and up. The recommended fee for the third tier at the Hays Aquatic Park is \$4.00 and Wilson Pool is \$3.00 for the 2014 swim season. This is a \$1.00 increase in daily admission for those 18 and up. City Staff agrees with this recommendation.

Background

The City of Hays contracts with the Hays Recreation Commission (HRC) to manage the Hays Aquatic Park and Wilson Pool. At the end of each season, a financial review of the pools' operations is conducted and recommendations for fee changes are made for the following season if necessary. The last recommended and approved fee increase took place in 2008.

Discussion

The HRC and City Staff meet each year at the end of the season to discuss overall operations and financial needs of the pools. As part of this review, the pool admission costs from other cities are examined to ensure that we are charging reasonable prices in Hays for use of the pools. Attached you will find a breakdown of current fees being charged at other facilities across the state. The 2013 pool season attendance started off well, but cool temperatures and rain in July and August significantly reduced attendance for the last half of the pool season. There were approximately fifteen (15) days where the pools either did not open, shut down early or opened late due to weather and an

additional ten (10) days that were marked as overcast that were not well attended. The weather in 2013 caused the lowest overall attendance at the Hays Aquatic Park since it opened and one of the worst years ever at Wilson Pool as well. This led to a total contractual pool loss of \$40,903.43 for 2013. This loss is split 50/50 by the HRC and the City of Hays. It should be noted that the city's portion of the contractual loss for 2013 is \$20,452 and is paid from the 2013 Pool Operating Budget. The total year end expenses (including this reimbursement amount) from the 2013 Pool Budget are expected to be \$105,000.

Legal Consideration

There are no known legal obstacles to proceeding as recommended by City Staff.

Financial Consideration

The recommendation to increase fees for those 18 and up is expected to increase the overall revenue each season by an additional \$7,500- \$8,500 on a normal year. This is based on an estimated 25% of visitors being 18 and up. The low participation experienced in 2013 would have yielded approximately \$6,800 of additional revenue. The following information is the net loss realized each year and the estimated net loss had there been an 18-up tier during those same years:

	Total Net Loss	Loss w/18-up fee increase
2009	(\$28,848)	(\$21,401)
2010	(\$10,760)	(\$2,447)
2011	(\$6,522)	\$1,503
2012	(\$12,690)	(\$4,396)
2013	(\$40,904)	(\$34,080)

Options

The Commission has the following options:

- Approve the recommendation to add a third tier fee for individuals age 18 and up.
- Leave the fees the same as they currently are.
- Increase/Decrease or alter the fee request in a manner that is different from the current recommendation.
- Provide further guidance on how staff should proceed.

Recommendation

Staff recommends adding a third tier fee for individuals age 18 and up. The recommended fee for the third tier at the Hays Aquatic Park is \$4.00 and Wilson Pool is \$3.00 for the 2014 swim season which is an overall increase of \$1.00 per daily admission for those 18 and up.

Action Requested

Approve a third tier fee at area pools for individuals age 18 and up for an amount of \$4.00 at the Hays Aquatic Park and \$3.00 at Wilson Pool for the 2014 swim season.

Supporting Documentation

Copy of prices from other cities in Kansas including Wilson Pool and the HAP
Copy of probable results of adding a third tier for 18-up
Pool Services Agreement

Current Daily Admission Rates 18 & Up

Derby	\$9.00
Center for Health Improvement	\$9.00
Salina	\$5.50
Colby	\$5.00
FHSU	\$5.00
Hutchinson	\$4.75
McPherson	\$4.00
Great Bend	\$4.00
Hays Aquatic Park	\$3.00
Wakeeney	\$2.50
Ellis	\$2.00
Wilson Pool	\$2.00
Russell	\$1.50
Plainville	Free

Actual Loss vs Estimated Loss/Gain with Fee Change

Hays Aquatic Park - \$4.00

Wilson Pool - \$3.00



	2009	2010	2011	2012	2013
■ Total Net Loss	(\$28,848)	(\$10,760)	(\$6,522)	(\$12,690)	(\$40,904)
■ Est. w/Fee Chg	(\$21,401)	(\$2,447)	\$1,503	(\$4,396)	(\$34,080)

File ✓
Calendar ✓

POOL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into this 14th day of September, 2006, by and between the City of Hays, a municipal corporation, hereinafter referred to as the "City" and the Hays Recreation Commission hereinafter referred to as the "Contractor".

WHEREAS, the City owns and maintains Wilson Pool and the Hays Aquatic Park for the benefit of its citizens; and

WHEREAS, the City desires to engage the Contractor to maintain said swimming pools and perform other service, as more fully set out within this document.

NOW, THEREFORE, it is agreed by and between the City and the Contractor as follows:

I. Contractor agrees to:

- a) Keep and maintain all equipment owned by the City in good working condition and perform all such repairs that may properly be accomplished on the premises with Contractor's personnel using City equipment, if needed, provided all repairs or maintenance beyond the Contractor's expertise should be performed under the Contractor's supervision at the City's expense only after receiving approval from the City Parks Director.
- b) Have the sole responsibility of hiring, training, and supervising all personnel needed to provide the services herein described. The Contractor shall be responsible for all employee benefits including Workman's Compensation, Social Security withholding, unemployment compensation, or any other payroll requirements as set forth by the United States or Kansas Statutes. A certificate of Workman's Compensation Insurance, which shows the Contractor has valid and adequate coverage, must be filed with the City annually.
- c) Furnish all labor and work necessary to maintain Wilson Pool and the Hays Aquatic Park and related grounds in a workmanlike manner consistent with generally accepted operation standards (Red Cross, Ellis and Associates, or other nationally recognized programs).
- d) Operate said pools for an admission by the general public during the swimming season. Swimming season is generally defined as the time between Memorial Day through Labor Day.

General use by the public of these facilities may be suspended, for weather related incidents (including lightning, thunderstorms or excessive wind) or labor shortages. Priority for pool operations during labor shortages shall be (1) Hays Aquatic Park and (2) Wilson Pool. A decision to close any of the above mentioned pools will be at the discretion of the Aquatic Director according to the policies established within this Agreement. The Contractor shall notify the City of any closures as soon as possible.

- e) Coordinate a comprehensive aquatics program, outside of the general public swim times, including, but not limited to, swim lessons, aquasize sessions, swim meets, swim team practices, special events, and facility rentals.

- f) Maintain the grounds immediately surrounding all swimming pools including but not limited to litter pick-up. For Hays Aquatic Park, grounds maintenance shall also include turf maintenance.
- g) Maintain the swimming pool water in a safe and sanitary condition and prepare the pools for operation prior to the pool season and secure the pools after the end of the season.
- h) Keep in a clean and sanitary condition the pool premises to include, but not limited to, the pool deck, shower rooms, locker facilities, parking lot area, tube storage area, sundeck, loose equipment (deck chairs, inner tubes, roping, etc.), and other related items.
- i) Establish, collect, and account for admission charges, by pools, for all pools, provided that any admission charges to said pools shall be approved by the City Commission of the City of Hays.

Other Fees:

The Contractor has the right to charge fees for other activities not listed. All revenues received from any such charges will be added to the total revenue received by the Contractor as required in Section V of this agreement.

- j) Keep records of all receipts from admissions, rentals, and concessions along with all expenses for pool operation (both direct and indirect) and provide the City adequate, full, complete, and itemized accounting of said receipts and expenses, by pool, by November 1st of each year. Indirect expenses include:
 - 10% of the HRC Office Manager's annual salary.
 - 5% of the HRC Superintendent's annual salary
 - 66% of the HRC Aquatic Director's annual salary and benefits.
- k) Maintain an admission policy, which does not discriminate against any person because of race, national origin, age, sex, or physical handicap.
- l) Assist the City in developing an annual budget in accordance with the City's budget schedule, for approval by the City Commission. Make requests and estimates for materials and repairs to all pool facilities to the Park Director prior to April 1 of each year, for possible inclusion in the next year's City budget.
- m) Provide for the purchase of all other materials not specifically mentioned in this agreement, and provide for the necessary manpower for minor structural building and pool repairs. "Minor" structural building and pool repairs shall mean any repair less than \$500.00.
- n) Provide and pay for any telephone service for all public swimming pools.
- o) Provide concessions at all pools to a level deemed appropriate by the Superintendent of the Hays Recreation.
- p) Create and maintain management practices that create a friendly and cordial atmosphere for the mutual enjoyment of all citizens.

II. City agrees to:

- a) Furnish such equipment it deems necessary for use by the Contractor in providing the services herein described.
- b) Provide and pay for major structural repairs to all pools dealing with plumbing, filtering, electrical, or mechanical equipment. "Major" structural repairs shall include any repair in excess of \$500.00. Such "Major" repairs must be authorized by the Park Director of the City and follow City Purchasing Policy.
- c) Provide and pay for needed materials and equipment such as swimming pool ladders, paint, paint supplies, guard stands, diving boards, etc.
- d) Pay all electric and gas utility costs for all pools.
- e) Provide for water and sewage services at all pools as well as all water sanitation chemicals for all pools.
- f) Provide sanitation during the off-season months.
- g) Provide that all pools are in good sound mechanical condition and are in compliance with the Americans with Disabilities Act (ADA) prior to the opening of each pool season.

III. Both parties agree:

- a) The City shall have at all times control of all pool premises and access to the same.
- b) The City Park Director and the City Manager or designee shall be the principal contacts for overseeing this agreement. The Superintendent of the Hays Recreation Commission shall be the principal contact for the Contractor in administering this agreement.

IV. Contract term:

- a) This agreement shall be in force for a five (5) year period beginning January 1, 2007, through December 31, 2011, unless terminated by either party by giving notice to the other at least 60 days prior to February 1 for the ensuing summer season. It is understood that an evaluation of the previous year's services shall be conducted by both parties. This evaluation shall be reviewed by both parties and may be used as a basis for modification of the following year. All modifications of this agreement must be done by mutual consent. Unless otherwise stipulated in other sections, this agreement shall be automatically renewed for five (5) years, unless either party notifies the other of its intention to renegotiate the lease at least one hundred twenty (120) days prior to the termination of the primary term of this lease or any extension thereof.

V. Compensation:

In consideration for operating and maintaining pools in the manner described in this agreement, the City and Contractor agree to the following financial terms:

After financial reports are compiled as described in the agreement, any operating loss or surplus incurred by the Contractor will be shared on a 50% City – 50% Contractor basis as long as the Contractor's portion of the loss does not exceed \$26,000.

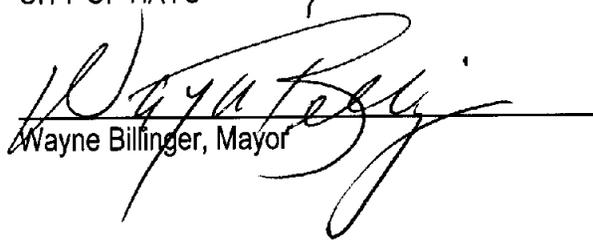
Contractor shall have the option to request early partial payment if expenses over revenue for the pools cause a cash flow shortage.

VI. Annual Appropriation:

- a) This agreement is subject to annual appropriations of the City and/or Contractor.

IN WITNESS WHEREOF, both parties have executed this contract this 14th day of September, 2006.

CITY OF HAYS



Wayne Billinger, Mayor

ATTEST:



Mark Loughry, Director of Finance/City Clerk

CONTRACTOR
HAYS RECREATION COMMISSION



Mark Junk, Chairman

CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 7

MEETING DATE: 1-23-14

TOPIC:

Tournament Fees at the Fort Hays Municipal Golf Course

ACTION REQUESTED:

Approve the recommendation to proceed with a standard tournament greens fee of \$15.00 per person for all tournaments at the Fort Hays Municipal Golf Course.

NARRATIVE:

The Golf Course Advisory Board has had numerous discussions over the last couple of years in regards to increasing tournament fees. The current policy and fee schedule for tournaments is outdated and well below what other courses from across the state receive for tournament green fees. The Golf Course Advisory Board and City Staff request approval to proceed with a standard tournament greens fee of \$15.00 per person for all tournaments at the Fort Hays Municipal Golf Course.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
Jeff Boyle, Director of Parks

ADMINISTRATION RECOMMENDATION:

As Director of Parks, I recommend approval to proceed with a standard tournament greens fee of \$15.00 per person for all tournaments at the Fort Hays Municipal Golf Course.

COMMITTEE RECOMMENDATION(S):

The Golf Course Advisory Board recommends approval to proceed with a standard tournament greens fee of \$15.00 per person for all tournaments at the Fort Hays Municipal Golf Course.

ATTACHMENTS:

Memo from the Director of Parks
Comparison of tournament fees from other courses

Commission Work Session Agenda

Memo

From: Jeff Boyle, Director of Parks

Work Session: January 16, 2014

Subject: Fort Hays Municipal Golf Course Tournament Fee Increase

Person(s) Responsible: Jeff Boyle, Director of Parks

Summary

The Fort Hays Municipal Golf Course Advisory Board reviewed and recommended changes to the current tournament fees at the Fort Hays Municipal Golf Course (FHMGC). The current policy and fee schedule for tournaments is outdated and well below what other courses from across the state receive for tournament green fees. The Golf Course Advisory Board and City Staff request approval of a standard tournament greens fee of \$15.00 per person for all tournaments at the Fort Hays Municipal Golf Course.

Background

City Staff cannot recall nor have we located any information in the past 20 years showing the last time tournament fees were increased. The Fort Hays Municipal Golf Course typically has 20-25 tournaments per season. Approximately 50% of these tournaments are considered “course” tournaments that are organized by the Pro-Shop Manager and the other 50% are fundraising/business tournaments. All tournaments are managed by the Pro-Shop Manager and require payment to the city as outlined in the current tournament policy.

Discussion

Discussions have taken place over the years concerning the need to increase tournament fees and limit the number of tournaments on the course so current members and non-members are able to play. Some of the tournaments held at the course have not proven to be beneficial for the course especially with the current fee structure that is in place. The Golf Course Advisory Board is recommending a fee increase for all golf tournaments due to the ever increasing costs for preparation and oversight by golf course maintenance personnel. Additionally, the City of Hays appears to have fallen behind most other courses regarding tournament fee prices. Attached is a listing of other courses contacted including their respective tournament fee prices. The Golf Course Advisory Board’s

recommendation is to add a standard tournament greens fee for each player participating in a tournament at the course which simplifies the rate structure. The current policy states:

A fee payment of \$400.00 for the use of the course is required on weekdays and \$500.00 on weekends for sixty participants or less. An additional \$5.00 will be required per additional participants, with a cap limit of \$200.00 over the basic course rental. Nine (9) hole tournaments are \$200.00 on weekdays and \$250.00 on weekends. An additional \$5.00 will be required per additional participants, with a cap limit of \$200.00 over the basic course rental, for all players in excess of 60 participants.

After a lengthy discussion the Golf Course Advisory board voted to recommend necessary policy changes to allow a standard tournament greens fee of \$15.00 per player. The proposed policy below will eliminate all confusing language mentioned above in the current policy and will be consistent with how other courses collect tournament greens fees. If approved, the policy language above would be eliminated and in its place would be the following:

A Tournament Greens Fee of \$15.00 per person, per tournament, is required for all tournaments held at the Fort Hays Municipal Golf Course unless they are small tournaments utilizing tee times in lieu of course closure for tournaments. In the case of tee time tournaments standard greens fees will apply at the current greens fee rates as established by the governing body.

Please note that City Staff has already agreed to host the State 2A Golf Tournament at the Fort Hays Municipal Golf Course on May 27, 2014 with pricing from the current tournament policy that is in place. Staff is requesting permission to honor that price as agreed upon.

Legal Consideration

There are no known legal obstacles to proceeding as recommended by City Staff.

Financial Consideration

City Staff estimates that the proposed tournament fee changes would generate approximately \$15,560.00 in additional revenue for the City of Hays on an annual basis. This is assuming an average of seventy-five (75) players per tournament and twenty-two (22) tournaments per year.

Options

The City Commission has the following options:

- Direct City Staff to make changes to the existing tournament policy and begin charging \$15.00 per person for tournament greens fees at the Fort Hays Municipal Golf Course.
- Direct City Staff to make changes to the existing tournament policy and begin charging an amount other than what is being recommended.
- Do nothing at this time.

Recommendation

City Staff recommends approval to proceed with a standard tournament greens fee of \$15.00 per person for all tournaments at the Fort Hays Municipal Golf Course.

Action Requested

Approve the recommendation to proceed with a standard tournament greens fee of \$15.00 per person for all tournaments at the Fort Hays Municipal Golf Course.

Supporting Documentation

Comparison of tournament fees from other courses.

Tournament Fees

<u>Course</u>	<u>Non-Members</u>	<u>Members</u>
Salina Municipal Golf Course, Salina	\$20.00	free
Carey Park, Hutchinson	\$20.00	\$2.00
Mariah Hills, Dodge City	\$15.00	\$15.00
Buffalo Dunes, Garden City	\$15.00	\$15.00
Ft Hays Municipal GC, Hays – 9 hole	\$2.50 - \$4.16	same
Ft Hays Municipal GC, Hays – 18 hole	\$6.00 - \$8.33	same

CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 8

MEETING DATE: 1-23-14

TOPIC:

Junior Golf Greens Fees

ACTION REQUESTED:

Approval to add a Junior Golf Greens fee, for an amount of \$10.00, beginning March 1, 2014 at the Fort Hays Municipal Golf Course.

NARRATIVE:

The Fort Hays Municipal Golf Course Advisory Board recommends adding a Junior Golf Greens Fee for those ages seventeen (17) and under. If approved the Junior Golf Fees would go into effect on March 1, 2014. Adding a Junior Golf Fee will make the course more affordable for those seventeen (17) and under which should increase play on the course and perhaps add future membership/greens fees for the course.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
Jeff Boyle, Director of Parks

ADMINISTRATION RECOMMENDATION:

As Director of Parks, I recommend approval to add a Junior Golf Greens fee, for an amount of \$10.00, beginning March 1, 2014 at the Fort Hays Municipal Golf Course.

COMMITTEE RECOMMENDATION(S):

The Golf Course Advisory Board recommends approval to add a Junior Golf Greens fee, for an amount of \$10.00, beginning March 1, 2014 at the Fort Hays Municipal Golf Course.

ATTACHMENTS:

Memo from the Director of Parks
Informational sheet showing Junior Golf Fees from other golf courses

Commission Work Session Agenda

Memo

From: Jeff Boyle, Director of Parks

Work Session: January 16, 2014

Subject: Junior Golf Fees

Person(s) Responsible: Jeff Boyle, Director of Parks

Summary

The Fort Hays Municipal Golf Course Advisory Board recommends adding a Junior Golf Greens Fee for those ages seventeen (17) and under. If approved the Junior Golf Fees would go into effect on March 1, 2014. The Advisory Board hopes that adding a reduced Junior Golf Greens Fee will encourage more kids to play golf and help guarantee interest of the younger generation for years to come. The national trends show there are fewer youth playing golf. The Golf Course Advisory Board and City Staff recommend approval to add a Junior Golf Greens fee, for an amount of \$10.00, beginning March 1, 2014 at the Fort Hays Municipal Golf Course.

Background

The Fort Hays Municipal Golf Course has never offered a Junior Golf Greens Fee to encourage younger individuals to play golf at the course. Adding a Junior Golf Fee will make the course more affordable for those seventeen (17) and under which should increase play on the course and perhaps add future membership/greens fees for the course.

Discussion

The Fort Hays Municipal Golf Course Advisory Board would like to offer a Junior Golf Greens fee for those ages seventeen (17) and under. Jim Krob, Golf Course Advisory Board member, checked with numerous other courses around the state and reported the Junior Golf Fee findings to the board. Attached is a copy of this information. Based off of the information provided, the Golf Course Advisory Board recommended adding a Junior Golf Greens Fee for an amount of \$10.00 beginning March 1, 2014.

Legal Consideration

There are no known legal obstacles to proceeding as recommended by City Staff.

Financial Consideration

The financial impacts of adding a Junior Golf Greens Fee is unknown at this time. If adding a Junior Golf Greens Fee option increases the number of rounds of golf played by those seventeen (17) and under, the financial impact will be positive.

Options

The City Commission has the following options:

- Direct City Staff to add a Junior Golf Greens Fee for an amount of \$10.00 at the Fort Hays Municipal Golf Course.
- Direct City Staff to add a Junior Golf Greens Fee for an amount other than what is currently being recommended at the Fort Hays Municipal Golf Course.
- Do nothing at this time.

Recommendation

City Staff recommends approval to add a Junior Golf Greens fee, for an amount of \$10.00, beginning March 1, 2014 at the Fort Hays Municipal Golf Course.

Action Requested

Approval to add a Junior Golf Greens fee, for an amount of \$10.00, beginning March 1, 2014 at the Fort Hays Municipal Golf Course.

Supporting Documentation

Informational sheet showing Junior Golf Fees from other golf courses.

Junior Golf Fees

Turkey Creek – McPherson	\$18.00
Prairie Hills – El Dorado	\$12.00
Stagg Hill – Manhattan	\$11.00
Hesston Golf Park	\$10.00
Emporia Municipal	\$9.50
Mariah Hills – Dodge City	\$9.00
Quail Ridge – Winfield	\$9.00
Junction City Golf	\$9.00
Buffalo Dunes – Garden City	\$7.00
Average Price	\$10.39

CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 9

MEETING DATE: 1-23-14

TOPIC:

Vehicle Abatement at 412 W. 8th

ACTION REQUESTED:

Approve Resolution No. 2014-001 to abate the vehicle located on the property at 412 W. 8th ten days after the approval date.

NARRATIVE:

The abandoned vehicle located at 412 W. 8th has expired tags deeming it inoperable. Up to this point, all proper notification has been given to the owner of the property. To date, no action has been taken by the owner of the property or the vehicle. If the vehicle is removed by the City, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicle located at 412 W. 8th to be abated by the City.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

ADMINISTRATION RECOMMENDATION:

Staff recommends approving this resolution allowing the vehicle located at 412 W. 8th to be removed from the property.

COMMITTEE RECOMMENDATION(S):

N/A

ATTACHMENTS:

Resolution No. 2014-001
Staff Memo
Letters to Property Owner
Pictures

FORM #002

RESOLUTION NO. 2014-001

A RESOLUTION AUTHORIZING THE CITY OF HAYS OR ITS DESIGNATED AGENT TO ABATE NUISANCE LOCATED ON THE PROPERTY AT 412 W 8th, HAYS, KANSAS.

WHEREAS, the City of Hays did enact Ordinance Chapter 26, Article 2, declaring certain matters as inoperable vehicles a violation of City Ordinance and providing for the removal or abatement of inoperable vehicles and further providing for the assessment of costs and penalties; and

WHEREAS, on October 10, 2013, December 2, 2013, and January 7, 2014, inspections of the property were conducted by the City of Hays, and said inspections determined the inoperable vehicle on the property at 412 W 8th was in violation of City Ordinance Chapter 26, Article 2; and

WHEREAS, on October 11, 2013, a letter was sent to the owner of the property at 412 W 8th, requesting that the owner abate the nuisance by removal of the inoperable vehicles within 30 days; and

WHEREAS, on December 4, 2013, a certified letter to the owner of the property at 412 W 8th was prepared giving said owner ten days, upon receipt, in which to abate the nuisance; and

WHEREAS, on December 7, 2013, the certified letter to the owner of the property at 412 W 8th was signed for by the owner of 412 W 8th; and

WHEREAS, an inspection of the property done on January 7, 2014, revealed the inoperable vehicle was not abated from the property; and

WHEREAS, the Governing Body of the City of Hays desires that the inoperable vehicle on the property at 412 W 8th be abated by the City or its authorized agent.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, AS FOLLOWS:

Section 1. That the existence of the inoperable vehicle located at 412 W 8th is hereby found to be in violation of Ordinance Chapter 26, Article 2.

Section 2. That the owner of the property located at 412 W 8th was given proper notice to abate the nuisance condition located at 412 W 8th and has failed to abate the said nuisance.

Section 3. That the City of Hays or its designated agent is hereby authorized to abate the condition causing the violation at the end of ten days from the date of passage of this Resolution.

Section 4. That the cost incurred by the City shall be charged against the lot located at 412 W 8th as provided in Ordinance Chapter 26, Article 2.

PASSED by the City Commission on the 23rd day of January, 2014.

Kent L. Steward, Mayor

ATTEST:

Brenda Kitchen, City Clerk

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: January 16, 2014

Subject: Vehicle Abatement at 412 W. 8th

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

The abandoned vehicle located at 412 W 8th has expired tags deeming it inoperable. Up to this point, all proper notification has been given to the owner of the property. To date, no action has been taken by the owner of the property or the vehicle. If the vehicle is removed by the city, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicle located at 412 W 8th to be abated by the city.

Background

The vehicle located at 412 W 8th does not have current and legal tags. The property belongs to Stanley and Janice Streit from Osborne, Ks and no personal contact has been made with the owner other than the letters by US mail.

Discussion

Planning, Inspection, and Enforcement is requesting a resolution to abate the inoperable vehicle located at 412 W 8th be placed on the agenda for formal action at the January 23, 2014 City Commission meeting. The property located at 412 W 8th is in violation of City Ordinance Chapter 26 Article II. The vehicle has no current and legal tags, deeming it inoperable. Letters have been sent per City of Hays Ordinance requirements. No progress has been made on this vehicle. Staff is now moving forward for abatement of the vehicle since the owner of the property has not followed through accordingly.

Legal Consideration

The City is required to follow procedures established by the ordinance cited in the Discussion. Assuming those procedures were followed, the City is allowed to remove and dispose of the vehicle.

Financial Consideration

Any costs associated with the city removing this vehicle will be billed to the property owner. If not paid, an assessment will be placed on the tax rolls.

Options

Options include the following:

- Approve the resolution allowing for the vehicle to be removed
- Do not approve the resolution

Recommendation

Staff recommends approving this resolution allowing the vehicle located at 412 W 8th to be removed from the property.

Action Requested

Approve the resolution to abate the vehicle located on the property at 412 W 8th ten days after the approval date.

Supporting Documentation

Letters to Property Owner
Pictures
Resolution

I.D. CREECH, DIRECTOR
JOHN BRAUN, ASST. DIRECTOR
1002 VINE ST., HAYS, KS 67601

TEL 785-628-7350
FAX 785-628-7352

AIRPORT DIVISION
BOB JOHNSON, MANAGER
3950 E 8TH ST., HAYS, KS 67601

TEL 785-628-7370
FAX 785-628-7373

PLANNING, INSPECTION, & ENFORCEMENT
JESSE ROHR, SUPT.
1002 VINE ST., HAYS, KS 67601

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ALVIN PEREZ, SUPT.
1002 VINE ST., HAYS, KS 67601

SERVICE DIVISION
TEL 785-628-7353
FAX 785-628-7352

NICK WILLIS, SUPT.
1002 VINE ST., HAYS, KS 67601

STORMWATER DIVISION
TEL 785-628-7350
FAX 785-628-7352

MARVIN HONAS, SUPT.
1780 W. 55TH ST., HAYS, KS
67601

SOLID WASTE DIVISION
TEL 785-628-7357
FAX 785-628-7352

PUBLIC WORKS DEPARTMENT
www.haysusa.com

October 11, 2013

Stanley & Janice Streit
PO Box 269
OSBORNE, KS67473

RE: 412 West 8th
Hays, KS67601

Dear Stanley & Janice Streit :

It has come to our attention that a city code violation(s) exist at **412 West 8th**, Hays, Kansas (photo(s) are attached). The violation consists of **Inoperable Vehicles on Private Property**. Ellis County records indicate that you are the owner of the property. The item(s) listed are in violation of City Ordinance, **Sec. 26-40 (Inoperable Vehicles)**.

We request that you please correct the problem within the next 30 days. We sincerely appreciate your cooperation. Inspectors will revisit the site after **11/11/2013**, and it is our hope that corrective action will have been taken. If not, we will need to take further steps to resolve this issue.

If you have questions, please contact me at the Public Works Department Planning, Inspection, and Enforcement Division at (785)628-7310. Thanks for working with us to keep Hays a safe, attractive and wholesome place to live.

Sincerely,

Chris Rorabaugh
Building Inspector/Code Enforcement Officer

Enclosed: Pictures

Cc: File
Resident (if applicable)

I.D. CREECH, DIRECTOR
JOHN BRAUN, ASST. DIRECTOR
1002 VINE ST., HAYS, KS 67601

TEL 785-628-7350
FAX 785-628-7352

AIRPORT DIVISION
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1002 VINE ST., HAYS, KS 67601

NICK WILLIS, SUPT.
1002 VINE ST., HAYS, KS 67601

MARVIN HONAS, SUPT.
1780 W. 55TH ST., HAYS, KS 67601

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SOLID WASTE DIVISION
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FAX 785-628-7352

PUBLIC WORKS DEPARTMENT
www.haysusa.com

December 5, 2013

Stanley & Janice Streit
PO Box 269
OSBORNE, KS 67473

RE: 412 West 8th

VIA CERTIFIED MAIL:

Dear Stanley & Janice Streit:

The violation located at 412 West 8th, Hays, Kansas still exists (photos attached). We wrote a letter to you on 10/11/2013 requesting that you abate the situation.

You have ten (10) days from the date of receipt of this letter to abate the violation. Failure to abate the violation within ten (10) days will result in the City or its authorized agent to file an abatement process for Inoperable Vehicles on Private Property on your property. The costs will be assessed to the owner or agent in charge of the property. Opportunity will be given to the owner to pay the assessment, and if not paid, it will be added to the property tax as a special assessment. Please note that you have ten (10) days from the receipt of this notice to file a written appeal, requesting a hearing before the governing body.

We ask again that you please resolve this situation immediately. If you have questions or need further explanation, feel free to contact me at (785) 628-7310.

Sincerely,

Chris Rorabaugh
Building Inspector/Code Enforcement Officer

Enclosed: Pictures

Cc: City Prosecutor
File



CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 10

MEETING DATE: 1-23-14

TOPIC:

Vehicle Abatement at 600 and 602 Vine St

ACTION REQUESTED:

Approve Resolution No. 2014-002 to abate the vehicles located on the property at 600 and 602 Vine St. ten days after the approval date.

NARRATIVE:

The abandoned vehicle(s) located at 600 and 602 Vine St. have expired tags or are otherwise inoperable. Up to this point, all proper notification has been given to the owner of the property. To date, no action has been taken by the owner of the property or the vehicles. If the vehicles are removed by the City, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicles located at 600 and 602 Vine St. to be abated by the City.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

ADMINISTRATION RECOMMENDATION:

Staff recommends approving this resolution allowing the vehicles located at 600 and 602 Vine St. to be removed from the property.

COMMITTEE RECOMMENDATION(S):

N/A

ATTACHMENTS:

Resolution No. 2014-002
Staff Memo
Letters to Property Owner
Pictures
Supplemental Memo of Phone Conversations

FORM #002

RESOLUTION NO. 2014-002

A RESOLUTION AUTHORIZING THE CITY OF HAYS OR ITS DESIGNATED AGENT TO ABATE NUISANCE LOCATED ON THE PROPERTY AT 600 and 602 Vine St, HAYS, KANSAS.

WHEREAS, the City of Hays did enact Ordinance Chapter 26, Article 2, declaring certain matters as inoperable vehicles a violation of City Ordinance and providing for the removal or abatement of inoperable vehicles and further providing for the assessment of costs and penalties; and

WHEREAS, on October 22, 2013, December 10, 2013, and January 7, 2014, inspections of the property were conducted by the City of Hays, and said inspections determined the inoperable vehicles on the property at 600 and 602 Vine St were in violation of City Ordinance Chapter 26, Article 2; and

WHEREAS, on October 31, 2013, a letter was sent to the owner of the property at 600 and 602 Vine St, requesting that the owner abate the nuisance by removal of the inoperable vehicles within 30 days; and

WHEREAS, on December 10, 2013, a certified letter to the owner of the property at 600 and 602 Vine St was prepared giving said owner ten days, upon receipt, in which to abate the nuisance; and

WHEREAS, on December 13, 2013, the certified letter to the owner of the property at 600 and 602 Vine St was signed for by the owner of 600 and 602 Vine St; and

WHEREAS, an inspection of the property done on January 7, 2014, revealed the inoperable vehicles were not abated from the property; and

WHEREAS, the Governing Body of the City of Hays desires that the inoperable vehicles on the property at 600 and 602 Vine St be abated by the City or its authorized agent.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, AS FOLLOWS:

Section 1. That the existence of the inoperable vehicles located at 600 and 602 Vine St are hereby found to be in violation of Ordinance Chapter 26, Article 2.

Section 2. That the owner of the property located at 600 and 602 Vine St was given proper notice to abate the nuisance condition located at 600 and 602 Vine St and has failed to abate the said nuisance.

Section 3. That the City of Hays or its designated agent is hereby authorized to abate the condition causing the violation at the end of ten days from the date of passage of this Resolution.

Section 4. That the cost incurred by the City shall be charged against the lot located at 600 and 602 Vine St as provided in Ordinance Chapter 26, Article 2.

PASSED by the City Commission on the 23rd day of January, 2014.

Kent L. Steward, Mayor

ATTEST:

Brenda Kitchen, City Clerk

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: January 16, 2014

Subject: Vehicle Abatement at 600 and 602 Vine St

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

The abandoned vehicle(s) located at 600 and 602 Vine St. have expired tags or are otherwise inoperable. Up to this point, all proper notification has been given to the owner of the property. To date, no action has been taken by the owner of the property or the vehicles. If the vehicles are removed by the city, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicles located at 600 and 602 Vine St. to be abated by the city.

Background

The vehicle located at 600 and 602 Vine St. do not have current and legal tags or are otherwise inoperable due to their poor condition. The property belongs to Chris Miller, owner of Auto Tech. Mr. Miller did contact an Inspector by phone after notification. Schedule of events is as follows:

Citizen complaint received	October 23, 2013
First notification letter	October 31, 2013
Phone contact initiated by owner to staff	November 6, 2013
Second notification (certified received)	December 13, 2013

Discussion

Planning, Inspection, and Enforcement is requesting a resolution to abate the inoperable vehicles located at 600 and 602 Vine St. be placed on the agenda for formal action at the January 23, 2014 City Commission meeting. The property located at 600 and 602 Vine St. is in violation of City Ordinance Chapter 26 Article II. The vehicles have no current and legal tags or are otherwise in a state of disrepair deeming them inoperable. Letters have been sent per City of Hays Ordinance requirements. No progress has been made on these vehicles.

The owner questioned staff as to why an auto repair shop could not have inoperable vehicles on site that are waiting to be repaired. The owner was instructed that the vehicles could be placed in an enclosed structure or behind a fence. City ordinance contains the following language:

Sec. 71-503. Use regulations.

The following uses are allowed in the C-2 District:

(1) Automobile/truck, tractor, agricultural-implement, camping trailer, boat, and recreational vehicle sales, service, repair and body shop; provided that no inoperable vehicles or materials are held or stored on the site, unless within an enclosed building, or otherwise totally screened from view;

AND:

Sec. 26-43. Exceptions. (to the inoperable vehicle ordinance)

(b) The provisions of section 26-42 shall not apply to any person who is conducting a business enterprise in compliance with chapter 71 and who places such vehicles behind screening of sufficient size, strength and density to screen such vehicles from the view of the public using adjacent thoroughfares and to prohibit ready access to such vehicles by children; provided, however, that nothing in this section shall be construed to authorize the construction of any such fence or screen where such construction is prohibited by ordinance.

Staff is now moving forward for abatement of the vehicles since the owner of the property has not followed through accordingly and neither removed the vehicles or screened them from view.

Legal Consideration

The City is required to follow procedures established by the ordinance cited in the Discussion. Assuming those procedures were followed, the City is allowed to remove and dispose of the vehicle.

Financial Consideration

Any costs associated with the city removing these vehicles will be billed to the property owner. If not paid, an assessment will be placed on the tax rolls.

Options

Options include the following:

- Approve the resolution allowing for the vehicles to be removed
- Do not approve the resolution

Recommendation

Staff recommends approving this resolution allowing the vehicles located at 600 and 602 Vine St. to be removed from the property.

Action Requested

Approve the resolution to abate the vehicles located on the property at 600 and 602 Vine St. ten days after the approval date.

Supporting Documentation

Letters to Property Owner

Pictures

Resolution

Supplemental Memo of Phone Conversation

I.D. CREECH, DIRECTOR
JOHN BRAUN, ASST. DIRECTOR
1002 VINE ST., HAYS, KS 67601

TEL 785-628-7350
FAX 785-628-7352

AIRPORT DIVISION
BOB JOHNSON, MANAGER
3950 E 8TH ST., HAYS, KS 67601

TEL 785-628-7370
FAX 785-628-7373

PLANNING, INSPECTION, & ENFORCEMENT
JESSE ROHR, SUPT.
1002 VINE ST., HAYS, KS 67601

TEL 785-628-7310
FAX 785-628-7352



ALVIN PEREZ, SUPT.
1002 VINE ST., HAYS, KS 67601

NICK WILLIS, SUPT.
1002 VINE ST., HAYS, KS 67601

MARVIN HONAS, SUPT.
1780 W. 55TH ST., HAYS, KS 67601

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STORMWATER DIVISION
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SOLID WASTE DIVISION
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FAX 785-628-7352

PUBLIC WORKS DEPARTMENT
www.haysusa.com

October 31, 2013

Chris Miller
600 Vine St.
HAYS, KS 67601

RE: 602 Vine St.

Dear Chris Miller:

It has come to our attention that a city code violation(s) exist at **602 Vine St., Hays, Kansas** (photo(s) are attached). The violation consists of **Inoperable Vehicles on Private Property**. Ellis County records indicate that you are the owner of the property. The item(s) listed are in violation of City Ordinance, **Sec. 26-40 (Inoperable Vehicles)**.

We request that you please correct the problem within the next 30 days. We sincerely appreciate your cooperation. Inspectors will revisit the site after **12/2/2013**, and it is our hope that corrective action will have been taken. If not, we will need to take further steps to resolve this issue.

If you have questions, please contact me at the Public Works Department Planning, Inspection, and Enforcement Division at (785) 628-7310. Thanks for working with us to keep Hays a safe, attractive and wholesome place to live.

Sincerely,

Mike Schlyer
Building Inspector/Code Enforcement Officer

Enclosed: Pictures

Cc: File
Resident (if applicable)

I.D. CREECH, DIRECTOR
JOHN BRAUN, ASST. DIRECTOR
1002 VINE ST., HAYS, KS 67601

TEL 785-628-7350
FAX 785-628-7352

AIRPORT DIVISION
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1002 VINE ST., HAYS, KS 67601

NICK WILLIS, SUPT.
1002 VINE ST., HAYS, KS 67601

MARVIN HONAS, SUPT.
1780 W. 55TH ST., HAYS, KS 67601

SERVICE DIVISION
TEL 785-628-7353
FAX 785-628-7352

STORMWATER DIVISION
TEL 785-328-7350
FAX 785-628-7352

SOLID WASTE DIVISION
TEL 785-628-7357
FAX 785-628-7352

PUBLIC WORKS DEPARTMENT
www.haysusa.com

December 10, 2013

Chris Miller
600 Vine St.
HAYS, KS 67601

RE: 602 Vine St.

VIA CERTIFIED MAIL:

Dear Chris Miller:

The violation located at 602 Vine St., Hays, Kansas still exists (photos attached). We wrote a letter to you on 10/23/2013 requesting that you abate the situation.

You have ten (10) days from the date of receipt of this letter to abate the violation. Failure to abate the violation within ten (10) days will result in the City or its authorized agent to file an abatement process for Inoperable Vehicles on Private Property on your property. The costs will be assessed to the owner or agent in charge of the property. Opportunity will be given to the owner to pay the assessment, and if not paid, it will be added to the property tax as a special assessment. Please note that you have ten (10) days from the receipt of this notice to file a written appeal, requesting a hearing before the governing body.

We ask again that you please resolve this situation immediately. If you have questions or need further explanation, feel free to contact me at (785) 628-7310.

Sincerely,

Mike Schlyer
Building Inspector/Code Enforcement Officer

Enclosed: Pictures

Cc: City Prosecutor
File



Case Information	
Date	10/23/2013
Case Number	20131245
Telephone	
Owner Name	Chris Miller
Owner Address	600 Vine St.
Violation Address	602 Vine St.
Violation	Inoperable Vehicles on Private Property
Complaint Received From	Citizen
Status	Certified Sent
Violation Due Date	12/2/2013
Certified Received Date	
Certified Due Date	12/24/2013
Date Case Closed	
Complainant Name	
Complainant Telephone/Address	
Ordinance Number	Sec. 26-40 (Inoperable Vehicles)
Assigned To	Mike Schlyer

Property Information	Owner Information
Parcel#: 026-182-03-0-30-01-013.02-0 MILLER, CHRIS J 602 VINE ST	MILLER, CHRIS J 600 VINE ST HAYS, KS 67601 HAYS, KS 67601

Case History		
Date	Type	Description
10/23/2013	Activity	1st Notification Letter: The inoperable vehicles are not allowed unless within an enclosed building, or otherwise totally screened from view.
10/23/2013	Document	
10/30/2013	Document	

		
11/6/2013	Note	Owner Chris Miller called stating this is a vehicle repair shop, we work on vehicles that are inoperable. This is asinine! Were going to have vehicles sitting around that are inoperable until we work on them. This is asinine! The truck along Vine is waiting to be picked up, the trucks in back are personal projects and that's none of your business. The car on the trailer is tied up in a legal matter. I will put up a fence next week if the city gives me money to do so.
12/10/2013	Activity	Certified Letter: Vehicles still inoperable.
12/10/2013	Document	
12/10/2013	Document	
1/3/2014	Document	

Memo

From: Jesse Rohr, PIE Superintendent
Work Session: January 16, 2014
Subject: Vehicle Abatement at 600 and 602 Vine St
Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Staff did have one phone conversation initiated by Mr. Chris Miller regarding the inoperable vehicles located at 600 and 602 Vine St. Below is a recap of that conversation:

Mr. Miller stated, "This is a vehicle repair shop, we work on vehicles that are inoperable. This is asinine! We're going to have vehicles sitting around that are inoperable until we work on them. This is asinine! The truck along Vine is waiting to be picked up, the trucks in back are personal projects and that's none of your business. The car on the trailer is tied up in a legal matter. I will put up a fence next week if the city gives me money to do so."

COMMISSION INFORMATIONAL MEMORANDUM

TO: City Commission
FROM: Toby Dougherty, CPM
City Manager
DATE: January 17, 2014

Attached are the following items:

1. The minutes of the January 9, 2013 annual meeting and December 11, 2013 regular meeting of the **Downtown Hays Development Corporation Board.**
2. The minutes of the November 4, 2013 meeting of the **Fort Hays Municipal Golf Course Advisory Board.**
3. The minutes of the December 2, 2013 meeting of the **Airport Advisory Committee.**
4. The minutes of the December 10, 2013 meeting of the **Hays Public Library Board.**
5. The minutes of the December 11, 2013 meeting and December 18, 2013 continued meeting of the **Hays Area Board of Zoning Appeals.**
6. The minutes of the December 11, 2013 meeting of the **Hays Sister Cities Advisory Board.**
7. The minutes of the December 19, 2013 meeting of the **Hays Beautification Committee.**

If you have any questions regarding this information, please do not hesitate to contact me.

ab

Downtown Hays Development Corporation

2013 Annual Meeting

January 9, 2013 | 11:00 am | Gutch's

Attendees:

Board Members/Staff: Traci Konrade, Stacey Smith, Michele Flax, Andrew Rupp, Chris Wentte, Elodie Jones, Sandy Jacobs, Michael Billinger, Sarah Cearley, Karen Dreiling, Bill Overbey

Absent: Pam Joy, Eddie Perrett, Henry Schwaller

Guests: Kelli Hansen, Jackie Schumacher, Bob & Pat Schmidt, Tammy Wellbrock, Paul Briseno

Call to Order & Sign In: President Chris Wentte called the meeting to order and asked if all present had signed in. Chris welcomed everyone, asked for introductions and any public comment.

Public Comment: Tammy Wellbrock, spoke on behalf of the Chamber, that it has been great working with Traci over the past year.

Review 2012 Annual Meeting Minutes: No discussion on past annual meeting minutes. After a motion by Sandy Jacobs and second by Andrew Rupp, the 2012 annual meeting minutes were approved as presented.

Treasurer's Report: Chris reported the treasurer's report as prepared by Henry. Net income is \$19,135.76. Events over the past year were very successful. As of December 31, 2012, DHDC had \$85,955.21 in checking, savings, and certificates of deposit compared to \$68,715.74 on December 31, 2011.

After a motion by Michele Flax and second by Stacey Smith, statements and report were approved.

2012 President's Report: Chris Wentte reported an overview of last year's activities. Main items from that report are listed below:

- 3 downtown business openings
- 5 downtown business closings
- 2 existing businesses moved into downtown
- Partnership program raised \$18,750 for the 2012 program, surpassing the goal of \$15,000
- Initiated new Strategic plan process in Spring 2012 and completed in August 2012 – coordinated by the Docking Institute
- Record breaking year for Blues, BBQ & Bargains
- Wines & Steins raised \$21,000 which was up from \$13,000 in 2011
- Revealed the Pavilion project in September 2012
- Social media presence grew; launched DHDC Twitter and Pinterest page
- Assisted and participated with the City of Hays Comprehensive Plan

Approval of 2013 Officers:

Sandy Jacobs, President
Stacey Smith, Vice President
Chris Wente, Past-President
Eddie Perrett, Treasurer
Pam Joy, Secretary

Motion by Andrew Rupp to accept the new slate of officers; Second by Karen Dreiling. Passed unanimously.

Sandy presented Michele and Chris awards to recognize them for their 2011 and 2012 Presidential roles. She thanked them for their hard work and efforts in leading DHDC.

Meeting was adjourned at 11:30 am by Sandy Jacobs and seconded by Stacey Smith.

Downtown Hays Development Corporation

December 11, 2013, Meeting Minutes

11:30 a.m. – Welcome Center

Attendees: Board Members/Staff: Megan Colson, Sandy Jacobs, Michelle Flax, Karen Dreiling, Sarah Cearley, Chris Wente, , Andrew Rupp, Eddie Perrett, Pam Joy, Kim Hodny (new board member)

Absent: Stacey Smith, Henry Schwaller IV, Elodie Jones, Michael Billinger

Guest: Paul Briseno, City of Hays;

CALL TO ORDER: The president called the meeting to order at 11:30 a.m.

PUBLIC COMMENT: None.

CORRESPONDENCE: An email regarding FrostFest was received. Discussion was had about blocking off the streets so early, Saturday vs Sunday date. It was decided to take the information to the FrostFest committee and report the findings at a subsequent meeting.

APPROVAL OF MINUTES: After a motion by Chris and seconded by Andy, the November 13, 2013, minutes were approved as corrected. Motion passed unanimously.

TREASURER'S REPORT: Income for the month of October totaled \$6,957.23, generated by Partnership, advertising and FrostFest. Expenses for the month totaled \$8,474.91 with a net loss of \$2,689.14. There is \$97,037.8 in checking accounts and CDs. Accounts receivable totaled \$2,162. Motion to accept this report made by Michele and seconded by Chris.

ECC REPORT: Karen reported that the Hobby Lobby contract is close to being signed. The convention center is moving along. CID is in place with a meeting with the City in January. Work with the Kansas City architect is continuing. The hope is to start the construction in March/April. Karen also discussed several new businesses trying to locate in downtown Hays.

CURRENT BUSINESS:

President Jacobs welcomed the new board members, with Kim Hodny in attendance. Andy Stanton and Alaina Cunningham, absent. Megan will advise of the board orientation date.

The 2014 Partnership Program correspondence is ready to go in the mail. Each board member's packet is ready for pick up and personalization. Megan is going to advise each board member when money is received from their designated donor so that any follow up can be pursued.

NEW BUSINESS:

Megan announced that Karen has agreed to continue as the Economic Development Representative for 2014.

Megan and the new design intern will create a sponsorship letter to be sent to individuals and businesses describing the various events available for sponsorship. The purpose of this is to only have to make one contact with the individual/business and invoice for preferences at the appropriate time.

Megan is looking for a design intern (unpaid) to help with projects, i.e., Blues & BBQ, newsletter, special events, Partnership Program, etc. The intern would not be in the Welcome Center, but rather work off-site and meet with Leah and Megan at designated times.

COMMITTEE UPDATES:

*Michele reported that things are moving on the Pavilion. She has another meeting scheduled with the City and Heartland Community Foundation. Fencing bids are out. Michele will continue as the DHDC board rep after her term ends this month. She announced that Joslyn Brungart has agreed to co-chair the project with her. She received unanimous Board support and a thank you for all the work she has done. She is hoping to break ground in the spring.

*Bright Friday was deemed a success. It is being considered to have Bright Friday and Small Business Saturday events as one and build on the Small Business Saturday. The Cookie Exchange held on SBS was a huge success, netting \$750 for charity. FrostFest was a bitterly cold success. The number of people watching was down, as well as the number of floats due to the weather. Megan will convey to the committee comments from the board and, hopefully, the committee can be aided by a Leadership 310 class to improve and grow the parade and all the other events held on this weekend.

*Megan expressed a need for our own portable sound system. She will research the various options and report at a later date.

*Downtown Hays is sponsoring a FHSU basketball game January 9, 2014. Megan is talking to various businesses to see what they would like to do at the half time of the game. Furniture Look has agreed to donate a recliner as a prize for a shooting contest. Karen and Megan will discuss details.

Eddie moved to adjourn the meeting. Andy seconded.

ANNOUNCEMENTS & ACTIVITIES:

Executive Board Meeting – January 13, 2014

Annual/BOD Meeting – January 15, 2014, 11:00/11:30 a.m., Gutch's

Downtown FHSU basketball game – January 9, 2014

Fort Hays Municipal Golf Course Advisory Board Meeting November 4, 2013

In Attendance:

Bill Bieker, President	Jeff Boyle, Director, Parks Department
Jim Krob, Vice President	Travis Haines, Parks Superintendent (absent)
Karen Schueler, Secretary	Mike Cure, Golf Course Superintendent
Doug Huston (absent)	Rich Guffey, ProShop Manager, Tournament Chair
Ron Speier	
Ron Augustine, Men's Association	
Janet Schmidt, Ladies Association	

The meeting was called to order at 5:30 pm by President Bill Bieker

1. Approval of the minutes from October meeting: Approved with two minor corrections.

2. Board membership: current status - appointed members (3 year terms)

Bill Bieker 07/01/15 (4 th term)	Ron Speier, 07/01/16 (2 nd term)
Karen Schueler 07/01/15 (5 th term)	Doug Huston 7/01/14 (4 th term, non consecutive)
	Jim Krob 07/01/14 (1 st term)

3. Old Business: Jeff reminded the group that the City Commission will vote on November 14 regarding the proposed changes to tournament fees and the Junior Golfers fee.

4. New Business:

Elections of Officers for 2014: President Bill Bieker asked for each board member to submit a ballot with their nomination for officers. He also stated that he did not want to hold an office this next year. Results: President, Jim Krob; Vice President, Ron Speier; Secretary, Karen Schueler.

5. Pro-Shop report: Rich Guffey reported:

	Rounds Played			Year-to-Date Rounds Played	Green Fees Current Month	Green Fees 2012	Total Green Fees for Year
	2013	2012	2011				
October	1679	1504	1697	2013 / 20,227 2012 / 22,067 2011 / 22,418 2010 / 23,860	\$ 6,994.00	\$ 4,967.00	2013 \$106,714.00 2012 \$112,652.00
September	2221	2328	2854	2013 / 18,548 2012 / 20,563			\$100,560.00
August	3168	3665	3457		\$19,538.00	\$15,324.00	\$93,802.00
July	3330	3110	3515	2013/13,953 2012/14,570 2011/14,410	\$18,304.00		
June	3379	2980	3545		\$16,682.00	\$14,717.00	
May	3190	3203	3279		\$16,327.00	\$17,221.00	
April	1912	2564	2578		\$ 11,577.00	\$ 15,313.00	
March	897	2139	1313				
February	489	474	0				
January	456	23					

7. Tournament report: Rich reported that the Ellis County Challenge last weekend was a success, with only 1/2 point separating the score for Smoky Hill CC, The Fort, and the Ellis CC, the closest contest ever.

There was some discussion, again, on reducing the number of tournaments in 2014. The only outstanding complaint this year was the event on Friday, July 5th, a holiday weekend. The general consensus was that members usually play in a tournament, or make tee times following. There was discussion about eliminating the Memorial Day weekend Sunday tournament. Jim Krob made a motion, which passed unanimously, that there be a special meeting in December for further discussion and planning of the tournament schedule for 2014. That will be Monday, December 9, 2013, at 5:30 pm.

7. Course report: Michael Cure: reported that they have tried new seed on #1 and #6, which came in very thick. Greens are going dormant, and will be mowed or rolled one more time this season. Tee boxes have been mowed for the last time this season, and tee markers will be moved off the tees for the winter months. The front fairways are recovering pretty well from the aerator damage and fungus problems. The fall application of gypsum has been applied, and they will be putting down the winter fertilizer in a week or so.

A bench has been set by #3 tee box, in memory of Howard Peters, donated by the Peters family. Yardage markers have been put on the sprinkler heads on the back nine.

9. Parks Department update: Jeff reported that they have been working with a consultant who has said that the affluent water is not good for bent grass and blue grass. As a result, they will be making changes regarding chemicals and application, and change some watering practices, such as flushing the greens more often.

Jeff commented that there might be some changes in the budget that would allow funds to rebuild the putting green in the spring.

Golf Course improvement Balance - 10/23/13

Cart Path Trail Fees: \$42,734.54

Donation Money: \$1,525.85 includes

- *Putting Green (Men's Association): \$1,224.00*
- *Trees: \$ 226.41*
- *Carry over from previous tournament funds: \$75.44*

10. Ladies' Association report: Janet Schmidt: inactive

11. Men's Association report: Ron Augustine: inactive

Add-ons:

Karen: asked Jeff about landscaping plans for next year. He said that first impressions are important, and would like to make improvements around the pro-shop such as using more native grasses and rocks, behind #1 tee box, and on the front/east side of the pro-shop, and within the triangle out front.

Adjourned: 6:45 pm.

Submitted by Karen Schueler, Secretary

November 9, 2013

Airport Advisory Committee Meeting Minutes
December 2, 2013 Meeting

Members Present;

Dan Stecklein
Gary Wentling
Bob Johnson
Errol Wuertz
Mike Konz
Lyle Noordhoek
Don Benjamin
I. D. Creech
Chris Springer
Toby Dougherty
Engineering Guests, Dave Hadel and John Sparks
FAA Guests Ernest Senecal

1.) Call to Order.

2.) November 4, 2013 Minutes approved.

3.) FAA Discussion.

Ernest Senecal is the operations manager of the FAA field office in Goodland, Kansas and he talked about moving the Goodland FAA office to Hays. Ernest discussed what would be required of Hays and described his operations. The Goodland FAA office is responsible for supporting FAA equipment in Kansas west of Great Bend. There are 12 people in his operation but not all located in Goodland. They maintain navigation aids, radar and some airport lighting. He is interested in moving the operation to Hays but does not have the money to move at this time.

4.) Discuss Boardings Report.

We are down from last years numbers, between 300 and 400 boardings. We are also down from the previous year and it looks like we may not make the 10,000 boardings this year.

5.) Discuss Summary of the 16-34 Runway Construction and Ribbon Cutting Ceremony.

There was a good turnout for the event. Airport is now open on runway 16/34, ground work and leveling completed, turf installed next to runway and runway lights and signs in place.

6.) Discuss Terminal Expansion - Update.

Burns and McDonald presented three concepts of the terminal expansion. Each concept had it strong points and were reviewed by the committee. The concept that was most desired was the plan that preserved the architectural styling of the front of the building and put most of the construction on the north side. It was suggested that the west holding area be made to have partitioning so that a smaller that maximum passenger load would allow people in the terminal to look out at the runway. That is, the hold area, through creative partitioning would be dual purpose; otherwise all three concepts would totally block the view of the runway from the lobby.

7.) Discuss Essential Air Service Funding - Update.

Hays is expecting to hear the results of the bids soon. The selection will be made by the FAA but Hays has an influence in the decision making process.

8.) Discuss Airport Promotion Activities.

Airport promotion activities are tied to essential air service activity. The goal is to have at least four events a year that draws attention to the airport in a positive way. Examples are the ribbon cutting for the new runway construction and the Santa Claus event.

9.) Review Master Plan.

Master plan was reviewed and discussed with the engineering representatives Dave Hadel and John Sparks. Budgeting and timing of improvements were discussed.

10.) Next Meeting.

January 6, 2014. 6:30 PM

11.) Adjourn.

Respectfully submitted,

Errol Wuertz

Minutes of the Hays Public Library (HPL) Board Meeting
Tuesday, December 10, 2013

The meeting was called to order at 4:00 pm by President Judy Flax. Others present were Eric Norris, Lauren Lowry, Pam Shaffer, Delbert Stanton, Kent Steward, Avry St. Peter. Marcia Dinkel and David Dunn were absent.

Guest: Patty Rohr, HPL Financial Administrator

Public Comment: None

Bills: It was moved and seconded (D. Stanton/A. St. Peter) to approve the November bills for payment. The motion passed 6-0.

Minutes: It was moved and seconded (A. St. Peter/D. Stanton) to approve the minutes of the November meeting. The motion passed 6-0.

Eric reviewed the minutes (not yet approved) of the November 11th Friends of the Library meeting. Eric expressed appreciation for the organization's excellent support of and services to HPL, and the Board members concurred.

Director's Report:

- Eric reported that he had had a surprise visit from Kansas's State Librarian, Jo Budler, accompanied by the Director of the Central Kansas Library System (CKLS), Harry Wilhelms. It was Ms. Budler's first visit to the Hays Public Library, and she was very pleased and impressed with the HPL.
- At a workshop planned for January 28, 2014, at 10:30 am, Eric and the HPL staff will begin work on a strategic plan for the 2015 budget. Eric welcomes the Board's attendance and participation at the workshop and suggestions if members cannot attend. Eric is starting the process early in the year to allow for sufficient time for input from and discussion by the Board. One new element in the strategic plan will address salary increases for employees. Modelled on a formula used by the City of Hays, the policy would base salary increases on a combination of the cost of living adjustment and merit incentive. The aim is to put in place a procedure that is clear and fair to employees.
- Currently, the HPL is working with **Better World Books** to accept donated and withdrawn books. Better World Books pays for shipping costs for books sent to it and gives the library a 10% commission on the books sold by the organization. It also will give a 5% commission to a non-profit organization of the library's choice—in HPL's case, Friends of the Library. Further, to help alleviate storage issues, HPL will create a book donation policy, just as many other libraries do. This policy will specify the kinds and condition of books it will accept.
- Eric and Tom Micek have been served subpoenas to appear in court, on Friday, January 10, at 9:00 am, for a preliminary hearing for Keith Meder, regarding the theft of a laptop computer in May 2013.
- Holiday Closings: The HPL will be closed on the following days: Tuesday, December 24; Wednesday, December 25; Tuesday, December 31; and Wednesday, January 1.
- As 2013 ends, Eric will compile the HPL use statistics for the year and report to the CKLS and the State Library as well as the HPL Board.
- In November, Eric attended the final session of the CKLS Strategic Planning Committee. Its purpose has been to formulate a statement of goals, and through it, Eric learned some

strategies for conducting the upcoming HPL Planning Session for 2015. He will also continue to serve on the Governmental Affairs Committee.

- At Eric's request, beginning in January, Tom Micek will create a monthly report of the IT Department, similar to those submitted by the other department heads.

Old Business: Eric noted that since there is no mention in the HPL Service Policy of guns (or any weapons) being restricted from the HPL building, no change needs to be made in the policy, as it relates to the Kansas State Concealed Carry Law's going into effect in January.

New Business: In accordance with K.S.A. 12-1258, it was moved and seconded (A. St. Peter/D. Stanton) that the Yearly Fund Transfer Authorization be carried out, upon the Chair's signing the authorization statement. The motion passed 6-0. This annual action provides for money (limited to no more than 10% of the general operating fund) to be transferred to a capital improvement fund, to be used by the library board for improving the library.

President Judy Flax moved and Avry St. Peter seconded that the Board go into Executive Session, under K.S.A 75-4319: Personnel Matters, for no more than twenty minutes. The motion passed 6-0. Patty Rohr and Eric left the room. The session began at 4:40 and ended at 4:55 pm.

It was moved and seconded (D. Stanton/A. St. Peter) that Eric get a 3% raise in 2014, (like the rest of the HPL staff). The motion passed 6-0.

Following this, Board discussion led to suggestions that, in the interests of transparency and fairness, Eric devise a formal process of evaluation of the Director of HPL. Eric agreed to do so.

Eric had provided the Board with a revised and updated version of the Internet Access Policy, located on page 15 of the current Service Policy. It was moved and seconded (A. St. Peter/D. Stanton) that the revised HPL Internet Access Policy be approved. The motion passed 6-0. After this first vote, the HPL will engage protective software (filters) in order to be in full compliance with Kansas State Law.

Board Open Discussion: None.

The meeting was adjourned at 5:15 pm. The Board dispensed with viewing the training video.

Pam Shaffer

Secretary

Hays Public Library Board



1205 Main Street
Hays Kansas 67601-3693
(785) 625-9014
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Eric W Norris, Director

The Hays Public Library Board hereby directs a transfer from the fiscal year 2013 General Fund to the Capital Improvement Fund (K.S.A. 12-1258) in an amount not to exceed \$118,800.00.


Judy Flax, Chair

**HAYS AREA BOARD OF ZONING APPEALS
COMMISSION CHAMBERS IN CITY HALL
MINUTES
DECEMBER 11, 2013
8:15 A.M.**

1. CALL TO ORDER: The Hays Area Board of Zoning Appeals met on Wednesday, December 11, 2013 at 8:15 a.m. in Commission Chambers of City Hall.

Roll Call:

Present: Lou Caplan
Gerald Befort
Thomas Lippert
Shane Pruitt
Jerry Sonntag

Chairman Lou Caplan declared a quorum was present and called the meeting to order.

City Staff Present: I.D. Director of Public Works, Jesse Rohr, Superintendent of Planning, Inspection and Enforcement, Nicholas Willis, Stormwater/Water Conservation Superintendent and Linda Bixenman, Administrative Secretary of Planning, Inspection and Enforcement

2. MINUTES: There was a motion by Jerry Sonntag with a second by Gerald Befort to approve the minutes from the November 13, 2013 meeting.

Vote: Ayes: Lou Caplan
Gerald Befort
Thomas Lippert
Shane Pruitt
Jerry Sonntag

3. CASE #20-13 and 21-13 Chase Technology LC, Larry Schaffer, Owner – 1112 E 27th St – variance request and special use for car wash request ZONED “C-2”: Jesse Rohr presented the above property on the overhead visual.

Larry Schaffer, owner, presented his request for a 22 foot variance to reduce the building setback on the east front yard property line (General Lawton Rd) from the required thirty-five feet to thirteen feet to allow for the construction of a “state of the art”, green technology four bay car wash; two automated and two self-serve and equipment room. Because of the uniqueness of this lot of having the three front yard building setbacks, it restricts any construction flexibility.

Because there are streets separating the property on three sides; it should not affect the neighbors. He said the neighbor to the west (Mr. Gutierrez- 1106 E 27th) welcomed the addition of a new car wash because it would enhance business for both.

He thanked the board for their consideration of his requests.

He explained that he has been in the car wash business for 16 years. He owns car washes in surrounding towns and the one in Hays called the "Buff Car Wash" at 1204 E 27th Street, east of the proposed car wash. He can attest there is demand for additional capacity.

The site formally housed the Hays Hydro Spray car wash for over 15 years that has since been torn down because it was too expensive to update and repair. It had been built to the platted setbacks of twenty-five feet; thus he is asking for 10 to 12 feet over what was formerly there. He lost part of his investment for buildable area when the setbacks increased from twenty-five feet to thirty-five feet with the implementation of the zoning regulations.

The new car wash will offer features and quality not currently available in this area. It is estimated that the water savings would be at least 60% per wash using the new technology. At least 70% of the water used at the car wash is captured by the sewer system which is then available for recycling compared to a car being washed on the street where it does not reach the sewer inlet. This system will work with the spirit of the city in its quest for water conservation. It will incorporate all the "green technology" from LED lighting, xeriscaping and a minimum of 60% water savings per wash. This technology will save water. There would be 4 vacuums total on two islands.

He recently installed the water conservation technology at the car wash in Great Bend. He is pleased with the outcome of water conservation and customer satisfaction. The equipment washes the car based on a sonar outline of the car. It uses a high density foam material that does not absorb water and does a nice job of friction washing.

The car wash would be solid concrete assembled and shipped in to be constructed in one week. The picture of the car wash is in the agenda packet.

Lou Caplan asked how many bays were on the old car wash. Mr. Schaffer answered that there were three bays.

I.D. Creech and Tom Lippert asked who would be monitoring the car wash to address the possibility of traffic that could get stacked up on 27th Street waiting to enter the car wash. Mr. Lippert voiced concern this could be a traffic issue. Larry Schaffer answered that there would be room for 10 cars on the lot that would lessen the chance of backed up traffic. There would be someone there from 8 to 5.

Shane Pruitt asked to explain the route for the pylons and if there would be any obstruction of traffic at the intersection. He pointed out the difference in front yard building setback from the former structure to the proposed structure. Larry Schaffer answered that they would be directed to enter from General Lawton Rd if there would be stacking of traffic. The lot offers ingress/egress capability. He never had to use the east side entrance on the former car wash.

Lou Caplan was not so concerned about a traffic problem; he was more concerned about the zoning side. He did not see the water conservation issue as part of a zoning issue. He did not believe traffic jams would be an issue. He asked if the building would be too close to the intersection.

Jesse Rohr answered that the proposed building would not present a site triangle obstruction at the intersection. He explained that the greater setback between the platted and the zoning district takes precedence. The former building was considered as "existing, non-conforming". The proposed car wash would be 12 foot further west than the former car wash.

Tom Lippert expressed concern if this is too great a variance for this lot. He also expressed concern customers may drive over the sidewalk if they decided not to wait in line along the drive thru entrance along General Lawton Rd. He asked if the building could face east. He noted the drought and asked about water usage.

Larry Schaffer pointed to two entrances that would provide egress along General Lawton Rd. The building would not fit facing east. It would be very efficient for energy and water conservation. The self-serve would use 3 gallons of water per minute and no more than 35 to 45 gallons total for the automated car wash. If there is a leak, they will fix it. He stated that the board could view a video about the equipment under the web page for D & S Manufacturing out of Missouri.

Jesse Rohr pointed out it would be no different than being in line at a fast food drive thru. He and Lou Caplan stated that if the car wash were busy, they would come back another time. They would not drive into a traffic jam.

Jerry Sonntag pointed out one big concern is the drought. He was concerned how a car wash would impact the drought situation. It is a high end water user with low employment numbers. He loves the fact they will use green technology. He explained that the last several meetings on the Building Trades Board pertained to the consideration to recommend the adoption of the IAPMO'S 2012 Green Plumbing Code supplement.

He voiced his view points in opposition to the variance. He stated the variance is too extreme for this lot. He is not against this project; although the proposed building is too large for the lot. He voiced concern of potential traffic jams on 27th Street.

He did not believe there was enough room for a vehicle to swing around to use the car wash using the entrance from General Lawton Rd. He was concerned that customers would use the neighboring property (west) to egress. He asked if they considered constructing three bays instead of four. Larry Schaffer explained the economic reasons for needing four bays.

Jerry Sonntag explained the 5 statutory requirements the board has to consider to grant a variance. He stated that the board has to consider the facts in front of them. He was not in favor of allowing something against what has been set up. This variance request would

be considered a self-imposed hardship proposing to cram a building on too small of a lot for economic reasons.

Larry Schaffer disputed Mr. Sonntag for insinuating that the variance request was for economic reasons needing 4 bays. It would be for economic reasons and affect the attractiveness and accessibility for the public as well as the functionality of the car wash. He would also pay more taxes. It takes a lot of money to build and operate. It is about quality of life and the feature to offer the community. He pointed out it would save water over all versus residents washing their cars in the streets. There is a residue that can eat the chrome on wheels from salt brine that is used to prevent icing on the streets.

Larry Schaffer acknowledged Jerry Sonntag as being very conscientious and that the board was lucky to have him as a member.

Tom Lippert asked if it is proper to request to table the requests in light of the additional information provided at the meeting about the narrow lot if the structure would set too close to the street and needing more information about the west side as it pertains to the neighboring property. He asked of the setbacks and if the car wash could be moved to the west. Jesse Rohr explained that there is no side yard building setback requirement within the "C-2" zoning district; although the building has to be constructed with fire resistant materials if built next to the property line.

He asked if there were any ordinances regulating the amount of water usage. Jesse Rohr answered that currently there are none; although there has been discussion at the Trades Board of recommending adoption of part of the IAPMO'S 2012 Green Plumbing code supplement.

He asked Mr. Schaffer if he had any numbers to substantiate the water usage from his new equipment in Great Bend. Mr. Schaffer stated that he does not have those numbers at this time.

Jesse Rohr explained that the BZA does have the authority to impose certain restrictions, conditions, terms, time limitations, landscaping, and other appropriate safeguards to protect adjoining property.

Gerald Befort asked if he planned to install the new equipment at his other car wash. Larry Schaffer answered that the building has to be 35 feet long and his building is 30 feet long.

Shane Pruitt stated that the board has received a letter from a resident to the south asking that there be a fence to buffer the noise and other considerations. He asked if there would be room to get out if there was a fence. Larry Schaffer stated that he planned to plant trees that survive on very little water with a drip system. There would be room to exit.

Jerry Sonntag asked if there would be a curb to the west. Mr. Schaffer stated that there would be a curb next to the building so the traffic would not run into it.

Jerry Sonntag asked for Nick Willis, Stormwater Superintendent, to express his view point.

Nick Willis, Stormwater Superintendent, came before the board to offer information stating that they have to look beyond the applicant's intentions.

There are no federal, state or local codes that regulate water usage. Car washes are one of the biggest customers for water usage with the lowest employment number per gallons used. The concern is for the capacity of the water well fields.

There is the potential recommendation that there would be a purple pipe that would carry alternate water supply. Those that do not need the potable water could connect to it. He asked that the plumbing be constructed so it could be easily disconnected from the potable water and easily connected to an alternate water supply. Recycling is allowed under the code and an unlimited amount of recyclable water can be used. No more than 35 or 40 gallons of potable water can be used.

The self-serve water uses 3 gallons of water per minute; although the automated system is tricky. He would like to see the numbers of the water usage for the new equipment. He recommended that the water usage restrictions be part of the building permit.

There has to be a radical change in mindset to make it easy for people to be mindful of water conservation, especially outdoor watering and car washes.

Landscaping would be limited to xeriscaping.

Shane Pruitt was in favor to table the meeting to allow time to look at the bigger picture.

Larry Schaffer noted a time constraint of 5 months that he would like to provide the service. He will let them know the numbers to substantiate the water usage. He noted the high water usage for the parks.

There was no one in the audience for comments.

Lou Caplan entertained a motion.

Tom Lippert moved, Gerald Befort seconded the motion to adjourn this meeting to table the discussion on the case #20-13 (Variance Request) and #21-13 (Special Use Request) to continue the discussion on Wednesday, December 18, 2013 in City Commission Chambers at 8:15 a.m. to give the board a chance to review the cases in light of the new information provided at this meeting.

Vote: Ayes: Lou Caplan
Gerald Befort
Thomas Lippert
Shane Pruitt
Jerry Sonntag

The board adjourned at 9:50 a.m.

Submitted by: Linda K. Bixenman, Administrative Secretary,
Planning, Inspection and Enforcement

HAYS AREA BOARD OF ZONING APPEALS
Continued Meeting
COMMISSION CHAMBERS IN CITY HALL
MINUTES
DECEMBER 18, 2013
8:15 A.M.

1. CALL TO ORDER: The Hays Area Board of Zoning Appeals met on Wednesday, December 18, 2013, a continued meeting from December 11, 2013, at 8:15 a.m. in Commission Chambers of City Hall for cases #20-13 and #21-13.

Roll Call:

Present: Lou Caplan
Gerald Befort
Thomas Lippert
Shane Pruitt
Jerry Sonntag

Chairman Lou Caplan declared a quorum was present and called the meeting to order.

City Staff Present: Jesse Rohr, Superintendent of Planning, Inspection and Enforcement, Nicholas Willis, Stormwater/Water Conservation Superintendent, and Linda Bixenman, Administrative Secretary of Planning, Inspection and Enforcement.

2. MINUTES: There was a motion by Tom Lippert with a second by Jerry Sonntag to approve the minutes from the December 11, 2013 with the following amendments noted on page 3 by Tom Lippert: strike last sentence in first paragraph; 5th paragraph first sentence, Tom Lippert expressed concern; 6th paragraph, correct name to "Larry"; paragraph 7 to remove "for the same". Jesse Rohr noted a correction on paragraph 6 should be "3 gallons".

Vote: Ayes: Lou Caplan
Gerald Befort
Thomas Lippert
Shane Pruitt
Jerry Sonntag

3. CASE #20-13 and 21-13 Chase Technology LC, Larry Schaffer, Owner – 1112 E 27th St – variance request and special use for car wash request ZONED "C-2": Jesse Rohr presented the above property on the overhead visual.

This is a continued public hearing on the two above cases that were tabled from the December 11, 2013 meeting to give the board a chance to review the cases in light of the new information; specifically as follows:

1. Water Conservation

2. How it would affect abutting property owner to the west
3. Traffic Issues along 27th
4. Safety along the sidewalk on the east side
5. Screening on the south side

Larry Schaffer thanked the board for their consideration of the appeal. He is asking for a 22 foot variance to reduce the building setback on the east front yard property line (General Lawton Rd) from the required thirty- five feet to thirteen feet to allow for the construction of a "state of the art", green technology four bay car wash; two automated and two self-serve and equipment room.

He handed out information to show the difference in water savings from the "Soft Touch" (high density foam material equipment) to the "Touchless" (high water pressure equipment). There were two scenarios for each type of equipment; a basic wash and a top wash. Total water consumed for the "Soft Touch" was 44 gallons for a total wash versus 75 gallons for the "Touchless"; a 63% savings per wash. In comparing the water savings from his two locations, the new equipment would save 60% of water. He was not able to compile the numbers from water usage from his Great Bend car wash that has the new equipment since he had to replace a water line.

Nick Willis recommended that the board require that the car wash comply with the water conservation language as recommended by City Staff as follows: specifically the plumbing, landscaping and the equipment to meet section 415 of the IAPMO's 2012 Green Plumbing & Mechanical Code Supplement. It is to meet the efficiency standard maximum usage of 40 gallons per wash for in-bay automatic carwashes and the spray wands shall use no more than 3 gallons per minute. The requirements are not to be tied to a specific manufacturer.

Tom Lippert asked Jesse Rohr if there were any restrictions with the entrance in close proximity to the intersection of 27th Street and General Lawton Road. He pointed out that the drive-thru entrance on the property to the north (Kaiser Liquor) was in line with this drive-thru entrance. Also with a rough measure, the structure would be the same distance from the east property line as the proposed request.

Jesse Rohr stated "that is a good point". He assumed that because it was a different plat is one of the reasons of a lesser setback and also that the structure was built before zoning regulations were adopted.

He had reviewed the close proximity of the drive-thru to the intersection with John Braun, Assistant Director of Public Works. Because 27th Street and General Lawton being a non-controlled intersection, and the way the proposed car wash will be configured, he had no concerns of this type of use and location of the entrance. There would be no benefit in moving the entrance further west since it is a narrow lot.

Tom Lippert asked if there were any restrictions associated with the proposed 4 foot setback on the west side of the property. Jesse Rohr explained that within a "C-2" General Commercial and Service District, there are no setback requirements for the side yard and

rear yard property lines to abutting properties. In this case, there are three front yard building setback requirements and no restrictions on the west side; although if a structure is within 10 feet of the property line, they are required to construct the structure with fire resistant materials. They would meet the fire resistant material requirements since the building would be constructed with concrete.

Lou Caplan asked if the area between the east property line and the curb was the city easement. Jesse Rohr answered that it was the city right of way. Other than the area of the sidewalk, the owner is allowed to use the right of way for landscaping or parking.

Lou Caplan asked if there was anyone in the audience for comments.

Mario Gutierrez, neighbor to the west, stated that he believes the car wash would benefit the community and the city. He had no concern for the use or the location. The only thing he asked is that there is room on the east side of his property for parked cars to back out of the parking stall. He and Mr. Schaffer plan to incorporate a way to compliment the back (south) of both lots. One recommendation by Mr. Schaffer was to expand the back driveway for another exit for both businesses.

Mr. Gutierrez pointed out that there were so many accidents at 27th and General Lawton Road. Ideally, it would be good to have a light at that intersection.

Tom Lippert asked how to avoid the tendency of a customer to drive across the sidewalk if they decided not to wait in line in the drive thru line next to General Lawton Road. Safety is dear to his heart. He suggested building a curb to keep from jumping the sidewalk or another exit for an out. Jesse Rohr added that landscaping is also a possibility.

Jerry Sonntag asked if there would be any impact of stormwater runoff. Jesse Rohr stated that the trigger for stormwater management is the increase of the impervious surface by 10,000 sq feet. He found by figuring the impervious surface that it is unlikely they would be affected by stormwater management.

Shane Pruitt asked how it would affect traffic if there was another exit along General Lawton. There may be the confusion if it is an entrance instead of an exit. Jesse Rohr recommended it would be best to address with a curb.

Shane Pruitt asked if he had suggestions for screening requirements on the south. Larry Schaffer stated that at his other car wash he has Sky Rocket Junipers to catch the trash and use for a noise barrier. He had reservations about constructing a fence; it would be full of graffiti. Using Google maps, Jesse Rohr showed the trees at the other car wash.

Tom Lippert asked if there was a restriction on the space between the street curb and building setback. Jesse Rohr stated that historically it is landscaped area. The sidewalk is to be free and clear. Cars cannot overhang the sidewalk.

Lou Caplan entertained a motion.

Case # 20-13 - Variance

Tom Lippert moved, Shane Pruitt seconded the motion in regard to case #20-13 to grant the twenty-two foot variance to reduce the east front yard building setback from the required thirty-five feet (35') to thirteen feet (13') as per the proposed site plan at 1112 E 27th St to construct a car wash based on the consideration that it meets the five statutory requirements subject to the following conditions:

1. To install a privacy fence or sufficient landscaping to the south for the purpose of buffering the sound and catching the trash from the lot.
2. Strong consideration to have a curb between the lot and the sidewalk on the east edge of the property.

Vote: Ayes: Lou Caplan
Gerald Befort
Thomas Lippert
Shane Pruitt

Nay: Jerry Sonntag

Case # 21-13 (Exception)

Gerald Befort moved, Shane Pruitt seconded the motion in regard to Case #21-13 to approve the exception for a special use permit for a car wash at the location of 1112 E 27th Street.

Tom Lippert asked to incorporate the recommended conditions into the motion.

Gerald Befort moved, Shane Pruitt seconded to restate the motion in regard to Case #21-13 to approve the exception for a special use permit for a car wash at the location of 1112 E 27th Street allowed within a "C-2" General and Commercial Service District with a special use permit. It is to be subject to the following Conditions:

1. Plumbing shall be constructed to be able to easily disconnect water used in car washing from the potable system and connect it to an alternate water supply. Water supplied for domestic uses shall be plumbed separately to allow for continued potable water usage.
2. Landscaping shall be limited to xeriscaping. Any irrigation water shall be metered separately and piping shall be installed to easily switch water source to non-potable supplies. Screening shall be required where the lot abuts the residential area to the south.
3. Efficiency of equipment shall meet section **415.0** of the IAPMO's 2012 Green Plumbing & Mechanical Code Supplement. The facility shall not use the exemption allowed for bus and large commercial vehicle washes. Any subsequent changes to the facility or failure to maintain equipment in proper

working order causing water usage to exceed allowable amounts under this code shall be reason for the immediate revocation of the special use permit.

Section 415.0 reads as follows:

415.0 Automated Vehicle Wash Facilities. The maximum make-up water use for automobile washing shall not exceed 40 gallons (151 L) per vehicle for in-bay automatic car washes and 35 gallons (132 L) for conveyor and express type car washes. Spray wands and foamy brushes shall use no more than 3.0 gpm (0.06 L/s). Spot-free reverse osmosis discharge (reject) water shall be recycled. Towel ringers shall have a positive shut-off valve. Spray nozzles shall be replaced annually.

Vote: Ayes: Lou Caplan
Gerald Befort
Thomas Lippert
Shane Pruitt

Nay: Jerry Sonntag

Larry Schaffer thanked the board for their consideration of his requests.

The board adjourned at 9:00 a.m.

Submitted by: Linda K. Bixenman, Administrative Secretary,
Planning, Inspection and Enforcement

**Hays Sister Cities Advisory Board
Wednesday Dec 11, 2013 – Noon
Smokey Hill Conference Room
FHSU Memorial Union**

Call to Order –Meeting was called to order at 12:03 pm at the Smokey Hill Room at the FHSU Memorial Union by Ann Leiker.

Members Present: Ann Leiker, Greg Sund, Max Maximov and Carol Solko-Olliff
A quorum was not present.

Members Absent: Armando Orozco, Mehran Shahidi, Tom Thomas, and Ed Stehno

Minutes: Carol S. reported the following from the previous two Sister Cities Meetings. No official minutes were taken during the October 16th meeting with Mayor Kent Steward at the Center for Life Experiences. This meeting was an opportunity to discuss what the Sister Cities Board has been doing and what direction the Board should proceed with in creating a strategic plan for the City Commission to consider. The discussion and sharing between the Mayor and the Sister Cities Committee was related to communication between the two groups as well as areas and needs seen in the City of Hays that could be addressed by the committee. Mayor Steward encouraged the Board to prepare a strategic plan proposal for the City Commission to consider before the end of 2013.

The Sister Cities Board held a work meeting on November 12, 2013 at noon in the Smokey Hill Room at the Memorial Union to put together an outline of the strategic plan proposal to submit to the City Commission. Those present were Ann Leiker, Greg Sund, Carol Solko-Olliff and Armando Orozco who was only available for a short time. The group discussed the key areas to propose to the City Commission for the structure and function of the Sister Cities Board. Greg Sund agreed to put the proposal together and turn it in so it can be presented at the November 21st City Commission meeting.

Treasurer's Report: No report was available.

Agenda

Sister City Board Composition: Discussion was held on the current Sister Cities Board composition and resignations. Armando Orozco resigned from the board due to additional work responsibilities with his new position at Commerce Bank and Jenny Jiang had decided not to reapply to the board as she is expecting a baby. Both Tom Thomas and Ed Stehno would not be reapplying to return to board after the beginning of the year. With these departures there are four (4) positions to fill on the board. The following individuals were discussed as possible new members, Dawne Leiker, Olga Renner and Rosa Maria Castaneda.

Strategic Planning Process: The members present discussed a number of ways to approach the strategic planning process. Performing a scan of the community can help

identify areas that are being addressed and those that may need some attention. A working group with key people in the community can assist with gathering this information. Rosa Maria Castaneda a professor at FHSU has a class that works to identify needs and interest areas in the Hays community, she may be a good resource.

The following is a list of areas and possible contacts that could provide useful information:

Related to Students: College (FHSU), Hays High School, TMP, Elementary schools, Washington Elementary (Principal Alan Park)

Review the 2010 Census data and United Way “needs survey”

Docking Institute Study if one has been done related to the community

County Health Department

Public Library

Community Assistance Center

Migrant Populations

Jason Rousch – United Way

First Call for Help -

First Care Clinic

Law Enforcement – Hays Police (Officer Brian Dawson) Sheriff Ed Harbin

After information is gathered and reviewed we may consider hosting some small public forums or roundtables to gather information from these respective areas or groups related to needs they are seeing in the community.

It was suggested to invite Rosa Maria, Cory Zimmerman, Donna Hudson-Hamilton and others to our upcoming meetings.

The January meeting will be used to discuss the best way to proceed with organizing some community roundtables and who to invite and when to hold them. The next meeting will be held on January 14, 2014.

Max M. will invite Olga to come to the meeting to see if she would be interested in joining the board. Ann L. will invite Cory Zimmerman, Mayor Kent Steward and Dawne Leiker.

Meeting was adjourned at 1:50 pm.

Respectfully submitted by: Carol Solko-Olliff

HAYS BEAUTIFICATION COMMITTEE
Minutes of December 19, 2013 Meeting

Call to Order: Chairperson Joni Phelps called the monthly meeting of the Hays Beautification Committee to order at 12:04 pm in the meeting room located at the Hays Parks Department Administrative Building.

Members Present: Joni Phelps Carol Heiman
 Janis Lee Linda Stahlman
 Marcia Tacha Doris Wing
 Jim Strine

Ex-Officio Present: Jeff Boyle JoAnn Schroller
 Holly Dickman

Absent: Judy Dawson Carolyn Campbell

Approval of the Minutes: Marcia Tacha moved, Joni Phelps seconded, that the minutes of the November 21, 2013 monthly meeting be approved. Approval was unanimous.

Reorganization of Committees: The Project Committees were reorganized for the 2014 year with the following members volunteering to serve as chairman / co-chairman of each respective committee:

Tree Rebate: Jim Strine, Judy Dawson
Publicity: Janis Lee, Marcia Tacha
Adopt-A-Spot: Doris Wing
Project Redbud: Linda Stahlman
Arbor Day: JoAnn Schroller, Linda Stahlman
Drought Tolerant Lawns Plantings: Joni Phelps, Carol Heiman, Janis Lee
Vine Street Beautification: Jim Strine, Holly Dickman

Add-Ons: Doris Wing and JoAnn Schroller will work together to update the membership packet that is given to new committee members.

JoAnn Schroller presented the 2013 year-to-date Tree Rebate report. \$12,000 was budgeted in 2013 for new tree plantings and tree removals. To date, there have been 79 new trees planted and 51 trees removed, leaving a balance of \$5,563.85 in the fund.

Joni Phelps moved, Linda Stahlman seconded, that the meeting be adjourned at 12:50 pm. All voted in approval of the motion.

Submitted by: Doris Wing, Recording Secretary