

**CITY OF HAYS COMMISSION MEETING
THURSDAY, FEBRUARY 28, 2013 – 6:30 P.M.
AGENDA**

1. Call to order by Chairperson.
2. **MINUTES**: Consider approval of the minutes from the regular meeting held on February 14, 2013. (PAGE 1)
3. **FINANCIAL STATEMENT**: Consider accepting the Financial Statement for the month of January, 2013. (PAGE 7)
4. **CITIZEN COMMENTS**: (non-agenda items).
5. **CONSENT AGENDA**: (Items to be approved by the Commission in one motion, unless objections are raised).

UNFINISHED BUSINESS

(No business to review)

NEW BUSINESS

6. **HAYS CONVENTION & VISITORS BUREAU WEBSITE PRESENTATION**: Jana Jordan, Director of the Hays Convention and Visitors Bureau, and Jessi Jacobs, Information Technology Technician, will present the new CVB website. (PAGE 65)
7. **AWARD OF BID FOR THE PAINTING OF TWO WATER AND ONE WASTEWATER CLARIFIER BASINS**: Consider authorizing the City Manager to enter a contract with Lindner Painting Inc. for the painting of two Water and one Wastewater clarifier basins. (PAGE 67)
8. **DK RANCH REQUEST FOR REZONING**: Consider approving Ordinance No. 3858 for the rezoning of the proposed DK Ranch Addition, as submitted, from A-L (Agriculture District) to R-1 (Single-Family Dwelling District). (PAGE 79)
9. **DK RANCH ADDITION PLAT**: Consider approving Resolution No. 2013-004 accepting the final plat known as the DK Ranch Addition. (PAGE 93)
10. **DK RANCH ADDITION ANNEXATION**: Consider approving Ordinance No. 3859 for the annexation of the proposed DK Ranch Addition as legally described within the ordinance. (PAGE 103)
11. **VEHICLE ABATEMENT – 3406 SUMMER LANE**: Consider approving Resolution No. 2013-005 authorizing the abatement of the vehicle located on the property at 3406 Summer Lane ten days after the approval date. (PAGE 113)

12. [VEHICLE ABATEMENT – 509 EAST 5TH](#): Consider approving Resolution No. 2013-006 authorizing the abatement of the vehicle located on the property at 509 E 5th ten days after the approval date. (PAGE 123)
13. [VEHICLE ABATEMENT – 1102 EAST 17TH](#): Consider approving Resolution No. 2013-007 authorizing the abatement of the vehicle located on the property at 1102 E. 17th ten days after the approval date. (PAGE 133)
14. [SOLID WASTE POLY CART PURCHASE](#): Consider approving a bid from America-Kart for the purchase of additional polycarts for the Solid Waste Division. (PAGE 141)
15. [PROGRESS REPORT](#)
16. [REPORT OF THE CITY MANAGER](#) (PAGE 147)
17. [COMMISSION INQUIRIES AND COMMENTS](#)
18. [EXECUTIVE SESSION \(IF REQUIRED\)](#)
19. [ADJOURNMENT](#)

ANY PERSON WITH A DISABILITY NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT THE CITY MANAGER'S OFFICE 48 HOURS PRIOR TO THE SCHEDULED MEETING TIME. EVERY ATTEMPT WILL BE MADE TO ACCOMMODATE ANY REQUESTS FOR ASSISTANCE.

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON FEBRUARY 14, 2013

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, February 14, 2013 at 6:30 p.m.

Roll Call: Present: Kent Steward
Henry Schwaller IV
Ron Mellick
Eber Phelps

Absent: Troy Hickman

Vice-chairperson Steward declared that a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular session held on January 24, 2013; the minutes stand approved as presented.

3. CITIZEN COMMENTS: There were no comments.

4. CONSENT AGENDA: Henry Schwaller IV moved, Ron Mellick seconded, that Mehran Shahidi be appointed to the Sister Cities Advisory Board for a three-year term to expire January 1, 2015.

Vote: Ayes: Kent Steward
Henry Schwaller IV
Ron Mellick
Eber Phelps

UNFINISHED BUSINESS

5. REQUEST BY ELLIS COUNTY – SUPPORT FOR SALES TAX LEGISLATION – CONSIDERATION OF INTERLOCAL AGREEMENT & LETTER OF UNDERSTANDING: At the January 24, 2013 Commission

meeting, the Commissioners requested staff draft an Interlocal Agreement that states the City would rebate the City's share of any sales tax monies collected through a county-wide ½ cent sales tax, if approved by the voters, to Ellis County so the debt for County projects can be retired faster.

Ellis County Administrator Greg Sund stated that an Interlocal Agreement would allow the County to put before the voters a ballot question regarding the implementation of a sales tax for Ellis County projects sooner than waiting for legislative approval.

Henry Schwaller IV moved, Eber Phelps seconded, that an Interlocal Agreement and Letter of Understanding between the City of Hays and Ellis County be approved.

Vote: Ayes: Kent Steward

Henry Schwaller IV

Ron Mellick

Eber Phelps

NEW BUSINESS

6. OVERLAND PROPERTY GROUP, LLC – RESOLUTION OF SUPPORT

AND RHID REQUEST: Commissioner Schwaller left the Commission chambers during discussion and vote on this item. He did not feel it was appropriate for a Commissioner to design an incentive package for someone that may benefit him or her in the future.

Overland Property Group, LLC has submitted an application for tax credits to help finance the construction of additional apartments in Hays. Their proposal is for the development of rental housing to be located on 22nd Street directly south of Hays Medical Center. The development will contain up to 32 units. As part of the tax credit process, Overland Property Group is requesting a Resolution of Support from the City of Hays for submission in February.

As a secondary request, Overland Property Group is requesting the creation of a Rural Housing Incentive District (RHID) to fill financing gaps. The

RHID request is for May, which allows further study and consideration if desired. Staff has developed a white paper on this economic development tool. The Commissioners were requested to approve the City Manager drafting a letter of support stating the Commission is considering an RHID policy. This is a non-binding letter.

Pat Beatty, representing Overland Property Group, appeared before the Commissioners to discuss the project and answer questions from the Commissioners. He also explained how implementing a RHID would help Overland Property Group keep down their costs. Federal tax credits help finance the development and cost of construction; RHIDs reduce the cost of operation.

Ron Mellick moved, Eber Phelps seconded, that Resolution No. 2013-003 be approved in support of the housing development proposed by Overland Property Group, LLC, as well as authorizing the City Manager to sign a letter of support stating the Commissioners are considering a Rural Housing Incentive District for this project.

Commissioner Steward stated that he will vote no on this resolution for several reasons. He struggled to support Overland Property Groups past housing projects in Hays. The citizens of Hays pay both federal and local taxes. The fact that Overland Property Group is going to dip into the taxpayers' pockets at both the federal and local level is not something he can support. A RHID would allow Overland Property to recoup incremental property taxes for up to 15 years. He does not support the creation of a RHID because other individuals and/or businesses pay their fair share of property tax while a RHID would not. Nor would they pay their fair share of the increased costs of city services, putting the burden on the rest of the taxpayers. The apartments are priced way below the market rate which gives Overland Park an unfair advantage over existing landlords.

Commissioner Mellick stated he will vote for the resolution. The Comprehensive Plan identifies the need for housing in this community. He agrees with Commissioner Steward, but if Hays does not take advantage of the

tax credit program, other communities will. He does not want to cripple our population growth and future expansion by denying this request.

Commissioner Phelps commented that there is lack of housing in Hays and he is really impressed with past projects done by Overland Property Group.

Vote: Ayes: Ron Mellick

Eber Phelps

No: Kent Steward

Not Voting: Henry Schwaller IV

Commissioner Schwaller rejoined the Commission meeting.

7. 2013 STREET MAINTENANCE PROGRAM – AWARD OF BIDS: Henry Schwaller IV moved, Ron Mellick seconded, that the following bids be approved and the City Manager be authorized to enter into a contract with:

- B&H Paving, in the amount of \$125,158.44 for chip seal
- Stripe & Seal, in the amount of \$90,79.46 for seal coat
- Stripe & Seal, in the amount of \$42,450.00 for polypatch
- Iowa Erosion Control, in the amount of \$22,500.00 for diamond grinding
- Bryant & Bryant, in the amount of \$108,625.00 for curb and brick repair
- Proseal, in the amount of \$26,244.00 for preservative seal

Vote: Ayes: Kent Steward

Henry Schwaller IV

Ron Mellick

Eber Phelps

8. BUSINESS LICENSE FOR HAYS REGIONAL AIRPORT: Rex Chambers, representing Aces High Aircraft Refinishing, has acquired hangar G-9 with intent to perform refinishing and custom painting of certified aircraft. City code requires Commission approval of applications to operate commercial businesses on airport property. The business permit is required before he can acquire a building permit to remodel the hangar. The Airport Advisory Board supports the business development.

Henry Schwaller IV moved, Ron Mellick seconded, that the Business Permit Application submitted by Aces High Aircraft Refinishing be approved, conditioned on securing necessary insurance.

Vote: Ayes: Kent Steward

Henry Schwaller IV

Ron Mellick

Eber Phelps

9. AWARD OF BID – SAND FILTER BUILDING AND MAIN CONTROL

BUILDING ROOF: Ron Mellick moved, Eber Phelps seconded, that the City Manager be authorized to enter into a contract with Roofmasters Roofing for \$50,100 to replace the Sand Filter Building and Main Control Building roofs at the Wastewater Treatment Plant.

Vote: Ayes: Kent Steward

Henry Schwaller IV

Ron Mellick

Eber Phelps

10. SCADA UPGRADES AT THE WASTEWATER TREATMENT PLANT:

The SCADA equipment at the Wastewater Plant is in need of an upgrade which includes modifications to the Blower Building Control System, the Reclaimed Water System, the Plant Effluent Ammonia Analyzer and the Chlorine and Sulfur Dioxide Feed System. These modifications will allow the Wastewater Treatment Plant to stay in compliance with the NPDES permit and also save on electrical costs and overtime by eliminating operators having to perform a plant check every night.

Ron Mellick moved, Henry Schwaller IV seconded, that the City Manager accept the quote from R. E. Pedrotti Company, in the amount of \$74,635, for installation of SCADA equipment at the Wastewater Treatment Plant and approve R. E. Pedrotti as the sole source vendor for SCADA equipment.

Vote: Ayes: Kent Steward
Henry Schwaller IV
Ron Mellick
Eber Phelps

11. REPORT OF THE CITY MANAGER: City Manager Toby Dougherty updated the Commissioners on a letter he had received from a person who was interested in knowing the costs for developing a piece of property for commercial use. This will also be on the Ellis County Commission meeting agenda on February 18, 2013. The party is asking for a tax abatement to develop the property which is outside of the city limits.

12. COMMISSION INQUIRIES AND COMMENTS: At Commissioner Mellick's request, discussion was held regarding what effect any expansion at the Ellis County Courthouse would have on the Police Department.

The City Manager stated that the Police Department is a tenant in the LEC building. The City was consulted in 2009 when the original architect was hired to conduct a space needs report. The Police Department could use extra space however; the City has not been part of the planning process since 2009. The County provides the space and the 800 megahertz radio equipment; the City provides the salaries and benefits for all the dispatchers. There is no other monetary consideration.

The meeting was adjourned at 7:51 p.m.

Submitted by: _____

Doris Wing – City Clerk

Memo

DATE: February 18, 2013
TO: Toby Dougherty, City Manager
CC: Paul Briseno, Asst City Manager
FROM: Kim Rupp, Finance Director
RE: January 2013 Monthly Financial

The attached report contains the financial summaries of the revenue and expenditure activities of the City of Hays for the month ended January 31, 2013.

Period to Date Financial Performance

Revenues in January totaled \$5,106,503 an increase of \$216,256 compared to the same period as last year.

- Notable areas of increased revenue compared to January 2012
 - Transient Guest tax for the CVB increased \$30,412 over last year
 - Golf course revenue was up \$5,553 as compared to this time in 2012. Earlier than average membership renewals and the increased fee schedule seem to be the source.
 - Finally, ad valorem property tax receipts across all funds were up a net \$84,141 due to the nominal increase in property valuation for the 2013 budget
- Notable areas of revenue decrease compared to January 2012
 - State gasoline tax fell \$5141 as compared to 2012
 - Sewer service charges were off \$5000 when looking back to this time last year. While residential sewer charges are based on averages the commercial is based on actual usage and that fell 3.36% for January thus the drop in revenue.

Expenditures in January totaled \$1,443,704 which is an increase of \$118,526 as compared to 2012.

- Notable areas of increased expenditures compared to January 2012
 - Electricity for the airport, buildings and grounds, water and wastewater all showed a significant increase over last year in the amount of \$61,344. After investigation we discovered there was a Midwest Energy billing cycle change therefore there wasn't a bill paid in January of last year instead being doubled up the month prior
 - Publications and printing increased \$9500 for the visitors guide distributed by the CVB
 - The \$86,750 increase for economic development was simply a timing issue for payment of allocated funds

- Notable areas of decreased expenditures compared to January 2012
 - The significant drop of \$93,680 in health insurance for the employee benefit expenditures was led by the decrease in the City's contribution to the employees' HSAs for 2013. The rest is in the form of premiums and claims at this time last year.
 - There is a drop in the amount of \$35,022 in workers compensation also in the employee benefits fund as we transitioned away from KMIT in 2012. We paid a partial renewal at this time last year.

MTD sales tax collections for the Sports Complex were \$256,950 which was an increase of \$7,977 when compared to last year. Total YTD collections are \$256,950 and ITD collections total \$10,182,799.

General Fund sales tax collections started the new year off with a nice modest increase. MTD general fund sales tax collections were at \$630,469 up \$19,116 or 3.13% as compared to last year. The six month running average on sales tax collections has increased 3.47%.

The attached report of quarter to date (QTD) sales tax collections by industry classification shows a bit of a decrease of \$73,327 or -3.07% when comparing the top ten sales tax collecting industries for the City of Hays. These top ten now represent 69.17% of the total QTD sales tax distribution.

The Finance/City Clerks office invested \$5,500,000 of maturing or renewing certificates with a weighted average interest rate of .21%. The portfolio of certificates of deposit on January 31, 2013 totaled \$52,450,000 with a weighted average interest rate of .23%. The total balance of the Money Market account on January 31, 2013 was \$1,000,000 with a current yield of .20%. Total investments are up \$6,600,000 when compared to this time last year.

FINANCIAL STATEMENT CITY OF HAYS, KANSAS

This Document is for Internal Use and Represents Un-audited Figures

As of January 31, 2013

CASH BALANCE

Total Cash in All Funds	\$53,913,213.33
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STATEMENT OF CREDITS

Checking Accounts with Banks	\$461,713.33
Money Market Accounts	\$1,000,000.00
Investments	\$52,450,000.00
Cash in Office	<u>\$1,500.00</u>
TOTAL	\$53,913,213.33

STATEMENT OF CURRENT OBLIGATIONS

General Obligation Bonds	\$13,970,000.00
Temporary Notes	\$0.00
State Revolving Loan Fund	\$575,957.53
Revenue Bonds	\$3,835,000.00
Lease Purchase Agreements	<u>\$713,606.70</u>
	\$19,094,564.23

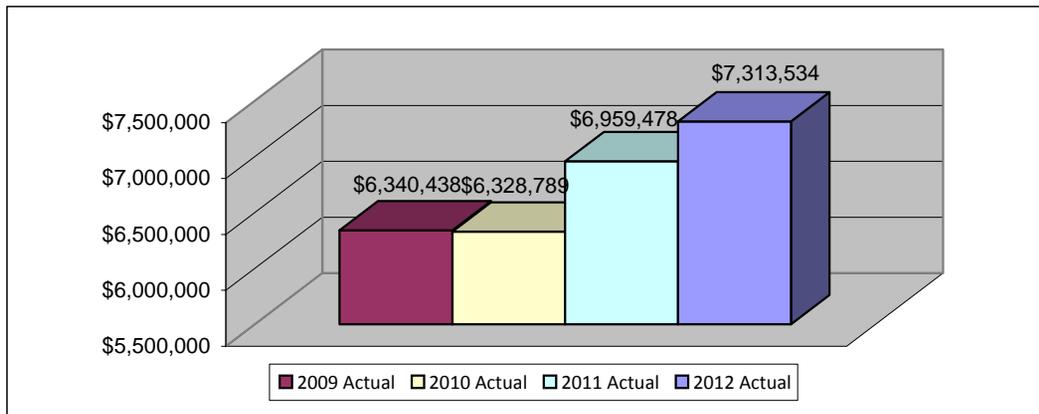
**CITY OF HAYS
INVESTMENTS AS OF
1/31/2013**

		<u>Date Issued</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Interest at Maturity</u>
<u>Commerce Bank</u>					
<u>CD #</u>					
816	2,500,000.00	2/24/2012	2/8/2013	0.16%	3,835.62
613	2,500,000.00	3/23/2012	2/22/2013	0.16%	3,682.19
840	650,000.00	5/1/2012	3/9/2013	0.13%	722.30
841	650,000.00	5/1/2012	3/23/2013	0.13%	754.71
830*	1,000,000.00	3/30/2012	4/5/2013	0.17%	1,727.94
963	2,000,000.00	5/4/2012	4/19/2013	0.17%	3,260.27
747	500,000.00	5/30/2012	5/3/2013	0.14%	648.22
748	500,000.00	5/30/2012	5/17/2013	0.14%	675.07
32*	1,000,000.00	6/7/2012	6/14/2013	0.17%	1,732.60
230*	1,000,000.00	6/15/2012	6/28/2013	0.17%	1,695.34
698	1,000,000.00	6/28/2012	6/28/2013	0.17%	1,769.86
731*	1,000,000.00	6/29/2012	7/12/2013	0.17%	1,695.34
813	1,000,000.00	7/27/2012	7/16/2013	0.19%	1,842.74
205	1,000,000.00	8/10/2012	7/26/2013	0.19%	1,821.92
931*	1,000,000.00	8/1/2012	8/9/2013	0.20%	2,043.84
003	1,000,000.00	9/7/2012	8/23/2013	0.17%	1,630.14
652	1,000,000.00	8/24/2012	8/23/2013	0.21%	2,094.24
876*	750,000.00	8/31/2012	9/6/2013	0.21%	1,570.69
901	1,450,000.00	10/21/2011	10/21/2013	0.33%	9,583.11
757	1,000,000.00	10/5/2012	11/1/2013	0.22%	2,362.74
348	1,300,000.00	11/4/2011	11/4/2013	0.31%	8,060.00
453	1,200,000.00	10/30/2012	11/30/2013	0.20%	2,597.26
538*	1,000,000.00	11/2/2012	12/13/2013	0.20%	2,224.65
487*	1,000,000.00	12/3/2012	12/27/2013	0.19%	2,024.93
486*	1,000,000.00	12/3/2012	1/10/2014	0.20%	2,208.22
923*	1,000,000.00	12/14/2012	2/6/2014	0.20%	2,295.89
194*	1,000,000.00	12/24/2012	3/7/2014	0.20%	2,339.73
595*	1,000,000.00	1/7/2013	3/21/2014	0.20%	2,400.00
050	1,200,000.00	4/6/2012	4/6/2014	0.25%	5,999.99
002	3,000,000.00	1/18/2013	4/18/2014	0.21%	7,853.42
341*	1,500,000.00	1/31/2013	5/2/2014	0.21%	3,935.34
33*	2,000,000.00	6/7/2012	5/30/2014	0.30%	11,868.49
<u>Sunflower Bank</u>					
<u>CD #</u>					
<u>Equity Bank</u>					
<u>CD #</u>					
558	1,750,000.00	10/1/2012	10/18/2013	0.25%	4,578.77
594	1,000,000.00	10/8/2012	11/15/2013	0.24%	2,649.86
486	2,000,000.00	6/1/2012	5/31/2013	0.16%	3,191.23
531	2,000,000.00	9/21/2012	9/20/2013	0.28%	5,584.66
549	1,000,000.00	9/27/2012	10/4/2013	0.31%	3,159.45
423	3,000,000.00	1/23/2012	1/24/2014	0.40%	24,065.74
540	2,000,000.00	9/21/2012	2/21/2014	0.38%	10,785.75
477	1,000,000.00	5/30/2012	5/16/2014	0.31%	6,200.00
<u>First National Bank</u>					
<u>CD #</u>					
<u>Emprise Bank</u>					
<u>CD#</u>					
<u>Bank of Hays</u>					
<u>CD#</u>					
	<u>52,450,000.00</u>				<u>159,172.26</u>
<u>Emprise Bank</u>					
MMA	0.00				
<u>Commerce Bank</u>					
MMA	1,000,000.00	0.20%			

SALES TAX RECEIPTS
 City of Hays
 General Fund 1.25%

	2009 actual	2010 actual	2011 actual	2012 actual	2013 actual	Change from 2012	YTD % Change from 2012
January	\$618,869	\$539,129	\$543,135	\$611,353	\$630,469	\$19,116	3.13%
February	\$524,074	\$496,164	\$686,869	\$702,298			
March	\$587,117	\$551,958	\$576,013	\$563,583			
April	\$482,080	\$417,362	\$460,066	\$509,945			
May	\$420,206	\$519,366	\$569,624	\$611,234			
June	\$477,236	\$522,834	\$573,474	\$608,325			
July	\$564,768	\$511,370	\$570,421	\$621,448			
August	\$455,451	\$567,989	\$555,561	\$671,019			
September	\$546,619	\$543,507	\$573,336	\$572,295			
October	\$583,108	\$592,063	\$648,649	\$648,340			
November	\$522,049	\$525,702	\$580,035	\$638,490			
December	\$558,861	\$541,345	\$622,295	\$555,204			

TOTALS \$6,340,438 \$6,328,789 \$6,959,478 \$7,313,534 \$630,469 \$19,116
 -2.88% -0.18% 9.97% 5.09%
 Total Inc/dec over previous year



2011 - 2012 - 2013 6 month running avg	
January	3.47%
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

**General Fund revenues provide funding for City services including police, fire, street, parks, swimming pool and golf course. It also provides funding to outside agencies such as Economic Development, Downtown Hays Development, United Way CARE Council and Fort Hays State Scholarships.

Sales Tax Collections by Industry Classification - Top Ten
 QTD 2012-2013 Nov, Dec, Jan

	2012	2013	\$\$ inc/dec	% inc/dec	% of 2012 Total
452 General Merchandise Stores	\$744,703	\$619,140	(\$125,563)	-16.86%	18.48%
441 Motor Vehicle and Parts Dealers	\$448,067	\$511,055	\$62,988	14.06%	15.26%
722 Food Services and Drinking Places	\$300,173	\$321,996	\$21,823	7.27%	9.61%
444 Building Material and Garden Supply	\$285,309	\$269,663	(\$15,646)	-5.48%	8.05%
445 Food and Beverage	\$189,642	\$178,729	(\$10,913)	-5.75%	5.34%
517 Telecommunications	\$94,047	\$81,099	(\$12,948)	-13.77%	2.42%
448 Clothing and Clothing Accessories	\$116,082	\$126,840	\$10,758	9.27%	3.79%
423 Merchant Wholesalers, Durable Goods	\$103,859	\$101,804	(\$2,055)	-1.98%	3.04%
721 Accommodation	\$67,126	\$66,029	(\$1,097)	-1.63%	1.97%
451 Sporting Goods, Hobby, Book & Music	\$41,315	\$40,641	(\$674)	-1.63%	1.21%
	\$2,390,323	\$2,316,996	(\$73,327)	-3.07%	69.17%

**MONTHLY STATEMENT OF CITY TREASURER
1/1/2013 THROUGH 1/31/2013**

FUND	BALANCE 1/1/2013	RECEIPTS	DISBURSEMENTS	BALANCE 1/31/2013
Cash Drawer	\$1,500.00			\$1,500.00
General	\$4,929,527.71	744,274.31	943,284.98	\$4,730,517.04
Petty Cash	\$1,000.00			\$1,000.00
Reserve Budget Stabilization	\$3,221,180.75			\$3,221,180.75
Library	\$65,711.45	647,469.18	0.00	\$713,180.63
Airport	\$146,724.48	154,568.84	61,643.73	\$239,649.59
Public Safety Equipment	\$83,393.85	228,077.31	4,143.28	\$307,327.88
Employee Benefit Contribution	\$972,830.85	1,350,434.57	269,903.94	\$2,053,361.48
Special Highway	\$487,989.07	140,522.29	0.00	\$628,511.36
Special Park & Recreation	\$309,831.78			\$309,831.78
Special Alcohol Program	\$190,724.51			\$190,724.51
Convention & Tourism	\$637,386.73	228,856.55	46,284.46	\$819,958.82
New Equipment Reserve	\$2,607,276.76	89.59	0.00	\$2,607,366.35
Grants	\$0.00			\$0.00
Library Employee Benefit	\$7,305.78	94,031.40	0.00	\$101,337.18
Golf Course Improvement	\$27,940.39	0.00	(1,020.00)	\$28,960.39
Park Development - Green Space	\$5,026.93			\$5,026.93
Sports Complex	\$1,138,312.61	272,950.00	63.42	\$1,411,199.19
Stormwater Management	\$210,643.45	0.00	(40,805.37)	\$251,448.82
Capital Projects	\$2,001,481.33	188,112.00	0.00	\$2,189,593.33
Airport Improvement	\$999,829.13	7,365.37	6,498.17	\$1,000,696.33
Bond & Interest	\$298,279.69	940,036.14	256,971.69	\$981,344.14
TDD Sales Tax	\$37,217.58	17,857.86	37,217.58	\$17,857.86
Home Depot Econ Dev Bds	\$150,158.78	47,484.76	0.00	\$197,643.54
Home Depot Econ Dev Bds (Cash Restr.)	\$24,608.90			\$24,608.90
48th/Roth Ave. - CID	\$0.00			\$0.00
Restricted Cash - 2009 A Bonds	\$65,352.00			\$65,352.00
Sales Tax (Cash Reserve)	\$22,593,833.18	0.00	113,177.46	\$22,480,655.72
Water & Sewer	\$5,595,911.55	865,834.67	390,838.23	\$6,070,907.99
Water & Sewer (Bond & Interest Reserve)	\$102,030.92			\$102,030.92
Water & Sewer (Bond Reserve Account)	\$118,334.00			\$118,334.00
Water & Sewer (Capital Reserve)	\$1,448,661.93	0.00	32,754.11	\$1,415,907.82
Water & Sewer(Reserve 2009A)	\$454,499.84	0.00	(24,962.91)	\$479,462.75
Solid Waste Fund	\$450,109.25	3,945.01	(49,166.33)	\$503,220.59
Solid Waste Reserve	\$501,676.22			\$501,676.22
Fire Insurance Trust	\$0.00			\$0.00

FUND	BALANCE 1/1/2013	RECEIPTS	DISBURSEMENTS	BALANCE 1/31/2013
	\$0.00			\$0.00
Municipal Court Agency Fund	\$121,832.02	0.00	(20,006.50)	\$141,838.52
	<u>\$50,008,123.42</u>	<u>\$5,931,909.85</u>	<u>2,026,819.94</u>	<u>\$53,913,213.33</u>

City of Hays Revenues

Month of January

	<u>Budgeted</u> 2012	<u>Collections</u> Current Mo.	<u>Collections</u> To Date	<u>Balance</u>
General				
<u>CULTURE & RECREATION REVENUES</u>				
Total Revenues	\$431,153.00	\$11,292.52	\$11,292.52	(\$419,860.48)
<u>GENERAL GOVERNMENT REVENUES</u>				
Total Revenues	\$11,262,885.00	\$741,189.15	\$721,702.47	(\$10,541,182.53)
<u>PUBLIC SAFETY REVENUES</u>				
Total Revenues	\$533,000.00	\$53,247.00	\$53,247.00	(\$479,753.00)
<u>PUBLIC WORKS REVENUES</u>				
Total Revenues	\$10,300.00	\$1,300.00	\$1,300.00	(\$9,000.00)
Library				
<u>LIBRARY FUND REVENUES</u>				
Total Revenues	\$1,190,401.00	\$659,126.42	\$659,126.42	(\$531,274.58)
Airport				
<u>AIRPORT FUND REVENUES</u>				
Total Revenues	\$343,161.00	\$126,950.83	\$126,950.83	(\$216,210.17)
Employee Benefit				
<u>EMPLOYEE BENEFIT REVENUES</u>				
Total Revenues	\$3,449,819.00	\$1,360,046.03	\$1,360,046.03	(\$2,089,772.97)
Special Highway				
<u>SPECIAL HIGHWAY REVENUES</u>				
Total Revenues	\$578,560.00	\$140,522.29	\$140,522.29	(\$438,037.71)
Special Park & Rec				
<u>SPECIAL PRK & REC REVENUES</u>				
Total Revenues	\$126,153.00	\$0.00	\$0.00	(\$126,153.00)
Special Alcohol Fund				
<u>SPECIAL ALCOHOL FUND REVENUES</u>				
Total Revenues	\$126,153.00	\$0.00	\$0.00	(\$126,153.00)
Convention & Visitors Bureau				
<u>CONVENTION & VISITOR'S REVENUE</u>				
Total Revenues	\$762,000.00	\$228,556.55	\$228,556.55	(\$533,443.45)
Library Employee Benefit				
<u>LIBRARY EMP. BENEFIT REVENUES</u>				
Total Revenues	\$173,425.00	\$95,734.91	\$95,734.91	(\$77,690.09)
Risk Management				
<u>RISK MANAGEMENT REVENUES</u>				
Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00
Golf Course Improvement				
<u>GOLF COURSE IMPR. FUND REVENUE</u>				
Total Revenues	\$0.00	\$1,020.00	\$1,020.00	\$1,020.00
Park Development				
<u>PARK DEVELOPMENT FUND-REVENUE</u>				
Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00
Sports Complex				
<u>SPORTS COMPLEX-REVENUES</u>				
Total Revenues	\$0.00	\$272,950.00	\$272,950.00	\$272,950.00
<u>STORMWATER MANAGEMENT REVENUES</u>				
Total Revenues	\$772,500.00	\$58,177.89	\$58,177.89	(\$714,322.11)
Bond & Interest				
<u>BOND & INTEREST REVENUES</u>				
Total Revenues	\$1,244,693.00	\$690,866.12	\$690,866.12	(\$553,826.88)

	<u>Budgeted</u> <u>2012</u>	<u>Collections</u> <u>Current Mo.</u>	<u>Collections</u> <u>To Date</u>	<u>Balance</u>
TDD Sales Tax				
<u>TDD SLS TAX REVENUES</u>				
Total Revenues	(\$56,562.92)	\$17,857.86	\$17,857.86	\$74,420.78
Home Depot Economic Dev Bonds				
<u>HDEPOT-ECON DEV BND-REVENUES</u>				
Total Revenues	\$222,925.00	\$47,484.76	\$47,484.76	(\$175,440.24)
48th/Roth Ave. - CID				
<u>48TH/ROTH AVE CID-REVENUES</u>				
Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00
Water & Sewer				
<u>WATER & SEWER FUND REVENUES</u>				
Total Revenues	\$8,685,252.00	\$764,182.95	\$858,780.24	(\$7,826,471.76)
Solid Waste				
<u>SOLID WASTE FUND REVENUES</u>				
Total Revenues	\$1,268,900.00	\$108,947.37	\$108,947.37	(\$1,159,952.63)
Fire Insurance Trust				
<u>FIRE INS TRUST REVENUES</u>				
Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00
 Grand Totals	 <u>\$31,124,717.08</u>	 <u>\$5,379,452.65</u>	 <u>\$5,454,563.26</u>	 <u>(\$25,670,153.82)</u>

City of Hays Expenditures

Month of January

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>
General				
<u>BALLFIELD MAINTENANCE</u>				
Total Expenditures	\$60,500.00	\$1,775.00	\$3,327.65	\$57,172.35
<u>BUILDINGS & GROUNDS</u>				
Total Expenditures	\$531,260.00	\$34,560.47	\$37,856.06	\$493,403.94
<u>CEMETERIES</u>				
Total Expenditures	\$18,000.00	\$0.00	\$150.09	\$17,849.91
<u>CITY ATTORNEY</u>				
Total Expenditures	\$101,000.00	\$6,500.00	\$6,500.00	\$94,500.00
<u>CITY COMMISSION</u>				
Total Expenditures	\$2,786,813.00	\$760.85	\$976.35	\$2,785,836.65
<u>CITY MANAGER</u>				
Total Expenditures	\$454,097.00	\$24,592.71	\$36,835.12	\$417,261.88
<u>ECONOMIC DEVELOPMENT</u>				
Total Expenditures	\$256,205.00	\$141,355.00	\$141,355.00	\$114,850.00
<u>FINANCE/CITY CLERK</u>				
Total Expenditures	\$403,146.00	\$24,135.86	\$37,391.19	\$365,754.81
<u>FIRE DEPARTMENT</u>				
Total Expenditures	\$1,387,544.00	\$99,736.77	\$142,864.30	\$1,244,679.70
<u>FLEET MAINTENANCE</u>				
Total Expenditures	\$884,650.00	\$33,476.69	\$58,079.71	\$826,570.29
<u>GOLF COURSE</u>				
Total Expenditures	\$350,878.00	\$10,679.43	\$18,263.90	\$332,614.10
<u>HUMAN RESOURCES</u>				
Total Expenditures	\$223,417.00	\$10,127.55	\$18,362.35	\$205,054.65
<u>INFORMATION TECHNOLOGY</u>				
Total Expenditures	\$520,851.00	\$69,067.64	\$86,014.00	\$434,837.00
<u>INTERGOVERNMENTAL ACCOUNT</u>				
Total Expenditures	\$360,850.00	\$15,845.38	\$18,749.01	\$342,100.99
<u>MUNICIPAL COURT</u>				
Total Expenditures	\$151,626.00	\$11,073.24	\$15,140.30	\$136,485.70
<u>P.W.-GENERAL ADMINISTRATION</u>				
Total Expenditures	\$349,867.00	\$17,853.09	\$31,191.21	\$318,675.79
<u>PARKS & PLAYGROUNDS</u>				
Total Expenditures	\$842,410.00	\$44,686.05	\$73,875.38	\$768,534.62
<u>PLANNING INSPECTION ENFORCEMEN</u>				
Total Expenditures	\$314,238.00	\$16,997.45	\$26,012.83	\$288,225.17
<u>POLICE DEPARTMENT</u>				
Total Expenditures	\$2,098,965.00	\$164,953.31	\$234,465.08	\$1,864,499.92
<u>PUBLIC WORKS-SERVICE DIVISION</u>				
Total Expenditures	\$868,197.00	\$50,911.21	\$76,228.01	\$791,968.99
<u>QUALITY OF LIFE</u>				
Total Expenditures	\$38,747.00	\$33,303.00	\$33,303.00	\$5,444.00
<u>SOCIAL SERVICES</u>				
Total Expenditures	\$164,000.00	\$0.00	\$82,000.00	\$82,000.00
<u>SWIMMING POOL</u>				
Total Expenditures	\$137,900.00	\$0.00	\$0.00	\$137,900.00
Library				
<u>LIBRARY FUND EXPENDITURES</u>				
Total Expenditures	\$1,210,787.00	\$11,657.24	\$11,657.24	\$1,199,129.76
Airport				
<u>AIRPORT FUND EXPENDITURES</u>				
Total Expenditures	\$507,086.00	\$22,005.72	\$39,609.15	\$467,476.85
Employee Benefit				
<u>EMPLOYEE BENEFIT EXPENDITURES</u>				
Total Expenditures	\$3,998,165.00	\$279,221.15	\$458,514.58	\$3,539,650.42
Special Highway				
<u>SPECIAL HIGHWAY EXPENDITURES</u>				
Total Expenditures	\$1,085,329.00	\$0.00	\$0.00	\$1,085,329.00

	<u>Budgeted</u> <u>2012</u>	<u>Expenses</u> <u>Current Mo.</u>	<u>Expenses</u> <u>To Date</u>	<u>Balance</u>
Special Park & Rec				
<u>SPECIAL PRK & REC EXPENDITURES</u>				
Total Expenditures	\$382,099.00	\$0.00	\$761.25	\$381,337.75
Special Alcohol Fund				
<u>SPECIAL ALCOHOL FUND EXPENDITURE</u>				
Total Expenditures	\$299,538.00	\$0.00	\$30,000.00	\$269,538.00
Convention & Visitors Bureau				
<u>CVB EXPENDITURES</u>				
Total Expenditures	\$1,310,497.00	\$32,770.07	\$53,056.31	\$1,257,440.69
Library Employee Benefit				
<u>LIBRARY EMP. BENEFIT EXPENDITURE</u>				
Total Expenditures	\$175,746.00	\$1,703.51	\$1,703.51	\$174,042.49
Risk Management				
<u>RISK MGT. FUND EXPENDITURES</u>				
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Golf Course Improvement				
<u>GOLF COURSE IMPR. EXPENDITURES</u>				
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Park Development				
<u>PARK DEVELOPMENT EXPENDITURES</u>				
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Sports Complex				
<u>SPORTS COMPLEX-EXPENDITURES</u>				
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
<u>STORMWATER MANAGEMENT EXPENDITURE</u>				
Total Expenditures	\$944,974.00	\$5,057.02	\$7,538.01	\$937,435.99
Bond & Interest				
<u>BOND & INTEREST EXPENDITURES</u>				
Total Expenditures	\$1,487,873.00	\$7,801.67	\$7,801.67	\$1,480,071.33
TDD Sales Tax				
<u>TDD SLS TAX EXPENDITURES</u>				
Total Expenditures	\$0.00	\$20,848.25	\$38,706.11	(\$38,706.11)
Home Depot Economic Dev Bonds				
<u>H DEPOT ECON DEV BND-EXPENDITURE</u>				
Total Expenditures	\$212,618.00	\$0.00	\$0.00	\$212,618.00
48th/Roth Ave. - CID				
<u>48TH/ ROTH AVE CID-EXPENDITURE</u>				
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Water & Sewer				
<u>DEBT SERVICE</u>				
Total Expenditures	\$823,949.00	\$58,245.65	\$58,245.65	\$765,703.35
<u>DEBT SERVICE - SALES TAX</u>				
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
<u>W/S NON-OPERATING EXPENDITURES</u>				
Total Expenditures	\$6,472,280.00	\$34,356.48	\$65,794.03	\$6,406,485.97
<u>WASTEWATER TREATMENT & COLL.</u>				
Total Expenditures	\$1,103,900.00	\$53,030.51	\$82,953.34	\$1,020,946.66
<u>WATER PRODUCTION & DIST.</u>				
Total Expenditures	\$1,647,476.00	\$76,263.69	\$127,868.77	\$1,519,607.23
Solid Waste				
<u>SOLID WASTE FUND EXPENDITURE</u>				
Total Expenditures	\$1,477,452.00	\$28,351.92	\$42,192.11	\$1,435,259.89
Fire Insurance Trust				
<u>FIRE INS TRUST EXPENDITURES</u>				
Total Expenditures	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals	\$36,444,930.00	\$1,443,703.58	\$2,205,342.27	\$34,239,587.73

GENERAL FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash	4,730,517.04
Petty Cash	1,000.00
Cash Drawer	1,500.00
Reserve-Budget Stabilization	3,221,180.75
Accts. Receivable-Police Court	0.00
Accts. Receivable-Misc. Sources	0.00

TOTAL ASSETS

7,954,197.79

LIABILITIES

Accounts Payable	0.00
Accrued Payroll	123,865.28
Accrued Vacation/PTO	431,708.57
Accrued Sick Leave	34,918.50
Accrued Comp Time	
W/H -Payable	
State W/H Payable	
FICA/Med Payable	
KPERS-Payable	
Prior Year Encumbrance	0.00
Lease Purchase Agreements	0.00

TOTAL LIABILITIES

590,492.35

FUND BALANCE

Revenues	807,028.67
Expenditures	-853,293.18
Fund Balance Reserved for Enc	78,125.89
Fund Balance Unreserved	4,110,663.31
Bdgt Stabilization Reserved Fund Bl	3,221,180.75

TOTAL FUND BALANCE

7,363,705.44

TOTAL LIABILITIES & FUND BALANCE

7,954,197.79

LIBRARY FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

713,180.63

TOTAL ASSETS

713,180.63

FUND BALANCE

Revenues

659,126.42

Expenditures

-11,657.24

Fund Balance Unreserved

65,711.45

TOTAL FUND BALANCE

713,180.63

AIRPORT FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash	239,649.59
Accts. Receivable-	
Accts. Receivable-Misc. Sources	
TOTAL ASSETS	<u>239,649.59</u>

LIABILITIES

Accounts Payable	
Accrued Payroll	1,410.15
Accrued Vacation/PTO	4,353.45
Accrued Sick Leave Payout	
Prior Year Encumbrance	0.00
TOTAL LIABILITIES	<u>5,763.60</u>

FUND BALANCE

Revenues	126,950.83
Expenditures	-22,005.72
Fund Balance Reserved for Enc	0.80
Fund Balance Unreserved	128,940.08
TOTAL FUND BALANCE	<u>233,885.99</u>

TOTAL LIABILITIES & FUND BALANCE	<u><u>239,649.59</u></u>
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PUBLIC SAFETY EQUIPMENT FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

307,327.88

TOTAL ASSETS

307,327.88

LIABILITIES:

Accounts Payable

0.00

TOTAL LIABILITIES

0.00

FUND BALANCE

Revenues

232,196.20

Expenditures

-6,938.07

Fund Balance Reserved for Enc

12,883.53

Fund Balance Unreserved

69,186.22

TOTAL FUND BALANCE

307,327.88

EMPLOYEE BENEFIT FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash		2,053,361.48
Accts. Receivable-Misc. Sources		0.00
	TOTAL ASSETS	<u>2,053,361.48</u>

LIABILITIES

Accounts Payable		99,397.70
	TOTAL LIABILITIES	<u>99,397.70</u>

FUND BALANCE

Revenues		1,360,046.03
Expenditures		-279,221.15
Fund Balance Reserved for Enc		
Fund Balance Unreserved		873,138.90
	TOTAL FUND BALANCE	<u>1,953,963.78</u>

	TOTAL LIABILITIES & FUND BALANCE	<u><u>2,053,361.48</u></u>
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SPECIAL HIGHWAY FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash	628,511.36
Grants Receivable	0.00
TOTAL ASSETS	628,511.36

LIABILITIES

Accounts Payable	0.00
Due To Other Funds	0.00
Prior Year Encumbrance	0.00
TOTAL LIABILITIES	0.00

FUND BALANCE

Revenues	140,522.29
Expenditures	0.00
Fund Balance Reserved for Enc	21,098.98
Fund Balance Unreserved	466,890.09
TOTAL FUND BALANCE	628,511.36

TOTAL LIABILITIES & FUND BALANCE	628,511.36
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SPECIAL PARK & RECREATION FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

309,831.78

TOTAL ASSETS

309,831.78

LIABILITIES

Accounts Payable

0.00

TOTAL LIABILITIES

0.00

FUND BALANCE

Revenues

0.00

Expenditures

0.00

Fund Balance Reserved for Enc

8,123.79

Fund Balance Unreserved

301,707.99

TOTAL FUND BALANCE

309,831.78

TOTAL LIABILITIES

& FUND BALANCE

309,831.78

SPECIAL ALCOHOL FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

190,724.51

TOTAL ASSETS

190,724.51

LIABILITIES

Accrued Payroll

Accrued Vacation

Accounts Payable

0.00

TOTAL LIABILITIES

0.00

FUND BALANCE

Revenues

0.00

Expenditures

0.00

Fund Balance Unreserved

190,724.51

TOTAL FUND BALANCE

190,724.51

**TOTAL LIABILITIES
& FUND BALANCE**

190,724.51

CONVENTION & VISITOR'S BUREAU FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash	819,958.82
Accts. Receivable-Misc. Sources	0.00
TOTAL ASSETS	819,958.82

LIABILITIES

Accounts Payable	0.00
Accrued Payroll	3,753.33
Accrued Vacation/PTO	10,863.96
Accrued Comp Time	0.00
Prior Year Encumbrance	0.00
TOTAL LIABILITIES	14,617.29

FUND BALANCE

Revenues	228,556.55
Expenditures	-32,770.07
Fund Balance Reserved for Enc	7,755.33
Fund Balance Unreserved	601,799.72
TOTAL FUND BALANCE	805,341.53

TOTAL LIABILITIES & FUND BALANCE	819,958.82
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NEW EQUIPMENT RESERVE FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

2,607,366.35

TOTAL ASSETS

2,607,366.35

LIABILITIES

Accounts Payable

TOTAL LIABILITIES

0.00

FUND BALANCE

Revenues

89.59

Expenditures

0.00

Fund Balance Reserved for Enc

0.00

Fund Balance Unreserved

2,607,276.76

TOTAL FUND BALANCE

2,607,366.35

**TOTAL LIABILITIES
& FUND BALANCE**

2,607,366.35

GRANTS- MULTI FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash		0.00
Loan Receivable		0.00
	TOTAL ASSETS	0.00

LIABILITIES

Accounts Payable		0.00
	TOTAL LIABILITIES	0.00

FUND BALANCE

Revenues		0.00
Expenditures		0.00
Fund Balance Unreserved		
	TOTAL FUND BALANCE	0.00
	TOTAL LIABILITIES & FUND BALANCE	0.00

LIBRARY EMPLOYEE BENEFIT FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

101,337.18

TOTAL ASSETS

101,337.18

FUND BALANCE

Revenues

95,734.91

Expenditures

-1,703.51

Fund Balance Unreserved

7,305.78

TOTAL FUND BALANCE

101,337.18

GOLF COURSE IMPROVEMENT FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

	28,960.39
TOTAL ASSETS	28,960.39

LIABILITIES

Accounts Payable

	0.00
TOTAL LIABILITIES	0.00

FUND BALANCE

Revenues

1,020.00

Expenditures

0.00

Fund Balance Reserved for Enc

0.00

Fund Balance Unreserved

27,940.39

TOTAL FUND BALANCE	28,960.39
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TOTAL LIABILITIES & FUND BALANCE	28,960.39
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28,960.39

PARK DEVELOPMENT FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

5,026.93

TOTAL ASSETS

5,026.93

FUND BALANCE

Revenues

Expenditures

Fund Balance Reserved for Enc

Fund Balance Unreserved

0.00

5,026.93

TOTAL FUND BALANCE

5,026.93

SPORTS COMPLEX FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash	1,411,199.19
Accts. Receivable-Misc. Sources	0.00
Due From Other Funds	
TOTAL ASSETS	<u>1,411,199.19</u>

LIABILITIES

Accounts Payable	0.00
TOTAL LIABILITIES	<u>0.00</u>

FUND BALANCE

Revenues	272,950.00
Expenditures	0.00
Fund Balance Reserved for Encumbrances	72,606.13
Fund Balance Unreserved	1,065,643.06
TOTAL FUND BALANCE	<u>1,411,199.19</u>

TOTAL LIABILITIES & FUND BALANCE	<u><u>1,411,199.19</u></u>
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STORMWATER MANAGEMENT

1/31/2013

BALANCE SHEET

ASSETS:

Cash	251,448.82
Due From Other Funds	
TOTAL ASSETS	<u>251,448.82</u>

LIABILITIES

Accounts Payable	0.00
Accrued Payroll	1,059.24
TOTAL LIABILITIES	<u>1,059.24</u>

FUND BALANCE

Revenues	58,177.89
Expenditures	-5,057.02
Fund Balance Reserved for Encumbrances	72,826.28
Fund Balance Unreserved	124,442.43
TOTAL FUND BALANCE	<u>250,389.58</u>

TOTAL LIABILITIES & FUND BALANCE	<u><u>251,448.82</u></u>
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CAPITAL PROJECTS FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash	2,189,593.33
Accts. Receivable-Misc. Sources	0.00
Due From Other Funds	0.00

TOTAL ASSETS	<u>2,189,593.33</u>
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LIABILITIES

Accounts Payable	0.00
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TOTAL LIABILITIES	<u>0.00</u>
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FUND BALANCE

Revenues	188,112.00
Expenditures	0.00
Fund Balance Reserved for Enc	130,277.48
Fund Balance Unreserved	1,871,203.85

TOTAL FUND BALANCE	<u>2,189,593.33</u>
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TOTAL LIABILITIES & FUND BALANCE	<u><u>2,189,593.33</u></u>
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CAPITAL PROJECTS 2001 FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash		0.00
Due From Other Funds		
	TOTAL ASSETS	0.00

LIABILITIES

Due To Other Funds		0.00
Accounts Payable		0.00
	TOTAL LIABILITIES	0.00

FUND BALANCE

Revenues		
Expenditures		
Fund Balance Unreserved		0.00
	TOTAL FUND BALANCE	0.00

	TOTAL LIABILITIES & FUND BALANCE	0.00
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AIRPORT IMPROVEMENT FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash		1,000,696.33
Accts. Receivable-		0.00
	TOTAL ASSETS	<u>1,000,696.33</u>

LIABILITIES

Accounts Payable		0.00
Due To Other Accounts		0.00
	TOTAL LIABILITIES	<u>0.00</u>

FUND BALANCE

Revenues		7,365.37
Expenditures		0.00
Fund Balance Reserved for Enc		7,447,315.64
Fund Balance Unreserved		-6,453,984.68
	TOTAL FUND BALANCE	<u>1,000,696.33</u>

	TOTAL LIABILITIES & FUND BALANCE	<u><u>1,000,696.33</u></u>
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BOND & INTEREST FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash	981,344.14
Due From Other Funds	0.00
TOTAL ASSETS	981,344.14

LIABILITIES

Lease Purchase Agreements	0.00
TOTAL LIABILITIES	0.00

FUND BALANCE

Revenues	690,866.12
Expenditures	-7,801.67
Fund Balance Reserved	0.00
Fund Balance Unreserved	298,279.69
TOTAL FUND BALANCE	981,344.14

TOTAL LIABILITIES & FUND BALANCE	981,344.14
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TRANSPORTATION DD SALES TAX FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash		17,857.86
Due From Other Funds		
	TOTAL ASSETS	<u>17,857.86</u>

LIABILITIES

Accounts Payable		0.00
	TOTAL LIABILITIES	<u>0.00</u>

FUND BALANCE

Revenues		17,857.86
Expenditures		-20,848.25
Fund Balance Reserved		24,253.62
Fund Balance Unreserved		-3,405.37
	TOTAL FUND BALANCE	<u>17,857.86</u>

	TOTAL LIABILITIES & FUND BALANCE	<u><u>17,857.86</u></u>
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HOME DEPOT-ECONOMIC DEVELOPMENT BONDS

1/31/2013

BALANCE SHEET

ASSETS:

Cash	197,643.54
Cash-Restricted	24,608.90
TOTAL ASSETS	<u>222,252.44</u>

LIABILITIES

Accounts Payable	0.00
TOTAL LIABILITIES	<u>0.00</u>

FUND BALANCE

Revenues	47,484.76
Expenditures	0.00
Fund Balance Reserved	0.00
Fund Balance Unreserved	174,767.68
TOTAL FUND BALANCE	<u>222,252.44</u>

TOTAL LIABILITIES & FUND BALANCE	<u><u>222,252.44</u></u>
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48th & ROTH AVE.-CID

1/31/2013

BALANCE SHEET

ASSETS:

Cash		0.00
Due From Other Funds		
	TOTAL ASSETS	0.00

LIABILITIES

Accounts Payable		0.00
	TOTAL LIABILITIES	0.00

FUND BALANCE

Revenues		0.00
Expenditures		0.00
Fund Balance Reserved		
Fund Balance Unreserved		0.00
	TOTAL FUND BALANCE	0.00

	TOTAL LIABILITIES & FUND BALANCE	0.00
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WATER & SEWER FUND

1/31/2013

BALANCE SHEET**ASSETS:**

Cash	6,070,907.99
Accts. Receivable-Misc. Sources	
Cash-Water Sales Tax	22,480,655.72
Reserve-Capital Improvement	1,415,907.82
Reserve Bond & Int. Sales Tax	
Reserve Bond & Interest W/S	102,030.92
2003 Bond Reserve W/S	118,334.00
2003 Bond Reserve -Sales Tax	0.00
Consumers Accounts Receivable	446,810.96
Issuance Cost-Sales Tax Fund	
Issuance Costs Water /Sewer	50,671.56
Restricted Cash-2009A Bond	65,352.00
Reserve-W/S Revenue Bond 2009A	479,462.75
Due From Other Funds	0.00
Land	139,109.47
Land-R-9 Ranch	4,262,039.65
Accum Depreciation- R-9 Ranch	-910,998.29
Infrastructure	16,283,528.63
Accum Depreciation-Infrastruct	-8,466,159.91
Buildings	11,782,909.54
Accum Depreciation-Bldgs.	-6,263,324.17
Machinery & Equipment	11,194,327.94
Accum Dep-Machinery/Equipment	-8,724,337.46
Work in Progress-Big Creek	2,082,833.90
Water Sales Tax Expenditures	386,893.14
R-9 Ranch Expenditures	0.00

TOTAL ASSETS**52,996,956.16****LIABILITIES**

Accounts Payable	2,496.77
Due To Other Funds	
Accrued Payroll	19,421.91
Accrued Vacation/PTO	79,894.72
Sales Tax	935.64
State Water Fee	11,100.49
Meter Deposit Payable	206,155.42
Refuse Collection	40,830.42
Accrued Int. Payable-Bonds	70,062.47
State Rev. Loan Payment	575,957.54
G O Bond Payable-Serv. Bldg.	0.00
Bonds Payable-W/S Rev. Bonds	0.00
Bonds Payable-Sales Tax Fund	0.00
Accrued Int. Pybl-Revolv Loan	11,963.56
Contributed Capital	3,215,104.63
Reserve for Bad Debts	3,835,000.00
Bonds Payable-W/S 2009 A	0.00
Advance Developer Fee	0.00
Stormwater Fee	74,864.49
Over & Short	-0.63
Prior Year Encumbrance	0.00
Monitoring Well Deposit	4,500.00
Overpayment-Water Sales	0.00

TOTAL LIABILITIES**8,148,287.43****FUND BALANCE**

Revenues	764,182.95
Expenditures	-222,996.33
Fund Balance Reserved for Enc	87,287.82
Fund Balance Unreserved	44,375,202.72
Capital Imprv. Reserve Fund Balance	-155,008.43

TOTAL FUND BALANCE**44,848,668.73****TOTAL LIABILITIES****52,996,956.16**

SOLID WASTE FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash	503,220.59
Reserve Account	501,676.22
Accts. Receivable-Misc. Sources	0.00
Due From Other Funds	38,427.83
Buildings	289,324.00
Machinery & Equipment	1,602,860.00
Accum Dep-Machinery/Equipment	-855,607.80
TOTAL ASSETS	2,079,900.84

LIABILITIES

Accounts Payable	0.00
Accrued Payroll	6,484.55
Accrued Vacation/PTO	23,032.75
Contributed Capital	115,383.00
Lease Purchase Obligation	270,752.00
TOTAL LIABILITIES	415,652.30

FUND BALANCE

Revenues	108,947.37
Expenditures	-28,351.92
Fund Balance Reserved for Enc	11,470.98
Fund Balance Unreserved	1,159,528.84
Solid Waste Reserve	412,653.27
TOTAL FUND BALANCE	1,664,248.54

TOTAL LIABILITIES & FUND BALANCE	2,079,900.84
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FIRE INSURANCE FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

0.00

TOTAL ASSETS

0.00

FUND BALANCE

Revenues

0.00

Expenditures

Fund Balance Unreserved

0.00

TOTAL FUND BALANCE

0.00

MUNICIPAL COURT AGENCY FUND

1/31/2013

BALANCE SHEET

ASSETS:

Cash

141,838.52

TOTAL ASSETS

141,838.52

LIABILITIES

Accounts Payable

0.00

Due To Other Accounts

41,446.00

Bonds Payable

27,791.00

Over & Short

-0.50

TOTAL LIABILITIES

69,236.50

FUND BALANCE

Revenues

33,962.50

Expenditures

-13,150.50

Fund Balance Unreserved

51,790.02

TOTAL FUND BALANCE

72,602.02

**TOTAL LIABILITIES
& FUND BALANCE**

141,838.52

City of Hays Revenues

Month of January

General	Budgeted 2012	Collections Current Mo.	Collections To Date	Balance	% Collected YTD
<u>CULTURE & RECREATION REVENUES</u>					
GOLF COURSE REVENUE	305,000.00	11,292.52	11,292.52	(293,707.48)	3.70%
LOCAL ALCOHOL LIQUOR TAX	126,153.00	0.00	0.00	(126,153.00)	0.00%
Total Revenues	\$431,153.00	\$11,292.52	\$11,292.52	(\$419,860.48)	2.62%
<u>GENERAL GOVERNMENT REVENUES</u>					
16/20 M TRUCK TAX	0.00	0.00	0.00	0.00	0.00%
AD VALOREM PROPERTY TAX	0.00	0.00	0.00	0.00	0.00%
BUILDING PERMITS	55,000.00	4,120.56	4,120.56	(50,879.44)	7.49%
BUSINESS LICENSES	15,000.00	265.00	265.00	(14,735.00)	1.77%
CITY-COUNTY REVENUE SHARING	0.00	0.00	0.00	0.00	0.00%
CMB & LIQUOR LICENSES	11,250.00	3,350.00	3,350.00	(7,900.00)	29.78%
DELINQUENT TAXES	0.00	0.00	0.00	0.00	0.00%
FEDERAL GOVERNMENT AID/GRANT	0.00	0.00	0.00	0.00	0.00%
FRANCHISE FEES	1,430,000.00	90,539.62	90,539.62	(1,339,460.38)	6.33%
INTEREST ON INVESTMENTS	34,425.00	1,113.77	1,113.77	(33,311.23)	3.24%
LOCAL AD VALOREM TAX REDUCTION	0.00	0.00	0.00	0.00	0.00%
LOCAL SALES TAX	7,311,628.00	632,705.76	613,219.08	(6,698,408.92)	8.39%
MISCELLANEOUS REVENUE	140,000.00	6,359.44	6,359.44	(133,640.56)	4.54%
MOTOR VEHICLE TAX	0.00	0.00	0.00	0.00	0.00%
OTHER LICENSES	500.00	20.00	20.00	(480.00)	4.00%
PET LICENSES	18,000.00	2,615.00	2,615.00	(15,385.00)	14.53%
PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00%
RECREATIONAL VEHICLE TAX	0.00	0.00	0.00	0.00	0.00%
RENTALS	1,200.00	100.00	100.00	(1,100.00)	8.33%
STATE GOVERNMENT AID/GRANT	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM AIRPORT	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM CVB	61,625.00	0.00	0.00	(61,625.00)	0.00%
TRANSFER FROM POOL CONSTRUCTIO	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM SOLID WASTE FUND	245,000.00	0.00	0.00	(245,000.00)	0.00%
TRANSFER FROM SPECIAL ALCOHOL	52,854.00	0.00	0.00	(52,854.00)	0.00%
TRANSFER FROM SPECIAL HIGHWAY	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM SPORTS COMPLEX	257,093.00	0.00	0.00	(257,093.00)	0.00%
TRANSFER FROM STORMWATER MGT	64,260.00	0.00	0.00	(64,260.00)	0.00%
TRANSFER FROM WATER SLS TAX	596,850.00	0.00	0.00	(596,850.00)	0.00%
TRANSFER FROM WATER/SEWER FUND	968,200.00	0.00	0.00	(968,200.00)	0.00%
TRANSFERS-ALL ACCOUNTS	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$11,262,885.00	\$741,189.15	\$721,702.47	(\$10,541,182.53)	6.41%
<u>PUBLIC SAFETY REVENUES</u>					
ANIMAL CONTROL REVENUE	3,000.00	300.00	300.00	(2,700.00)	10.00%
COURT APPOINTED REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00%
COURT COSTS	65,000.00	9,728.82	9,728.82	(55,271.18)	14.97%
COURT FINES	465,000.00	43,218.18	43,218.18	(421,781.82)	9.29%
Total Revenues	\$533,000.00	\$53,247.00	\$53,247.00	(\$479,753.00)	9.99%
<u>PUBLIC WORKS REVENUES</u>					
GRAVE OPENING	4,000.00	300.00	300.00	(3,700.00)	7.50%
SALE OF CEMETERY LOTS	6,300.00	1,000.00	1,000.00	(5,300.00)	15.87%
Total Revenues	\$10,300.00	\$1,300.00	\$1,300.00	(\$9,000.00)	12.62%

	<u>Budgeted</u> <u>2012</u>	<u>Collections</u> <u>Current Mo.</u>	<u>Collections</u> <u>To Date</u>	<u>Balance</u>	<u>% Collected</u> <u>YTD</u>
Library					
<u>LIBRARY FUND REVENUES</u>					
16/20 M TRUCK TAX	993.00	1,029.14	1,029.14	36.14	103.64%
AD VALOREM PROPERTY TAX	1,083,573.00	624,325.53	624,325.53	(459,247.47)	57.62%
DELINQUENT TAXES	0.00	(26.55)	(26.55)	(26.55)	0.00%
MOTOR VEHICLE TAX	104,415.00	33,319.78	33,319.78	(71,095.22)	31.91%
RECREATIONAL VEHICLE TAX	1,420.00	478.52	478.52	(941.48)	33.70%
Total Revenues	\$1,190,401.00	\$659,126.42	\$659,126.42	(\$531,274.58)	55.37%

Airport					
<u>AIRPORT FUND REVENUES</u>					
16/20 M TRUCK TAX	168.00	171.52	171.52	3.52	102.10%
AD VALOREM PROPERTY TAX	191,379.00	110,298.29	110,298.29	(81,080.71)	57.63%
AIRPORT-FUEL SALES	0.00	749.58	749.58	749.58	0.00%
BUSINESS LICENSES	5,550.00	4,400.00	4,400.00	(1,150.00)	79.28%
DELINQUENT TAXES	0.00	(4.69)	(4.69)	(4.69)	0.00%
FARMING (LEASES)	10,000.00	0.00	0.00	(10,000.00)	0.00%
FEDERAL GOVERNMENT AID/GRANT	82,660.00	0.00	0.00	(82,660.00)	0.00%
LANDING FEES	5,460.00	390.00	390.00	(5,070.00)	7.14%
MISCELLANEOUS REVENUE	13,500.00	1,798.57	1,798.57	(11,701.43)	13.32%
MOTOR VEHICLE TAX	17,691.00	5,553.30	5,553.30	(12,137.70)	31.39%
PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00%
RECREATIONAL VEHICLE TAX	241.00	79.75	79.75	(161.25)	33.09%
RENTALS	16,512.00	3,514.51	3,514.51	(12,997.49)	21.28%
Total Revenues	\$343,161.00	\$126,950.83	\$126,950.83	(\$216,210.17)	36.99%

Employee Benefit					
<u>EMPLOYEE BENEFIT REVENUES</u>					
16/20 M TRUCK TAX	1,749.00	1,989.42	1,989.42	240.42	113.75%
AD VALOREM PROPERTY TAX	2,243,446.00	1,292,726.35	1,292,726.35	(950,719.65)	57.62%
DELINQUENT TAXES	0.00	(54.98)	(54.98)	(54.98)	0.00%
INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00%
INTEREST ON INVESTMENTS	3,000.00	49.77	49.77	(2,950.23)	1.66%
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
MOTOR VEHICLE TAX	183,845.00	64,410.45	64,410.45	(119,434.55)	35.04%
RECREATIONAL VEHICLE TAX	2,500.00	925.02	925.02	(1,574.98)	37.00%
TRANSFER FROM AIRPORT	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM CVB	77,705.00	0.00	0.00	(77,705.00)	0.00%
TRANSFER FROM GENERAL FUND	271,323.00	0.00	0.00	(271,323.00)	0.00%
TRANSFER FROM RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM SOLID WASTE FUND	159,376.00	0.00	0.00	(159,376.00)	0.00%
TRANSFER FROM SPECIAL ALCOHOL	24,045.00	0.00	0.00	(24,045.00)	0.00%
TRANSFER FROM SPECIAL HIGHWAY	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM SPORTS COMPLEX	18,109.00	0.00	0.00	(18,109.00)	0.00%
TRANSFER FROM STORMWATER MGT	10,702.00	0.00	0.00	(10,702.00)	0.00%
TRANSFER FROM WATER/SEWER FUND	454,019.00	0.00	0.00	(454,019.00)	0.00%
TRANSFERS-ALL ACCOUNTS	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$3,449,819.00	\$1,360,046.03	\$1,360,046.03	(\$2,089,772.97)	39.42%

Special Highway					
<u>SPECIAL HIGHWAY REVENUES</u>					
CONNECTING LINK MAINTENANCE	44,760.00	11,251.15	11,251.15	(33,508.85)	25.14%
INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00%
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00%
STATE GASOLINE TAX	533,800.00	129,271.14	129,271.14	(404,528.86)	24.22%
TRANSFER FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$578,560.00	\$140,522.29	\$140,522.29	(\$438,037.71)	24.29%

	<u>Budgeted</u> <u>2012</u>	<u>Collections</u> <u>Current Mo.</u>	<u>Collections</u> <u>To Date</u>	<u>Balance</u>	<u>% Collected</u> <u>YTD</u>
Special Park & Rec					
<u>SPECIAL PRK & REC REVENUES</u>					
LOCAL ALCOHOL LIQUOR TAX	126,153.00	0.00	0.00	(126,153.00)	0.00%
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$126,153.00	\$0.00	\$0.00	(\$126,153.00)	0.00%
Special Alcohol Fund					
<u>SPECIAL ALCOHOL FUND REVENUES</u>					
LOCAL ALCOHOL LIQUOR TAX	126,153.00	0.00	0.00	(126,153.00)	0.00%
Total Revenues	\$126,153.00	\$0.00	\$0.00	(\$126,153.00)	0.00%
Convention & Visitors Bureau					
<u>CONVENTION & VISITOR'S REVENUE</u>					
MISCELLANEOUS REVENUE	37,000.00	3,536.28	3,536.28	(33,463.72)	9.56%
TRANSIENT GUEST TAX	725,000.00	225,020.27	225,020.27	(499,979.73)	31.04%
Total Revenues	\$762,000.00	\$228,556.55	\$228,556.55	(\$533,443.45)	29.99%
Library Employee Benefit					
<u>LIBRARY EMP. BENEFIT REVENUES</u>					
16/20 M TRUCK TAX	140.00	133.06	133.06	(6.94)	95.04%
AD VALOREM PROPERTY TAX	158,362.00	91,235.74	91,235.74	(67,126.26)	57.61%
DELINQUENT TAXES	0.00	(3.88)	(3.88)	(3.88)	0.00%
MOTOR VEHICLE TAX	14,723.00	4,308.12	4,308.12	(10,414.88)	29.26%
RECREATIONAL VEHICLE TAX	200.00	61.87	61.87	(138.13)	30.94%
Total Revenues	\$173,425.00	\$95,734.91	\$95,734.91	(\$77,690.09)	55.20%
Risk Management					
<u>RISK MANAGEMENT REVENUES</u>					
INSURANCE REFUNDS	0.00	0.00	0.00	0.00	0.00%
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM EMPLOYEE BENEFIT	0.00	0.00	0.00	0.00	0.00%
TRANSFERS-ALL ACCOUNTS	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Golf Course Improvement					
<u>GOLF COURSE IMPR. FUND REVENUE</u>					
GOLF COURSE REVENUE	0.00	1,020.00	1,020.00	1,020.00	0.00%
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$0.00	\$1,020.00	\$1,020.00	\$1,020.00	0.00%
Park Development					
<u>PARK DEVELOPMENT FUND-REVENUE</u>					
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Sports Complex					
<u>SPORTS COMPLEX-REVENUES</u>					
LOCAL SALES TAX	0.00	256,950.00	256,950.00	256,950.00	0.00%
MISCELLANEOUS REVENUE	0.00	16,000.00	16,000.00	16,000.00	0.00%
PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$0.00	\$272,950.00	\$272,950.00	\$272,950.00	0.00%
<u>STORMWATER MANAGEMENT REVENUES</u>					
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
STORMWATER FEE	756,000.00	58,177.89	58,177.89	(697,822.11)	7.70%
TRANSFER FROM GENERAL FUND	16,500.00	0.00	0.00	(16,500.00)	0.00%
TRANSFER FROM WATER/SEWER FUND	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$772,500.00	\$58,177.89	\$58,177.89	(\$714,322.11)	7.53%

	<u>Budgeted</u> <u>2012</u>	<u>Collections</u> <u>Current Mo.</u>	<u>Collections</u> <u>To Date</u>	<u>Balance</u>	<u>% Collected</u> <u>YTD</u>
Bond & Interest					
<u>BOND & INTEREST REVENUES</u>					
16/20 M TRUCK TAX	820.00	621.71	621.71	(198.29)	75.82%
AD VALOREM PROPERTY TAX	725,161.00	417,833.12	417,833.12	(307,327.88)	57.62%
DELINQUENT TAXES	0.00	1,188.52	1,188.52	1,188.52	0.00%
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
MOTOR VEHICLE TAX	86,220.00	20,128.61	20,128.61	(66,091.39)	23.35%
RECEIVED FROM TIF PROCEEDS	0.00	0.00	0.00	0.00	0.00%
RECREATIONAL VEHICLE TAX	1,173.00	289.08	289.08	(883.92)	24.64%
SPECIAL ASSESSMENT TAX	431,319.00	250,805.08	250,805.08	(180,513.92)	58.15%
TRANSFER FROM CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM SPECIAL HIGHWAY	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM WATER/SEWER FUND	0.00	0.00	0.00	0.00	0.00%
TRANSFERS-ALL ACCOUNTS	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$1,244,693.00	\$690,866.12	\$690,866.12	(\$553,826.88)	55.50%
TDD Sales Tax					
<u>TDD SLS TAX REVENUES</u>					
LOCAL SALES TAX	(56,562.92)	17,857.86	17,857.86	74,420.78	-31.57%
Total Revenues	(\$56,562.92)	\$17,857.86	\$17,857.86	\$74,420.78	-31.57%
Home Depot Economic Dev Bonds					
<u>H DEPOT-ECON DEV BND-REVENUES</u>					
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
RECEIVED FROM TIF PROCEEDS	222,925.00	47,484.76	47,484.76	(175,440.24)	21.30%
Total Revenues	\$222,925.00	\$47,484.76	\$47,484.76	(\$175,440.24)	21.30%
48th/Roth Ave. - CID					
<u>48TH/ROTH AVE CID-REVENUES</u>					
LOCAL SALES TAX	0.00	0.00	0.00	0.00	0.00%
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Water & Sewer					
<u>WATER & SEWER FUND REVENUES</u>					
DEVELOPER CONTRIBUTION	0.00	0.00	0.00	0.00	0.00%
FEDERAL & STATE GRANTS	0.00	0.00	0.00	0.00	0.00%
INTEREST ON INVESTMENTS	25,000.00	360.82	360.82	(24,639.18)	1.44%
INTEREST-SALES TAX COLLECTION	50,000.00	995.38	995.38	(49,004.62)	1.99%
LOCAL SALES TAX	2,984,252.00	256,950.00	256,950.00	(2,727,302.00)	8.61%
MISCELLANEOUS REVENUE	10,000.00	5,525.53	5,525.99	(4,474.01)	55.26%
NOTE/BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00%
PENALTY	25,000.00	2,376.68	2,971.32	(22,028.68)	11.89%
PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00%
R-9 RANCH REVENUE	350,000.00	100,000.00	100,000.00	(250,000.00)	28.57%
SEWER SERVICE CHARGES	2,214,500.00	176,043.86	217,465.64	(1,997,034.36)	9.82%
STORMWATER FEE	0.00	0.00	0.00	0.00	0.00%
TAPS-TURN ONS	35,000.00	1,434.49	1,854.49	(33,145.51)	5.30%
TRANSFER FROM SOLID WASTE FUND	0.00	0.00	0.00	0.00	0.00%
TRANSFER FROM SPECIAL HIGHWAY	0.00	0.00	0.00	0.00	0.00%
TRANSFERS-ALL ACCOUNTS	0.00	0.00	0.00	0.00	0.00%
WATER SALES	2,626,500.00	205,301.41	256,463.20	(2,370,036.80)	9.76%
WATER SALES-CONSERVATION RATE	365,000.00	15,194.78	16,193.40	(348,806.60)	4.44%
Total Revenues	\$8,685,252.00	\$764,182.95	\$858,780.24	(\$7,826,471.76)	9.89%

	<u>Budgeted</u> <u>2012</u>	<u>Collections</u> <u>Current Mo.</u>	<u>Collections</u> <u>To Date</u>	<u>Balance</u>	<u>% Collected</u> <u>YTD</u>
Solid Waste					
<u>SOLID WASTE FUND REVENUES</u>					
INTEREST ON INVESTMENTS	2,000.00	29.86	29.86	(1,970.14)	1.49%
MISCELLANEOUS REVENUE	40,000.00	3,909.90	3,909.90	(36,090.10)	9.77%
PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00%
REFUSE COLLECTION	1,225,000.00	105,002.36	105,002.36	(1,119,997.64)	8.57%
YARD WASTE TAGS	1,900.00	5.25	5.25	(1,894.75)	0.28%
Total Revenues	<u>\$1,268,900.00</u>	<u>\$108,947.37</u>	<u>\$108,947.37</u>	<u>(\$1,159,952.63)</u>	<u>8.59%</u>
Fire Insurance Trust					
<u>FIRE INS TRUST REVENUES</u>					
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%
Total Revenues	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
 Grand Totals	 <u>\$31,124,717.08</u>	 <u>\$5,379,452.65</u>	 <u>\$5,454,563.26</u>	 <u>(\$25,670,153.82)</u>	 <u>17.52%</u>

City of Hays Expenditures

Month of January

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
General					
<u>BALLFIELD MAINTENANCE</u>					
BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00%
CHEMICALS	8,000.00	0.00	0.00	8,000.00	0.00%
COMMUNICATION	700.00	0.00	0.00	700.00	0.00%
ELECTRICITY	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00%
GENERAL SUPPLIES & MATERIALS	12,800.00	0.00	433.89	12,366.11	3.39%
NATURAL GAS	0.00	0.00	0.00	0.00	0.00%
NEW EQUIPMENT	5,800.00	1,775.00	1,775.00	4,025.00	30.60%
OTHER CONTRACTUAL SERVICES	8,100.00	0.00	160.00	7,940.00	1.98%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
RENTALS	500.00	0.00	0.00	500.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	22,400.00	0.00	958.76	21,441.24	4.28%
TRAVEL & TRAINING	200.00	0.00	0.00	200.00	0.00%
UNIFORMS	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$60,500.00</u>	<u>\$1,775.00</u>	<u>\$3,327.65</u>	<u>\$57,172.35</u>	<u>5.50%</u>
<u>BUILDINGS & GROUNDS</u>					
COMMUNICATION	0.00	0.00	0.00	0.00	0.00%
ELECTRICITY	420,000.00	29,635.03	30,533.40	389,466.60	7.27%
GENERAL SUPPLIES & MATERIALS	8,000.00	0.00	322.56	7,677.44	4.03%
NATURAL GAS	52,000.00	4,073.24	5,218.11	46,781.89	10.03%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	25,360.00	852.20	1,781.99	23,578.01	7.03%
PROJECTS	16,400.00	0.00	0.00	16,400.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	9,500.00	0.00	0.00	9,500.00	0.00%
Total Expenditures	<u>\$531,260.00</u>	<u>\$34,560.47</u>	<u>\$37,856.06</u>	<u>\$493,403.94</u>	<u>7.13%</u>
<u>CEMETERIES</u>					
BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00%
CHEMICALS	3,000.00	0.00	0.00	3,000.00	0.00%
COMMUNICATION	200.00	0.00	0.00	200.00	0.00%
ELECTRICITY	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	1,700.00	0.00	110.11	1,589.89	6.48%
GENERAL SUPPLIES & MATERIALS	4,600.00	0.00	39.98	4,560.02	0.87%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	1,200.00	0.00	0.00	1,200.00	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
RENTALS	500.00	0.00	0.00	500.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	6,500.00	0.00	0.00	6,500.00	0.00%
TRAVEL & TRAINING	300.00	0.00	0.00	300.00	0.00%
UNIFORMS	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$18,000.00</u>	<u>\$0.00</u>	<u>\$150.09</u>	<u>\$17,849.91</u>	<u>0.83%</u>
<u>CITY ATTORNEY</u>					
LEGAL PUBLICATIONS & PRINTING	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00%
PROFESSIONAL SERVICES	100,000.00	6,500.00	6,500.00	93,500.00	6.50%
Total Expenditures	<u>\$101,000.00</u>	<u>\$6,500.00</u>	<u>\$6,500.00</u>	<u>\$94,500.00</u>	<u>6.44%</u>

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>CITY COMMISSION</u>					
COMMUNICATION	0.00	0.00	0.00	0.00	0.00%
FINANCIAL POLICY PROJ-CAPITAL	2,757,313.00	0.00	0.00	2,757,313.00	0.00%
FINANCIAL POLICY PROJ-CAPITAL	0.00	0.00	0.00	0.00	0.00%
GENERAL SUPPLIES & MATERIALS	1,500.00	10.85	206.35	1,293.65	13.76%
LEGAL PUBLICATIONS & PRINTING	500.00	0.00	0.00	500.00	0.00%
OTHER CONTRACTUAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00%
PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
SALARIES	9,000.00	750.00	750.00	8,250.00	8.33%
TRAVEL & TRAINING	15,000.00	0.00	20.00	14,980.00	0.13%
Total Expenditures	<u>\$2,786,813.00</u>	<u>\$760.85</u>	<u>\$976.35</u>	<u>\$2,785,836.65</u>	<u>0.04%</u>
<u>CITY MANAGER</u>					
COMMUNICATION	3,500.00	0.00	61.20	3,438.80	1.75%
CONTINGENCY	100,000.00	430.40	480.40	99,519.60	0.48%
EXPENSE ALLOWANCE-CAR	0.00	461.54	692.31	(692.31)	0.00%
GENERAL SUPPLIES & MATERIALS	2,000.00	0.00	330.32	1,669.68	16.52%
LEGAL PUBLICATIONS & PRINTING	0.00	0.00	0.00	0.00	0.00%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
ORGANIZATION DEVELOPMENT	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	35,000.00	505.00	824.46	34,175.54	2.36%
OVERTIME	3,500.00	173.14	173.14	3,326.86	4.95%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
SALARIES	287,097.00	23,022.63	33,574.54	253,522.46	11.69%
TRAVEL & TRAINING	23,000.00	0.00	698.75	22,301.25	3.04%
Total Expenditures	<u>\$454,097.00</u>	<u>\$24,592.71</u>	<u>\$36,835.12</u>	<u>\$417,261.88</u>	<u>8.11%</u>
<u>ECONOMIC DEVELOPMENT</u>					
DOWNTOWN DEVELOPMENT CORP.	0.00	0.00	0.00	0.00	0.00%
JOB BOUNTY	15,000.00	0.00	0.00	15,000.00	0.00%
OTHER CONTRACTUAL SERVICES	241,205.00	141,355.00	141,355.00	99,850.00	58.60%
Total Expenditures	<u>\$256,205.00</u>	<u>\$141,355.00</u>	<u>\$141,355.00</u>	<u>\$114,850.00</u>	<u>55.17%</u>
<u>FINANCE/CITY CLERK</u>					
COMMUNICATION	1,320.00	0.00	0.00	1,320.00	0.00%
CONTINGENCY	5,000.00	0.00	628.99	4,371.01	12.58%
GENERAL SUPPLIES & MATERIALS	600.00	10.85	10.85	589.15	1.81%
INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00%
LEGAL PUBLICATIONS & PRINTING	12,000.00	0.00	364.65	11,635.35	3.04%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	8,100.00	695.00	695.00	7,405.00	8.58%
OVERTIME	500.00	46.48	146.07	353.93	29.21%
PROFESSIONAL SERVICES	40,000.00	0.00	0.00	40,000.00	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
SALARIES	323,776.00	23,383.53	35,176.63	288,599.37	10.86%
TRAVEL & TRAINING	11,850.00	0.00	369.00	11,481.00	3.11%
Total Expenditures	<u>\$403,146.00</u>	<u>\$24,135.86</u>	<u>\$37,391.19</u>	<u>\$365,754.81</u>	<u>9.27%</u>

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>FIRE DEPARTMENT</u>					
COMMUNICATION	6,500.00	0.00	0.00	6,500.00	0.00%
CONTINGENCY	5,000.00	0.00	0.00	5,000.00	0.00%
EQUIPMENT EXPENSE	51,000.00	658.00	1,508.91	49,491.09	2.96%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	50.00	50.00	(50.00)	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	10.00	(10.00)	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
GENERAL SUPPLIES & MATERIALS	30,600.00	0.00	1,356.48	29,243.52	4.43%
GRANT FUNDING	0.00	(25.00)	(25.00)	25.00	0.00%
LEGAL PUBLICATIONS & PRINTING	800.00	0.00	145.16	654.84	18.15%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	4,800.00	50.00	475.26	4,324.74	9.90%
OVERTIME	121,160.00	17,898.11	17,898.11	103,261.89	14.77%
PAID PER CALL	20,000.00	1,583.73	1,907.04	18,092.96	9.54%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	48,200.00	1,096.67	1,213.53	46,986.47	2.52%
SALARIES	1,047,684.00	78,160.26	116,494.38	931,189.62	11.12%
TRAINING CERTIFICATION	17,300.00	0.00	0.00	17,300.00	0.00%
TRAVEL & TRAINING	26,000.00	265.00	1,500.22	24,499.78	5.77%
UNIFORMS	8,500.00	0.00	330.21	8,169.79	3.88%
Total Expenditures	<u>\$1,387,544.00</u>	<u>\$99,736.77</u>	<u>\$142,864.30</u>	<u>\$1,244,679.70</u>	<u>10.30%</u>
<u>FLEET MAINTENANCE</u>					
Total Expenditures	<u>\$884,650.00</u>	<u>\$33,476.69</u>	<u>\$58,079.71</u>	<u>\$826,570.29</u>	<u>6.57%</u>
<u>GOLF COURSE</u>					
BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00%
CHEMICALS	82,800.00	0.00	0.00	82,800.00	0.00%
COMMUNICATION	5,800.00	0.00	29.95	5,770.05	0.52%
ELECTRICITY	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	2,000.00	0.00	48.31	1,951.69	2.42%
GENERAL SUPPLIES & MATERIALS	30,100.00	0.00	2,959.37	27,140.63	9.83%
LEGAL PUBLICATIONS & PRINTING	0.00	0.00	0.00	0.00	0.00%
NATURAL GAS	0.00	0.00	0.00	0.00	0.00%
NEW EQUIPMENT	3,500.00	0.00	0.00	3,500.00	0.00%
OFFICE SUPPLIES	400.00	0.00	24.22	375.78	6.06%
OTHER CONTRACTUAL SERVICES	33,900.00	1,885.00	1,940.00	31,960.00	5.72%
OVERTIME	7,000.00	0.00	0.00	7,000.00	0.00%
PRO SHOP CR CARD ACTIVITY	0.00	(183.53)	(183.53)	183.53	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
RENTALS	1,500.00	0.00	0.00	1,500.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	16,000.00	0.00	0.00	16,000.00	0.00%
SALARIES	121,978.00	8,935.23	13,402.85	108,575.15	10.99%
SEASONAL/PART TIME	43,400.00	0.00	0.00	43,400.00	0.00%
TRAVEL & TRAINING	1,600.00	42.73	42.73	1,557.27	2.67%
UNIFORMS	900.00	0.00	0.00	900.00	0.00%
Total Expenditures	<u>\$350,878.00</u>	<u>\$10,679.43</u>	<u>\$18,263.90</u>	<u>\$332,614.10</u>	<u>5.21%</u>

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>HUMAN RESOURCES</u>					
COMMUNICATION	1,200.00	0.00	0.00	1,200.00	0.00%
LEGAL PUBLICATIONS & PRINTING	9,500.00	350.00	1,265.16	8,234.84	13.32%
ORGANIZATION DEVELOPMENT	27,500.00	586.90	1,595.50	25,904.50	5.80%
OTHER CONTRACTUAL SERVICES	2,500.00	572.50	582.50	1,917.50	23.30%
OVERTIME	250.00	0.00	0.00	250.00	0.00%
PROFESSIONAL SERVICES	44,000.00	1,100.00	3,299.25	40,700.75	7.50%
PROJECTS	35,000.00	0.00	0.00	35,000.00	0.00%
SALARIES	98,467.00	7,518.15	11,277.23	87,189.77	11.45%
TRAVEL & TRAINING	5,000.00	0.00	342.71	4,657.29	6.85%
Total Expenditures	<u>\$223,417.00</u>	<u>\$10,127.55</u>	<u>\$18,362.35</u>	<u>\$205,054.65</u>	<u>8.22%</u>
<u>INFORMATION TECHNOLOGY</u>					
COMMUNICATION	3,400.00	(29.00)	(29.00)	3,429.00	-0.85%
EQUIPMENT EXPENSE	9,250.00	0.00	479.89	8,770.11	5.19%
GENERAL SUPPLIES & MATERIALS	3,500.00	0.00	263.87	3,236.13	7.54%
LEGAL PUBLICATIONS & PRINTING	0.00	0.00	0.00	0.00	0.00%
NEW EQUIPMENT	30,480.00	0.00	0.00	30,480.00	0.00%
OFFICE SUPPLIES	14,500.00	0.00	1,298.23	13,201.77	8.95%
OTHER CONTRACTUAL SERVICES	168,720.00	48,961.81	53,636.01	115,083.99	31.79%
OVERTIME	1,200.00	27.06	94.71	1,105.29	7.89%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
SALARIES	274,051.00	20,107.77	30,161.67	243,889.33	11.01%
TRAVEL & TRAINING	15,750.00	0.00	108.62	15,641.38	0.69%
Total Expenditures	<u>\$520,851.00</u>	<u>\$69,067.64</u>	<u>\$86,014.00</u>	<u>\$434,837.00</u>	<u>16.51%</u>
<u>INTERGOVERNMENTAL ACCOUNT</u>					
COMMUNICATION	59,000.00	3,000.00	3,000.00	56,000.00	5.08%
EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00%
INSURANCE & SURETY BONDS	270,000.00	5,400.00	7,477.90	262,522.10	2.77%
OFFICE SUPPLIES	24,500.00	6,721.09	7,151.10	17,348.90	29.19%
OTHER CONTRACTUAL SERVICES	7,350.00	724.29	1,120.01	6,229.99	15.24%
Total Expenditures	<u>\$360,850.00</u>	<u>\$15,845.38</u>	<u>\$18,749.01</u>	<u>\$342,100.99</u>	<u>5.20%</u>
<u>MUNICIPAL COURT</u>					
INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OFFICE SUPPLIES	1,200.00	0.00	57.96	1,142.04	4.83%
OTHER CONTRACTUAL SERVICES	2,500.00	352.42	383.67	2,116.33	15.35%
OVERTIME	3,000.00	0.00	0.00	3,000.00	0.00%
PROFESSIONAL SERVICES	35,000.00	1,800.00	1,800.00	33,200.00	5.14%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
SAFE RIDE	0.00	0.00	0.00	0.00	0.00%
SALARIES	108,926.00	8,920.82	12,898.67	96,027.33	11.84%
TRAVEL & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00%
Total Expenditures	<u>\$151,626.00</u>	<u>\$11,073.24</u>	<u>\$15,140.30</u>	<u>\$136,485.70</u>	<u>9.99%</u>
<u>P.W.-GENERAL ADMINISTRATION</u>					
COMMUNICATION	3,000.00	0.00	0.00	3,000.00	0.00%
CONTINGENCY	5,000.00	0.00	258.01	4,741.99	5.16%
GENERAL SUPPLIES & MATERIALS	4,000.00	208.88	512.57	3,487.43	12.81%
OFFICE SUPPLIES	5,000.00	0.00	308.94	4,691.06	6.18%
OTHER CONTRACTUAL SERVICES	1,300.00	794.09	956.09	343.91	73.55%
OVERTIME	500.00	12.94	12.94	487.06	2.59%
PROFESSIONAL SERVICES	20,000.00	0.00	3,800.00	16,200.00	19.00%
PROJECTS	91,250.00	0.00	0.00	91,250.00	0.00%
SALARIES	211,817.00	16,837.18	25,342.66	186,474.34	11.96%
TRAVEL & TRAINING	8,000.00	0.00	0.00	8,000.00	0.00%
Total Expenditures	<u>\$349,867.00</u>	<u>\$17,853.09</u>	<u>\$31,191.21</u>	<u>\$318,675.79</u>	<u>8.92%</u>

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>PARKS & PLAYGROUNDS</u>					
BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00%
CHEMICALS	18,000.00	0.00	0.00	18,000.00	0.00%
COMMUNICATION	2,500.00	0.00	0.00	2,500.00	0.00%
CONTINGENCY	5,000.00	0.00	0.00	5,000.00	0.00%
ELECTRICITY	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	8,000.00	0.00	355.62	7,644.38	4.45%
GENERAL SUPPLIES & MATERIALS	45,000.00	0.00	3,757.50	41,242.50	8.35%
LEGAL PUBLICATIONS & PRINTING	0.00	0.00	0.00	0.00	0.00%
NATURAL GAS	0.00	0.00	0.00	0.00	0.00%
NEW EQUIPMENT	10,400.00	0.00	0.00	10,400.00	0.00%
OFFICE SUPPLIES	800.00	0.00	0.00	800.00	0.00%
OTHER CONTRACTUAL SERVICES	24,000.00	0.00	475.92	23,524.08	1.98%
OVERTIME	10,000.00	402.67	1,067.72	8,932.28	10.68%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
RENTALS	800.00	0.00	0.00	800.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	14,400.00	0.00	1,080.44	13,319.56	7.50%
SALARIES	595,990.00	44,283.38	66,260.88	529,729.12	11.12%
SEASONAL/PART TIME	97,920.00	0.00	0.00	97,920.00	0.00%
TRAVEL & TRAINING	4,500.00	0.00	541.59	3,958.41	12.04%
UNIFORMS	5,100.00	0.00	335.71	4,764.29	6.58%
Total Expenditures	<u>\$842,410.00</u>	<u>\$44,686.05</u>	<u>\$73,875.38</u>	<u>\$768,534.62</u>	<u>8.77%</u>
<u>PLANNING INSPECTION ENFORCEMEN</u>					
COMMUNICATION	6,700.00	0.00	0.00	6,700.00	0.00%
EQUIPMENT EXPENSE	600.00	0.00	0.00	600.00	0.00%
GENERAL SUPPLIES & MATERIALS	1,500.00	0.00	0.00	1,500.00	0.00%
LEGAL PUBLICATIONS & PRINTING	0.00	0.00	0.00	0.00	0.00%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	7,000.00	160.58	308.08	6,691.92	4.40%
OVERTIME	10,000.00	0.00	34.11	9,965.89	0.34%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
SALARIES	266,362.00	16,108.47	24,162.70	242,199.30	9.07%
SEASONAL/PART TIME	11,476.00	847.90	1,358.96	10,117.04	11.84%
TRAVEL & TRAINING	9,000.00	(135.50)	(47.02)	9,047.02	-0.52%
UNIFORMS	1,600.00	16.00	196.00	1,404.00	12.25%
Total Expenditures	<u>\$314,238.00</u>	<u>\$16,997.45</u>	<u>\$26,012.83</u>	<u>\$288,225.17</u>	<u>8.28%</u>

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>PUBLIC WORKS-SERVICE DIVISION</u>					
COMMUNICATION	2,600.00	0.00	0.00	2,600.00	0.00%
ELECTRICITY	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	32,000.00	12.20	676.01	31,323.99	2.11%
GENERAL SUPPLIES & MATERIALS	181,000.00	3,280.89	5,695.91	175,304.09	3.15%
GRANT FUNDING	0.00	0.00	0.00	0.00	0.00%
LEGAL PUBLICATIONS & PRINTING	0.00	0.00	0.00	0.00	0.00%
NATURAL GAS	0.00	0.00	0.00	0.00	0.00%
NEW EQUIPMENT	14,000.00	0.00	0.00	14,000.00	0.00%
OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	37,000.00	3,734.81	4,107.52	32,892.48	11.10%
OVERTIME	15,900.00	3,655.16	4,035.26	11,864.74	25.38%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00%
PROJECTS	0.00	(925.00)	(925.00)	925.00	0.00%
RENTALS	2,500.00	0.00	0.00	2,500.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00%
SALARIES	575,197.00	41,140.15	61,983.44	513,213.56	10.78%
SEASONAL/PART TIME	0.00	0.00	0.00	0.00	0.00%
TRANSFERS	0.00	0.00	0.00	0.00	0.00%
TRAVEL & TRAINING	1,800.00	13.00	52.98	1,747.02	2.94%
UNIFORMS	6,200.00	0.00	601.89	5,598.11	9.71%
Total Expenditures	<u>\$868,197.00</u>	<u>\$50,911.21</u>	<u>\$76,228.01</u>	<u>\$791,968.99</u>	<u>8.78%</u>
<u>QUALITY OF LIFE</u>					
OTHER CONTRACTUAL SERVICES	38,747.00	33,303.00	33,303.00	5,444.00	85.95%
Total Expenditures	<u>\$38,747.00</u>	<u>\$33,303.00</u>	<u>\$33,303.00</u>	<u>\$5,444.00</u>	<u>85.95%</u>
<u>SOCIAL SERVICES</u>					
OTHER CONTRACTUAL SERVICES	164,000.00	0.00	82,000.00	82,000.00	50.00%
TRANSFERS	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$164,000.00</u>	<u>\$0.00</u>	<u>\$82,000.00</u>	<u>\$82,000.00</u>	<u>50.00%</u>
<u>SWIMMING POOL</u>					
BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00%
CHEMICALS	41,500.00	0.00	0.00	41,500.00	0.00%
ELECTRICITY	0.00	0.00	0.00	0.00	0.00%
EQUIPMENT EXPENSE	10,000.00	0.00	0.00	10,000.00	0.00%
GENERAL SUPPLIES & MATERIALS	10,900.00	0.00	0.00	10,900.00	0.00%
INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00%
LEGAL PUBLICATIONS & PRINTING	0.00	0.00	0.00	0.00	0.00%
NATURAL GAS	0.00	0.00	0.00	0.00	0.00%
NEW EQUIPMENT	6,000.00	0.00	0.00	6,000.00	0.00%
OTHER CONTRACTUAL SERVICES	34,000.00	0.00	0.00	34,000.00	0.00%
PROJECTS	30,000.00	0.00	0.00	30,000.00	0.00%
RENTALS	0.00	0.00	0.00	0.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	5,500.00	0.00	0.00	5,500.00	0.00%
TRAVEL & TRAINING	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$137,900.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$137,900.00</u>	<u>0.00%</u>
Library					
<u>LIBRARY FUND EXPENDITURES</u>					
NEIGHBORHOOD REVIT REBATE	5,787.00	3,600.21	3,600.21	2,186.79	62.21%
OTHER CONTRACTUAL SERVICES	1,188,000.00	0.00	0.00	1,188,000.00	0.00%
TAX INCREMENT FINANCING DIST	17,000.00	8,057.03	8,057.03	8,942.97	47.39%
Total Expenditures	<u>\$1,210,787.00</u>	<u>\$11,657.24</u>	<u>\$11,657.24</u>	<u>\$1,199,129.76</u>	<u>0.96%</u>
Airport					

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>AIRPORT FUND EXPENDITURES</u>					
COMMUNICATION	3,200.00	0.00	0.00	3,200.00	0.00%
CONTINGENCY	50,000.00	220.00	220.00	49,780.00	0.44%
ELECTRICITY	32,480.00	3,031.77	3,031.77	29,448.23	9.33%
GENERAL SUPPLIES & MATERIALS	36,000.00	2,242.87	11,908.49	24,091.51	33.08%
GRANT FUNDING	0.00	4,330.53	4,460.53	(4,460.53)	0.00%
LEGAL PUBLICATIONS & PRINTING	500.00	0.00	0.00	500.00	0.00%
NATURAL GAS	10,800.00	941.95	941.95	9,858.05	8.72%
NEIGHBORHOOD REVIT REBATE	1,022.00	636.04	636.04	385.96	62.23%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	24,000.00	110.00	1,430.00	22,570.00	5.96%
OVERTIME	2,000.00	630.02	857.33	1,142.67	42.87%
PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
PROMOTIONS	15,000.00	0.00	0.00	15,000.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	24,000.00	450.00	2,676.45	21,323.55	11.15%
SALARIES	103,165.00	7,939.12	11,908.68	91,256.32	11.54%
SEASONAL/PART TIME	5,000.00	0.00	0.00	5,000.00	0.00%
TAX INCREMENT FINANCING DIST	3,000.00	1,423.42	1,423.42	1,576.58	47.45%
TRANSFER TO AIRPORT IMPROVEMEN	177,154.00	0.00	0.00	177,154.00	0.00%
TRANSFER TO BOND & INTEREST	0.00	0.00	0.00	0.00	0.00%
TRANSFER TO EMPLOYEE BENEFIT	0.00	0.00	0.00	0.00	0.00%
TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00%
TRANSFER TO NEW EQUIP. RESERVE	6,540.00	0.00	0.00	6,540.00	0.00%
TRANSFERS	0.00	0.00	0.00	0.00	0.00%
TRAVEL & TRAINING	11,550.00	50.00	59.99	11,490.01	0.52%
UNIFORMS	675.00	0.00	54.50	620.50	8.07%
Total Expenditures	<u>\$507,086.00</u>	<u>\$22,005.72</u>	<u>\$39,609.15</u>	<u>\$467,476.85</u>	<u>7.81%</u>
Employee Benefit					
<u>EMPLOYEE BENEFIT EXPENDITURES</u>					
CONTINGENCY	300,000.00	0.00	0.00	300,000.00	0.00%
EMPLOYEE RETIREMENT	1,007,781.00	77,358.12	112,332.73	895,448.27	11.15%
HEALTH INSURANCE	1,719,500.00	121,449.36	238,493.09	1,481,006.91	13.87%
NEIGHBORHOOD REVIT REBATE	12,047.00	7,454.55	7,454.55	4,592.45	61.88%
OTHER CONTRACTUAL SERVICES	60,181.00	5,762.16	11,008.80	49,172.20	18.29%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00%
SOCIAL SECURITY	673,924.00	48,116.35	70,144.80	603,779.20	10.41%
TAX INCREMENT FINANCING DIST	33,625.00	16,682.86	16,682.86	16,942.14	49.61%
TRANSFER TO BOND & INTEREST	0.00	0.00	0.00	0.00	0.00%
TRANSFER TO RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00%
UNEMPLOYMENT COMPENSATION	8,809.00	2,397.75	2,397.75	6,411.25	27.22%
WORKERS COMPENSATION	182,298.00	0.00	0.00	182,298.00	0.00%
Total Expenditures	<u>\$3,998,165.00</u>	<u>\$279,221.15</u>	<u>\$458,514.58</u>	<u>\$3,539,650.42</u>	<u>11.47%</u>
Special Highway					

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>CVB EXPENDITURES</u>					
COMMUNICATION	6,000.00	0.00	692.20	5,307.80	11.54%
CONTINGENCY	553,900.00	0.00	445.50	553,454.50	0.08%
ELECTRICITY	8,500.00	658.25	658.25	7,841.75	7.74%
GENERAL SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00%
GRANT FUNDING	0.00	0.00	0.00	0.00	0.00%
LEGAL PUBLICATIONS & PRINTING	80,000.00	10,150.70	14,863.78	65,136.22	18.58%
NATURAL GAS	2,000.00	193.76	193.76	1,806.24	9.69%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OFFICE SUPPLIES	5,000.00	0.00	329.51	4,670.49	6.59%
OTHER CONTRACTUAL SERVICES	80,000.00	5,298.00	9,418.49	70,581.51	11.77%
OVERTIME	1,500.00	0.00	91.64	1,408.36	6.11%
PROJECTS	29,000.00	0.00	0.00	29,000.00	0.00%
PROMOTIONS	60,000.00	375.00	771.00	59,229.00	1.29%
RENTALS	101,000.00	0.00	0.00	101,000.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	5,000.00	40.00	1,583.48	3,416.52	31.67%
SALARIES	219,957.00	15,693.36	23,334.19	196,622.81	10.61%
SEASONAL/PART TIME	10,050.00	0.00	0.00	10,050.00	0.00%
TRANSFER TO EMPLOYEE BENEFIT	77,705.00	0.00	0.00	77,705.00	0.00%
TRANSFER TO GENERAL FUND	61,625.00	0.00	0.00	61,625.00	0.00%
TRANSFER TO NEW EQUIP. RESERVE	2,760.00	0.00	0.00	2,760.00	0.00%
TRANSFERS	0.00	0.00	0.00	0.00	0.00%
TRAVEL & TRAINING	6,500.00	361.00	674.51	5,825.49	10.38%
Total Expenditures	<u>\$1,310,497.00</u>	<u>\$32,770.07</u>	<u>\$53,056.31</u>	<u>\$1,257,440.69</u>	<u>4.05%</u>
Library Employee Benefit					
<u>LIBRARY EMP. BENEFIT EXPENDITURES</u>					
NEIGHBORHOOD REVIT REBATE	846.00	526.10	526.10	319.90	62.19%
OTHER CONTRACTUAL SERVICES	172,400.00	0.00	0.00	172,400.00	0.00%
TAX INCREMENT FINANCING DIST	2,500.00	1,177.41	1,177.41	1,322.59	47.10%
Total Expenditures	<u>\$175,746.00</u>	<u>\$1,703.51</u>	<u>\$1,703.51</u>	<u>\$174,042.49</u>	<u>0.97%</u>
Risk Management					
<u>RISK MGT. FUND EXPENDITURES</u>					
CONTINGENCY	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00%
TRANSFER TO EMPLOYEE BENEFIT	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Golf Course Improvement					
<u>GOLF COURSE IMPR. EXPENDITURES</u>					
GENERAL SUPPLIES & MATERIALS	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Park Development					
<u>PARK DEVELOPMENT EXPENDITURES</u>					
CONTINGENCY	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Sports Complex					
<u>SPORTS COMPLEX-EXPENDITURES</u>					
OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00%
TRANSFER TO EMPLOYEE BENEFIT	0.00	0.00	0.00	0.00	0.00%
TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>STORMWATER MANAGEMENT EXPENDITURE</u>					
COMMUNICATION	650.00	0.00	0.00	650.00	0.00%
CONTINGENCY	50,000.00	0.00	0.00	50,000.00	0.00%
GENERAL SUPPLIES & MATERIALS	7,400.00	368.00	504.48	6,895.52	6.82%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00%
OTHER CONTRACTUAL SERVICES	9,000.00	0.00	0.00	9,000.00	0.00%
PROFESSIONAL SERVICES	20,000.00	0.00	0.00	20,000.00	0.00%
PROJECTS	746,897.00	0.00	0.00	746,897.00	0.00%
SALARIES	31,065.00	4,689.02	7,033.53	24,031.47	22.64%
TRANSFER TO EMPLOYEE BENEFIT	10,702.00	0.00	0.00	10,702.00	0.00%
TRANSFER TO GENERAL FUND	64,260.00	0.00	0.00	64,260.00	0.00%
TRANSFER TO NEW EQUIP. RESERVE	1,800.00	0.00	0.00	1,800.00	0.00%
TRAVEL & TRAINING	3,000.00	0.00	0.00	3,000.00	0.00%
UNIFORMS	200.00	0.00	0.00	200.00	0.00%
Total Expenditures	<u>\$944,974.00</u>	<u>\$5,057.02</u>	<u>\$7,538.01</u>	<u>\$937,435.99</u>	<u>0.80%</u>
Bond & Interest					
<u>BOND & INTEREST EXPENDITURES</u>					
BOND PRINCIPAL	880,000.00	0.00	0.00	880,000.00	0.00%
CASH BASIS RESERVE	60,000.00	0.00	0.00	60,000.00	0.00%
ECONOMIC DEVELOPMENT BONDS	0.00	0.00	0.00	0.00	0.00%
INTEREST COUPONS	457,000.00	0.00	0.00	457,000.00	0.00%
INTEREST ON TEMPORARY NOTE	0.00	0.00	0.00	0.00	0.00%
INTEREST ON TIF	0.00	0.00	0.00	0.00	0.00%
LEVY STABILIZATION	75,000.00	0.00	0.00	75,000.00	0.00%
NEIGHBORHOOD REVIT REBATE	3,873.00	2,409.46	2,409.46	1,463.54	62.21%
OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00%
TAX INCREMENT FINANCING DIST	12,000.00	5,392.21	5,392.21	6,607.79	44.94%
TRANSFER TO RESERVE FOR TIF	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$1,487,873.00</u>	<u>\$7,801.67</u>	<u>\$7,801.67</u>	<u>\$1,480,071.33</u>	<u>0.52%</u>
TDD Sales Tax					
<u>TDD SLS TAX EXPENDITURES</u>					
OTHER CONTRACTUAL SERVICES	0.00	20,848.25	38,706.11	(38,706.11)	0.00%
Total Expenditures	<u>\$0.00</u>	<u>\$20,848.25</u>	<u>\$38,706.11</u>	<u>(\$38,706.11)</u>	<u>0.00%</u>
Home Depot Economic Dev Bonds					
<u>H DEPOT ECON DEV BND-EXPENDITURE</u>					
BOND PRINCIPAL	110,000.00	0.00	0.00	110,000.00	0.00%
INTEREST COUPONS	102,618.00	0.00	0.00	102,618.00	0.00%
OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$212,618.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$212,618.00</u>	<u>0.00%</u>
48th/Roth Ave. - CID					
<u>48TH/ROTHAVE CID-EXPENDITURE</u>					
OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Water & Sewer					
<u>DEBT SERVICE</u>					
INT-REVENUE BND PAYMENT 2009A	139,556.00	11,629.59	11,629.59	127,926.41	8.33%
INTEREST-REVENUE BOND	0.00	0.00	0.00	0.00	0.00%
PRINCIPAL & INT. REVOLVING LOA	399,393.00	33,282.74	33,282.74	366,110.26	8.33%
PRINCIPAL PAYMENT-SLS TX BOND	0.00	0.00	0.00	0.00	0.00%
PWWSD #15	0.00	0.00	0.00	0.00	0.00%
REV BOND PAYMENT 2009-A	285,000.00	13,333.32	13,333.32	271,666.68	4.68%
REVENUE BOND PAYMENT	0.00	0.00	0.00	0.00	0.00%
SALES TAX BOND ISSUE-INTEREST	0.00	0.00	0.00	0.00	0.00%
UNAMORTIZED 1996 BOND IS.COST	0.00	0.00	0.00	0.00	0.00%
WATER EXPLORATION	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$823,949.00</u>	<u>\$58,245.65</u>	<u>\$58,245.65</u>	<u>\$765,703.35</u>	<u>7.07%</u>

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>DEBT SERVICE - SALES TAX</u>					
PRINCIPAL PAYMENT-SLS TX BOND	0.00	0.00	0.00	0.00	0.00%
PWWSD #15	0.00	0.00	0.00	0.00	0.00%
SALES TAX BOND ISSUE-INTEREST	0.00	0.00	0.00	0.00	0.00%
TRANSFER-SALES TAX RESERVE	0.00	0.00	0.00	0.00	0.00%
UNAMORITIZED 1996 BOND IS.COST	0.00	0.00	0.00	0.00	0.00%
WATER EXPLORATION	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
<u>W/S NON-OPERATING EXPENDITURES</u>					
CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00%
CLEAN DRINKING WATER FEE	18,000.00	0.00	4,594.77	13,405.23	25.53%
CONTINGENCY	50,000.00	0.00	0.00	50,000.00	0.00%
GRANT FUNDING	0.00	0.00	0.00	0.00	0.00%
INTEREST ON METER DEPOSITS	5,000.00	21.92	21.92	4,978.08	0.44%
OTHER CONTRACTUAL SERVICES	0.00	1,419.25	1,419.25	(1,419.25)	0.00%
PROJECTS	0.00	0.00	0.00	0.00	0.00%
R-9 RANCH EXPENDITURES	280,000.00	32,915.31	55,207.33	224,792.67	19.72%
TRANSFER TO BOND & INTEREST	0.00	0.00	0.00	0.00	0.00%
TRANSFER TO CAPITAL IMPROVEMEN	1,152,267.00	0.00	0.00	1,152,267.00	0.00%
TRANSFER TO EMPLOYEE BENEFIT	454,019.00	0.00	0.00	454,019.00	0.00%
TRANSFER TO GENERAL FUND	968,200.00	0.00	0.00	968,200.00	0.00%
TRANSFER TO NEW EQUIP. RESERVE	60,941.00	0.00	0.00	60,941.00	0.00%
TRANSFER TO STORMWATER MGT	0.00	0.00	0.00	0.00	0.00%
TRANSFER-SALES TAX RESERVE	2,759,000.00	0.00	0.00	2,759,000.00	0.00%
TRNSF TO GEN. FROM WA SLS TX	596,850.00	0.00	0.00	596,850.00	0.00%
WATER TAPS, HYDRANTS, METERS	128,003.00	0.00	4,550.76	123,452.24	3.56%
Total Expenditures	<u>\$6,472,280.00</u>	<u>\$34,356.48</u>	<u>\$65,794.03</u>	<u>\$6,406,485.97</u>	<u>1.02%</u>
<u>WASTEWATER TREATMENT & COLL.</u>					
CHEMICALS	85,000.00	2,111.40	3,451.92	81,548.08	4.06%
COMMUNICATION	3,000.00	0.00	0.00	3,000.00	0.00%
ELECTRICITY	165,900.00	12,877.83	12,877.83	153,022.17	7.76%
EQUIPMENT EXPENSE	58,112.00	761.57	5,832.23	52,279.77	10.04%
GENERAL SUPPLIES & MATERIALS	23,381.00	0.00	3,679.83	19,701.17	15.74%
LEGAL PUBLICATIONS & PRINTING	0.00	0.00	0.00	0.00	0.00%
NATURAL GAS	40,925.00	2,092.96	2,092.96	38,832.04	5.11%
OFFICE SUPPLIES	600.00	0.00	138.52	461.48	23.09%
OTHER CONTRACTUAL SERVICES	33,000.00	0.00	955.70	32,044.30	2.90%
OVERTIME	15,000.00	2,471.89	3,121.31	11,878.69	20.81%
PROFESSIONAL SERVICES	28,189.00	0.00	952.00	27,237.00	3.38%
PROJECTS	158,000.00	0.00	0.00	158,000.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	5,150.00	734.79	1,089.45	4,060.55	21.15%
SALARIES	453,484.00	31,061.97	47,088.16	406,395.84	10.38%
SEASONAL/PART TIME	23,957.00	793.10	1,256.60	22,700.40	5.25%
TRAVEL & TRAINING	6,000.00	125.00	190.00	5,810.00	3.17%
UNIFORMS	4,202.00	0.00	226.83	3,975.17	5.40%
Total Expenditures	<u>\$1,103,900.00</u>	<u>\$53,030.51</u>	<u>\$82,953.34</u>	<u>\$1,020,946.66</u>	<u>7.51%</u>

	<u>Budgeted</u> 2012	<u>Expenses</u> Current Mo.	<u>Expenses</u> To Date	<u>Balance</u>	<u>% Spent</u> YTD
<u>WATER PRODUCTION & DIST.</u>					
CHEMICALS	494,210.00	8,368.61	32,821.77	461,388.23	6.64%
COMMUNICATION	4,300.00	80.64	161.28	4,138.72	3.75%
ELECTRICITY	256,800.00	20,815.48	21,336.05	235,463.95	8.31%
EQUIPMENT EXPENSE	56,140.00	(915.00)	505.84	55,634.16	0.90%
GENERAL SUPPLIES & MATERIALS	42,000.00	75.00	1,355.43	40,644.57	3.23%
INSURANCE & SURETY BONDS	0.00	0.00	0.00	0.00	0.00%
LEGAL PUBLICATIONS & PRINTING	3,150.00	0.00	0.00	3,150.00	0.00%
NATURAL GAS	13,360.00	1,442.72	1,442.72	11,917.28	10.80%
OFFICE SUPPLIES	1,100.00	0.00	19.60	1,080.40	1.78%
OTHER CONTRACTUAL SERVICES	91,720.00	0.00	1,188.71	90,531.29	1.30%
OVERTIME	22,000.00	3,382.96	3,907.41	18,092.59	17.76%
PROFESSIONAL SERVICES	15,540.00	0.00	0.00	15,540.00	0.00%
PROJECTS	40,000.00	0.00	0.00	40,000.00	0.00%
RENTALS	0.00	0.00	0.00	0.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	4,500.00	0.00	231.44	4,268.56	5.14%
SALARIES	567,680.00	41,279.31	61,936.47	505,743.53	10.91%
SEASONAL/PART TIME	23,976.00	1,713.97	2,615.63	21,360.37	10.91%
TRAVEL & TRAINING	6,000.00	20.00	20.00	5,980.00	0.33%
UNIFORMS	5,000.00	0.00	326.42	4,673.58	6.53%
Total Expenditures	<u>\$1,647,476.00</u>	<u>\$76,263.69</u>	<u>\$127,868.77</u>	<u>\$1,519,607.23</u>	<u>7.76%</u>
Solid Waste					
<u>SOLID WASTE FUND EXPENDITURE</u>					
COMMUNICATION	1,190.00	0.00	220.00	970.00	18.49%
CONTINGENCY	50,000.00	0.00	0.00	50,000.00	0.00%
DEBT SERVICES	0.00	0.00	0.00	0.00	0.00%
DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00%
ELECTRICITY	3,750.00	315.64	315.64	3,434.36	8.42%
EQUIPMENT EXPENSE	10,900.00	0.00	225.77	10,674.23	2.07%
GENERAL SUPPLIES & MATERIALS	23,240.00	0.00	285.96	22,954.04	1.23%
LEGAL PUBLICATIONS & PRINTING	2,000.00	0.00	0.00	2,000.00	0.00%
NATURAL GAS	3,084.00	544.62	544.62	2,539.38	17.66%
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00%
OFFICE SUPPLIES	550.00	0.00	34.67	515.33	6.30%
OTHER CONTRACTUAL SERVICES	368,080.00	234.00	286.00	367,794.00	0.08%
OVERTIME	5,500.00	1,100.33	1,125.41	4,374.59	20.46%
PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00%
PROJECTS	5,000.00	0.00	0.00	5,000.00	0.00%
RENTALS	0.00	0.00	0.00	0.00	0.00%
REPAIRS TO BLDGS & STRUCTURES	3,600.00	0.00	128.40	3,471.60	3.57%
SALARIES	348,633.00	26,157.33	38,776.09	309,856.91	11.12%
SEASONAL/PART TIME	0.00	0.00	0.00	0.00	0.00%
TRANSFER TO EMPLOYEE BENEFIT	159,376.00	0.00	0.00	159,376.00	0.00%
TRANSFER TO GENERAL FUND	245,000.00	0.00	0.00	245,000.00	0.00%
TRANSFER TO RESERVES	242,839.00	0.00	0.00	242,839.00	0.00%
TRANSFER TO WATER/SEWER FUND	0.00	0.00	0.00	0.00	0.00%
TRANSFERS	0.00	0.00	0.00	0.00	0.00%
TRAVEL & TRAINING	800.00	0.00	0.00	800.00	0.00%
UNIFORMS	3,500.00	0.00	249.55	3,250.45	7.13%
UTILITY-WATER	410.00	0.00	0.00	410.00	0.00%
Total Expenditures	<u>\$1,477,452.00</u>	<u>\$28,351.92</u>	<u>\$42,192.11</u>	<u>\$1,435,259.89</u>	<u>2.86%</u>
Fire Insurance Trust					
<u>FIRE INS TRUST EXPENDITURES</u>					
OTHER CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
Grand Totals	<u>\$36,444,930.00</u>	<u>\$1,443,703.58</u>	<u>\$2,205,342.27</u>	<u>\$34,239,587.73</u>	<u>6.05%</u>

CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 6

MEETING DATE: 2-28-13

TOPIC:

Hays Convention and Visitors Bureau Website Presentation

ACTION REQUESTED:

Hays Convention and Visitors Bureau Director Jana Jordan and I.T. Technician Jessi Jacobs will present the new Hays CVB website.

NARRATIVE:

The Hays Convention and Visitors Bureau and I.T. Division launched a new website on February 19, 2013.

The City of Hays Convention and Visitors Bureau would like to showcase the new CVB website www.haysusa.net. Through a process begun approximately one year ago, the CVB and the City's I.T. Division went through a bidding and interviewing process to design and update a new visitors' information website. The firm of Civic Plus was awarded the contract. Civic Plus, based in Manhattan, Kansas is a top, award-winning firm that specializes in City and County Government web design.

We are pleased to have this time to share with you the final product of this year-long process. The site has already received many "kudos" from across the state and will hopefully be the best image for potential visitors.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
Jana Jordan, Director of the Hays Convention and Visitors Bureau
Jessi Jacobs, I.T. Technician

ADMINISTRATION RECOMMENDATION:

N/A

COMMITTEE RECOMMENDATION(S):

N/A

ATTACHMENTS:

None

CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 7

MEETING DATE: 2-28-13

TOPIC:

The Painting of Two Water Plant Clarifiers and One Wastewater Plant Clarifier Basin

ACTION REQUESTED:

Authorize the City Manager to enter a contract with Lindner Painting Inc., Lincoln, NE in the amount of \$121,740 for Painting of two Water and one Wastewater Clarifier Basins.

NARRATIVE:

In 2012 the Water Treatment Plant contracted painting of the West Secondary clarifier. This year, the East Secondary clarifier and the small West Primary Basin need painted. Staff is specifying the contractor be completed a month earlier, on May 31 at the Water Plant. This is in anticipation of high demand repeating last year's June 2012 flows. Final #1 wastewater clarifier is also in need of painting. The clarifiers are constructed of metal and concrete. The paint on the metal has degraded over time and will be painted with a specified industrial coating system. \$165,000.00 was budgeted in the 2013 Capital Improvement Plan from the Water/Wastewater fund. Eight bids were received. Apparent low bidder was Lindner Painting Inc. in the amount of \$121,740 for Painting of Two Water and One Wastewater Clarifiers.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
Bernie Kitten, Director of Utilities

ADMINISTRATION RECOMMENDATION:

Staff recommends we enter a contract with Lindner Painting Inc. in the amount of \$121,740 for Painting of Two Water and One Wastewater Clarifiers.

COMMITTEE RECOMMENDATION(S):

N/A

ATTACHMENTS:

Staff Memo
Spreadsheet showing bid tabulations
Aerial maps of Water and Wastewater facilities
Basin photos (3 pictures)

Commission Work Session Agenda

Memo updated 2-25-13

From: Kyle Sulzman, Assistant Director of Utilities

Work Session: February 21, 2013

Subject: Bid Award for Painting of Two Water and One Wastewater Basins

Person(s) Toby Dougherty, City Manager
Responsible: Bernie Kitten, Director of Utilities

Summary

The Water Plant and Wastewater Treatment Plant require maintenance on three total clarifiers. At the Water Plant the east secondary clarifier was installed with the 1975 plant expansion project. The west primary is part of the original plant design of 1950. The Wastewater Treatment Plant's final #1 clarifier is part of the original design of 1967. After years of the clarifier's submersion in water, the paint coatings are failing to protect the metal parts. The project requires sand blasting and painting. Lindner Painting Inc., Lincoln, NE in the amount of \$121,740 is apparent low bid. Reference checks and company history were found acceptable. The bid tab from the eight bidders is attached.

Background

In 2012 the Water treatment plant contracted the sandblasting and painting of the west secondary clarifier. The work was done in June during the record temperatures. With one of the two clarifiers being painted we were operating at capacity. Staff was satisfied by the end product and found out that this type of service needs to be done earlier in the year. This year, the other secondary clarifier and a small primary clarifier will be painted. Staff is specifying the contractor be completed a month earlier, on May 31 at the water plant. This is in anticipation of water needs as we gear up for another high demand from the water treatment plant.

The wastewater clarifier is not time restricted. The clarifiers are constructed of metal and concrete. The paint on the metal has degraded over time.

Discussion

We require the contractor to have the water plant east secondary and the west primary clarifier completed before May 31, 2013. Expediting will allow the contractor to gain 2 weeks of time which will create less of a hindrance on the water operations busiest months. The water and wastewater treatment plants have multiple basins used during the treatment process. The most cost effective and least disruptive way to perform maintenance is to schedule it ahead of time and only remove one basin from service at a time. The water plant's east secondary clarifier is used to settle out solids that are formed from the initial softening process. The west primary clarifier is where the water undergoes the chemical treatment in which lime and soda ash are added.

The wastewater final #1 clarifier basin slows down the waste to allow the solids to settle. The settled solids are scraped into a hopper and returned to the Activated Sludge Basin to go through that treatment process again.

Legal Consideration

There are no known legal obstacles to proceeding as recommended by City Staff.

Financial Consideration

As an indemnified need, \$165,000.00 is budgeted in this year's Capital Improvement Plan from the Water/Wastewater fund for this project. The \$121,740 request is less than budget.

Options

The Commission has the following options:

- Option 1: Authorize the City Manager to enter a contract with Lindner Painting Inc., Lincoln, NE in the amount of \$121,740 for Painting of two Water and one Wastewater Clarifier Basins
- Option 2: Provide alternate direction to staff.
- Option 3: Do nothing

Recommendation

City staff recommends proceeding with Option 1.

Action Requested

Consider authorizing the City Manager to enter a contract as recommended by staff.

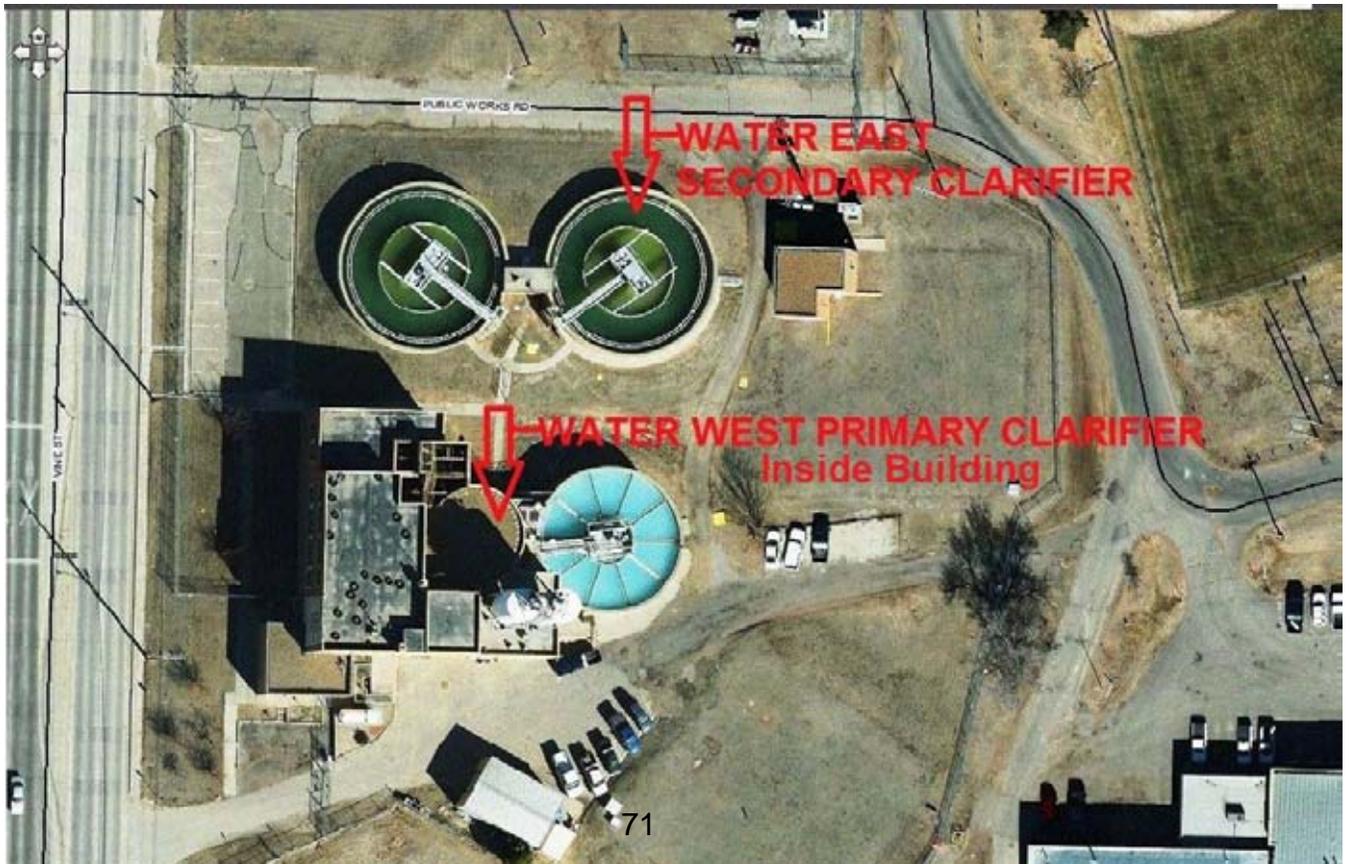
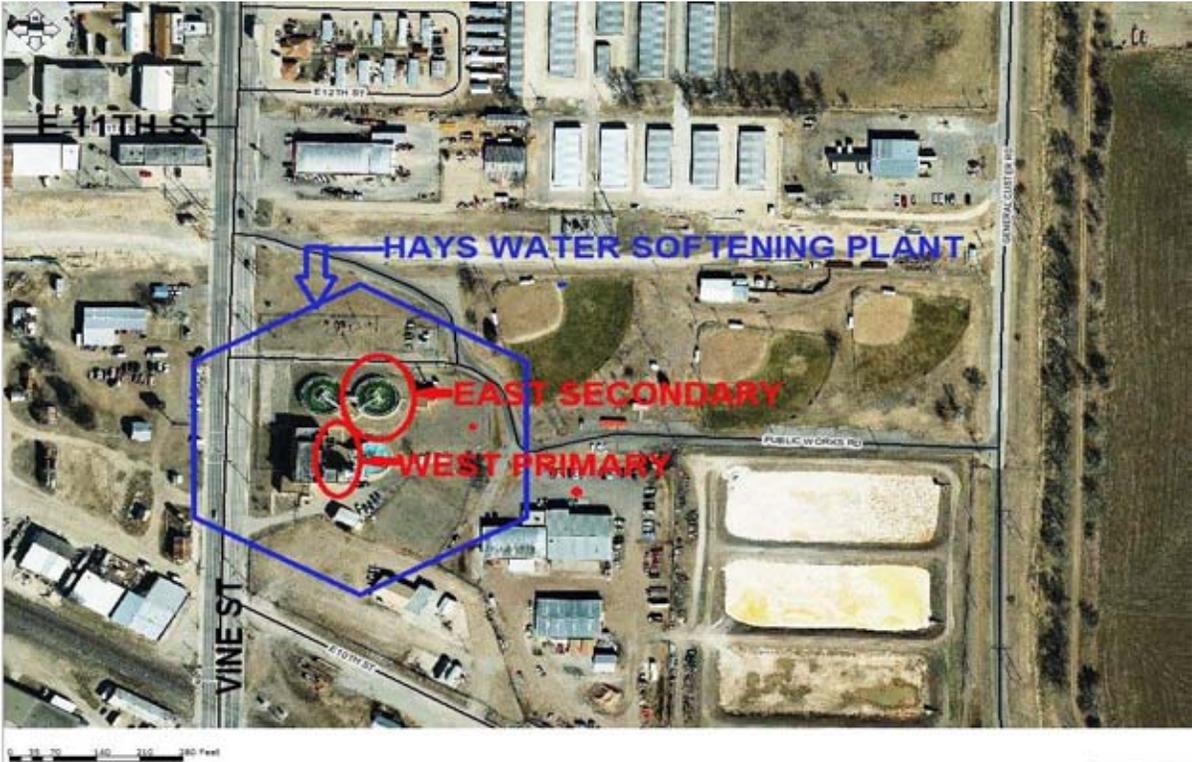
Supporting Documentation

- Attachment 1: Spreadsheet showing bid tabulations. Deliver on February 21, 2013
- Attachment 2: Aerial maps of water and wastewater facilities.
- Attachment 3: Basin photos (3 pics)

**Painting of Two Water and One Wastewater Basins Bid Results
COH Project 2013-04 Opened 2-20-2013**

Vendor	Bid Amount
John Puelz Lindner Painting Inc. 701 S Coddington Ave. Suite 100 Lincoln, NE 68522	\$121,740
Jim Doarn Genesis Environmental Services 8422 MO-7 South Blue Springs, MO 64014	\$158,102
A1A Sandblast Co. 12387 340 th St. Menahga, MN 56464	\$160,000
Blast-It-Clean 7800 East 12 th St., Suite 7 Kansas City , MO 64126	\$180,000
Jacie Levell Coblaco Services Inc. 700 Billings St., Unit L Aurora, CO 80011	\$194,700
Scott Weller PCI Advanced Protective Coatings 2530 Bayard Ave. Kansas City, KS 66105	\$224,075
TMI Coatings, Inc. 3291 Terminal Drive St. Paul, MN 55121	\$258,000
Quality Linings & Painting 8250 East 40 th Ave. Denver, CO 80207	\$353,637

Attachment A: Water Plant East Secondary Location Map and Plans



Attachment B: Water Plant West Primary Location Map and Plans

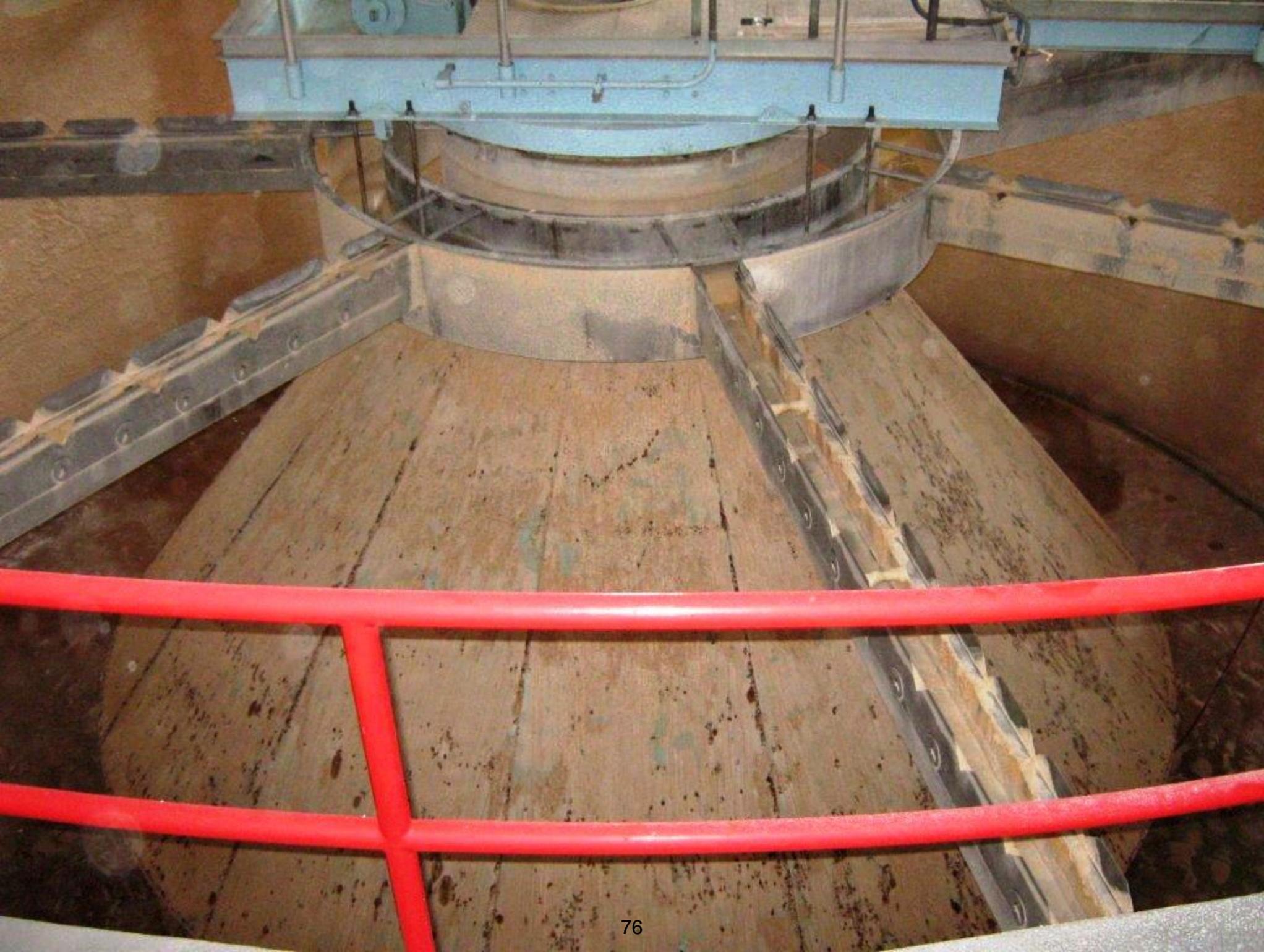


Attachment C: Wastewater Treatment Plant Final #1 Clarifier Location Map & Plans





**HAYS WWTP
FINAL # ONE
CLARIFIER**





CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 8

MEETING DATE: 2-28-13

TOPIC:

DK Ranch - Request for Rezoning - (A-L to R-1)

ACTION REQUESTED:

Approve Ordinance No. 3858 for the rezoning request of the proposed DK Ranch Addition as submitted, from A-L to R-1 as recommended by the Planning Commission and City staff.

NARRATIVE:

The owners of the property located near the intersection of W. 27th and Hwy. 183 Alt. (Proposed DK Ranch) have submitted a request to rezone the property from A-L (Agriculture District) to R-1 (Single-Family Dwelling District). A public hearing was conducted on December 17, 2012 at the regular meeting of the Planning Commission, and by vote of 6-0-1 (one abstention), a recommendation was made by the Planning Commission to the City Commission to approve the rezoning as requested. Staff concurs with the recommendation of the Planning Commission and recommends approving this rezoning request from A-L to R-1 as submitted.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

ADMINISTRATION RECOMMENDATION:

By a vote of 6-0, the Planning Commission recommends approving this rezoning request from A-L (Agriculture) to R-1 (Single-Family) as was submitted. Based on the factors considered, staff concurs with the Planning Commission recommendation.

COMMITTEE RECOMMENDATION(S):

The Hays Area Planning Commission recommends approving this plat as submitted.

ATTACHMENTS:

Ordinance No. 3858
Staff Memo
Map(s)
Planning Commission Findings of Fact
Planning Commission Minutes

ORDINANCE NO. 3858

AN ORDINANCE REZONING A TRACT OF LAND SITUATED ON A PART OF THE SOUTHWEST QUARTER (SW/4) OF SECTION TWENTY-NINE (29), TOWNSHIP THIRTEEN (13) SOUTH, RANGE EIGHTEEN (18) WEST OF THE 6TH P.M. IN ELLIS COUNTY, KANSAS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL OF LOTS 1-22, BLOCK 1, AND LOTS 1-8, BLOCK 2, ALL IN THE DK RANCH ADDITION TO THE CITY OF HAYS;

FROM "A-L" AGRICULTURAL DISTRICT TO "R-1" ONE-FAMILY DWELLING DISTRICT.

WHEREAS, the Hays Area Planning Commission, after due and legal notice published in the Hays Daily News, the official city newspaper, on November 25, 2012 and November 26, 2012, and after a public hearing held in conformity with such notice on December 17, 2012, did, on the last-mentioned date, recommend to the Governing Body of the City of Hays, Kansas, the re-zoning of the following-described real estate:

THAT PART OF THE SOUTHWEST QUARTER OF SECTION 29, TOWNSHIP 13 SOUTH, RANGE 18 WEST OF THE 6TH PRINCIPAL MERIDIAN, ELLIS COUNTY, KANSAS, DESCRIBED AS FOLLOWS:

ALL OF LOTS 1-22, BLOCK 1, AND LOTS 1-8, BLOCK 2, ALL IN THE DK RANCH ADDITION TO THE CITY OF HAYS;

from "A-L" AGRICULTURAL DISTRICT to "R-1" ONE-FAMILY DWELLING DISTRICT;

WHEREAS, upon due consideration, it appears that the best interests of the City of Hays, Kansas, will be subserved by the following recommendation of the Hays Area Planning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS:

Section 1. That the following-described real estate, to-wit:

THAT PART OF THE SOUTHWEST QUARTER OF SECTION 29, TOWNSHIP 13 SOUTH, RANGE 18 WEST OF THE 6TH PRINCIPAL MERIDIAN, ELLIS COUNTY, KANSAS, DESCRIBED AS FOLLOWS:

ALL OF LOTS 1-22, BLOCK 1, AND LOTS 1-8, BLOCK 2, ALL IN THE DK RANCH ADDITION TO THE CITY OF HAYS;

FROM "A-L" AGRICULTURAL DISTRICT to "R-1" ONE-FAMILY DWELLING DISTRICT.

Section 2. This ordinance shall take effect upon its publication in the Hays Daily News, the official city newspaper.

PASSED by the Governing Body on the 28th day of February, 2013.

Troy Hickman, Mayor

ATTEST:

Doris Wing, City Clerk

(SEAL)

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: February 21, 2013

Subject: DK Ranch - Request for Rezoning
(A-L to R-1) Proposed DK Ranch Add.

Person(s) Toby Dougherty, City Manager
Responsible: I.D. Creech, Director of Public Works

Summary

The owners of the property located near the intersection of W. 27th and Hwy. 183 Alt. (Proposed DK Ranch) have submitted a request to rezone the property from A-L (Agriculture District) to R-1 (Single-Family Dwelling District). A public hearing was conducted on December 17, 2012 at the regular meeting of the Planning Commission, and by vote of 6-0-1 (one abstention), a recommendation was made by the Planning Commission to the City Commission to approve the rezoning as requested. The request does meet the intent of the Comprehensive Plan which denotes the property as Urban Reserve. Urban Reserve areas are open to future development when they can be served with municipal water and sewer, which is the case here. Staff concurs with the recommendation of the Planning Commission and recommends approving this rezoning request from A-L to R-1 as submitted.

Background

The owner/developer of the proposed DK Ranch Addition has started the platting process, as well as the rezoning process for the property located near the intersection of W. 27th and Hwy. 183 Alt. The intention is to provide large single-family zoned lots (30 lots) within the development. The property is currently outside of the City limits but the developer does intend to annex the property into the City which will come as a formal request under a separate agenda item, as well as the recommendation for approval of the final plat.

Discussion

The owners of the property located near the intersection of W. 27th and Hwy. 183 Alt. (Proposed DK Ranch) have submitted a request to rezone the development from A-L (Agriculture District) to R-1 (Single-Family Dwelling District). (See attached map) Zoning of adjacent properties is a mix of primarily single-family residential and agricultural districts. A public hearing was conducted on December 17, 2012 at the regular meeting of the Planning Commission. All property owners within 1000' of the subject property were notified of the

public hearing. A few nearby property owners were present and made comments regarding the rezoning. Approved minutes are attached.

While none of the neighbors present were opposed to the concept of the development, they had concerns including stormwater run-off, traffic, and impacts on domestic wells currently in use if additional private wells are drilled. The stormwater and traffic concerns were addressed by staff and the Planning Commission. The water well issue is State regulated. Originally this request had come forward to the Planning Commission at the October 15, 2012 Planning Commission meeting and was denied due to several issues not being addressed. However, at the hearing on December 17, 2012, the issues were handled accordingly to the satisfaction of staff and the Planning Commission therefore leading to a favorable vote for approval of the rezoning request.

Legal Consideration

There are no known legal obstacles to proceeding as recommended by City staff.

Financial Consideration

None identified at this time.

Options

Options include the following:

- Approve the rezoning request from A-L to R-1 as recommended by the Planning Commission
- Deny the rezoning request from A-L to R-1 (Requires a 2/3 majority vote to overturn the P.C. recommendation)
- Send the request back to the Planning Commission for further consideration with specific basis for further review

Recommendation

By a vote of 6-0, the Planning Commission recommends approving this rezoning request from A-L (Agriculture) to R-1 (Single-Family) as was submitted. Based on the factors considered, staff concurs with the Planning Commission recommendation.

Action Requested

Approve the ordinance for the rezoning request of the proposed DK Ranch Addition as submitted, from A-L to R-1 as recommended by the Planning Commission and City staff.

Supporting Documentation

Map(s)
Planning Commission Findings of Fact
Planning Commission Minutes
Ordinance

PLANNING COMMISSION FINDINGS OF FACT

1. CASE NO.: **12-06Z** FILING FEE PAID: **\$200.00**
 2. DATE FILED: **11-14-2012**
 3. DATE ADVERTISED FOR HEARING: **11-25-2012 and 11-26-2012**
 4. PUBLIC HEARING DATE: **12-17-2012**
 5. APPLICANT'S NAME: **Lester & Gladys Confer Trust Dated August 17, 2012**
David A Krien, Trustee
 6. LOCATION OF PROPERTY: **Intersection of 27th Street and U.S. Highway 183**
Alternate
 7. DESCRIPTION OF PROPERTY: **Tract proposed to be platted to 30 residential**
lots on a tract of land in the W/2 of the SW/4 of S29-T13S-R18W
 8. PRESENT USE OF PROPERTY: **Vacant – Farm Ground**
 9. PRESENT ZONING: **"A-L"** REQUESTED ZONING: **"R-1"**
-

1. CHARACTER OF THE NEIGHBORHOOD:
DIRECTION

NORTH: **Residential and Farm ground**

SOUTH: **Residential (one Property)**

EAST: **Residential**

WEST: **State Highway - Farm Ground**
2. THE ZONING OF SURROUNDING PROPERTY:
DIRECTION

NORTH: **"R-1" & "R-S"**

SOUTH: **"A-L"**

EAST: **"R-1"**

WEST: **"A-L"**

3. CONSIDERATION OF THE RECOMMENDATIONS OF PERMANENT PROFESSIONAL STAFF:

Area is identified as Medium-Density Residential in the current adopted Comprehensive Plan. Property is well suited for residential development and is bounded on two sides by existing or potential residential development.

 - A. DEDICATION OR RESERVATION NEEDED FOR:
 1. DRAINAGE: **Storm Water Development Required**
 2. STREETS: **Not Yet platted**
 3. UTILITY EASEMENTS:
 - a. ELECTRICITY: **Not yet platted**
 - b. GAS: **Not yet platted**
 - c. SEWERS: **Not yet platted**
 - d. WATER: **Not yet platted**
 4. SHOULD PLATTING BE REQUIRED: **Platting is in process**
 - B. TRAFFIC CONDITIONS:
 1. CLASSIFICATION OF STREET ON WHICH PROPERTY FRONTS: **Local**
 2. RIGHT-OF-WAY WIDTH: **60'**
 3. SIGHT DISTANCE: **OK**
 4. TURNING MOVEMENTS: **OK**
 5. COMMENTS ON TRAFFIC: **Local**
4. THE SUITABILITY OF THE SUBJECT PROPERTY FOR THE USES TO WHICH IT HAS BEEN RESTRICTED: **The property is suited for Agricultural ground, however this is an area of projected/anticipated residential growth.**
5. THE EXTENT TO WHICH REMOVAL OF THE RESTRICTIONS WILL DETRIMENTALLY AFFECT NEARBY PROPERTY: **Removal of the agricultural designation should not have a negative affect on the most nearby properties, primarily the adjacent single-family neighborhood to the east.**
6. THE LENGTH OF TIME THE SUBJECT PROPERTY HAS REMAINED VACANT AS ZONED: **With the exception of agricultural uses, the property has been vacant since the adoption of 3-mile zoning regulations – 30 plus years.**
7. THE RELATIVE GAIN TO THE PUBLIC HEALTH, SAFETY, AND WELFARE BY THE DESTRUCTION OF THE VALUE OF THE NEIGHBORING PROPERTY, AS COMPARED TO THE HARDSHIP IMPOSED ON THE INDIVIDUAL LANDOWNER: **Neighboring property values should tend to increase as development takes place and infrastructure is extended. The impact of the rezoning, if approved, should not be destructive to neighboring property and should actually enhance the surrounding area.**

8. THE CONFORMANCE OF THE REQUESTED CHANGE TO THE ADOPTED OR RECOGNIZED MASTER PLAN BEING UTILIZED BY THE CITY: **The property in question has been identified on the adopted Comprehensive Plan as Medium Density Residential, such as an “R-2” Single-Family Dwelling District. R-1 and R-2 are compatible zoning districts.**

The owner has requested the use to be “Low Density” in character, with large lots, which is compatible with the character of the surrounding already-developed area.

The request for the residential zoning as presented does fit the overall scheme of the adopted Comprehensive Plan.

**HAYS AREA PLANNING COMMISSION
CITY HALL IN COMMISSION CHAMBERS
DECEMBER 17, 2012
MINUTES (Excerpt)
6:30 P.M.**

1. CALL TO ORDER: The Hays Area Planning Commission met in regular session Monday, December 17, 2012 at 6:30 p.m. in Commission Chambers at City Hall. Chairman Larry Gould declared that a quorum was present and called the meeting to order.

Present: Larry Gould Paul Phillips Emery Jennings Tom Denning
Jim Fouts Lou Caplan Pam Rein

Absent: Terry Claycamp Jake Glover

City Staff: I.D. Creech, Director of Public Works, Jesse Rohr, Superintendent of Planning, Inspection and Enforcement and Administrative Secretary Linda K. Bixenman.

6. PUBLIC HEARING FOR A CHANGE OF ZONING CLASSIFICATION FROM "A-L" AGRICULTURE TO "R-1" SINGLE FAMILY DWELLING DISTRICT ON A TRACT OF LAND IN THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 29, TOWNSHIP 13 SOUTH, RANGE 18 WEST OF THE 6TH P.M. – LOCATION IS INTERSECTION OF 27TH STREET AND ALTERNATE U.S. HIGHWAY 183 :

Jesse Rohr presented the above property on the overhead in the form of the proposed plat that defines the residential lots and incorporates the streets and green space. Property owners within 1,000 feet of the subject property were sent notification of the public hearing.

He explained the preliminary plat was approved by the Hays Area Planning Commission in November and the final plat is scheduled to go before the Planning Commission on January 21, 2013. The annexation and recommendation for the final plat and rezoning will go before the City Commission sometime after that.

Chairman Larry Gould explained that because of the Open Meetings Act by Kansas Law, the first part of the hearing would be the public hearing on this request. After the public hearing, it will be closed for the commission members to discuss the issues relative to this request to make a substantive motion for a recommendation to the City Commission.

He explained that the primary focus of this public hearing is to consider if this property is compatible for the residential uses and special uses of the "R-1" Single Family Zoning Classification. He explained that questions on the final plat would be discussed at a future meeting.

He explained that the reason he voted against the first request to rezone the property to "R-1" in October was because so many issues and concerns had been

voiced at the public hearing. Since then the engineering design for the preliminary plat had been submitted addressing some of the concerns.

He asked for the applicant to come to the podium.

David Krien, Trustee for Lester and Gladys Confer Trust, owner, presented the above rezoning request. Larry Gould asked if there had been any changes to the site plan. Mr. Krien answered that no changes had been made to the site plan.

Pam Rein asked if there would be a road or bridge at Columbine and 30th Street. Jesse Rohr answered that it would be an engineered determination for the passage.

Jim Fouts asked if any decision had been finalized on the green space. Jesse Rohr answered that they have more discussions before the final plat comes forward.

Larry Gould asked if there was anyone in the audience opposed or in favor of the rezoning.

Paul MacDonald, 1711 W 27th St, came before the commission explaining that he is not opposed to the rezoning; although there are three major issues that need to be addressed; water runoff, how it will affect private water wells, how it will affect the traffic patterns in that area along 27th Street. He stated that the owner is doing a good job redefining some of the concerns.

He emphasized that since he has lived at the above address, there have been three rains that have met the 100 year flood plain determination. The water drains all different directions from the subject property to the western portion of his property and the corner of Pokorny's property at 27th Street. Part of the water drains west to the U.S. Alternate Highway 183 Bypass.

He asked about the status of 27th Street since he owns the side adjacent to his property and John Pokorny owns the other side that is adjacent to their property. He understands these concerns will have to be voiced at the meeting for the final plat and cannot be considered at the rezoning hearing.

He asked about the platting process. He had not received notification for the meeting for the discussion of the preliminary plat. Larry Gould and Jesse Rohr explained that notification is required for rezoning although is not required for the plat process other than an announcement of the meeting is published in the Hays Daily News. They explained he would still have a chance to bring forward his concerns when there is the meeting for the final plat on January 21, 2013.

John Pokorny, 2720 W 27th St, came before the commission explaining that he has the three same concerns as voiced by Paul MacDonald.

He asked if Mr. Krien was at the meeting for the discussion of the preliminary plat. It was answered that he was in attendance to present the preliminary plat.

He voiced concern that the nearby property owners were not sent notification of the meeting for the preliminary plat. He stated that "Even though notification is not legally required to consider a preliminary plat does not mean it is always right".

Larry Gould and Jesse Rohr explained that they would have the opportunity to attend the Planning Commission meeting for the final plat on January 21, 2013 for the recommendation to the governing body. They can also attend the City Commission meeting when the agenda goes before them. The notification of the meeting will published in the Hays Daily News.

He asked if that part of 27th Street adjacent to the property would be annexed along with the subject property since he and Mr. MacDonald have ownership of the road.

I.D. Creech, Director of Public Works, explained that 27th Street adjacent to the subject property would be part of the annexation discussion. Generally any street adjacent to an annexed property is included in the annexation. If the street is annexed into the city does not mean it is going to be improved.

He addressed the audience to let them know they could meet with City Staff to look at the status of this project or call the office for information. He gave them the number of 785-628-7350 to set up a time for a meeting.

Larry Gould pointed out that per the Kansas Open Meetings Act that the Hays Area Planning Commissioners would not be able to be part of this meeting.

A member of the audience stated that she was opposed to mixed uses and multi-family residential uses for this property as had been suggested at one of the previous meetings. She was in favor of the "R-1" zoning classification.

Becky Pokorny, 2720 W 27th Street, came before the commission asking if the area identified as green space would also be zoned "R-1". She asked who would be responsible to maintain it. She was concerned that area would be full of trash from the water bringing it all down to that area. She asked what would happen to the green space if it was not accepted by the City.

Jesse Rohr explained the requirements for dedicated green space or cash in lieu thereof with a new plat. He explained that discussion is continuing on the decision about the green space. The decision will come forward with the final plat.

The area noted as green space would be handled differently with this development; it serves as a purpose for drainage dedication for runoff detention. It would not be specific for a park improvement or park equipment.

Larry Gould noted the limited resources available to care for the city parks.

Pam Rein asked if a lot of water would collect in the retention area. Jesse Rohr explained that after a rain, the water would always be draining out slowly.

Larry Gould noted the importance of City Parks that enhance the life of the residents like central park in New York, where the City grew around it.

Larry Gould explained that the plat would be reviewed by the Utility Advisory Committee, City Staff, etc.

Paul Phillips suggested that those interested in the discussion from the meeting for the preliminary plat to ask City Staff for the minutes from that meeting.

Larry Gould asked for Staff Findings of Fact. Jesse Rohr presented the Staff Findings of Fact. It does meet the overall scheme of the current Comprehensive Plan adopted in August, 2012. The property is identified for low to medium density residential use and is compatible with the character of the surrounding properties, particularly to the north and east.

Larry Gould explained to the audience that they could locate the Comprehensive Plan with the future land use map and the definitions of the zoning districts in the Zoning and Subdivision Regulations on the city's web page or stop by the Public Works Planning Office for information.

Larry Gould closed the public hearing. He explained that the first motion would be to approve or disapprove Staff Findings of Fact and the second motion would be a substantive motion.

He entertained a motion of Staff Findings of Fact.

There was a motion by Lou Caplan with a second by Paul Phillips to approve Staff Findings of Fact.

Vote: Ayes	Larry Gould	Paul Phillips	Emery Jennings	Tom Denning
	Jim Fouts	Lou Caplan	Pam Rein	

Larry Gould read the considerations the Planning Commission is to consider for the rezoning request.

There was a motion by Jim Fouts with a second by Pam Rein to recommend to the governing body to approve a change of zoning classification from "A-L" Agriculture to "R-1" Single Family Dwelling District on a tract of land in the West Half of the SW/4 of Section 29-T13S-R18W of the 6th P.M. based on the consideration it is in conformance with the Comprehensive Plan. – Location is Intersection of 27th Street and Alternate U. S. Highway 183 (Please see Legal on application).

Vote: Ayes	Larry Gould	Paul Phillips	Tom Denning
	Jim Fouts	Lou Caplan	Pam Rein

Abstention: Emery Jennings

CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 9

MEETING DATE: 2-28-13

TOPIC:

Plat of DK Ranch Addition

ACTION REQUESTED:

Approve Resolution No. 2013-004 accepting the final plat known as the DK Ranch Addition.

NARRATIVE:

The owner of the property known as the DK Ranch Addition has submitted a replat of the property for consideration. The proposed plat contains 30 residential lots, and is consistent with the Comprehensive Plan and Future Development Map while also complying with the City's Subdivision and Zoning regulations. Staff, as well as the Planning Commission, recommends approval of the final plat as submitted.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

ADMINISTRATION RECOMMENDATION:

Staff, as well as the Planning Commission, recommends approving this plat as submitted.

COMMITTEE RECOMMENDATION(S):

The Hays Area Planning Commission, as well as the Utility Advisory Committee, recommend approving this plat as submitted.

ATTACHMENTS:

Resolution 2013-004
Staff Memo
Final Plat
Planning Commission Minutes

RESOLUTION NO. 2013-004

GOVERNING BODY OF THE CITY OF HAYS, KANSAS TO THE PUBLIC:

WHEREAS, David Krien, Trustee of the Lester and Gladys Confer Trust dated January 7, 2005 has presented to the Governing Body of the City of Hays, Kansas, a certain Plat of dk ranch, an addition to the City of Hays, Ellis County, Kansas, said plat covering the following described real estate, to-wit:

That part of the West Half of the Southwest Quarter of Section 29, Township 13 South, Range 18 West of the 6th Principal Meridian, Ellis County, Kansas, described as follows:

Commencing at the northwest corner of said Southwest Quarter; thence on an assumed bearing of North 89 degrees 37 minutes 13 seconds East, along the north line of said Southwest Quarter, a distance of 313.57 feet to the point of beginning of the land to be described; thence continuing North 89 degrees 37 minutes 13 seconds East, along the north line of said Southwest Quarter, a distance of 1,010.00 feet to the northeast corner of the said West Half of the Southwest Quarter; thence South 00 degrees 35 minutes 28 seconds West, along the east line of said West Half of the Southwest Quarter, a distance of 1650.00 feet; thence South 89 degrees 37 minutes 13 seconds West a distance of 614.49 feet; thence South 00 degrees 35 minutes 28 seconds West a distance of 554.97 feet; thence North 88 degrees 48 minutes 15 seconds East a distance of 604.26 feet; thence on a curve to the right, an arc distance of 10.44 feet, said curve having a radius of 525.00 feet, a central angle of 01 degrees 08 minutes 20 seconds, a chord length of 10.44 feet and a chord bearing of North 89 degrees 53 minutes 14 seconds East to a point on the east line of said West Half of the Southwest Quarter; thence South 00 degrees 35 minutes 28 seconds West, along the east line of said West Half of the Southwest Quarter, a distance of 40.17 feet; thence South 89 degrees 36 minutes 52 seconds West a distance of 1,186.31 feet to a point on the east right of way line of US. Highway 183 Alternate; thence North 02 degrees 53 minutes 57 seconds West, along said right of way, a distance of 63.17 feet; thence North 03 degrees 01 minutes 18 seconds West, along said right of way, a distance of 123.23 feet; thence North 00 degrees 50 minutes 43 seconds West, along said right of way, a distance of 209.59 feet; thence North 89 degrees 09 minutes 17 seconds East a distance of 518.77 feet; thence North 00 degrees 35 minutes 28 seconds East a distance of 365.79 feet; thence on a curve to the left, an arc distance of 202.34 feet, said curve having a radius of 460.00 feet, a central angle of 25 degrees 12 minutes 08 seconds, a chord length of 200.71 feet and a chord bearing of North 12 degrees 00 minutes 36 seconds West; thence North 24 degrees 36 minutes 40 seconds West a distance of 705.16 feet; thence on a curve to the right, an arc distance of 224.31 feet, said curve having a radius of 540.00 feet, a central angle of 23 degrees 47 minutes 58 seconds, a chord length of 222.70 feet and a chord bearing of North 12 degrees 42 minutes 40 seconds West; thence on a curve to the right, an arc distance of 142.01 feet, said curve having a radius of 50.00 feet, a central angle of 162 degrees 44 minutes 12 seconds, a chord length of 98.87 feet and a chord bearing of North 09 degrees 13 minutes 22 seconds East; thence South 89 degrees 24 minutes 32 seconds East a distance of 55.00

feet; thence North 00 degrees 35 minutes 28 seconds East a distance of 316.96 feet to the point of beginning. This tract contains 40.168 acres.

all situated in the City of Hays, County of Ellis, State of Kansas, as an addition to Hays, Kansas, to be known as:

dk ranch

Hays, Kansas

WHEREAS, the said plat has been recommended by the City Planning Commission and approved by the City Attorney, as required by law, and application having been made for the approval by the Governing Board of the City of Hays, Kansas, and said Governing Body having found said plat to be legal and conforming with the statutes in such matter provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, that the City of Hays hereby approves said plat and dedication and that the City Clerk is hereby authorized and instructed to endorse on said plat the approval herein set forth.

PASSED AND ADOPTED by the Governing Body of the City of Hays, Kansas this 28th day of February, 2013.

ATTEST:

Doris Wing, City Clerk

Troy Hickman, Mayor

(SEAL)

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: February 21, 2013

Subject: Plat of DK Ranch Addition

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

The owner of the property known as the DK Ranch Addition has submitted a replat of the property for consideration. The proposed plat contains 30 residential lots, and is consistent with the Comprehensive Plan and Future Development Map while also complying with the City's Subdivision and Zoning regulations. Staff, as well as the Planning Commission, recommends approval of the final plat as submitted.

Background

The owner/developer of the proposed DK Ranch Addition has started the platting process, as well as the rezoning process for the property located near the intersection of W. 27th and Hwy. 183 Alt. The intention is to provide large single-family zoned lots (30 lots) within the development. The property is currently outside of the City limits but the developer does intend to annex the property into the City which will come as a formal request under a separate agenda item, as will a recommendation for approval of rezoning to a single-family dwelling district.

Discussion

The owner of the property known as the DK Ranch Addition has submitted a plat of the property for consideration. The plat contains 30 residential lots. The developer will be required to construct the necessary streets, sanitary sewer, water, and storm water utilities required for the development per City of Hays Policy. The Developer does intend to petition for the creation of a special benefit district in the near future to fund the cost of improvements.

The plat consists of a drainage/green space reservation for the control of storm water (both quantity and quality) and also includes a "10' Alley/Multi Use Trail Access" along the eastern most boundary of the addition. This is to provide for a possible link from future trails that abut 27th St. and future development to the north. City staff (Utilities Dept., Public Works, Stormwater, and City Management) has reviewed the proposed plat

which has also been reviewed by the Utility Advisory Committee. All proper easements and right-of-way are in place, and it does comply with the most current development policy. On January 15, 2013 the final plat was reviewed and approved (7-0 vote) by the Hays Area Planning Commission. All parties recommend approval of the submitted plat.

Legal Consideration

There are no known legal obstacles to the proposed action.

Financial Consideration

This action has no immediate financial effect, unless during the construction phase over-sizing of infrastructure (street, water or sanitary sewer) is required, in which case the City of Hays will pay for the over-sizing per the current Development Policy. The expenditure of any City funds for this development will come back to the Commission at a future meeting for review and approval.

Options

Options include the following:

- Approve the plat as submitted
- Recommend changes to the plat
- Do not approve the plat

Recommendation

Staff, as well as the Planning Commission, recommends approving this plat as submitted.

Action Requested

Approve the resolution accepting the final plat known as the DK Ranch Addition.

Supporting Documentation

Final Plat
Planning Commission Minutes
Resolution

DRAFT MINUTES (Excerpt)
HAYS AREA PLANNING COMMISSION
CITY HALL IN COMMISSION CHAMBERS
JANUARY 21, 2013
MINUTES
6:30 P.M.

1. CALL TO ORDER: The Hays Area Planning Commission met in regular session Monday, January 21, 2013 at 6:30 p.m. in Commission Chambers at City Hall. Chairman Larry Gould declared that a quorum was present and called the meeting to order.

Present: Larry Gould Paul Phillips Terry Claycamp Tom Denning
Jim Fouts Jake Glover Pam Rein

Absent: Lou Caplan Emery Jennings

City Staff: I.D. Creech, Director of Public Works, Jesse Rohr, Superintendent of Planning, Inspection and Enforcement and Administrative Secretary Linda K. Bixenman.

6. CONSIDER FINAL PLAT OF DK RANCH LOCATED ON A TRACT OF LAND IN THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 29, TOWNSHIP 13 SOUTH, RANGE 18 WEST OF THE 6TH P.M. – LOCATION IS INTERSECTION OF 27TH STREET AND ALTERNATE U.S. HIGHWAY 183 : Jesse Rohr presented the above plat on the overhead. He explained that the preliminary plat had been approved by the Hays Area Planning Commission at the November, 2012 meeting.

David Krien, Trustee for Lester and Gladys Confer Trust, owner, presented the final plat application for the above property.

Larry Gould asked if there had been any changes or comments.

Jesse Rohr explained that the developer agreed on several changes that were recommended by City Staff and the Utility Advisory Committee. The classification for the 10 foot alley changed to alley/multi-use access with the mind set to tie into a potential hike and bike trail.

An easement was added to each of the cul-de-sacs for water line and sewer line access.

He explained the options for green space or cash in lieu of green space required for a new residential plat. The developer reserved the drainage detention area in the southwest corner as green space that would be privately owned and privately maintained.

Jim Fouts asked if the drainage reserve acreage would be required to meet the best management practices such as planting it to native grasses and if it would be dug out. He also asked how it would be enforced so the drainage reserve is adequately maintained. He was concerned not having proper maintenance could get out of control if it was complaint driven only.

Jesse Rohr answered that the engineering design plans for the drainage reserve and the residential lots would be reviewed for approval by the City at the same time. It may be maintained to act as it should for drainage; it could not be tillable. It may keep the same shape as it does now. There has been discussion of the contour if there needs to be a berm and an inspection of the existing culvert of its capacity for water flow. The enforcement to keep it adequately maintained is through compliance with the stormwater ordinances and it must not be in violation of the general nuisances.

Terry Claycamp asked if the Parks Department would be responsible to oversee that the drainage reserve is kept maintained. Jesse Rohr answered that the Stormwater and Public Works Department would oversee that it was adequately maintained.

Paul Phillips asked if a six inch rain within a 24 hour storm event were the determining factors for the acre feet of run off under a 100 year flood determination. Jesse Rohr answered that was correct.

Larry Gould asked if there were any questions from the audience.

Dave Van Doren came before the commission on behalf of Paul MacDonald, 1711 W 27th Street, stating that they would be interested in knowing if there would be any storm sewers planned for this development.

Harvey Ruder, Engineer, explained that the project has not been designed yet. He anticipates there will be a combination of both open channel and storm sewer.

Pam Rein asked if stormwater had ever run over 27th Street in that area.

John Pokorny, 2720 W 27th St, came before the commission to answer that storm water had run over 27th Street at 27th and Thunderbird Drive. There are no storm sewer outlets on Thunderbird Drive. He voiced concern that some of the drainage from the proposed development would exacerbate the problem on 27th and T-Bird Drive. He had the same concern for residents living down hill from the proposed development that would have to deal with the abundance of stormwater from the surface drainage.

Dave Van Doren also voiced concern for the stormwater problem that exists on Thunderbird Drive. Terry Claycamp explained that the design done at that time was for the stormwater to drain down T-Bird Drive to 27th Street.

Dave Van Doren asked about the use of the undeveloped land to the west. Some of the water will drain from that property also. David Krien answered that the land would remain farmland for now.

Becky Pokorny, 2720 W 27th St, came before the commission, to explain her concerns by visually pointing to the proposed plat on the overhead to help explain her concern that it appeared that the contours of the land and drainage area would add more stormwater drainage down Columbine Drive and Paul MacDonald's property. What would keep those areas from flooding?

She was concerned that if there was surface drainage, there would be the same drainage problem as there is on Thunderbird Drive.

She pointed out that the culvert adjacent to the drainage area had never been used for drainage. She was concerned of water pooling in front of 27th Street.

She stated that she realized there were not assurances for everything, but she thought the most appropriate steps for the most likely event should be considered.

I.D. Creech, Director of Public Works, explained by visually pointing to the 40 foot drainage area to the east and south on the proposed plat that would divert the stormwater to the drainage area to the west. He pointed out that the engineering design is required to be reviewed for approval by the City. If it cannot meet all the criteria, it will not be developed with the proposed plan.

He explained that there will be an engineering plan for the drainage reserve acreage; it will not drain to the intersection and run across 27th Street.

Jesse Rohr stated that it could look similar to the drainage area north of 41st Street at Fillmore and Harrison.

Harvey Ruder added that the engineering design had not been done yet. There would be considerable dirt work involved and design of the curb and gutter. The rate water is leaving the property would not be any greater than what it is now. The stormwater would be diverted to the drainage reserve area. It would not add stormwater to Paul MacDonald's or Columbine or T-Bird Drive. It would not fix the existing stormwater problems with those areas. He noted that surface drainage can carry a lot more water than a storm sewer.

Jesse Rohr explained that residences that are in the 100 year flood plain will still have the inherit risk of being flooded.

Larry Gould addressed the audience explaining that the commission will take into consideration their concerns. He acknowledged John and Becky Pokorny for their efforts by cleaning out Big Creek on their property that will be very beneficial in any rain event. The developer and engineer will be working with the city to meet the criteria for the design standards and address the stormwater concerns.

Larry Gould reiterated to the audience that the engineering design must be approved by the City or the development cannot be developed as proposed. The storm water requirements would have to be addressed in the engineering design.

Jesse Rohr explained to the audience that it is not financially advantageous for a developer to do the engineering design before the plat and rezoning is approved. He explained the engineer's calculations for the storm water volume estimate for impervious surface. The depth and size of the drainage area considered for the potential volume of water runoff is greater than what is required.

Larry Gould stated that there is a delicate balance between the developer and the engineer to meet the collective interest of the county and city without a guarantee. Progress has been made with much better stormwater management.

Larry Gould emphasized that many of the issues and concerns have been addressed since the beginning of the platting process for this development three months ago.

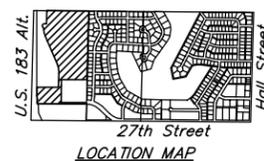
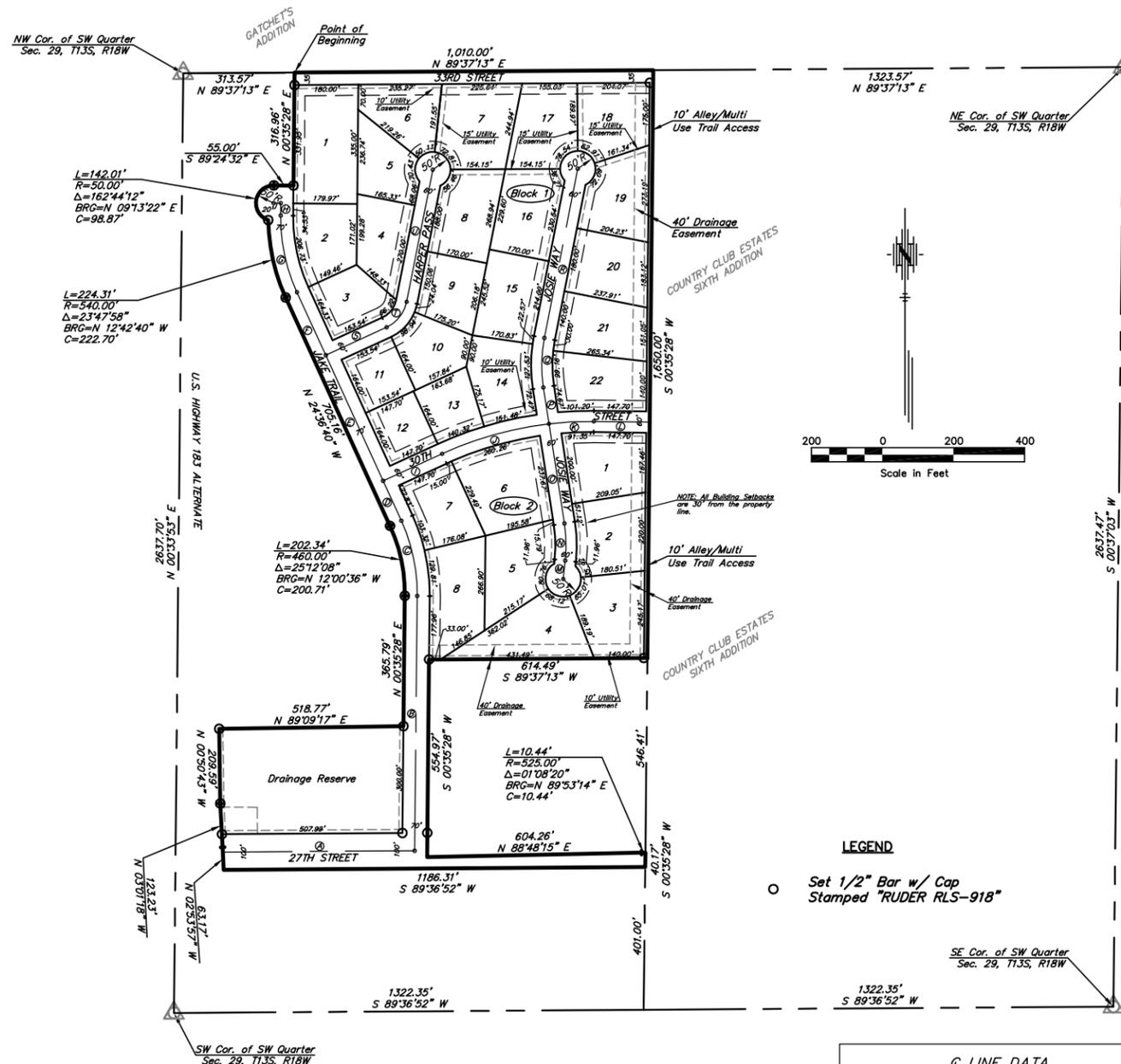
There was a motion by Jake Glover with a second by Pam Rein to recommend to the governing body to approve the above final plat.

Paul Phillips asked about the final plat check list of those items marked "No" if there were any concerns. Jesse Rohr explained that those would be satisfied at the final plat approval.

VOTE: AYES	Larry Gould	Paul Phillips	Terry Claycamp	Tom Denning
	Jim Fouts	Jake Glover	Pam Rein	

Jesse Rohr explained that the final plat, annexation and rezoning will go before the governing body at the same time. The work session will be on February 21, 2013 and the meeting will be February 28, 2013.

PLAT OF dk ranch HAYS, KANSAS



☉ CURVE DATA

LABEL	DELTA	R	T	Lc
(A)	25°12'08"	495.00'	110.66'	217.73'
(B)	25°12'08"	505.00'	112.89'	222.13'
(C)	17°57'53"	1000.00'	158.07'	313.55'
(D)	07°14'14"	1000.00'	63.24'	126.31'
(E)	15°00'00"	400.00'	52.66'	104.72'
(F)	20°00'00"	400.00'	70.53'	139.63'

LEGEND
 ☉ Set 1/2" Bar w/ Cap
 Stamped "RUDER RLS-918"

☉ LINE DATA

LABEL	BEARING	LENGTH
(A)	N 89°36'52" E	539.87'
(B)	N 00°35'28" E	715.20'
(C)	N 24°36'40" W	92.83'
(D)	N 24°36'40" W	388.00'
(E)	N 24°36'40" W	194.33'
(F)	N 00°35'28" E	34.53'
(G)	N 65°23'20" E	182.70'
(H)	S 89°24'32" E	157.70'
(I)	N 06°11'20" E	51.96'
(J)	N 08°48'40" W	282.78'
(K)	N 08°48'40" W	103.15'
(L)	N 11°11'20" E	484.54'
(M)	N 65°23'20" E	188.54'
(N)	N 11°11'20" E	378.06'

APPROVALS:

This plat, dk ranch, has been submitted to and approved by the Hays Planning Commission this _____ day of _____, 20____.

CHAIRMAN

SECRETARY

The dedications shown on this plat accepted by the City Commission of the City of Hays, Kansas, this _____ day of _____, 20____.

MAYOR

ATTEST: _____, City Clerk

John T. Bird, Attorney for the City of Hays

REVIEW SURVEYOR'S CERTIFICATE:

State of Kansas, County of Ellis, ss:

I hereby certify that the review of this plat was found to be in compliance with the requirements of K.S.A. 58-2005. Approved this _____ day of _____, 20____.

OWNER'S CERTIFICATE:

Know all men by these presents, that we, the undersigned property owners of the land above described have caused the same to be surveyed and platted into Lots, Blocks, Streets, Alleys and Easements, the same to be known as "dk ranch", in Hays, Kansas. The Streets and Alleys are hereby dedicated to and for the use of the public, and the easements as indicated on the accompanying plat are hereby granted to the public for the purpose of constructing, operating, maintaining, and repairing all public utilities. The Drainage Reserves hereby reserved for open space, landscaping, park uses, sidewalks, drainage and will be privately maintained.

Lester & Gladys Confer Trust
By _____
David Krein, Trustee

NOTARY CERTIFICATE:

State of Kansas, County of Ellis, ss:
 Be it remembered that on this _____ day of _____, 20____, before me, a Notary Public in and for said County and State, came David Krein, Trustee of the Lester & Gladys Confer Trust, to me personally known to be the same person who executed the foregoing instrument of writing and duly acknowledged the execution of same. In testimony whereof, I have hereunto set my hand and affixed my notarial seal, the day and year above written.

Notary Public

My Commission Expires: _____

DESCRIPTION

That part of the West Half of the Southwest Quarter of Section 29, Township 13 South, Range 18 West of the 6th Principal Meridian, Ellis County, Kansas, described as follows:

Commencing at the northwest corner of said Southwest Quarter; thence on an assumed bearing of North 89 degrees 37 minutes 13 seconds East, along the north line of said Southwest Quarter, a distance of 313.57 feet to the point of beginning of the land to be described; thence continuing North 89 degrees 37 minutes 13 seconds East, along the north line of said Southwest Quarter, a distance of 1,010.00 feet to the northeast corner of the said West Half of the Southwest Quarter; thence South 00 degrees 35 minutes 28 seconds West, along the east line of said West Half of the Southwest Quarter, a distance of 2236.58 feet; thence South 89 degrees 36 minutes 52 seconds West a distance of 1,186.31 feet to a point on the east right of way line of U.S. Highway 183 Alternate; thence North 02 degrees 53 minutes 57 seconds West, along said right of way, a distance of 63.17 feet; thence North 03 degrees 01 minutes 18 seconds West, along said right of way, a distance of 123.23 feet; thence North 00 degrees 50 minutes 43 seconds West, along said right of way, a distance of 209.59 feet; thence North 89 degrees 09 minutes 17 seconds East a distance of 518.77 feet; thence North 00 degrees 35 minutes 28 seconds East a distance of 365.79 feet; thence on a curve to the left, an arc distance of 202.34 feet, said curve having a radius of 460.00 feet, a central angle of 25 degrees 12 minutes 08 seconds, a chord length of 200.71 feet and a chord bearing of North 12 degrees 00 minutes 36 seconds West; thence North 24 degrees 36 minutes 40 seconds West a distance of 705.16 feet; thence on a curve to the right, an arc distance of 224.31 feet, said curve having a radius of 540.00 feet, a central angle of 23 degrees 47 minutes 58 seconds, a chord length of 222.70 feet and a chord bearing of North 12 degrees 42 minutes 40 seconds West; thence on a curve to the right, an arc distance of 142.01 feet, said curve having a radius of 50.00 feet, a central angle of 162 degrees 44 minutes 12 seconds, a chord length of 98.87 feet and a chord bearing of North 09 degrees 13 minutes 22 seconds East; thence South 89 degrees 24 minutes 32 seconds East a distance of 55.00 feet; thence North 00 degrees 35 minutes 28 seconds East a distance of 316.96 feet to the point of beginning. This tract contains 40.168 acres.

STREETS & EASEMENTS:

Streets and alleys as shown on this plat and not heretofore dedicated to and for public use are hereby dedicated. Easements are hereby dedicated for public use, as utility easement right-of-way, which are shown as lying between the dashed lines in widths indicated and as set forth on this plat, and said easements may be employed for the purpose of installing, repairing and maintaining gas lines, electric lines, telephone lines, and all other forms and types of public utilities, now or hereafter used, by the public over, under and along the strips marked "Utility Esm't."

RECORDED:

State of Kansas, County of Ellis, ss:

This is to certify that this instrument was filed for record in the Register of Deeds Office on the _____ day of _____, 20____ in Book _____, Page _____.

REGISTER OF DEEDS _____
DEPUTY

SURVEYOR'S CERTIFICATE:

I, Harvey Ruder, a Registered Land Surveyor in the State of Kansas, do hereby certify this Plat to be true and correct to the best of my knowledge.

Harvey Ruder _____
Date

RUDER ENGINEERING & SURVEYING, LLC
 1376 Butterfield Trail Rd.
 Hays, Kansas 67601
 785-628-8134



CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 10

MEETING DATE: 2-28-13

TOPIC:

DK Ranch Addition Annexation

ACTION REQUESTED:

Approve Ordinance No. 3859 for the annexation of the proposed DK Ranch Addition as legally described within the ordinance.

NARRATIVE:

The current owners of the property known as the DK Ranch Addition have submitted a petition for annexing as allowed under K.S.A. 12-520a. The owners intend to develop the property into a single-family residential development containing 30 lots and wish to annex to facilitate the development and allow for connection of City utilities and extension of City services. This property is contiguous with current City limits. The costs of extending City infrastructure through the development will be the responsibility of the developer. City Staff recommends adopting the ordinance approving this annexation.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

ADMINISTRATION RECOMMENDATION:

Staff recommends annexing this property to allow for the development of the 30 residential lots within the DK Ranch Addition.

COMMITTEE RECOMMENDATION(S):

N/A

ATTACHMENTS:

Ordinance No. 3859
Staff Memo
Map of area being annexed
Signed Petition for Annexation

ORDINANCE NO. 3859

**AN ORDINANCE ANNEXING LAND TO THE CITY OF
HAYS, KANSAS.**

WHEREAS, the following described land adjoins the City of Hays, Kansas,

WHEREAS, written consent for annexation of the following described land, signed by all of the owners thereof, has been filed with the City of Hays, Kansas, pursuant to K.S.A. 12-520; and

WHEREAS, the governing body of the City of Hays, Kansas finds it advisable to annex such land.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS:

Section 1. Pursuant to K.S.A. 12-520(a)(7) the following described land is hereby annexed and made part of the City of Hays, Kansas:

That part of the West Half of the Southwest Quarter of Section 29, Township 13 South, Range 18 West of the 6th Principal Meridian, Ellis County, Kansas, described as follows:

Commencing at the northwest corner of said Southwest Quarter, thence on an assumed bearing of North 89 degrees 37 minutes 13 seconds East, along the north line of said Southwest Quarter, a distance of 313.57 feet to the point of beginning of the land to be described; thence continuing North 89 degrees 37 minutes 13 seconds East, along the north line of said Southwest Quarter, a distance of 1,010.00 feet to the northeast corner of the said West Half of the Southwest Quarter; thence South 00 degrees 35 minutes 28 seconds West, along the east line of said West Half of the Southwest Quarter, a distance of 1650.00 feet; thence South 89 degrees 37 minutes 13 seconds West a distance of 614.49 feet; thence South 00 degrees 35 minutes 28 seconds West a distance of 554.97 feet; thence North 88 degrees 48 minutes 15 seconds East a distance of 604.26 feet; thence on a curve to the right, an arc distance of 10.44 feet, said curve having a radius of 525.00 feet, a central angle of 01 degrees 08 minutes 20 seconds, a chord length of 10.44 feet and a chord bearing of North 89 degrees 53 minutes 14 seconds East to a point on the east line of said West Half of the Southwest Quarter; thence South 00 degrees 35 minutes 28 seconds West, along the east line of said West Half of the Southwest Quarter, a distance of 40.17 feet; thence South 89 degrees 36 minutes 52 seconds West a distance of 1,186.31 feet to a point on the east right of way line of U.S. Highway 183 Alternate; thence North 02 degrees 53 minutes 57 seconds West, along said right of way, a distance of 63.17 feet; thence North 03 degrees 01 minutes 18 seconds West, along said right of way, a distance of 123.23 feet; thence North 00 degrees 50 minutes 43 seconds West, along said right of way, a distance of 209.59 feet; thence North 89 degrees 09 minutes 17 seconds East a distance of 518.77 feet; thence North 00 degrees 35 minutes 28 seconds East a distance of 365.79 feet; thence on a curve to the left, an arc distance of 202.34 feet, said curve having a radius of 460.00 feet, a central angle of 25 degrees 12 minutes 08 seconds, a chord length of 200.71 feet and a chord bearing of North 12 degrees 00 minutes 36 seconds West; thence North 24 degrees 36 minutes 40 seconds West a distance of 705.16 feet; thence on a curve to the right, an arc distance of 224.31 feet, said curve having a radius

of 540.00 feet, a central angle of 23 degrees 47 minutes 58 seconds, a chord length of 222.70 feet and a chord bearing of North 12 degrees 42 minutes 40 seconds West; thence on a curve to the right, an arc distance of 142.01 feet, said curve having a radius of 50.00 feet, a central angle of 162 degrees 44 minutes 12 seconds, a chord length of 98.87 feet and a chord bearing of North 09 degrees 13 minutes 22 seconds East; thence South 89 degrees 24 minutes 32 seconds East a distance of 55.00 feet; thence North 00 degrees 35 minutes 28 seconds East a distance of 316.96 feet to the point of beginning. Said tract contains 40.168 acres.

Section 2. This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

PASSED AND APPROVED by the Governing Body of the City of Hays, Kansas, this 28th day of February, 2013.

TROY HICKMAN
Mayor

ATTEST:

DORIS WING
City Clerk

(seal)

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: February 21, 2013

Subject: DK Ranch Addition Annexation

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

The current owners of the property known as the DK Ranch Addition have submitted a petition for annexing as allowed under K.S.A. 12-520a. The owners intend to develop the property into a single-family residential development containing 30 lots and wish to annex to facilitate the development and allow for connection of City utilities and extension of City services. This property is contiguous with current City limits. The costs of extending City infrastructure through the development will be the responsibility of the developer. City Staff recommends adopting the ordinance approving this annexation.

Background

The owner of the property known as the DK Ranch Addition has submitted a consent to annex for the property known as the DK Ranch Addition. The owner/developer has started the platting process, as well as the rezoning process for the property located near the intersection of W. 27th and Hwy. 183 Alt. Both of these items are being handled under separate agenda items. The intention is to provide large single-family zoned lots (30 lots) within the development. The inclusion of the Addition into the City limits of Hays has received the nod of approval from the Hays Area Planning Commission.

Discussion

The current owners of this property have submitted a consent to annex under K.S.A. 12-520a for the property known as the DK Ranch Addition. The owners intend to develop the property into a single-family residential development. The property is contiguous with current City limits. The property is being platted per City of Hays standards and all necessary right-of-way has already been acquired. Approval of the annexation will allow the property owner to receive the benefit of full City utilities and services. If approved, any and all improvements made to the property will be done under the supervision of City staff.

Legal Consideration

Annexation requires the City to extend services to the area annexed within a reasonable time. There are no known legal obstacles to proceeding as recommended by City staff.

Financial Consideration

Annexing this property and allowing for its development will increase the property tax base for the City of Hays.

Options

Options include the following:

- Annex the property as requested
- Do not annex the property

Recommendation

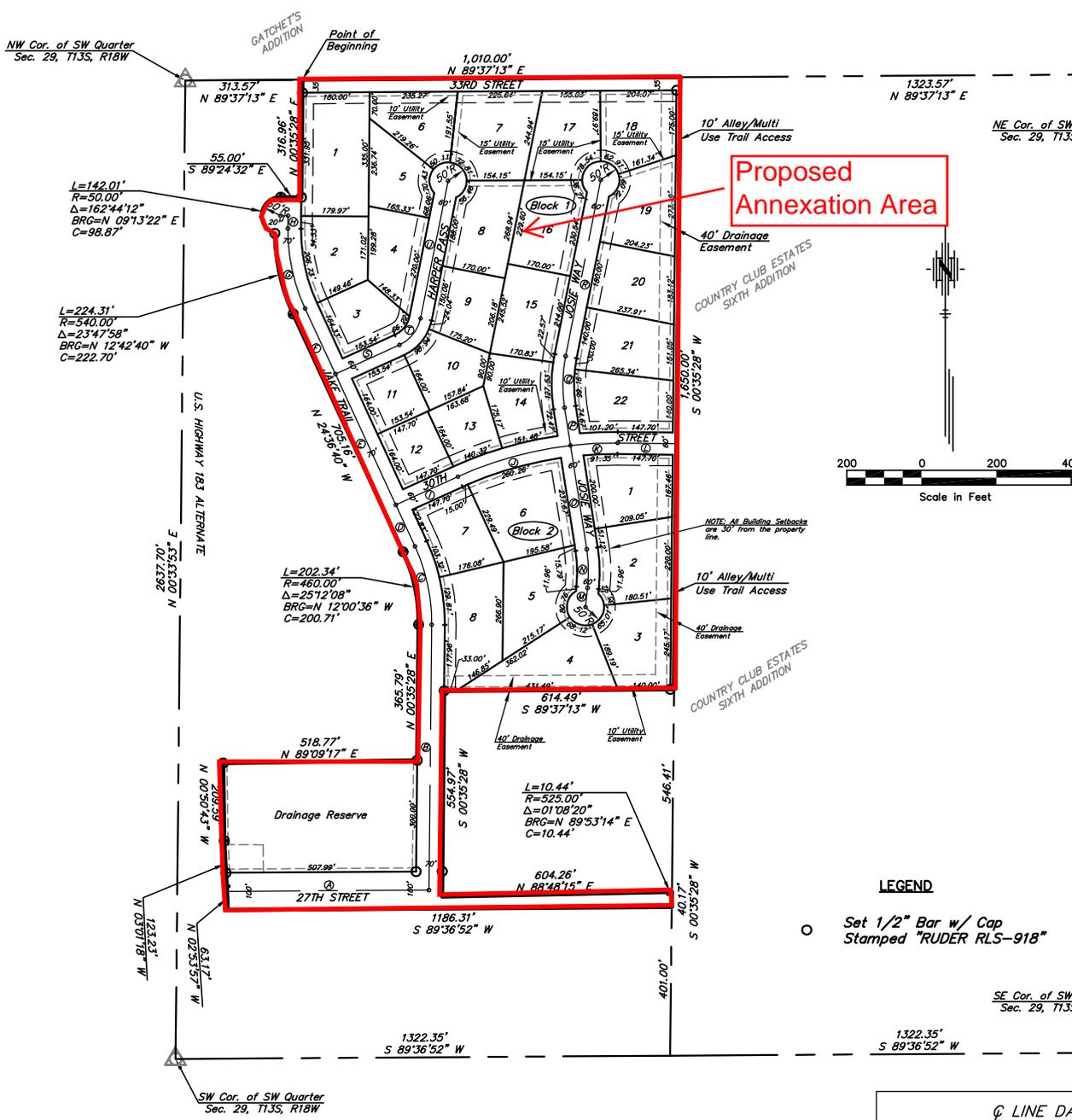
Staff recommends annexing this property to allow for the development of the 30 residential lots within the DK Ranch Addition.

Action Requested

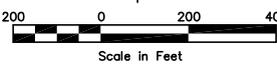
Approve an ordinance for the annexation of the proposed DK Ranch Addition as legally described within the ordinance.

Supporting Documentation

Map of area being annexed
Signed Petition for Annexation
Annexation Ordinance

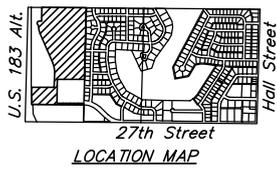


Proposed Annexation Area



LEGEND

○ Set 1/2" Bar w/ Cap Stamped "RUDER RLS-918"



Q CURVE DATA				
LABEL	DELTA	R	T	Lc
C	2512'08"	495.00'	110.66'	217.73'
G	2512'08"	505.00'	112.89'	222.13'
J	1737'53"	1000.00'	158.07'	313.55'
K	0714'14"	1000.00'	63.24'	126.31'
O	15'00'00"	400.00'	52.66'	104.72'
T	20'00'00"	400.00'	70.53'	139.63'

Q LINE DATA	
LABEL	BEARING
A	N 89°36'52" E
B	N 00°35'28" W
D	N 24°36'40" E
E	N 24°36'40" W
F	N 24°36'40" E
H	N 00°35'28" W
I	N 65°23'20" E
L	S 89°24'32" W
M	N 06°11'20" E
N	N 08°48'40" E
P	N 08°48'40" W
R	N 11°11'20" E
S	N 65°23'20" W
U	N 11°11'20" E

D-K Ranch



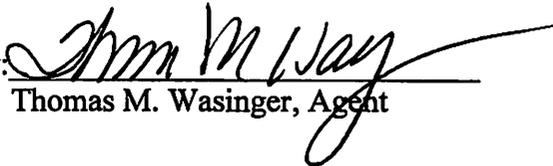
PETITION FOR ANNEXATION

A tract of land situated in the West Half (W/2) of the Southwest Quarter (SW/4) of Section Twenty-nine (29), Township Thirteen (13) South, Range Eighteen (18) West of the 6th P.M., Ellis County, Kansas:

(See attached Exhibit "A" for complete legal description)

That David Krein, Trustee of the Lester and Gladys Confer Trust dated January 7, 2005 is the owner in fee simple of the above described real estate.

That the undersigned is the Agent for the owner and hereby petitions the City of Hays, Ellis County, Kansas to annex the above described real estate.

By: 
Thomas M. Wasinger, Agent

That part of the West Half of the Southwest Quarter of Section 29, Township 13 South, Range 18 West of the 6th Principal Meridian, Ellis County, Kansas, described as follows:

Commencing at the northwest corner of said Southwest Quarter; thence on an assumed bearing of North 89 degrees 37 minutes 13 seconds East, along the north line of said Southwest Quarter, a distance of 313.57 feet to the point of beginning of the land to be described; thence continuing North 89 degrees 37 minutes 13 seconds East, along the north line of said Southwest Quarter, a distance of 1,010.00 feet to the northeast corner of the said West Half of the Southwest Quarter; thence South 00 degrees 35 minutes 28 seconds West, along the east line of said West Half of the Southwest Quarter, a distance of 1650.00 feet; thence South 89 degrees 37 minutes 13 seconds West a distance of 614.49 feet; thence South 00 degrees 35 minutes 28 seconds West a distance of 554.97 feet; thence North 88 degrees 48 minutes 15 seconds East a distance of 604.26 feet; thence on a curve to the right, an arc distance of 10.44 feet, said curve having a radius of 525.00 feet, a central angle of 01 degrees 08 minutes 20 seconds, a chord length of 10.44 feet and a chord bearing of North 89 degrees 53 minutes 14 seconds East to a point on the east line of said West Half of the Southwest Quarter; thence South 00 degrees 35 minutes 28 seconds West, along the east line of said West Half of the Southwest Quarter, a distance of 40.17 feet; thence South 89 degrees 36 minutes 52 seconds West a distance of 1,186.31 feet to a point on the east right of way line of US. Highway 183 Alternate; thence North 02 degrees 53 minutes 57 seconds West, along said right of way, a distance of 63.17 feet; thence North 03 degrees 01 minutes 18 seconds West, along said right of way, a distance of 123.23 feet; thence North 00 degrees 50 minutes 43 seconds West, along said right of way, a distance of 209.59 feet; thence North 89 degrees 09 minutes 17 seconds East a distance of 518.77 feet; thence North 00 degrees 35 minutes 28 seconds East a distance of 365.79 feet; thence on a curve to the left, an arc distance of 202.34 feet, said curve having a radius of 460.00 feet, a central angle of 25 degrees 12 minutes 08 seconds, a chord length of 200.71 feet and a chord bearing of North 12 degrees 00 minutes 36 seconds West; thence North 24 degrees 36 minutes 40 seconds West a distance of 705.16 feet; thence on a curve to the right, an arc distance of 224.31 feet, said curve having a radius of 540.00 feet, a central angle of 23 degrees 47 minutes 58 seconds, a chord length of 222.70 feet and a chord bearing of North 12 degrees 42 minutes 40 seconds West; thence on a curve to the right, an arc distance of 142.01 feet, said curve having a radius of 50.00 feet, a central angle of 162 degrees 44 minutes 12 seconds, a chord length of 98.87 feet and a chord bearing of North 09 degrees 13 minutes 22 seconds East; thence South 89 degrees 24 minutes 32 seconds East a distance of 55.00 feet; thence North 00 degrees 35 minutes 28 seconds East a distance of 316.96 feet to the point of beginning.

CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 11

MEETING DATE: 2-28-13

TOPIC:

Vehicle Abatement at 3406 Summer Lane

ACTION REQUESTED:

Approve Resolution No. 2013-005 to abate the vehicle located on the property at 3406 Summer Ln ten days after the approval date.

NARRATIVE:

The abandoned vehicle located at 3406 Summer Ln has expired tags deeming it inoperable. Up to this point, all proper notification has been given to the owner of the property. To date, no action has been taken by the owner of the property or the vehicle. If the vehicle is removed by the city, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicle located at 3406 Summer Ln to be abated by the city.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

ADMINISTRATION RECOMMENDATION:

Staff recommends approving this resolution allowing the vehicle located at 3406 Summer Ln to be removed from the property.

COMMITTEE RECOMMENDATION(S):

N/A

ATTACHMENTS:

Resolution No. 2013-005
Letters to Property Owner
Pictures

RESOLUTION NO. 2013-005

A RESOLUTION AUTHORIZING THE CITY OF HAYS OR ITS DESIGNATED AGENT TO ABATE NUISANCE LOCATED ON THE PROPERTY AT 3406 SUMMER LN, HAYS, KANSAS.

WHEREAS, the City of Hays did enact Ordinance Chapter 26, Article 2, declaring certain matters as inoperable vehicles a violation of City Ordinance and providing for the removal or abatement of inoperable vehicles and further providing for the assessment of costs and penalties; and

WHEREAS, on December 5, 2012, January 10, 2013, and January 25, 2013, inspections of the property were conducted by the City of Hays, and said inspections determined the inoperable vehicle on the property at 3406 Summer Ln was in violation of City Ordinance Chapter 26, Article 2; and

WHEREAS, on December 5, 2012, a letter was sent to the owner of the property at 3406 Summer Ln, requesting that the owner abate the nuisance by removal of the inoperable vehicles within 30 days; and

WHEREAS, on January 10, 2013, a certified letter to the owner of the property at 3406 Summer Ln was prepared giving said owner ten days, upon receipt, in which to abate the nuisance; and

WHEREAS, on January 12, 2013, the certified letter to the owner of the property at 3406 Summer Ln was signed for by the owner of 3406 Summer Ln; and

WHEREAS, an inspection of the property done on January 25, 2013, revealed the inoperable vehicle was not abated from the property; and

WHEREAS, the Governing Body of the City of Hays desires that the inoperable vehicle on the property at 3406 Summer Ln be abated by the City or its authorized agent.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, AS FOLLOWS:

Section 1. That the existence of the inoperable vehicle located at 3406 Summer Ln is hereby found to be in violation of Ordinance Chapter 26, Article 2.

Section 2. That the owner of the property located at 3406 Summer Ln was given proper notice to abate the nuisance condition located at 3406 Summer Ln and has failed to abate the said nuisance.

Section 3. That the City of Hays or its designated agent is hereby authorized to abate the condition causing the violation at the end of ten days from the date of passage of this Resolution.

Section 4. That the cost incurred by the City shall be charged against the lot located at 3406 Summer Ln as provided in Ordinance Chapter 26, Article 2.

PASSED by the City Commission on the 28th day of February, 2013.

Troy Hickman, Mayor

ATTEST:

Doris Wing, City Clerk

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: February 21, 2013

Subject: Vehicle Abatement at 3406 Summer Ln

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

The abandoned vehicle located at 3406 Summer Ln has expired tags deeming it inoperable. Up to this point, all proper notification has been given to the owner of the property. To date, no action has been taken by the owner of the property or the vehicle. If the vehicle is removed by the city, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicle located at 3406 Summer Ln to be abated by the city.

Background

The vehicle located at 3406 Summer Ln does not have current and legal tags. The property belongs to Billy Daley and no personal contact has been made with the owner.

Discussion

Planning, Inspection, and Enforcement is requesting a resolution to abate the inoperable vehicle located at 3406 Summer Ln be placed on the agenda for formal action at the February 28, 2013 City Commission meeting. The property located at 3406 Summer Ln is in violation of City Ordinance Chapter 26 Article II. The vehicle has no current and legal tags, deeming it inoperable. Letters have been sent per City of Hays Ordinance requirements. Attempts to contact the vehicle owner were also made. No progress has been made on this vehicle. Staff is now moving forward for abatement of the vehicle since the owner has not followed through accordingly.

Legal Consideration

The City is required to follow procedures established by the ordinance cited in the Discussion. Assuming those procedures were followed, the City is allowed to remove and dispose of the vehicle.

Financial Consideration

Any costs associated with the city removing this vehicle will be billed to the property owner. If not paid, an assessment will be placed on the tax rolls.

Options

Options include the following:

- Approve the resolution allowing for the vehicle to be removed
- Do not approve the resolution

Recommendation

Staff recommends approving this resolution allowing the vehicle located at 3406 Summer Ln to be removed from the property.

Action Requested

Approve the resolution to abate the vehicle located on the property at 3406 Summer Ln ten days after the approval date.

Supporting Documentation

Letters to Property Owner
Pictures
Resolution

LD. CRECH, DIRECTOR
JOHN BRAUN, ASST. DIRECTOR
1002 VINE ST., HAYS, KS 67601

TEL 785-628-7350
FAX 785-628-7352

AIRPORT DIVISION
BOB JOHNSON, MANAGER
3950 E 8TH ST., HAYS, KS 67601

TEL 785-628-7370
FAX 785-628-7373

PLANNING, INSPECTION, & ENFORCEMENT
JESSE ROHR, SUPT.
1002 VINE ST., HAYS, KS 67601

TEL 785-628-7310
FFAX 785-628-7352



ALVIN PEREZ, SUPT. br /> 1002
VINE ST., HAYS, KS 67601

SERVICE DIVISION
TEL 785-628-7353
FAX 785-628-7352

NICK WILLIS, SUPT.
1002 VINE ST., HAYS, KS 67601

STORMWATER DIVISION
TEL 785-628-7350
FAX 785-628-7352

MARVIN HONAS, SUPT.
1780 W. 55TH ST., HAYS, KS
67601

SOLID WASTE DIVISION
TEL 785-628-7357
FAX 785-628-7352

PUBLIC WORKS DEPARTMENT
www.haysusa.com

January 10, 2013

Billy Daley
3406 Summer Ln
HAYS, KS 67601-1537

RE: 3406 SUMMER LN
Hays, KS 67601

VIA CERTIFIED MAIL:

Dear Billy Daley :

The violation located at 3406 SUMMER LN , Hays, Kansas still exists (photos attached). We wrote a letter to you on 12/5/2012 requesting that you abate the situation.

You have ten (10) days from the date of receipt of this letter to abate the violation. Failure to abate the violation within ten (10) days will result in the City or its authorized agent to file an abatement process for Inoperable Vehicles on Private Property your property. The costs will be assessed to the owner or agent in charge of the property. Opportunity will be given to the owner to pay the assessment, and if not paid, it will be added to the property tax as a special assessment. Please note that you have ten (10) days from the receipt of this notice to file a written appeal, requesting a hearing before the governing body.

We ask again that you please resolve this situation immediately. If you have questions or need further explanation, feel free to contact me at (785) 628-7310.

Sincerely,

Curtis Weber
Building Inspector/Code Enforcer

Enclosed: Pictures

Cc: City Prosecutor
File

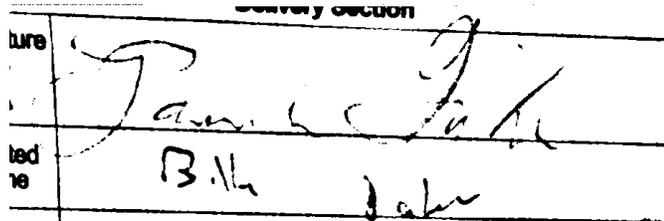


Date: 01/14/2013

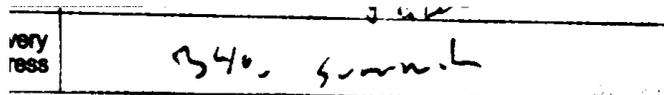
CURTIS WEBER:

The following is in response to your 01/14/2013 request for delivery information on your Signature Confirmation(TM) item number 3408 2133 3931 9032 8361. The delivery record shows that this item was delivered on 01/12/2013 at 01:19 PM in HAYS, KS 67601 to P DALEY. The scanned image of the recipient information is provided below.

Signature of Recipient:



Address of Recipient:



Thank you for selecting the Postal Service for your mailing needs. If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,

United States Postal Service



Case Information

Date 12/5/2012
Case Number 20121304
Telephone
Owner Name Billy Daley
Owner Address 3406 Summer Ln
Violation Address 3406 Summer Ln
Violation Inoperable Vehicles on Private Property
Status Certified Sent
Violation Due Date 1/5/2013
Certified Received Date 1/12/2013
Certified Due Date 1/22/2013
Date Case Closed
Complainant Name
Complainant Telephone/Address
Ordinance Number Sec. 26-40 (Inoperable Vehicles)
Assigned To Curtis Weber

Property Information

Parcel#: 026-138-28-0-20-16-009.00-0
 DALEY, BILLY C & GRIBBEN,PAMELA
 3406 SUMMER LN

Owner Information

DALEY, BILLY C & GRIBBEN,PAMELA
 3406 SUMMER LN HAYS, KS 67
 HAYS, KS 67601-1537

Case History

Date	Type	Description
12/5/2012	Activity	1st Notification Letter: Remove inoperable vehicle from property or store inside garage.
12/5/2012	Document	
12/5/2012	Document	
12/5/2012	Letter	1st Letter
1/10/2013	Activity	Certified Letter: Remove inoperable vehicle from property or store inside garage within 10 days.

1/10/2013

Document



1/10/2013

Document



CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 12

MEETING DATE: 2-28-13

TOPIC:

Vehicle Abatement at 509 E 5th

ACTION REQUESTED:

Approve Resolution No. 2013-006 to abate the vehicle located on the property at 509 E 5th ten days after the approval date.

NARRATIVE:

The abandoned vehicle located at 509 E 5th has expired tags deeming it inoperable. Up to this point, all proper notification has been given to the owner of the property. To date, no action has been taken by the owner of the property or the vehicle. If the vehicle is removed by the city, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicle located at 509 E 5th to be abated by the city.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

ADMINISTRATION RECOMMENDATION:

Staff recommends approving this resolution allowing the vehicle located at 509 E 5th to be removed from the property.

COMMITTEE RECOMMENDATION(S):

N/A

ATTACHMENTS:

Resolution No. 2013-006
Letters to Property Owner
Pictures

RESOLUTION NO. 2013-006

A RESOLUTION AUTHORIZING THE CITY OF HAYS OR ITS DESIGNATED AGENT TO ABATE NUISANCE LOCATED ON THE PROPERTY AT 509 E 5TH, HAYS, KANSAS.

WHEREAS, the City of Hays did enact Ordinance Chapter 26, Article 2, declaring certain matters as inoperable vehicles a violation of City Ordinance and providing for the removal or abatement of inoperable vehicles and further providing for the assessment of costs and penalties; and

WHEREAS, on December 6, 2012, January 28, 2013, and February 11, 2013, inspections of the property were conducted by the City of Hays, and said inspections determined the inoperable vehicle on the property at 509 E 5th, was in violation of City Ordinance Chapter 26, Article 2; and

WHEREAS, on December 6, 2012, a fax was sent to the owner of the property at 509 E 5th, requesting that the owner abate the nuisance by removal of the inoperable vehicles within 30 days; and

WHEREAS, on January 28, 2013, a certified letter to the owner of the property at 509 E 5th was prepared giving said owner ten days, upon receipt, in which to abate the nuisance; and

WHEREAS, on January 29, 2013, the certified letter to the owner of the property at 509 E 5th was signed for by the owner of 509 E 5th; and

WHEREAS, an inspection of the property done on February 11, 2013, revealed the inoperable vehicle was not abated from the property; and

WHEREAS, the Governing Body of the City of Hays desires that the inoperable vehicle on the property at 509 E 5th be abated by the City or its authorized agent.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, AS FOLLOWS:

Section 1. That the existence of the inoperable vehicle located at 509 E 5th is hereby found to be in violation of Ordinance Chapter 26, Article 2.

Section 2. That the owner of the property located 509 E 5th was given proper notice to abate the nuisance condition located at 509 E 5th and has failed to abate the said nuisance.

Section 3. That the City of Hays or its designated agent is hereby authorized to abate the condition causing the violation at the end of ten days from the date of passage of this Resolution.

Section 4. That the cost incurred by the City shall be charged against the lot located at 509 E 5th as provided in Ordinance Chapter 26, Article 2.

PASSED by the City Commission on the 28th day of February, 2013.

Troy Hickman, Mayor

ATTEST:

Doris Wing, City Clerk

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: February 21, 2013

Subject: Vehicle Abatement at 509 E 5th

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

The abandoned vehicle located at 509 E 5th has expired tags deeming it inoperable. Up to this point, all proper notification has been given to the owner of the property. To date, no action has been taken by the owner of the property or the vehicle. If the vehicle is removed by the city, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicle located at 509 E 5th to be abated by the city.

Background

The vehicle located at 509 E 5th does not have current and legal tags. The property belongs to Mark Ottley and no personal contact has been made with the owner.

Discussion

Planning, Inspection, and Enforcement is requesting a resolution to abate the inoperable vehicle located at 509 E 5th be placed on the agenda for formal action at the February 28, 2013 City Commission meeting. The property located at 3406 Summer Ln is in violation of City Ordinance Chapter 26 Article II. The vehicle has no current and legal tags, deeming it inoperable. Letters have been sent per City of Hays Ordinance requirements. Attempts to contact the vehicle owner were also made. No progress has been made on this vehicle. Staff is now moving forward for abatement of the vehicle since the owner has not followed through accordingly.

Legal Consideration

The City is required to follow procedures established by the ordinance cited in the Discussion. Assuming those procedures were followed, the City is allowed to remove and dispose of the vehicle.

Financial Consideration

Any costs associated with the city removing this vehicle will be billed to the property owner. If not paid, an assessment will be placed on the tax rolls.

Options

Options include the following:

- Approve the resolution allowing for the vehicle to be removed
- Do not approve the resolution

Recommendation

Staff recommends approving this resolution allowing the vehicle located at 509 E 5th to be removed from the property.

Action Requested

Approve the resolution to abate the vehicle located on the property at 509 E 5th ten days after the approval date.

Supporting Documentation

Letters to Property Owner
Pictures
Resolution

January 28, 2013

Mark Ottley
700 W 48th
HAYS, KS 67601

RE: 509 E 5TH ST
Hays, KS 67601

VIA CERTIFIED MAIL:

Dear Mark Ottley :

The violation located at 509 E 5TH ST , Hays, Kansas still exists (photos attached). We sent a letter to Trevor Ottley by Fax on 12/05/2012 requesting various items to be corrected.

You have ten (10) days from the date of receipt of this letter to abate the violation. Failure to abate the violation within ten (10) days will result in the City or its authorized agent to file an abatement process for Inoperable Vehicles on Private Property your property. The costs will be assessed to the owner or agent in charge of the property. Opportunity will be given to the owner to pay the assessment, and if not paid, it will be added to the property tax as a special assessment. Please note that you have ten (10) days from the receipt of this notice to file a written appeal, requesting a hearing before the governing body.

We ask again that you please resolve this situation immediately. If you have questions or need further explanation, feel free to contact me at (785) 628-7310.

Sincerely,

Curtis Weber Building Inspector/Code Enforcer

Enclosed: Pictures

Cc: City Prosecutor
File



Date: 01/29/2013

CURTIS WEBER:

The following is in response to your 01/29/2013 request for delivery information on your Signature Confirmation(TM) item number 3408 2133 3931 9037 5228. The delivery record shows that this item was delivered on 01/29/2013 at 11:43 AM in HAYS, KS 67601 to J HERMANN. The scanned image of the recipient information is provided below.

Signature of Recipient:

Signature	Jessica Herrman
Address	Jessica Herrman

Address of Recipient:

Address	700 W 48th
---------	------------

Thank you for selecting the Postal Service for your mailing needs. If you require additional assistance, please contact your local Post Office or postal representative.

Sincerely,

United States Postal Service



Case Information

Date 1/28/2013
Case Number 20130028
Telephone
Owner Name Mark Ottley
Owner Address 700 W 48th
Violation Address 509 E 5th
Violation Inoperable Vehicles on Private Property
Status Certified Sent
Violation Due Date
Certified Received Date 1/29/2013
Certified Due Date 2/9/2013
Date Case Closed
Complainant Name
Complainant Telephone/Address
Ordinance Number Sec. 26-40 (Inoperable Vehicles)
Assigned To Curtis Weber

Property Information

Parcel#: 026-182-04-0-10-26-014.00-0
 OTTLEY MARK REV INTER VIVOS TRUST
 509 E 5TH ST

Owner Information

OTTLEY MARK REV INTER VIVOS TRUST
 700 W 48TH ST HAYS, KS 676
 HAYS, KS 67601-1403

Case History

Date	Type	Description
1/28/2013	Activity	Certified Letter: Remove inoperable vehicle from property.

1/28/2013	Document	
-----------	----------	--



1/28/2013	Document	
-----------	----------	--



1/28/2013

Document



1/28/2013

Document



CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 13

MEETING DATE: 2-28-13

TOPIC:

Vehicle Abatement at 1102 E. 17th (Davis Equipment Co., Inc., owner)

ACTION REQUESTED:

Approve Resolution No. 2013-007 to abate the vehicle located on the property at 1102 E. 17th ten days after the approval date.

NARRATIVE:

The abandoned vehicle located at 1102 E. 17th have expired tags deeming it inoperable. Up to this point, all proper notification has been given to the owner of the property (Davis Equipment Co., owner).. To date, no action has been taken by the owner of the property or the vehicles. If the vehicles are removed by the city, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicle located at 1102 E. 17th to be abated by the city.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

ADMINISTRATION RECOMMENDATION:

Staff recommends approving this resolution allowing the vehicle located at 1102 E. 17th to be removed from the property.

COMMITTEE RECOMMENDATION(S):

N/A

ATTACHMENTS:

Resolution No. 2013-007
Letters to Property Owner
Pictures

RESOLUTION NO. 2013-007

A RESOLUTION AUTHORIZING THE CITY OF HAYS OR ITS DESIGNATED AGENT TO ABATE NUISANCE LOCATED ON THE PROPERTY AT 1102 E. 17th, HAYS, KANSAS.

WHEREAS, the City of Hays did enact Ordinance Chapter 26, Article 2, declaring certain matters as inoperable vehicles a violation of City Ordinance and providing for the removal or abatement of inoperable vehicles and further providing for the assessment of costs and penalties; and

WHEREAS, on November 5, 2012, December 10, 2012, and December 26, 2012, inspections of the property were conducted by the City of Hays, and said inspections determined an inoperable vehicle on the property at 1102 E. 17th was in violation of City Ordinance Chapter 26, Article 2; and

WHEREAS, on November 5, 2012, a letter was sent to the owner of the property at 1102 E. 17th, requesting that the owner abate the nuisance by removal of the inoperable vehicle within 30 days; and

WHEREAS, on December 10, 2012, a certified letter to the owner of the property at 1102 E. 17th was prepared giving said owner ten days, upon receipt, in which to abate the nuisance; and

WHEREAS, on December 13, 2012, the certified letter to the owner of the property at 1102 E. 17th signed for by the owner of 1102 E. 17th; and

WHEREAS, an inspection of the property done on December 26, 2012, revealed the inoperable vehicle was not abated from the property; and

WHEREAS, the Governing Body of the City of Hays desires that the inoperable vehicle on the property at 1102 E. 17th be abated by the City or its authorized agent.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, AS FOLLOWS:

Section 1. That the existence of the inoperable vehicle located at 1102 E. 17th is hereby found to be in violation of Ordinance Chapter 26, Article 2.

Section 2. That the owner of the property located at 1102 E. 17th was given proper notice to abate the nuisance condition located at 1102 E. 17th and has failed to abate the said nuisance.

Section 3. That the City of Hays or its designated agent is hereby authorized to abate the condition causing the violation at the end of ten days from the date of passage of this Resolution.

Section 4. That the cost incurred by the City shall be charged against the lot located at 1102 E. 17th as provided in Ordinance Chapter 26, Article 2.

PASSED by the City Commission on the 28th day of February, 2013.

Troy Hickman, Mayor

ATTEST:

Doris Wing, City Clerk

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: February 21, 2013

Subject: Vehicle Abatement at 1102 E. 17th (Davis Equipment Co., Inc., owner)

Person(s) Toby Dougherty, City Manager
Responsible: I.D. Creech, Director of Public Works

Summary

The abandoned vehicle located at 1102 E. 17th have expired tags deeming it inoperable. Up to this point, all proper notification has been given to the owner of the property (Davis Equipment Co., owner).. To date, no action has been taken by the owner of the property or the vehicles. If the vehicles are removed by the city, all costs of abatement will be charged to the owner of the property. Staff recommends approving the resolution allowing the vehicle located at 1102 E. 17th to be abated by the city.

Background

The vehicle located at 1102 E. 17th does not have current and legal tags. The property belongs to Davis Equipment Co. The vehicles apparently belong to the current or past tenants. The owner of the property wishes to have them removed from the lot and has had no success in getting the vehicle owners to remove the vehicles.

Discussion

Planning, Inspection, and Enforcement is requesting that a resolution to abate the inoperable vehicle located at 1102 E. 17th be placed on the agenda for formal action at the February 28, 2013 City Commission meeting. The property located at 1102 E. 17th (Davis Equipment Co., owner) is in violation of City Ordinance Chapter 26 Article II. The vehicle has no current and legal tags, deeming it inoperable. Letters have been sent per City of Hays Ordinance requirements. No progress has been made on the vehicle. Staff is now moving forward for abatement of the vehicle since the owner has not followed through accordingly.

Legal Consideration

The City is required to follow procedures established by the ordinance cited in the Discussion. Assuming those procedures are followed, the City is allowed to remove and dispose of the vehicles.

Financial Consideration

Any costs associated with the city removing this vehicle will be billed to the property owner. If not paid, an assessment will be placed on the tax rolls.

Options

Options include the following:

- Approve the resolution allowing for the vehicle to be removed
- Do not approve the resolution

Recommendation

Staff recommends approving this resolution allowing the vehicle located at 1102 E. 17th to be removed from the property.

Action Requested

Approve the resolution to abate the vehicle located on the property at 1102 E. 17th ten days after the approval date.

Supporting Documentation

Letters to Property Owner

Pictures

Resolution

I.D. CREECH, DIRECTOR
JOHN BRAUN, ASST. DIRECTOR
1002 VINE ST., HAYS, KS 67601

TEL 785-628-7350
FAX 785-628-7352

AIRPORT DIVISION
BOB JOHNSON, MANAGER
3950 E 8TH ST., HAYS, KS 67601

TEL 785-628-7370
FAX 785-628-7373

PLANNING, INSPECTION, & ENFORCEMENT
JESSE ROHR, SUPT.
1002 VINE ST., HAYS, KS 67601

TEL 785-628-7310
FFAX 785-628-7352



ALVIN PEREZ, SUPT.br /> 1002
VINE ST., HAYS, KS 67601

SERVICE DIVISION
TEL 785-628-7353
FAX 785-628-7352

NICK WILLIS, SUPT.
1002 VINE ST., HAYS, KS 67601

STORMWATER DIVISION
TEL 785-628-7350
FAX 785-628-7352

MARVIN HONAS, SUPT.
1780 W. 55TH ST., HAYS, KS
67601

SOLID WASTE DIVISION
TEL 785-628-7357
FAX 785-628-7352

PUBLIC WORKS DEPARTMENT
www.haysusa.com

December 11, 2012

Davis Equipment Co Inc
5780 230th Ave
HAYS, KS 67601-9716

RE: 1102 E 17TH ST
Hays, KS 67601

VIA CERTIFIED MAIL:

Dear Davis Equipment Co Inc :

The violation located at 1102 E 17TH ST , Hays, Kansas still exists (photos attached). We wrote a letter to you on 11/5/2012 requesting that you abate the situation.

You have ten (10) days from the date of receipt of this letter to abate the violation. Failure to abate the violation within ten (10) days will result in the City or its authorized agent to file an abatement process for Inoperable Vehicles on Private Property your property. The costs will be assessed to the owner or agent in charge of the property. Opportunity will be given to the owner to pay the assessment, and if not paid, it will be added to the property tax as a special assessment. Please note that you have ten (10) days from the receipt of this notice to file a written appeal, requesting a hearing before the governing body.

We ask again that you please resolve this situation immediately. If you have questions or need further explanation, feel free to contact me at (785) 628-7310.

Sincerely,

Chris Rorabaugh
Building Inspector/Code Enforcer

Enclosed: Pictures

Cc: City Prosecutor
File



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YOUR LABEL NUMBER	SERVICE	STATUS OF YOUR ITEM	DATE & TIME	LOCATION	FEATURES
9134082133393190328170	First-Class Mail	Delivered	December 13, 2012, 7:46 am	HAYS, KS 67601	Proof of Delivery

Check on Another Item

What's your label (or receipt) number?

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Case Information	
Date	11/5/2012
Case Number	20121211
Telephone	
Owner Name	Davis Equipment Co Inc
Owner Address	5780 230th Ave
Violation Address	1102 East 17th
Violation	Inoperable Vehicles on Private Property
Status	Certified Sent
Violation Due Date	12/6/2012
Certified Received Date	12/13/2012
Certified Due Date	12/26/2012
Date Case Closed	
Complainant Name	
Complainant Telephone/Address	
Ordinance Number	Sec. 26-40 (Inoperable Vehicles)
Assigned To	Chris Rorabaugh

Property Information	Owner Information
Parcel#: 026-138-34-0-30-05-003.00-0 DAVIS EQUIPMENT CO INC 1102 E 17TH ST	DAVIS EQUIPMENT CO INC 5780 230TH AVE HAYS, KS 67 HAYS, KS 67601-9716

Case History		
Date	Type	Description
11/5/2012	Activity	1st Notification Letter: The vehicle on your property needs to be legally tagged and made road worthy or it needs to be removed from your property or placed inside a building.
11/5/2012	Document	
11/5/2012	Letter	1st Letter
12/11/2012	Activity	Certified Letter: Upon receipt of this certified letter, you will have 10 days to legally tag and make road worthy the pictured truck or it needs to be removed from your property or placed inside an enclosed building.
12/11/2012	Document	
12/11/2012	Letter	Certified Form

CITY OF HAYS

AGENDA ITEM COVER SHEET

COMMISSION AGENDA ITEM NO. 14

MEETING DATE: 2-28-13

TOPIC:

Solid Waste Polycart Purchase

ACTION REQUESTED:

Motion to authorize the purchase of three hundred fifty (350) ninety-five (95) gallon polycarts for solid waste collection activities for \$20,250 including freight through a sole source authorization from America-Kart in Elkhart, Indiana. Funding from the Solid Waste Reserves.

NARRATIVE:

Current polycarts have been in use since 2008. Physical demands on the carts cause some to come into disrepair and require replacement. Replacement must come from an in-house inventory because of the special logo on the carts. Additional customers must also be provided carts.

PERSON/STAFF MEMBER(S) MAKING PRESENTATION:

Toby Dougherty, City Manager
ID Creech, Director of Public Works

ADMINISTRATION RECOMMENDATION:

Authorize the purchase as requested.

COMMITTEE RECOMMENDATION(S):

n/a

ATTACHMENTS:

Staff memo
Pictures

Commission Work Session Agenda

Memo

From: ID Creech, Director Public Works

Work Session: February 21, 2013

Subject: Solid Waste Polycart Purchase

Person(s) Toby Dougherty, City Manager

Responsible: ID Creech, Director Public Works

Summary

Staff is requesting authorization to purchase three hundred fifty (350) ninety-five (95) gallon polycarts for solid waste collection activities for \$20,250 including freight. Staff recommends the carts be acquired through a sole source authorization from America-Kart in Elkhart, Indiana. Funding is recommended from the Solid Waste Reserves.

Background

Current polycarts have been in use since 2008. Physical demands on the carts cause some to come into disrepair and require replacement. Replacement must come from an in-house inventory because of the special logo on the carts. Additional customers must also be provided carts.

Discussion

We have approximately seven thousand (7,000) carts distributed in the field. This number has grown since inception of the automated system. The 350 carts requested would represent approximately 5% of our distributed inventory. Improvements in software help us to track individual carts by serial number.

ESTIMATED SERVICE LEVELS - RESIDENTIAL

	2008	2009	2011	2013
Single Family		6050	6014	5914
2 nd cart	81	128		119
3 rd cart	5	8		4
4 th cart		1		

Duplexes		426	654	746
Triplexes		132	93	87
Four Plexes		140	132	124
Five Plexes		15	30	35
Six Plexes		18	30	24
Seven Plexes		7		
All Collection Locations*	6626			
TOTAL CARTS	6712	6925	6953	7053

We have to replace a varying amount of carts each year and add to our inventory for new residential construction. As the carts are a special run for the vendor, we have an order/ship threshold reviewed each year. For our current request, earliest ship time would be April 15th. The only replacement supply of poly carts available to us are the extra carts we keep on-hand – we cannot get replacements on a one to one basis.

These carts are delivered with a ten (10) year warranty – we have exercised warranty issues in the past with good success. However, we are required to provide field replacements without the ability to immediately replace inventory. Currently, one hundred twenty-three (123) carts are in-hand for need of warranty replacement and our excess inventory consists of forty (40) useable carts.

Storage of the carts is minimal as assembly is required before use. The carts are stackable in storage.

Legal Consideration

There are no known legal obstacles to proceeding as proposed by City Staff.

Financial Consideration

From the Solid Waste Reserves:

350--- 95 gallon Boss-Karts	53.00 per cart	\$18,550.00
freight		\$ 1,700.00
TOTAL COSTS		\$20,250.00

\$501,670 is held currently in the Solid Waste Reserve Fund with an additional \$240,000 scheduled for transfer from operations in 2013. The Solid Waste Reserve funds are used to purchase new and/or replacement equipment including trucks and polycarts.

We are in the fifth (5th) year of cart useful life expectancy of ten (10) years. A city-wide refit of all carts would be estimated near \$400,000. The City has three (3) automated collection trucks estimated at approximately \$150,000 replacement for each.

Options

1. Authorize the purchase of 350 polycarts from America-Karts in the amount of \$20,250 from Solid Waste Reserves;
2. Authorize the purchase of polycarts from another vendor;
3. Offer some other direction to Staff;
4. Do nothing.

Recommendation

Staff recommendation will be to purchase the carts from America-Karts as presented.

Action Requested

Adopt Motion to authorize the expenditure of \$20,250 from Solid Waste Reserves to purchase three hundred – fifty (350) ninety-five (95) gallon poly trash carts from America-Karts

Supporting Documentation

Pictures of carts:



Example of damaged cart and our current “collection” to be replaced.





Our collection vehicles grab the cart, lift and upend for material deposit in the hopper. The carts are designed with “slots” and a lifting shelf so the carts are not overly squeezed in order to be lifted.



COMMISSION INFORMATIONAL MEMORANDUM

TO: City Commission
FROM: Toby Dougherty, CPM
City Manager
DATE: February 22, 2013

Attached are the following items:

1. The minutes of the November 20, 2012 meeting of the **Hays Convention & Visitors Bureau Advisory Committee.**
2. The minutes of the January 9, 2013 meeting of the **Downtown Hays Development Corporation.**
3. The minutes of the January 10, 2013 meeting of the **Hays Sister Cities Advisory Board.**
4. The minutes of the January 16, 2013 meeting of the **Ellis County Wellhead Protection Committee.**
5. The minutes of the January 16, 2013 regular meeting and February 11, 2013 special meeting of the **Hays Recreation Commission Board.**
6. The minutes of the January 22, 2013 meeting of the **Hays Public Library Board.**
7. The **Great Lakes On-Time Report** for February 2013.

If you have any questions regarding this information, please do not hesitate to contact me.

aw

**HAYS CONVENTION & VISITORS BUREAU
MINUTES
Tuesday, November 20th, 2012**

**8:30am Morning Meeting
Welcome Center Conference Room
2700 Vine Street**

PRESENT

Bob Wilhelm – Chair
Marjorie Dansel
Connie Schmidt
Lorraine Howerton
Don Westfall

Reese Barrick
Andy Stanton
Stacey Smith
Sabrina Symms

Jana Jordan, CVB
Ruben Schuckman, CVB

Janet Kuhn, CVB

ABSENT

Gregg Wahlers

Jane Matlock

The Hays Convention and Visitors Bureau Advisory Committee Meeting was called to order by Chair Bob Wilhelm.

MINUTES FOR THE AUGUST MEETING – Bob

Bob asked if there were any additions of changes for the August Meeting Minutes. There being none Bob declared the August Meeting Minutes would stand approved as presented.

MARKET HAYS UPDATE – Jana

Jana wanted to update the group on the progress of several areas of the Market Hays project:

- The contract with Thomas Zimmerman of Crossroads Photography is progressing nicely. He has been providing wonderful photographs for the last six months. Some have already been used for the new web-site, billboards and printed promotional materials. He will finish up this year with Frostfest and then begin again in the Spring when, hopefully, things turn green.
- Web-site design with Civic Plus has also been kept right on schedule. The basic design has been completed and content will be added in December. If we keep on schedule the site will launch on February 14th, 2013.
- Just recently we have been able to secure 3 new billboards. Two on I-70 near Lawrence and Topeka and one south of Wichita. This fall Andy Stanton design a campaign incorporating our new “design look” for all the faces of our billboards. The 3 new billboards will continue that campaign.
- The promotional piece for the “Building Brand Champions” has been a great success. The kickoff for that promotion was at the Back to School picnic in August is expected to last through at least January of 2013. The main distribution point for the piece is currently the front desk employees at our

lodging facilities. The food vendors have had the greatest number of recommendations but during the holidays we hope to make a bigger push for retail recommendations. Each week the recommendation cards are collected and a lucky winner receives \$30.00 in Chamber Checks.

Advisory Board Recommendations – Jana

Bob, Reese and Marjorie's terms end the first of December and were asked if they would consider returning for another 3 year term. Jana will send them all the application to complete and return to City Hall.

Director & Staff Reports – Staff

Ruben talked about organizing a new "German Cousins Cities" much along the lines of the "Sister Cities" program. Hopefully this would encourage motorcoach groups from other cities in the Midwest to travel to Hays for our festivals and Church Tours. He recently attended a motorcoach show in Wichita and had appointments with Oklahoma motorcoach operators. He also reminded the group that the Hays Daily News is in the process of producing their 2013 calendar if anyone wanted to make sure their events are included.

Janet is in the process of working with Andy on a new folder design for bid presentations and distribution. She will be going to Topeka in December for the KSAE Exhibition and will be contacting the local lodging properties about the materials they wish to have her distribute. She will also be working with everyone for the up-coming bid for the Kansas Shrine Bowl. She also talked about her work with the local Susan B. Komen event that will take place May the 11th, 2013.

There being no other business Lorraine made a motion to adjourn and Andy seconded. Motion carried.

**Downtown Hays Development Corporation
January Meeting Minutes**

January 9, 2013

11:30 am – Hays Welcome Center

Attendees: *Board Members/Staff:* Traci Konrade, Stacey Smith, Michele Flax, Andrew Rupp, Chris Wente, Elodie Jones, Sandy Jacobs, Michael Billinger, Sarah Cearley, Karen Dreiling, Bill Overbey

Absent: Pam Joy, Eddie Perrett, Henry Schwaller

Guests: Kelli Hansen, Bob & Pat Schmidt (departed at 11:50 am), Tammy Wellbrock, Paul Briseno

CALL TO ORDER: President Sandy Jacobs called the meeting to order at 11:30 am

PUBLIC COMMENT: Traci shared from Jana Jordan that the CVB just published a girls' weekend ad in Kansas Magazine which focused on Downtown. Paul mentioned that the Hays Bike Plan will be presented by the City next week on the Internet. You can access it from the City website.

CORRESPONDENCE: Traci stated that Kelly from the Coffee County Chamber contacted her to gather more information about the brand promotion piece. Traci confirmed how good the brand promotion program is going. Traci shared a letter from a concerned citizen about nothing to do in Hays, specifically downtown. The board discussed sending a response.

APPROVAL OF MINUTES: After a motion by Chris and second by Michele, the December 2012 meeting minutes were approved as presented. Passed unanimously.

TREASURER'S REPORT: Traci reported the treasurer's report as prepared by Eddie. Net income is \$19,135.76. As of December 31, 2012, DHDC had \$85,955.21 in checking, savings, and certificates of deposit compared to \$68,715.74 on December 31, 2011. Traci stated that her and Eddie are working on a new format for financial reporting to show comparison on how close we are to budget. After a motion by Chris and second by Stacey, the financial statements were approved. Passed unanimously.

Traci shared a new proposed invoice policy. The invoice policy includes:

30 days past due – Send an invoice | 60 days past due – Send a friendly reminder letter with a copy of the invoice | 90 days past due – Send letter with a copy of the invoice, followed up by a courtesy call or visit from the Executive Director. Business/organization will be informed if payment is not received by the next DHDC BOD meeting date, the DHDC BOD will take further action, including the business/organization not being able to participate in future events/promotions/activities. Tammy Wellbrock mentioned adding a 4th letter after the Board discusses action to communicate that discussion to the person receiving the invoice. Bob Schmidt brought up the point of downtown, as a whole, being involved. There was a discussion of downtown participation overall in events, etc. There was a motion by Andrew to accept the invoice policy with the amendment of an additional 4th letter. Chris seconded. Motion passed unanimously.

Traci also reported the current past-due invoices. They included Professor's Steakhouse, Sake2Me Sushi and GoodWin Sporting Goods. She will now follow the approved procedure when dealing with past-due accounts.

ECC REPORT: Hays was designated an e-Community and the announcement will be made at the ECC Chamber Chat. Traci will continue to serve on the leadership team. We will get \$150,000 revolving loan fund for projects; will get money from the state and it is anticipated that many will be downtown projects.

Aaron and Traci met with Liberty Group (Chuck Comeau and Kelli Hansen) on a hotel/event center for downtown. Chuck requested assistance from the ECC to complete a cost-benefit analysis. The ECC partnered with Wichita State University to complete the analysis. They ran 3 models to determine the impact on the community. The first model was inclusive of the hotel and public parking in lieu of incentives (mentioned we won't go this route so it was not discussed further). The second model parking was included as part of Liberty Group's financing. It received a 2.02 benefit cost ratio over a 10-year period. The third model excluded parking from the financing. This is the model most likely to be followed. It received a 2.41 benefit-cost ratio over a 10-year period. Anything above a 2.00 is a great return. The project was described to be an \$11 million capital investment (\$10 million for building and \$1 million for equipment). Parking was estimated to be about \$4.5 million. A CID is not being considered, but a TDD is which will impose an additional sales tax or special assessments. The City requested DHDC's support of the project for it to move forward. After discussion, it was concluded that DHDC needs some more information before offering public support.

LIBERTY GROUP REPORT: Kelli reported that the Oddfellow's building exterior is complete and they are working with appraisers on the interior. There has been an influx of calls asking about opening businesses with a possible serious owner for the old Good Bookstore building. There have been a few calls regarding the Hub which previously closed. Kelli updated that Liberty Group owns the old Semolino equipment and building. It would be happy to open to someone with interest and a good business plan. Liberty Group also has an idea they could use also. There is a studio loft apartment opening in February in the front of the Phillips building. Kelli also stated that she is happy to show the hotel plans one on one to any board members.

CURRENT BUSINESS: Partnership Program –Andrew mentioned there was a problem with the list previously so a list was sent around for board members to sign up and call past and potential donors.

NEW BUSINESS: ECC Board Representative – Karen Dreiling has volunteered to be the DHDC representative; **Conflict of Interest 501(c)3** – Discussion was held on a DHDC Conflict of Interest policy. This only applies to voting members, Andrew inquired why it was so far reaching such as down the family line, it was discussed that the document reflected most common language, Bill motioned to approved, Chris seconded, passed unanimously; Traci stated that once this is complete the filing for 501(c)3 status will be completed. **HDN Downtown Brochure** – Traci summarized that there were challenges working with HDN on the previous piece, some discussed not wanting to spend the money for the big ad on the back, some said either do it big or don't do at all, it was decided to do a \$300 half-page ad, there were 2 opposing votes and the remaining passed **Membership Renewals Report** – the Executive committee previously passed all the renewals which were factored into the budget. Membership that passed were, Hays Arts Council, Hays Area Chamber of Commerce and Hays Area Young Professionals. **Leadership Hays** – Traci approached the executive board asking to participate, exec supported and brought to full board, Michele motioned to let Traci participate in Leadership Hays, Karen seconded, passed unanimously; **Downtown Hays Website** – Traci presented a fee of \$39.50 per month to have Nex-Tech host and maintain the website, Karen moved, Stacey seconded, passed unanimously.

COMMITTEE UPDATES: Traci described each committee. A list of committees was then sent around for board members to sign up on; the committees will meet outside of regular board meetings. Each committee will be chaired by a DHDC Board Member and they will be designated to report at the monthly Board Meeting.

ANNOUNCEMENTS & ACTIVITIES:

Downtown Hays Sponsored FHSU Game – January 10

DHDC Executive Meeting – February 4 – 4:00 pm – Hays Welcome Center

DHDC Board Meeting – February 13 – 11:30 am – Gella’s Diner & Lb. Brewing Co.

ADJOURN: Chris moved to adjourn at 12:55 pm. Seconded by Karen.

Hays Sister Cities Advisory Board Agenda
Thursday January 10, 2013
Commerce Bank – Noon

Call to Order –Meeting was called to order at 12:10 pm in the Commerce Bank conference room by Ann Leiker.

Members Present: Ann Leiker, Ed Stehno, Armando Orozco, Carol Solko-Olliff and Jenny Jiang

Members Absent: Tom Thomas, Pat Austin, Mehran Shahidi, Greg Sund and Max Maximov

Minutes: Carol S. presented minutes from the November 8, 2012 meeting. It was moved by Ed S. and seconded by Armando O. to approve the minutes. Minutes were approved.

Treasurer's Report: No report was available.

Additions to the Agenda – No additions were made

Old Business

FHSU International Student Report – Carol S. reported about the new international students that will be arriving to Fort Hays for the spring semester. The Chinese New Year will be celebrated in February, it is the year of the snake. On February 10th will be the Celebration of Diversity which will be the only major event to celebrate the New Year this year. The students decided not to hold a dumpling dinner as this is often stressful for the students to coordinate. They will consider holding it again next year.

The Chinese Student Association (CSA) sent a thank you note for the financial support given to the Fall Moon Festival.

Ross Beach Memorial – Sternberg project - Ed S. reported that Sternberg has ordered a touch screen that will be placed in the front of the museum close to where patrons purchase tickets. The video will give an overview of Sternberg, the Howard Reynolds Nature walk and the history of Hays Sister Cities and the monument. The cost for the touch screen will be around \$900.

New German Partner City – Max M. is currently out of the country, so no report was available.

Hispanic Celebration: Ann L. and Armando O. have been trying to make contact with Fr. Fred to see what we can do to support our Hays Hispanic Youth. It had been previously discussed and approved to provide \$500 to support this initiative and that Sister Cities would like to be involved if possible in the program or activity. This will be discussed with Fr. Fred when the money is presented to him. The Sister Cities Committee feels it is important to support the minority and diverse groups of our community by bringing awareness to their programs and cultures and helping promote how they help to make Hays a great community.

Web-site and Facebook Page – Armando O. reported that the Facebook page is up and to send him information to post

New Business

Renewal of Advisory Board Members - Ann Leiker and Mehran Shahidi have both re-applied for membership to the board. Ann will call Pat Austin regarding her interest in remaining on the board and re-applying.

Ann L. will check with Tom Thomas and the City about the Sister Cities dues for the year and to see in an invoice has been received. It was moved by Ed S. and seconded by Armando O. to pay the Sister Cities dues for this year. Motion carried.

The committee discussed the request by the Hays City Commission to meet with and review committees that are appointed and receive funding from the Commission. The Commission has expressed a concern with the activeness, or lack of activeness groups and their use of funds. The Hays Sister Cities was one of the groups that had been contacted to meet with the Commission. The committee discussed that our Hays Sister Cities group does meet on a regular basis and the funds that Sister Cities receives from the City are used to support and promote the ideals of Sister Cities which are “to promote peace through mutual respect, understanding, and cooperation – one individual, one community at a time”. Hays Sister Cities is one of the few organizations within the City that seeks out and supports the various areas of cultural diversity in the community. Our support has been for cultural diversity and minority groups at Fort Hays State University and our local Hispanic community at both the local school and University level. Support has ranged from not only financial support, but also attending events and programs on behalf of Sister Cities. We see this is an important role and contribution of our group to welcome and include new diverse residents into the Hays community. Also, the recent video that has been developed chronicles the important role that the Beach’s, Paraguay Partners and Sister Cities have played in the Hays community, while also promoting the Sternberg Museum and Howard Reynolds Nature Walk. These attractions bring awareness about Hays across the state of Kansas. When Hays Sister Cities is searched on the “web” it will bring up the YouTube video. With the Kansas Paraguay Partner monument displayed close to I-70, visitors who pass by see that Hays is a City that values the Partner program. A Sister Cities Facebook page has also been created to help promote and advertise events and activities. As Hays continues to grow and become more diverse it is important for groups like Sister Cities to welcome, support and include them in the community. As a Sister City group we still have work to do, but are making progress.

Next Meeting Date – It was discussed to change our meeting time to 6:00 pm on February 14th, 2013 to accommodate more of the committee member schedules. Ann L. will check on meeting locations and inform the committee.

Meeting was adjourned at 1:08 pm.

Respectfully submitted by: Carol Solko-Olliff

**Minutes of the Ellis County Wellhead Protection Committee Meeting
January 16, 2013**

Members Present: John Heinrichs, Hendratta Ali, Bill Wilson, Ken Richmeier, Allen Roth

Non-Voting members: Karen Purvis- Recording Secretary.

Guests- None present

John Heinrichs, Chairman, **called the meeting to order** at 7:00 PM.

Minutes- There was one spelling error. With that one correction it was moved by Allen and seconded by Hendratta that we accept the minutes as corrected. Motion carried.

Treasurer's Report- The treasurer was absent. A check was written to the City of Hays for the four pet waste stations. This was from the Midwest Energy Grant. These are to be put up at the sports complex.

Old Business-

- a) Events- *Home and Garden Show-* Is March 9 and 10th at the mall. John and Hendratta will ask students to work the booth along with WHP members.
- b) Education- *Status of Sternberg Outdoor Classroom/trail-* James was absent so no report was given. Allen reported that Rush County Soil Conservation district has an education trailer that has of soils and other educational information. He said that and classed wanted to use it that they would need to contact Stephanie Royer.
- c) Legislative- *Relationship with City/County Commissions-* A discussion was had about how to education the City commission and County Commission about what our group is and what it does. It was a consensus by the committee for John to write a letter stating the history of the committee and purpose and explain the expertise that we have on the committee. Russell water issues were discussed, and water shortages were also discussed.
- d) Membership- *Member renewals-* Will be voted on in new business.
New Members- John will draft a letter to the entities in which the committee has openings asking for them to appoint members to the committee. The openings that are not filled are: a member from the Rural Water Districts, City of Victoria, City of Ellis, and Schoenchen. Some names were suggested to start checking on to fill the appointments.
- e) Research- *Pet waste efforts-* John hasn't found a student to work on the pet waste project. *City of Hays sign grant-* A check was written to the City of Hays for the four pet waste stations. We would like to put stickers on them that say Wellhead Protection Committee and Midwest Energy.
- F) Other- No report.

New Business-

- a) 1 year member renewals- The one year members at large positions were discussed. It was moved by Allen Roth and seconded by Bill Wilson that the three yearly at large positions be filled by the current people. That being- James Leiker, Jude Scheck, and John Heinrichs, and see if the FHSU provost will appoint Hendratta Ali for a one year term. Motion Carried.
Karen asked Allen that he contact the conservation district so they can appoint a committee member to a three year term.
- b) Election of Officers- It was moved by Allen and seconded by Bill that we have the same slate of officers for the 2013 year. Those being. Chairman- John Heinrichs, Vice Chairman- James Leiker, Treasurer- Jude Scheck, and recording secretary- Karen Purvis. Motion carried.
- c) Stacie Minson - Stacie wanted to know if the committee could get some information for her. She wanted a list of all vets, pet daycares, groomers, etc. within Hays. She is going to work with the City about pet waste issues. Karen stated that she will get the information and pass it to the committee members to see if there is more that they can add before sending it to Stacie.

Date for **Next Meeting**- The next meeting will be February 20th.

It was moved by Bill and seconded by Allen that we adjourn the meeting. The meeting was adjourned.

Submitted by Karen Purvis, Recording Secretary

**HAYS RECREATION COMMISSION
REGULAR MEETING
January 16, 2013**

Chair called the meeting to order at 12:10pm.

Roll Call

Vice-Chair	Jeff Briggs
Secretary	Mark Junk
Commissioner	Nancy Jeter
Commissioner	Lynn Maska
Superintendent	Roger Bixenman

Chair Todd Lynd was absent
Commissioner Nancy Jeter arrived at 12:15pm.

Approval of Agenda

Motion by Mark Junk to amend the agenda and move new business item 1 to audience participation. Second by Lynn Maska. Motion carried 3-0.

Approval of Minutes

Motion by Mark Junk to approve the minutes of the regular meeting for December 19, 2012. Second by Lynn Maska. Motion carried 3-0.

Audience Participation

Melissa Romme with ABB&B was present to answer any questions concerning the financial statement. Melissa visited with the board about paying out the remainder of the debt on the building payment and financial projections. It was her recommendation to the board to pay off the remaining debt at this time.

Written Communication

Thank you letters were shared with the board.

Finances

Financial Statement

Motion by Lynn Maska to approve the financial statement for December 2012. Second by Mark Junk. Motion carried 4-0.

Staff Reports

Sports Director

Information was shared with the board concerning sports.

Program Director

Information concerning all programming was shared with the board.

Aquatics Director

Information was shared with the board concerning aquatics.

Wellness Director

Information was shared with the board concerning wellness.

Sports Complex Director

Information was shared with the board concerning the sports complex.

Superintendent

Discussion was held concerning adding new staff in the leisure area. Board recommended the Superintendent indicate job responsibilities and report back to the board. Also discussed was joint meeting with the City of Hays and future planning.

Unfinished Business

No Unfinished Business

New Business

Consideration of Retiring Building Debt

Motion by Mark Junk to retire the remainder of the Capital Lease payment on the building loan to the City of Hays. Second by Lynn Maska. Motion carried 4-0.

Approval of Sports Equipment and T-shirt Bids

Motion by Mark Junk to approve sports equipment bids from various vendors and t-shirt bids from Phaze 2 as presented by staff. Second by Lynn Maska. Motion carried 4-0.

Board Member Reports

Mark Junk shared with the board that he would like the HRC Board and staff to develop a 5-10 year master plan for facilities and program needs.

Other Action

None

Executive Session

None

Adjournment

Motion by Mark Junk to adjourn the meeting. Second by Lynn Maska. Motion carried 4-0.

Respectfully submitted,

Roger Bixenman CPRP
Superintendent

**Hays Recreation Commission
Special Meeting
February 11, 2013**

Todd Lynd called the meeting to order at 12:03pm.

In attendance:

Chair, Todd Lynd

Vice-Chair, Jeff Briggs

Secretary, Mark Junk

Commissioner, Nancy Jeter

Superintendent, Roger Bixenman

Absent was Commissioner Lynn Maska.

The special meeting was called for several items.

Motion by Mark Junk to approve adding a full time staff a Recreation Specialist position. Motion died for a lack of a second.

Discussion was held to bring more information and specific job responsibilities for this potential position to the next board meeting.

Discussion was held about increasing insurance coverage on the HRC building Mark Junk suggested getting a quote from Insurance Planning and present it at the next board meeting.

The next board meeting date was changed from Wednesday, February 20th at Noon to Tuesday, February 19th at 7:15am.

Motion by Nancy Jeter to adjourn the meeting. Second by Mark Junk. Motion carried 4-0.

Respectfully submitted

Roger Bixenman CPRP
Superintendent

Minutes from Hays Public Library Board Meeting

Tuesday, January 22, 2013

The meeting was called to order at 4:00 by Chairman Avry St. Peter. Others present were Eric Norris, Judy Flax, Avry St. Peter, David Dunn and Marcia Dinkel

Guests: Tom

Public Comment: There was no public comment.

Bills: It was moved and seconded (J. Flax/J. Riat) to approve the December bills for payment. Motion passed 5-0.

Minutes: It was moved and seconded (J. Riat/D. Dunn) to approve the minutes from the December 11, 2012 meeting. Minutes passed 5-0.

Director's Report:

- Custodian positions have been filled. Diana Marvin will be full time cleaning staff. Part time maintenance position is filled.
- Eric reminded everyone about the Charles Shultz exhibit reception. All staff were expected to attend.
- Eric will be checking into quotes from other heating and air companies to take over libraries heat and air maintenance. Eric would like to use a local company if at all possible.
- Eric will be meeting with department head to discuss mission statement and follow through.
- Eric recommends having board members serve as vice chair for a year before moving on to chair the following year. Also discussed looking at any changes needed in the board policies.

Old Business: No old business was discussed.

New Business:

- Audit is scheduled for February 19 -20.
- General Fund Budget was discussed. Budget is doing well with close to 6 months "catastrophe" savings in place. It was moved and seconded (D. Dunn/J. Rait) to approve end of year allocations. Motion passed 5-0.
- Tom presented several options for new server support. (Our current server can no longer support current service of Sursi.)After showing the board the services provided by the choices, Tom and Eric highly recommended The Library Corporation. It was moved and seconded to pursue TLC as our server support (A. St. Peter/D. Dunn) Motion carries 5-0.

Board Open Discussion:

- Judy mentioned restroom temperature had improved.
- Judy praised the ILL department.
- Thanked Eric & others concerned for the chamber bucks board members received for Christmas.

Eric will send board members a copy of the state report when it is ready.

Meeting Adjourned at 5:30

Great Lakes Airlines On-Time Report

Feb-13	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	Under 15 Min On-Time	15-44 Min Late	45-74 Min Late	75 -104 Min Late	105 Min Late or more	Canceled
Mon-Fri																																		
630	x			x	x	x	x	x			x	x	x	x	x			x										100%						
645	x			x	x	x	x	x			x	x	x	x	x			x										100%						
1016	L			x	x	x	x	x			x	L	x	x	x			x										83%	17%					
1026	L			x	x	x	x	x			L	L	x	L	x			x										67%	33%					
1311	C			L	x	x	x	x			L	x	x	L	L			x										58%	33%				8%	
1321	C			L	x	x	x	L			L	x	x	L	L			x										50%	33%			8%	8%	
1425	C			L	x	x	x	C			x	x	x	L	L			x										58%	25%				17%	
1435	C			x	x	x	x	C			L	x	x	L	L			x										58%	25%				17%	
1626	x			L	x	x	x	x			x	L	x	x	L			x										75%	17%				8%	
1636	L			L	L	x	x	x			x	L	x	x	L			x										58%	25%	8%			8%	
2156	x			x	x	C	x	x			x	x	x	x	L			x										83%		8%			8%	
2206	x			x	x	C	x	x			x	x	x	x	L			x										83%		8%			8%	
Saturday																																		
715		x						x									x											100%						
725		x						x									x												100%					
1250		x						C									x											67%					33%	
1300		x						C									x											67%					33%	
1406		x						x									C											67%					33%	
1416		x						x									C											67%					33%	
1931		x						x									x											100%						
1941		x						x									x											100%						
Sunday																																		
845			x						x									x											100%					
855			x						x									x											100%					
1250			x						x									x											100%					
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1636			x						x									x											100%					
2156			x						x									x											100%					
2206			x						x									x											100%					

Average 78% 13% 2% 0% 2% 6%

Total Flights - 192 149 25 3 0 3 12

Percentage of flights delayed or canceled 22%

No time logged =na
Late=L
On Time=x
Canceled=C

On time means <= 15 minutes