

Memo

To: City Commission
From: Toby Dougherty, City Manager
Date: 6-3-13
Re: June 6, 2013 Work Session

The bulk of this work session will be comprised of outside agency presentations as part of the 2014 Budget. There are several items on the agenda for consideration; however, these items are routine in nature and should not be too time consuming.

Items 3 – Contract Sewer Cleaning

Utilities Department staff attempts to clean as many linear feet of sewer line as they can each year. Ideally, we would like to clean one-third of the sewer lines each year. Despite our best efforts, we have never been able to reach that number. Many cities supplement in-house cleaning with contractual sewer line cleaning. Last year, a company was hired to clean sewer lines in a pilot project to test the effectiveness of outside cleaning. Utilities staff was very pleased with the quality of the workmanship and budgeted monies for 2013 for contract cleaning. Please refer to the attached memorandum from Assistant Utilities Director Kyle Sulzman for more information.

Item 4 – Walker Mower Purchase for Parks Department

This item is self-explanatory. The Parks Department is purchasing a new mower for the cemeteries.

Item 5 – Resolution to Establish Benefit District for Lots 1-24 within the Replat of Lot 2, Block 9, Golden Belt 8th Addition

Please refer to the attached memorandum from Planning, Inspection and Enforcement Superintendent Jesse Rohr regarding the establishment of a benefit district for Golden Belt 8th Addition.

Items 6, 7 & 8 – Golden Belt Estates 5th Addition – Rezoning, Final Plat and Annexation

Items 6, 7 and 8 are all routine items and are part of the Golden Belt Estates 5th Addition.

Item 9 – GO Bonds, Series 2013-A – Ordinance Levying Special Assessments

Please refer to the attached information from City Clerk Doris Wing regarding levying a special assessment as part of the Series 2013-A General Obligation Bonds.

Item 10 – GO Bonds, Series 2013-A – Resolution Authorizing the Offering for Sale of General Obligation Refunding and Improvement Bonds

Please refer to the attached information from Finance Director Kim Rupp regarding the Series 2013-A General Obligation Bonds. Not only is City staff suggesting that a couple of the current projects be bonded, we are also suggesting that the City refinance two previous GO issuances. This will save the City quite a bit of money in interest fees.

Item 11 (Via Christi TEFRA Resolution – Issuance of Revenue Bonds, Series 2012-A) and Item 12 (Via Christ Conveyance Resolution)

Items 11 and 12 are both related to Via Christi paying off the Industrial Revenue Bonds in totality. Please refer to the attached information from Finance Director Kim Rupp for further explanation.

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**CITY OF HAYS
CITY COMMISSION WORK SESSION
THURSDAY, JUNE 6, 2013 – 6:30 P.M.
AGENDA**

- 1. ITEM FOR REVIEW: [May 16, 2013 Work Session Notes \(PAGE 1\)](#)**
DEPARTMENT HEAD RESPONSIBLE: Kim Rupp, Director of Finance
- 2. 2014 BUDGET PRESENTATIONS – OUTSIDE AGENCIES (PAGE 9)**
 - 6:30 p.m. [Downtown Hays Development Corporation](#) (Traci Stanford and Sandy Jacobs) (PAGE 11)
 - 6:40 p.m. [Ellis County Coalition for Economic Development](#) (Aaron White and Board) (PAGE 15)
 - 6:50 p.m. [Fort Hays State University](#) (Craig Karlin and Dixie Balman) (PAGE 21)
 - 7:00 p.m. [Wild West Festival Committee](#) (Tom Meiers, Bob Swift, and Mary Karst) (PAGE 41)
 - 7:10 p.m. [CARE Council – Social Services/Special Alcohol Tax](#) (Greg Sund/Jason Rauch) (PAGE 47)
 - 7:25 p.m. [Ellis County Historical Society](#) (Donald Westfall and Brad Chatfield) (PAGE 99)
 - 7:35 p.m. [Hays Sister Cities Advisory Board](#) (Ann Leiker and Board) (PAGE 109)
 - 7:45 p.m. [Hays Arts Council](#) (Brenda Meder and Jennifer Sauer) (PAGE 121)
- 3. ITEM FOR REVIEW: [Contract Sewer Cleaning \(PAGE 129\)](#)**
DEPARTMENT HEAD RESPONSIBLE: Bernie Kitten, Director of Utilities
- 4. ITEM FOR REVIEW: [Walker Mower Purchase for Parks Department \(PAGE 133\)](#)**
DEPARTMENT HEAD RESPONSIBLE: Jeff Boyle, Director of Parks
- 5. ITEM FOR REVIEW: [Resolution to Establish Benefit District for Lots 1-24 within the Replat of Lot 2, Block 9, Golden Belt 8th Addition \(PAGE 137\)](#)**
DEPARTMENT HEAD RESPONSIBLE: I.D. Creech, Director of Public Works
- 6. ITEM FOR REVIEW: [Golden Belt Estates 5th Addition – Rezoning \(PAGE 145\)](#)**
DEPARTMENT HEAD RESPONSIBLE: I.D. Creech, Director of Public Works
- 7. ITEM FOR REVIEW: [Golden Belt Estates 5th Addition – Final Plat \(PAGE 155\)](#)**
DEPARTMENT HEAD RESPONSIBLE: I.D. Creech, Director of Public Works
- 8. ITEM FOR REVIEW: [Golden Belt Estates 5th Addition – Annexation \(PAGE 161\)](#)**
DEPARTMENT HEAD RESPONSIBLE: I.D. Creech, Director of Public Works
- 9. ITEM FOR REVIEW: [GO Bonds, Series 2013-A – Ordinance Levying Special Assessments \(PAGE 169\)](#)**
DEPARTMENT HEAD RESPONSIBLE: Kim Rupp, Director of Finance
- 10. ITEM FOR REVIEW: [GO Bonds, Series 2013-A – Resolution Authorizing the Offering for Sale of General Obligation Refunding and Improvement Bonds \(PAGE 179\)](#)**
DEPARTMENT HEAD RESPONSIBLE: Kim Rupp, Director of Finance

11. ITEM FOR REVIEW: [Via Christi TEFRA Resolution – Issuance of Revenue Bonds, Series 2012-A \(PAGE 203\)](#)

DEPARTMENT HEAD RESPONSIBLE: Kim Rupp, Director of Finance

12. ITEM FOR REVIEW: [Via Christi Conveyance Resolution \(PAGE 209\)](#)

DEPARTMENT HEAD RESPONSIBLE: Kim Rupp, Director of Finance

13. OTHER ITEMS FOR DISCUSSION

14. EXECUTIVE SESSION (IF REQUIRED)

15. ADJOURNMENT

ANY PERSON WITH A DISABILITY NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT THE CITY MANAGER'S OFFICE 48 HOURS PRIOR TO THE SCHEDULED MEETING TIME. EVERY ATTEMPT WILL BE MADE TO ACCOMMODATE ANY REQUESTS FOR ASSISTANCE.

City of Hays
City Commission
Work Session Notes
May 16, 2013

Present: Kent Steward, Henry Schwaller IV, Eber Phelps, Shaun Musil, Ron Mellick, John Bird, Toby Dougherty

Sale and Use of Fireworks for 2013

According to Chapter 32 of the City of Hays Municipal Code, the City Commission will make a final determination as to whether or not to suspend the sale and use of fireworks at its final regular meeting in May. City staff recommends suspending the sale and use of fireworks for 2013. Staff feels fireworks could be allowed at the last minute if conditions are favorable. Doing it this way would cause fewer problems than last year.

Commissioner Musil feels that fireworks should be allowed, stating that in the past 4 to 5 years there haven't been any big incidents.

Commissioner Schwaller commented that there haven't been any homes lost, but some yards have caught on fire. He also stated that he would vote for this only if the County would pass a similar resolution banning fireworks in Ellis County.

Commissioner Mellick clarified that banning fireworks would not affect the Wild West Fest, and would also prevent organizations from depending on firework sales as their main fundraiser or being stuck with the product if fireworks sales are cancelled later due to dry conditions.

The Commissioners will be requested to vote on whether or not to allow fireworks in 2013 at the May 23, 2013 Commission meeting.

Bickle-Schmidt Sports Complex Shade Structure

The Bickle-Schmidt Sports Complex is in need of a shade structure for the southwest four-plex. The recommended shade structure was not part of the

original construction project but has become one of the most requested items for the Bickle-Schmidt Sports Complex. An amount of \$26,900 is budgeted in the 2013 Bickle-Schmidt Sports Complex budget for this purpose. If approved, this structure will provide the same shade for visitors at the southwest four-plex that is available to visitors at the northeast four-plex and at the soccer concession area. The recommendation from City staff is to approve the purchase of a 24'x50' shade structure from Athco, Lenexa, KS, for an amount of \$15,644 which is \$11,256 under budget.

Commissioner Schwaller asked what the useful life of the shade structure is, and why a more permanent structure could not be installed, stating it would cost more up front, but save money in the long run.

Director of Parks Jeff Boyle stated the shade structure has a 6 year free replacement warranty, and would keep everything matching, but agreed a permanent shade structure would be a good idea.

City Manager Toby Dougherty suggested looking at something more permanent at the time of replacement using service organization matching funds.

The Commissioners will be requested to approve the bid submitted from Athco at the May 23, 2013 Commission meeting.

Air Service Carrier Recruitment - Hays Regional Airport

Staff has been working to recruit a different carrier to provide passenger service at the Hays Regional Airport. The current carrier, Great Lakes Airline, is not as reliable or responsive as is required for successful passenger service.

The Hays Regional Airport receives passenger service through the Essential Air Service (EAS) program. This program is administered by the Department of Transportation (DOT). The DOT solicits proposals and chooses the carriers. Cities have very little direct input. Since 2007, the level of service provided by Great Lakes Airlines has declined. Reliability is a constant issue and customer service is lacking. Options are limited when it comes to airlines willing to participate in the EAS program.

A 'catchment study' identifying who and where people fly in an area within a two hour drive of the Hays Regional Airport was completed. The study also indicated that the Hays region could and would support higher levels of commercial air service under certain conditions. The catchment study was used to prepare proposals to solicit bids for EAS to American Airlines and SkyWest Airlines at the Western Air Conference in April of this year.

City staff has initiated discussion with other carriers. Other EAS cities have tried this approach with some success. Most notably is Garden City which recently switched to American Eagle to provide service to Dallas

Airport Terminal Improvements – Hays Regional Airport

The Federal Aviation Administration (FAA) contacted the City of Hays in 2012 seeking a location for their office and base operations at the Hays Regional Airport. The Transportation Security Administration (TSA) also inquired about more space for passenger screening and office area. The existing terminal building was constructed in 1991 and requires multiple updates to be compliant with current code requirements. Proposed improvements include modernization of the existing heating/air conditioning system, utility closet, a larger secured passenger area, incorporating American with Disabilities Act requirements to existing lavatory facilities, and additional office space.

Should the City actively seek a commercial air service provider using aircraft with seating capacity over 19, the secured passenger area would not hold the flight capacity. Staged security clearance and boardings would have to be incorporated or a larger portion of the current lobby area would have to become part of the secure area. It would be necessary to have an environmental study completed at an estimated cost of \$50,000.

The airport receives allocations from the FAA based on the number of commercial boardings. The airport will receive either \$150,000 or \$1,000,000 based on the number of commercial boardings reported. These dollars fund improvement projects. Parts of the remodel and updates are eligible for the 90/10 funding match for the allocation money earned by boardings. Areas that

are not eligible would require full local funding. Staff recommended that the cost of those areas be paid from rental fees assessed to occupants of the space. Preliminary estimates for the engineering/design are estimated at \$250,000; the City's portion is estimated to be \$119,286, which would be financed from the Airport Reserve Fund.

City Manager Toby Dougherty recommended the engineering/design portion of the project be completed so that it is ready to go should the FAA decide to base their operations at the Hays Regional Airport.

Further discussion will take place at a June work session.

Request for Rezoning (A-L to C-2) Proposed Luecke Addition

Request for Rezoning (A-L to R-3) Proposed Luecke Addition

The owners of the property located along and south of 41st St. east of Home Depot (proposed Leucke Addition) have submitted a request to rezone portions of the property from A-L (Agriculture District) to C-2 (General Commercial and Service District) and to R-3 (Two-Family Dwelling District). The Planning Commission, by a vote of 7-0, recommended approval of the rezoning as requested. However, staff recommended sending this item back to the Planning Commission for further consideration due to the contributing factor that the developer failed to rezone the remaining agriculture tract into a more suitable and compatible use with that of the requested rezoning area.

Emery Jennings, agent representing the property owner, stated that the owner of the property plans to amend the rezoning request to address the concerns expressed by staff.

By law, the Commissioners must vote at a Commission meeting to send a rezoning request back to the Planning Commission, which they will do at the May 23, 2013 Commission meeting.

Funding of Additional Street Maintenance Project (Mill and Overlay of 13th Street – Vine to Harvest)

In February 2013, staff presented bids for this year’s street maintenance projects, which totaled \$389K to be paid out of the Special Highway Fund. At that time, the Commission expressed interest in adding another project to the list. Staff suggested bringing forward additional street maintenance at a later date after an analysis of the road conditions and the financial situation is known.

Staff requested authorization to solicit bids for the mill and overlay of 13th Street from Vine Street to Harvest Road. The mill and overlay would correct failures of the existing pavement. The estimated cost of the project is \$750,000 to be funded from Financial Policy Projects.

The Hays Bike Plan calls for 13th Street to be reduced to 3-lanes with bike lanes added to each side. Prior to restriping, it would be beneficial to have a fresh new surface to apply the new pavement markings designating the change in lane configuration. The Hays Bike Plan has been submitted for Transportation Enhancement Grant consideration; announcement of whether or not Hays has received the grant is expected by the end of May 2013. Regardless of grant funding, \$300,000 was included in the 2013 Budget – Special Park & Recreation Fund for the Hays Bike Plan; part of that will be used to restripe 13th Street.

City staff will solicit bids for the mill and overlay of 13th Street from Vine Street to Harvest Road. Bid information will be brought back to the Commission at a later date for further discussion and action.

Sidewalk Repair Assessment Ordinance

City ordinances provide for the City Manager, through staff, to give notice to property owners of non-compliant sidewalks, and then repair the sidewalks if the owner does not do the necessary repairs.

Sidewalk repairs were completed for seven properties last fall per Commission approval. Four of the properties have paid and it is now necessary to assess the other three. The following three property owners have not paid for repairs totaling \$1919.09:

- Jason McDanel
421 West 5th St.
\$370.84
- Lawrence, John, Janet, and Kirkland Bradshaw, and Charles & Loretta Wilson
307 West 6th St.
\$445.01
- James C. Wacker and Zeshan Haq
217 West 6th St.
\$1103.24

If the ordinance is approved, notices will be sent to the three property owners, giving them 30 days after publication of the ordinance to pay. If they fail to pay, the sidewalk assessment plus four percent interest will be levied against the property.

The Commissioners will be requested to approve the ordinance assessing the cost of the sidewalk repairs at the May 23, 2013 Commission meeting.

Resolution Setting Public Hearing for June 13, 2013 to Consider Special Assessments

Special assessments for two special improvement districts within the City of Hays are ready to be finalized and assessed to the property owners. A public hearing is scheduled for June 13, 2013 to consider the proposed assessments against property located in:

- Golden Belt Estates Fourth Addition – 21 lots
- Replat of 46th Street First Addition – 7 lots

The Commissioners will be requested to approve a resolution providing for a notice of public hearing to consider the proposed special assessments at the May 23, 2013 Commission meeting.

Rural Housing Improvement District (RHID) Policy

Per direction from the City Commission, a proposed Rural Housing Improvement District (RHID) Policy was presented for consideration and guidance. If approved, future RHID applicants will have to demonstrate a need to the Commission and State. The State governs much of the process. The policy has additional requirements/processes specific to Hays.

Assistant City Manager Paul Briseno and Ellis County Economic Development Director Aaron White provided information about the State of Kansas requirements and the additional proposed City of Hays requirements.

Discussion was held about the inequity of providing public funds to stimulate growth for large residential developments versus a local contractor constructing duplexes or smaller residential housing projects.

Further discussion on the RHID Policy will take place during the June 13, 2013 Commission meeting.

Other Items for Discussion

Commissioner Phelps was asked by a citizen about the solid double line stripping on Thunderbird. The solid double line looks like the homeowner can't cross the double line to turn into their driveway.

City Manager Toby Dougherty stated the purpose of the double line was to make the center line of the curve clearer. He will confirm this with the Public Works staff.

Commissioner Phelps also had an inquiry about a model airplane group utilizing the Bickle-Schmidt Sports Complex.

The City Manager stated the group had contacted the City about utilizing an unused area at the Bickle-Schmidt Sports Complex to fly their model planes. As long as there are no events going on, it is a public space and they can fly their model planes.

Commissioner Schwaller asked staff to work on adopting a financing statement policy for developers. He also asked about there not being any signage when a school zone ends.

Finance Director Kim Rupp stated that when you see a posted speed limit sign, that is where the school zone ends.

Commissioner Schwaller requested staff work on a policy banning the use of cell phones while driving.

Executive Session

Henry Schwaller moved, Ron Mellick seconded, that the Governing Body recess to executive session at 8:50 p.m. for 10 minutes to discuss labor negotiations. The executive session included the City Commission, the City Manager, the Assistant City Manager, and the City Attorney. K.S.A. 75-4319 authorizes the use of executive session to discuss labor negotiations.

Vote: Ayes: Kent Steward

Henry Schwaller IV

Eber Phelps

Shaun Musil

Ron Mellick

Chairperson Steward called the meeting back to order at 9:00 p.m. He stated no action was taken during the executive session.

The work session was adjourned.

Submitted by: _____

Doris Wing – City Clerk

CITY OF HAYS

2014 BUDGET - OUTSIDE AGENCY REQUESTS

Social Services Distribution History

<u>Agency/Program</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014 Request</u>	<u>2013-2014 Difference</u>
Local Agency Funding	\$ 164,000	\$ 164,000	\$ 164,000	\$ 164,000	\$ 164,000	\$ -
Total	\$ 164,000	\$ -				

Economic Development Distribution History

<u>Agency/Program</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014 Request</u>	<u>2013-2014 Difference</u>
Fort Hays State University Scholarship Program	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -
Ellis County Coalition for Economic Development	\$ 87,550	\$ 87,550	\$ 87,550	\$ 87,550	\$ 87,550	\$ -
Downtown Hays Development Corporation (DHDC)	\$ 53,655	\$ 53,655	\$ 53,655	\$ 53,655	\$ 53,655	\$ -
Total	\$ 241,205	\$ -				

Quality of Life Distribution History

<u>Agency/Program</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014 Request</u>	<u>2013-2014 Difference</u>
Ellis County Historical Society	\$ 11,021	\$ 11,021	\$ 11,241	\$ 11,621	\$ 12,000	\$ 379
Hays Arts Council	\$ 8,200	\$ 8,200	\$ 8,364	\$ 12,182	\$ 12,000	\$ (182)
Wild West Festival (WWF) **	\$ 9,500	\$ 9,500	\$ 9,690	\$ 9,500	\$ 9,500	\$ -
Hays Sister Cities Advisory Board	\$ 3,811	\$ 3,811	\$ 3,887	\$ 5,444	\$ 3,000	\$ (2,444)
Total	\$ 32,532	\$ 32,532	\$ 33,182	\$ 38,747	\$ 36,500	\$ (2,247)

TOTAL OUTSIDE AGENCIES	\$ 437,737	\$ 437,737	\$ 438,387	\$ 441,705	\$ (2,247)
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NOTE: A budget request was submitted (\$60,000) for Alcohol Tax funds, but this request is not part of the Social Services, Economic Development or Quality of Life budgets.

**City of Hays
Outside Agency
2014 Budget Request Form**

Date of Request: June 6, 2013

Name of Organization Requesting Funding: Downtown Hays Development Corporation (DHDC)

Amount of Request: \$ 53,655

Brief Description of Request for Funding: The DHDC requests this funding to assist with administrative and overhead costs associated with managing the organization, coordinating community volunteers, including Fort Hays State University student project teams, maintaining the programs and events initiated by volunteers, and to protect the downtown investments made by the City of Hays and local philanthropists, citizens, property owners and businesses.

List outcomes for requested City funds: Continue to serve as the primary resource for Downtown Hays and the Chestnut Street District. To further the Downtown Hays vision through DHDC's goals and objectives as recently defined in our new Strategic Plan. To help maintain the downtown district as a destination for travelers and social gathering location for citizens. To serve as a resource for downtown businesses and property owners. Coordinate community activities and events that make Downtown the heart of the community. Continue to build upon and improve the infrastructure and physical appeal of Downtown as defined in the City of Hays Comprehensive Plan.

Has your organization received funding from the City of Hays before? yes

If you answered "Yes", please offer details of past funding by year including verification that the funds issued were used for the purpose intended:

2013 – administrative - \$53,655

2012 – administrative - \$53,655

2011 – administrative - \$53,655

2010 – administrative - \$53,655

2009 – administrative - \$59,617

2008 - administrative - \$58,050

2007 – administrative - \$56,650 and half of this went to the Fox Pavilion - \$39,000

2006 – administrative - \$55,000

2005 – administrative - \$32,500

2004 – façade loan program, streetscape, administrative - \$50,000

2003 – design assistance program, matching funds for historic district grant - \$20,000

2002 – façade loan and design assistance programs, administrative - \$37,000

2001 – National Development Council Consultant - \$25,000

2000 – Organizational Startup Funds & Building Fund - \$100,000

Will this funding request assist in offsetting municipal services? If so, how? DHDC collects private sector input and leverages private dollars for downtown public projects. Downtown is never "finished" as its market is in constant flux and demands permanent management to stay attractive and economically sound. By funding this request you remove the sole responsibility of maintaining downtown from the City to a partnership with the community, which will then allow us to build upon the ideas and concepts being brought out through the Comprehensive Plan. Citizens volunteer time and money which help create a more viable business atmosphere which in turn creates additional revenue for the City through property and sales taxes.

Number of Hays citizens directly and indirectly affected with requested City funds: There are over 200 businesses in Downtown Hays and over 1500 employees working within those businesses. There are thousands of Hays citizens and visitors who attend community events and promotions coordinated by DHDC. All of those citizens plus the citizens that utilize downtown amenities, attractions and infrastructure are directly and indirectly affected.

What actions will be taken if your funding request is denied or reduced this year and next? With the City's continued financial assistance, DHDC will continue to work on behalf of the citizens and the city for a healthy and vibrant downtown. If this funding request is denied, DHDC will not be able to exist; DHDC uses city funding for ongoing operational expenses. Money for daily operational expenses is very hard to fundraise for. DHDC has implemented and grown a Partnership Program and an annual fundraiser, Wines & Steins, because we have long term plans and goals. It is our responsibility to work together to continue to maintain and improve downtown's public property and infrastructure, just like a private taxpayer is responsible to maintain his property. Continuing to invest in DHDC and public projects downtown allows DHDC to attract additional private funds to fulfill our long term goals. By assisting a downtown program that actively engages local citizens and leverages private dollars for improvements, a better business environment is created, more jobs are created and maintained, property and sales taxes increase which means more money for city projects and a healthy and appealing community image is portrayed. Without the funding from the city, the Downtown Hays Market and events such as Blues, BBQ & Bargains, Wines & Steins and FrostFest will cease to exist.

Contact Information (Who do we call if we have questions about this application?): _____
Traci Stanford, Executive Director, tracik@downtownhays.com, 621.4171
Sandy Jacobs, DHDC President, 623.6003

Who will be presenting your request at the City Commission Work Session on June 6, 2013? _____
Traci Stanford & Sandy Jacobs

May 24, 2013

**DOWNTOWN HAYS
DEVELOPMENT
CORP.**

**2013
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Stacey Smith
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Dear Mayor and City of Hays Commissioners,

The Downtown Hays Development Corporation (DHDC) respectfully requests an appropriation of \$53,655.00 for the 2014 fiscal year in order to manage and guide the continued redevelopment of Downtown Hays and the Chestnut Street District. This public investment from the City of Hays will allow the DHDC to continue leveraging private funds from philanthropists, citizens and private businesses to continue the community's downtown revitalization efforts.

The DHDC was formed in 2001 as a non-profit corporation established to foster community partnerships for the redevelopment of Downtown Hays. The corporation, which currently consists of 13 volunteer board members, a full-time Executive Director, one part-time Executive Assistant, volunteer task forces and interns from Fort Hays State University, strives to create an exciting and healthy downtown retail and social atmosphere. The DHDC Board of Directors recognizes that a healthy, viable Downtown Hays is crucial to the heritage, economic health and civic pride of the entire Hays community.

Downtown Hays has made significant strides towards becoming the premier shopping, dining and entertainment destination we first envisioned more than ten years ago when we began the amazing journey of revitalization. The DHDC Board of Directors and staff completed a new *Strategic Plan* in 2012 and aligned this plan with the City of Hays *Comprehensive Plan*. We have continued with the ideas as defined in these plans and started the development of the *Core to Campus* area with a Pavilion Project. We remain dedicated to improve upon and enhance efforts in business support, event and promotion planning, streetscape improvements, fundraising and managing a great organization. Our newest effort is the development of the Downtown Hays Market which will open this June. Other existing efforts include entrepreneurial and business resource support, Blues, BBQ and Bargains, Wines & Steins and the season of FrostFest. Future projects include improved signage, railroad corridor enhancements, new events, including the Core to Campus Kick-Off with the Hays Convention and Visitor's Bureau and business recruitment.

The DHDC continues to partner with organizations like Fort Hays State University, Hays Area Chamber of Commerce, Ellis County Coalition for Economic Development, Hays Convention & Visitors Bureau and others that recruit visitors to our unique community. It is important that we continue to partner with the City of Hays to manage and invest in one of Hays' most visited attractions – Downtown.

Sincerely,



Traci Stanford
Executive Director

DHDC Proposed Budget - 2014

Income	
City of Hays	\$ 53,655.00
Partnership Program	\$ 19,000.00
Fundraiser	\$ 16,000.00
Events/Activities	\$ 1,000.00
Interest	\$ 200.00
Total Income	<u>\$ 89,855.00</u>
Expenses	
Personnel & Overhead	\$ 50,955.00
Part-time Staff & Interns	\$ 9,700.00
Advertising	\$ 1,500.00
Memberships	\$ 1,500.00
Education & Staff Development	\$ 1,500.00
Downtown Business Networking	\$ 2,700.00
Office Expenses	\$ 13,100.00
Occupancy	\$ 3,900.00
Organizational/Insurance Expenses	\$ 2,500.00
Restricted Projects	\$ 2,500.00
Total Expenses	<u>\$ 89,855.00</u>

DHDC Budget - 2013

Income	
City of Hays	\$ 53,655.00
Partnership Program	\$ 19,000.00
Fundraiser	\$ 15,000.00
Events/Activities	\$ 1,000.00
Interest	\$ 300.00
Total Income	<u>\$ 88,955.00</u>
Expenses	
Personnel & Overhead	\$ 49,005.00
Part-time Staff & Interns	\$ 8,500.00
Outside Advertising	\$ 1,000.00
Memberships	\$ 1,500.00
Education & Staff Development	\$ 1,500.00
Downtown Business Networking	\$ 2,000.00
Office Expenses	\$ 9,150.00
Occupancy	\$ 3,900.00
Organization/Directors Expenses	\$ 2,300.00
Restricted Projects	\$ 2,500.00
Professional	\$ 1,400.00
Total Expenses	<u>\$ 82,755.00</u>

City of Hays Outside Agency 2014 Budget Request Form

Date of Request: May 21, 2013

Name of Organization Requesting Funding:

Ellis County Coalition for Economic Development

Amount of Request: \$87,550

Brief Description of Request for Funding:

The Ellis County Coalition for Economic Development respectfully requests an appropriation of the same amount requested in 2009-2013 for continued operations. The investment will continue your participation and cooperation with other public and private investors to assist with economic development activities in Ellis County.

List outcomes for requested City funds:

This public/private partnership enables the Coalition to engage in a number of economic development activities: Business retention and expansion, new business recruitment (including retail), affordable housing issues, workforce development, support for entrepreneurs, and numerous regional activities that encourage growth in Hays, Ellis County, and northwest Kansas.

Has your organization received funding from the City of Hays before? Yes.

The Coalition is very appreciative of your previous investments and participation in our efforts and we look forward to the continuance of this mutually beneficial relationship.

If you answered "Yes", please offer details of past funding by year including verification that the funds issued were used for the purpose intended:

See attached

Will this funding request assist in offsetting municipal services? If so, how? Yes. Without the public/private partnership now in place, the city would almost certainly need to hire additional staff to lead economic development efforts and assume the entire cost of such efforts.

Number of Hays citizens directly and indirectly affected with requested City funds:

Each citizen is affected in some way by the Coalition's work. Our focus is on retaining and expanding current businesses, recruiting new businesses, developing an entrepreneurial atmosphere, and addressing the need for affordable housing are all designed to enhance the local economy.

What actions will be taken if your funding request is denied or reduced this year and next?

Line items will be adjusted to compensate for the reduced funding and service to the area will be reduced.

Contact Information (Who do we call if we have questions about this application?):

Aaron J. White, Executive Director
628-3102
aaron@haysamerica.net

Who will be presenting your request at the City Commission Work Session on June 6, 2013?

Aaron J. White and members of the Ellis County Coalition Board of Directors.

May 21, 2013

Honorable Mayor and City Commissioners of the City of Hays

As part of your budget considerations for 2014, The Ellis County Coalition for Economic Development respectfully requests an appropriation of \$87,550. The investment will continue your participation and cooperation with other Coalition investors to assist with economic development activities in Ellis County. To compliment your support, the Ellis County Coalition for Economic Development will again actively seek investments from additional public and private sector supporters to sustain our activities.

The Coalition is working on a number of initiatives within Ellis County, as defined by our 2012 Strategic Plan included in the submission package. The Coalition has identified certain areas as key to our efforts, with a portion of our initiatives identified below:

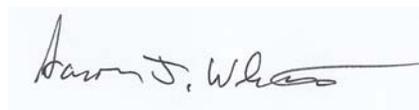
- Existing Business
 - Continuation of these services
 - The Coalition now offers grant writing services to area businesses to assist area businesses in securing state and federal funding for retention and expansion projects
 - The Coalition is meeting regularly with area businesses to identify needs or barriers to growth, and formulating strategies to meet those needs
- Business Recruitment
 - Continuation of these efforts
 - The Coalition is actively working with the Dept. of Commerce recruitment team, as well as with contacts in the site consultant industry, to identify potential new businesses. This is a strategy of smart growth, seeking out companies that improve the overall wage of the community, and complement our area strengths
 - The Coalition is supporting area developers, brokers, and property owners with their efforts to recruit businesses to fill their retail and commercial space.
 - The Community Retail Survey provided a wealth of information regarding retail sectors that residents feel are missing from the community. Partnering with Hays Chamber of Commerce and DHDC, we will address these gaps thru contact with local businesses, or recruitment of targeted operations.
- Entrepreneurship
 - The Coalition recognizes the value small businesses contribute, and supports the efforts of start-ups by working with them to utilize local and regional support organizations for education and finance.

- The Coalition, in partnership with other local organizations, has received eCommunity designation and has seeded the revolving loan fund. The Leadership and Loan Review teams are in place, and we are putting together a marketing approach .
- Wage Appropriate Housing
 - The Coalition will continue identifying opportunities to partner with other businesses or organizations to promote the development of wage appropriate housing. Then Coalition is currently working several projects targeting affordable housing development.
- Workforce Development
 - The Coalition, with contribution from the NW Planning and Development Commission, has partnered with NationJob to post job openings on their national website, at no cost to the company. This gives Hays employers additional exposure.
 - The Coalition, in support of local businesses, continues to work with other state resources to attend job fairs and other hiring events on behalf of local employers.
- Convention Center
 - The Coalition continues to work with the Convention Center Task Force to implement a plan for development of a convention center. Currently, the Coalition is forming a 501c3 to facilitate the process thru ownership.

Our efforts will continue to be coordinated with those of the Small Business Development Center, the Kansas Department of Commerce, the U.S. Department of Agriculture, Pioneer Country Development Corporation, the Convention and Visitors Bureau, the Hays Area Chamber of Commerce, Downtown Hays Development Corporation, and others to address the opportunities and needs of businesses in the county. We will also continue to work with the Docking Institute of Public Affairs and Leadership classes at Fort Hays State University to conduct surveys and research that will help in our efforts to enhance the economy of Ellis County.

The Coalition is very appreciative of your previous investments and participation in our efforts and we look forward to the continuance of this mutually beneficial relationship.

Respectfully,



Aaron J. White
 Executive Director
 Ellis County Coalition for Economic Development

Account #T	Description	Projected Budget 2014	2013	2012 Actual	2012	2012 diff
REVENUE						
600 R	Ellis County	87,550.00	87,550.00	87,500.00	87,550.00	50.00
605 R	City of Ellis	4,000.00	4,000.00	4,000.00	4,000.00	-
610 R	City of Hays	87,550.00	87,550.00	87,550.00	87,550.00	-
615 R	City of Victoria	1,000.00	1,000.00	1,000.00	1,000.00	-
620 R	Ellis Chamber of Commerce	1,000.00	1,000.00	-	1,000.00	1,000.00
625 R	Hays Chamber of Commerce	-	-	-	-	-
630 R	Convention & Visitors Bureau	-	-	-	-	-
635 R	Heart of America Development Corp	2,000.00	2,000.00	2,000.00	2,000.00	-
640 R	Private Sector Investments	55,000.00	60,000.00	49,568.00	60,000.00	10,432.00
655 R	Misc Income (Net)	-	-	68.00	-	(68.00)
665 R	Interest Income	2,800.00	5,000.00	2,610.81	5,000.00	2,389.19
667 R	Dividend Income	-	-	140.79	-	(140.79)
667 R	Job Fair	500.00	-	1,850.00	-	(1,850.00)
	Total Revenue	241,400.00	248,100.00	236,287.60	248,100.00	11,812.40
EXPENSES						
	Personnel Services					
705 E	Salaries and Wages	127,308.00	123,600.00	116,957.56	120,000.00	3,042.44
705.03/.04 E	Pension	8,652.00	8,652.00	8,652.00	8,400.00	(252.00)
705.05 E	Pension Fees	600.00	600.00	600.00	500.00	(100.00)
725 E	Payroll Taxes	10,000.00	10,000.00	10,000.00	9,077.00	(923.00)
730.01 E	Employee Life/Accidental Death and Dismembermen	852.00	852.00	852.00	853.00	1.00
730.02 E	Employee Insurance-other (STD/LTD)	2,211.00	2,211.00	2,211.00	2,211.00	-
730.03 E	Employee Insurance-health	12,500.00	9,000.00	10,062.55	14,700.00	4,637.45
732 E	Workman's Comp Insurance	919.00	919.00	478.44	917.00	438.56
	Personnel Services Total	163,042.00	155,834.00	149,813.55	156,658.00	6,844.45

3% increase

2013 was 25% increase

Account #T	Description	Projected Budget 2014	2013	2012 Actual	2012	2012 diff
EXPENSES						
Operations						
735.02 E	Computer Supplies & Maint	-	600.00	27.50	850.00	822.50
735.04 E	Copier Expense	-	120.00	-	120.00	120.00
735.05 E	Office Supplies	1,500.00	775.00	1,349.84	775.00	(574.84)
740 E	Property Taxes	400.00	400.00	291.29	400.00	108.71
741 E	Bank Service Charges	100.00	100.00	10.00	100.00	90.00
750.01 E	Fax Charges & Supplies	150.00	150.00	32.89	225.00	192.11
750.02 E	Telephone	3,500.00	3,500.00	2,865.72	3,950.00	1,084.28
750.03 E	Internet	1,200.00	200.00	377.55	200.00	(177.55)
755 E	Equipment Leasing	6,372.00	6,372.00	4,240.08	5,000.00	759.92
760 E	Bond/Prop/Liability Insurance	1,613.00	1,613.00	600.00	600.00	-
761 E	Director/Employment Liability	760.00	-	756.72	-	(756.72)
762 E	Auto Insurance	1,002.00	1,002.00	986.72	941.00	(45.72)
765.01 E	Accounting	9,500.00	9,400.00	9,525.00	9,400.00	(125.00)
770 E	Postage & Delivery	600.00	600.00	345.73	600.00	254.27
773 E	Occupancy	13,500.00	14,000.00	14,105.00	15,000.00	895.00
774 E	Local Business	3,000.00	4,800.00	1,613.39	4,800.00	3,186.61
775 E	Donation Match	-	-	50.00	-	(50.00)
		43,197.00	43,632.00	37,177.43	42,961.00	5,783.57
776.01 E	Airline Fare	2,000.00	3,300.00	-	3,900.00	3,900.00
776.02 E	Meals	1,200.00	1,500.00	294.25	1,500.00	1,205.75
776.03 E	Hotels	3,000.00	4,300.00	1,468.58	4,850.00	3,381.42
776.04 E	Rental Car	400.00	400.00	-	375.00	375.00
776.05 E	Taxi/Tolls	300.00	300.00	34.55	400.00	365.45
776.07 E	Staff Mileage	400.00	400.00	161.06	400.00	238.94
776.09 E	Conferences & Seminars	2,500.00	4,000.00	918.95	4,650.00	3,731.05
776.10 E	Vehicle Maintenance & Repair	500.00	500.00	353.05	500.00	146.95
776.11 E	Gasoline	2,000.00	1,600.00	1,610.44	1,500.00	(110.44)
776.13 E	General Travel Expenses	-	-	-	-	-
780 E	Dues & Subscriptions	3,000.00	4,650.00	1,900.00	4,650.00	2,750.00
		15,300.00	20,950.00		22,725.00	15,984.12

Account #T	Description	Projected Budget 2014	2013	2012 Actual	2012	2012 diff
EXPENSES						
Operations (cont)						
785 E	Director Recruitment	-	-	-	-	-
790.01 E	Employee Training	2,000.00	2,000.00	1,638.43	2,000.00	361.57
790.02 E	Marketing Materials	-	1,500.00	-	-	-
790.03 E	Trade Shows	-	3,000.00	-	-	-
790.04 E	Fly Hays	-	-	-	-	-
790.05 E	Target Development	-	-	-	-	-
790.06 E	Advertising	-	5,500.00	6,581.00	5,500.00	(1,081.00)
790.07 E	Promotional Items	1,000.00	-	683.87	-	(683.87)
790.09 E	General Marketing & Advertising	8,000.00	5,000.00	-	4,000.00	4,000.00
790.11 E	Job Fair	1,500.00	1,500.00	1,299.18	-	(1,299.18)
795 E	Research	6,500.00	4,000.00	6,350.00	6,000.00	(350.00)
825 E	Miscellaneous Expense	-	-	-	-	-
830 E	Depreciation Expense	500.00	4,270.00	503.15	4,270.00	3,766.85
		19,500.00	26,770.00		21,770.00	4,714.37
	Total Expenses	241,039.00	247,186.00		244,114.00	33,326.51
CAPITAL OUTLAY						
	Incubator Activity					
	Vehicle Reserve					
	Office Equipment Purchase					
	Total Capital Outlay	-	-	-	-	-
TOTAL EXPENSES AND OUTLAY		241,039.00	247,186.00		244,114.00	33,326.51
EXCESS OR (DEFICIT)		361.00	914.00		3,986.00	(21,514.11)
SPECIAL PROJECTS						
	Lionchase recruitment	<i>Used \$10,000 in 2012; \$40K remaining</i>	50,000	Incentive offered by ECC to recruit firm, expected to create 50 jobs		
	Magnify Software	<i>included in Research field</i>	2,500	Software to create report similar to ROIC report		
	501(c)(3) establishment	<i>non anticipated in 2014</i>	5000	Creation of 501c(3) to serve as applicant for a proposed convention center CIL		
	Convention Center CID	<i>ECC funds still available for CID costs</i>	5000	Funds set aside to pay initial costs for CID application for proposed conv centre		
		-	62,500.00		-	

*Combined

City of Hays
Outside Agency
2014 Budget Request Form

Date of Request: June 6, 2013

Name of Organization Requesting Funding: Fort Hays State University

Amount of Request: \$100,000

Brief Description of Request for Funding: See Attached Letter

List outcomes for requested City funds: See Attached Letter

Has your organization received funding from the City of Hays before? Yes

If you answered "Yes", please offer details of past funding by year including verification that the funds issued were used for the purpose intended: See Attached Letter

Will this funding request assist in offsetting municipal services? If so, how? No

Number of Hays citizens directly and indirectly affected with requested City funds:

See Attached Letter

What actions will be taken if your funding request is denied or reduced this year and next?

Contact Information (Who do we call if we have questions about this application?):

Karen Allen, Administrative Assistant, Office of the President

Who will be presenting your request at the City Commission Work Session on June 6, 2013? Craig Karlin, Director, Financial Assistance, FHSU

 Dixie Balman, Financial Assistance Office, FHSU



FORT HAYS STATE UNIVERSITY

Forward thinking. World ready.

OFFICE OF THE PRESIDENT

TO: Members of the Hays City Commission

FROM: Edward H. Hammond, President

DATE: June 6, 2013

SUBJ: Fall 2012 Progress Report on the Fort Hays State University/City of Hays
Scholarship Program for Scholastic Achievement

INTRODUCTION - PROGRAM SUMMARY

Beginning with the 1987-88 academic year, the City of Hays joined Fort Hays State University in a collaborative academic scholarship arrangement. The Program objectives are: (1) to provide deserving students with the opportunity to receive a university education; and (2) to serve as a catalyst for generating increased community economic activity, employment and tax revenues by recruiting and retaining larger numbers of university students.

The Program is designed to support two sets of university activities: recruitment and retention. When fully funded, the program allocates \$68,000 (85 academic awards) per year for the recruitment of incoming freshmen and \$32,000 (40 academic awards) per year for retention purposes.

With an investment of \$100,000, the City of Hays can provide 85 new and 40 renewed scholarships. Any funds required for additional scholarships generated by the operation of the Silver Scholarship Program are the responsibility of the university.

FALL 2012 RECRUITMENT

Since the establishment of the City Scholarship Program, FHSU has seen growth in both first-time freshmen and total enrollments. When examining enrollment from the inception of the scholarship program (Fall 1987), enrollment has more than doubled, from 5186 in 1987 to 13310 in 2012. In addition, recipients of the City Scholarships have risen dramatically from 52 in 1987 to 357 today.

FALL 2012 ELLIS COUNTY RESIDENCE HALL REDUCTION

During the current 2012-13 academic year, 49 students participated in the Ellis County 1/3 Residence Hall discount Program. **The savings for those 49 students was \$109,720.**

ADDITIONAL BENEFITS TO ELLIS COUNTY STUDENTS

For the current 2012-13 academic year, \$56,000 of Silver awards have been disbursed to Ellis County students. An additional \$916,749 in other scholarship aid has been paid to Ellis County students. This figure includes academic awards, athletic awards, endowed scholarships, State of Kansas scholarships, and outside scholarships, but excludes Federal Title IV aid.

FALL 2012-13 FUNDING

The City of Hays invested \$100,000 for the 2012-13 school year and the university funded in full the remaining portion of the program.

<u>Academic Year</u>	<u>City Commitment</u>	<u>FHSU Commitment</u>	<u>TOTAL</u>
1989-90	\$100,000	\$ 27,000	\$127,000
1990-91	\$100,000	\$ 34,000	\$134,000
1991-92	\$100,000	\$ 47,000	\$147,000
1992-93	\$100,000	\$ 78,500	\$178,500
1993-94	\$100,000	\$ 77,500	\$177,500
1994-95	\$ 95,000	\$ 83,000	\$178,000
1995-96	\$100,000	\$ 83,000	\$183,000
1996-97	\$100,000	\$106,000	\$206,000
1997-98	\$ 82,500	\$149,250	\$231,750
1998-99	\$ 53,600	\$197,900	\$251,500
1999-00	\$100,000	\$147,500	\$247,500
2000-01	\$100,000	\$106,350	\$206,350
2001-02	\$100,000	\$182,400	\$282,400
2002-03	\$100,000	\$212,550	\$312,550
2003-04	\$ 75,000	\$261,100	\$336,100
2004-05	\$100,000	\$227,000	\$327,000
2005-06	\$100,000	\$223,200	\$323,200
2006-07	\$100,000	\$187,600	\$287,600
2007-08	\$100,000	\$159,600	\$259,600
2008-09	\$100,000	\$172,800	\$272,800
2009-10	\$100,000	\$144,000	\$244,000
2010-11	\$100,000	\$152,800	\$252,800
2011-12	\$100,000	\$192,243	\$292,243
2012-13	\$100,000	\$178,800	\$278,800
2013-14	\$100,000	\$218,400	\$318,400

REQUEST

In order to continue the partnership between the City of Hays and Fort Hays State University, I am requesting that the governing body of the city take the following action:

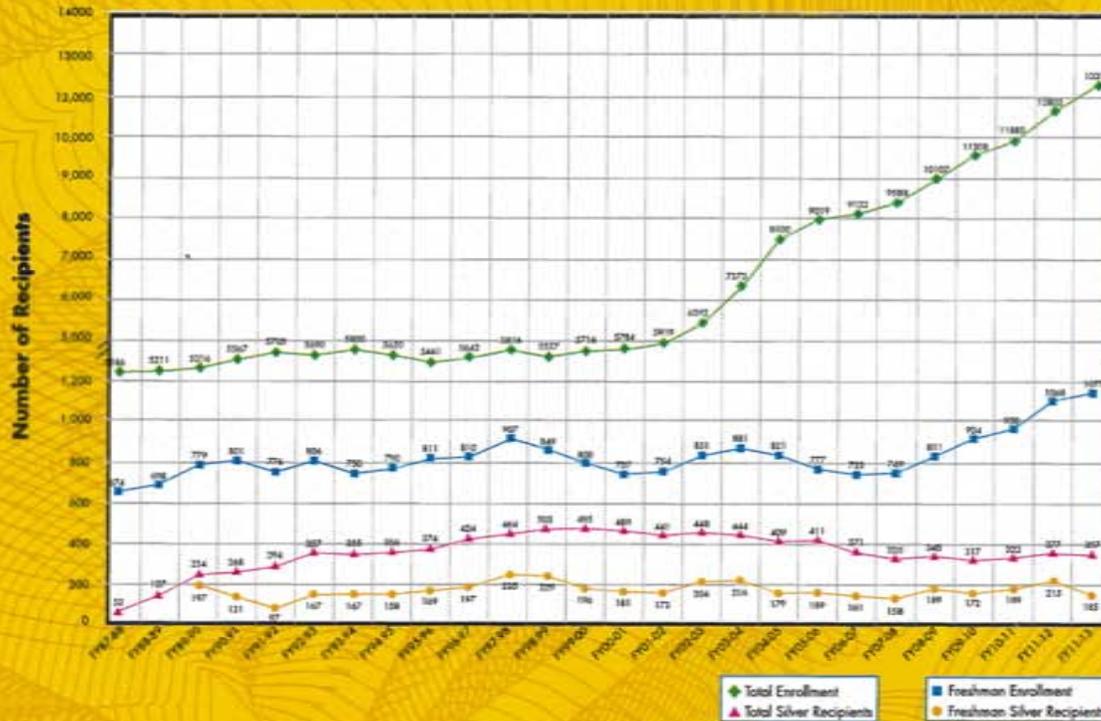
- (1) Authorize the allocation of \$100,000 for the next fiscal year to support the Hays City Silver Scholarship Program.
- (2) Endorse the continued use of the Ellis County Residence Hall Discount Program to provide students who have graduated from an accredited public or private Ellis County High School with a 1/3 discount off the cost of any residence hall plan.

The competition for quality students, such as the Hays City Silver recipients, continues to intensify each year. With this intensity, the partnership between the City and University continues to become even more important. By far more Hays City Silver Scholarships are awarded than any other category of academic scholarships the University has to offer. As such, the Hays City Silver Scholarship Program represents the most successful recruitment niche of the University and the cornerstone of our recruitment efforts. Fort Hays State University greatly appreciates the support of the City of Hays in this valuable partnership.

Hays City Silver Scholarship Program

FOR SCHOLASTIC ACHIEVEMENT

1987-2012 Total Enrollment/ Freshman Enrollment-Scholarship Recipients



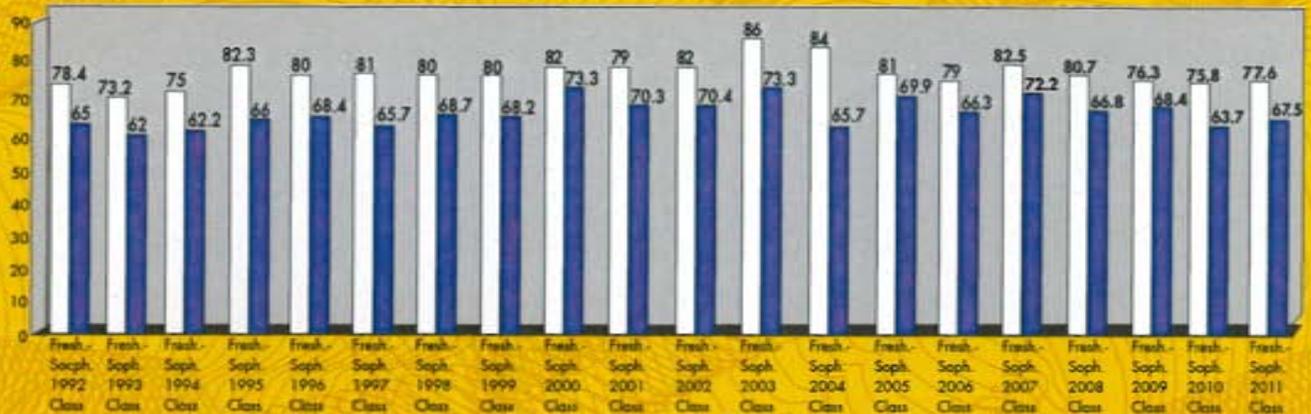
Recruitment

Since its inception twenty-six years ago, the Hays City Silver scholarship program has been a major contributor to the university's successful recruitment and retention efforts.

Recipients of this scholarship have risen from 52 to 357 in 2012-13, with 17% of the 2012-13 freshman class receiving this scholarship.

Retention

Retention rate comparisons provide evidence of the importance of the renewable Hays City Silver Scholarship. These scholarship recipients are retained at a higher rate than other FHSU students are. This trend demonstrates the contribution of the scholarship toward retention at FHSU.



Ellis County

Currently, 70 Ellis County students are participating in the program (new and renewable), for a total of \$56,000. The Ellis County Residential Hall Reduction Plan funded 49 students during the 2012-13 period for a savings of \$109,720. In addition, a total of \$920,756 was paid to Ellis County students from the FHSU Foundation, Athletics, state of Kansas and outside scholarship resources.

Direct Benefits to Ellis County Students 2012-13

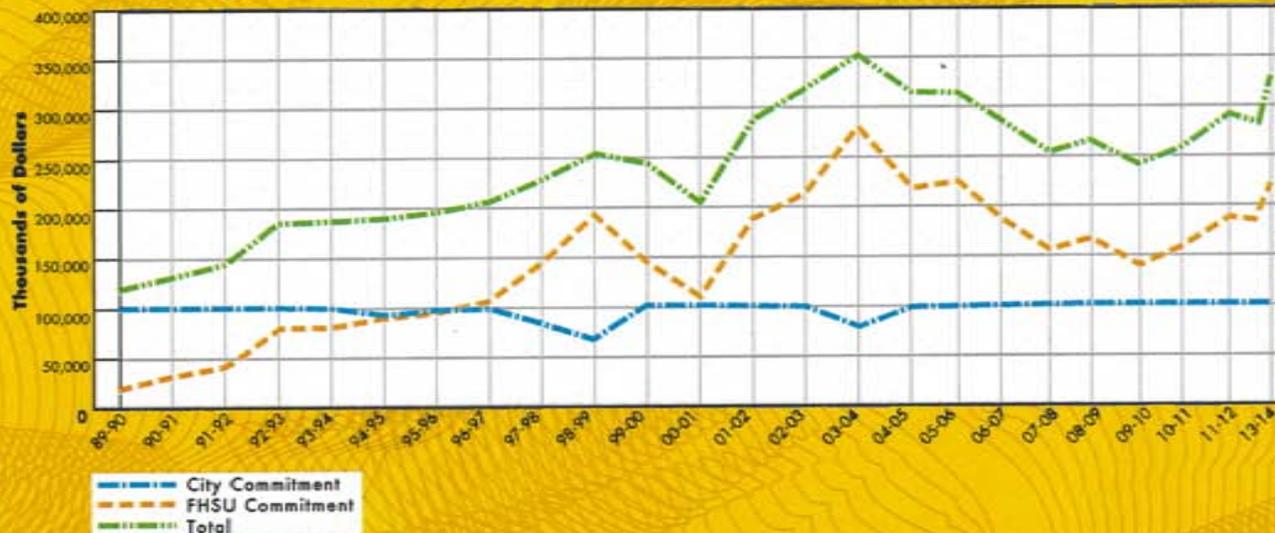
Hays City Silver Scholarship	\$56,000
Foundation/Athletics/State /Outside	\$916,749
Ellis County Residence Hall Reduction	\$109,720
TOTAL	\$1,082,469

Local Benefits

Fort Hays State University exerts a very positive influence on local business, housing demand, economic development activity, education and a variety of other municipal concerns. Some of these impacts are short-term and direct while others are long-term and indirect.

- FHSU students inject direct expenditures of \$1,828,600 into the local economy.
- For the 2012-13 year, 357 students benefited from the Hays City Silver Scholarship program at an investment of \$276,739.
- The direct economic impact of Fort Hays State University on the local economy for FY2011 was \$116,497,247. The total economic impact of FHSU on the city of Hays and Ellis County for FY2011 was \$209,695,045.

Pledged Funding for Hays City Silver Scholarship Program 1989-2013



The Economic Impact of Fort Hays State University on the Local Economy: Fiscal Year 2011

Dr. Tom Johansen, Dr. Kathleen Arano and Dr. Samuel Schreyer



The Economic Impact of Fort Hays State University on the Local Economy: Fiscal Year 2011

A university education alters the path of people's lives. It helps them fulfill their aspirations to become artists, business and organizational leaders, teachers, health care professionals, and more. A university education is widely recognized as an investment that pays a lifetime of dividends in the form of better jobs and higher incomes.

The economic impact reported in this study used two approaches in estimating the economic impact of Fort Hays State University on the local economy – Ellis County.

The Caffrey-Isaacs method, which was used in prior studies estimating the economic impact of FHSU, produced a total economic impact estimate of **\$209,695,045**.

The IMPLAN method produced an estimate of **\$161,785,995**.

The total economic impact of the university upon the local economy is determined by combining a direct impact with an indirect impact and an induced impact.

- The direct impact is the sum of all local expenditures associated with the university, which was estimated to be **\$116,497,247**.
- The indirect impact is the additional business spending to support the initial expenditure, which was estimated to be **\$23,299,449**.
- The induced impact is the additional expenditures resulting from the incomes created by the direct impact, which was **\$69,898,348**.

The total economic impact for FY 2011 (the fiscal year starting July 1, 2010, and ending June 30, 2011) was between **\$161,785,995** and **\$209,695,045**.

IMPLAN also estimates the university impact from the perspective of its impact on the local community through generation of various tax revenues.

- Employee Compensation (social insurance taxes) was **\$217,915**.
- Indirect Business Tax (sales, property, motor vehicle, etc.) was **\$3,212,588**.
- Households (motor vehicle, property, etc.) was **\$2,291,831**.
- Corporations (dividends and corporate profits tax) was **\$497,582**.

The Economic Impact of Fort Hays State University on the Local Economy: Fiscal Year 2011

Dr. Tom Johansen, Dr. Kathleen Arano, and Dr. Samuel Schreyer

INTRODUCTION

Fort Hays State University Strengthens the Economy of Today and Tomorrow

The state of Kansas investment in the development of human capital through Fort Hays State University has multiple long-term economic benefits. These benefits include a better educated state work force that results in both productivity and earnings gains.

There is a consistent positive correlation between the education level within a state and the per capita income for that state. Analogous to the development of human capital is the transfer of technology and know-how to businesses, non-profit and civic organizations, as well as to government agencies.

University employees provide regional leadership as they serve on committees and boards in various organizations providing technical expertise and resources, and they engage in other service activities. Also, local businesses benefit from easy access to a large supply of part-time and full-time workers. This benefit is especially important when labor markets are tight due to low unemployment rates.

Sports events, cultural activities and educational programs are available to the general public and provide intangible benefits to the region by improving local residents' quality of life. Quantifying these long-term, multifaceted benefits is beyond the scope of this study.

The purpose of this study is to determine the approximate magnitude of the economic impact of Fort Hays State University upon the Hays and Ellis County local economy in FY 2011. The models used in this study are input-output models upon which data can be readily obtained. The IMPLAN software system is also used to estimate the economic impact based on Bureau of Economic Analysis (BEA) data. These models include only university-related expenditures. The spending units are identified as the university, faculty and staff, students, visitors,

food service, the bookstore, the FHSU Foundation, and the Athletic Association. Discussion of spending estimates, data sources and assumptions are presented below for each of these units. The total of these expenditures is called the "direct impact," which is a primary source of the economic impact of the university upon its local economy.

The National Bureau of Economic Research (NBER) determined that the trough in business activity in the U.S., which represents the lowest point in a period of economic contraction, occurred in June 2009. This marks the official end of the recession that started in December 2007. The most recent estimates from the Bureau of Economic Analysis (BEA) reports a 5.1 percent decrease in real GDP over the six quarters of contraction from 2008 to the first half of 2009. Most macroeconomic indicators point to a slow recovery from the recession. The economic recovery slowed down in 2011, with real GDP increasing by 1.7 percent, compared to the 3 percent increase in 2010. The slowdown in 2011 reflected declines in inventory investment and government spending.

In Kansas, the most recent numbers indicate a 2.1 percent growth in real GDP in 2010, slightly lower than the 2.6 percent growth posted in 2009-2010. The annual growth rate of real GDP from 2000-2010 was 1.5 percent in Kansas; the nation was 1.6 percent. Per capita personal income rose 4.3 percent nationally in 2011, with Kansas rising 3.86 percent at \$40,481, ranking 23rd in the nation.

The price index for GDP, which reflects inflation, increased 2.5 percent in 2011, slightly higher than the 1.5 percent increase in 2010. The overall U.S. inflation rate, measured by the change in the CPI, was up in 2011 at 3.2 percent compared to 1.6 percent in 2010. Generally, the Kansas economy is less volatile than the overall national economy.

Unemployment in 2011 for the U.S. was a slight improvement at 8.9 percent or 13.75 million unemployed compared to the unemployment rate of 9.6 percent in 2010. Kansas unemployment rate has been consistently lower than the U.S. average in 2011, which was steady at 6.9 percent in January 2011 and down to 6.4 percent in December 2011,

with an average of 6.7 percent for the year. The average Kansas unemployment rate for 2010 was 7.1 percent.

The largest industry in Kansas in 2010 was the government, which accounted for 15.3 percent of Kansas GDP, up 2 percent from the previous year. Real estate and rental and leasing was the second largest industry, which accounted for 9.7 percent of Kansas GDP. The largest contributor to the growth rate in real GDP for Kansas however came from wholesale trade, followed by durable goods manufacturing.

The slow economic recovery, both nationally and in Kansas, has affected the economic impact of FHSU on the Kansas economy. With a reduction in spending by FHSU and its constituents during the past three years, the economic impact of FHSU to the local economy has decreased.

Economic Impact Methodology Used in this Study

How a regional economy responds to changes in economic activity is largely determined by the buy-sell relationships among companies located within that region. Input-Output (I-O) models estimate inter-industry relationships in a region by measuring the distribution of inputs purchased and output sold by each industry. Using I-O models, it is possible to calculate how the impact of one dollar "ripples" throughout the regional economy, creating additional expenditures and jobs.

An economic multiplier is a measure of the ripple effect that an initial expenditure has on the regional economy. The Caffrey-Isaacs approach was developed in 1971 for the American Council of Education to provide a framework for estimating economic impact. Economic information required by this model includes spending by faculty, staff, students, the university and constituents.

Other economic activities occurring because of the university location and facilities are also estimated. Local government income and spending changes due to the existence of the university adds to the impact. The multiplier depends on local business effects, the value of property related to the university, the costs and benefits to the local government, wages, and jobs created. In practice, multipliers are often estimated based on similar studies or averages.

Universities purchase goods and services from local businesses, which in turn purchase inputs and services from other local businesses. These increased sales result in increased employment of local citizens. The expenditures represent the multiplier effect of the university's

expenditures. This same multiplier effect is also associated with the university's expenditures on construction and capital improvement projects as well as the expenditures of faculty, staff and students on local goods and services.

Caffrey-Isaacs Method

FHSU expenditures are associated with the following categories: the university, faculty and staff, students, visitors, food service, the bookstore, the Memorial Union, the FHSU Foundation, and the Athletic Association. Expenditures for FY 2011 are associated with spending to local businesses in Ellis County and the city of Hays.

The broader impact of FHSU spending on the region or state is not considered in this study. Assumptions, data sources and other issues are specifically identified in this presentation to assist in making the needed corrections for future economic impact studies.

University Expenditures (Other than Employment)

University operating expenditures, obtained from the FHSU Annual Report, were **\$39,317,660** for FY 2011. Next, the proportion of these expenditures spent locally is applied. Some university expenditures are required to use state contracted vendors, so these expenditures are not likely to be local.

Currently, computer access to data that track expenditures by vendor address or zip code is unavailable. For this report, 55 percent of expenditures are assumed to be local expenditures. This percentage is consistent with that used in other studies. This gives a figure of **\$21,624,713** in local expenditures.

Faculty and Staff Expenditures

This estimate includes total spending on local purchases of goods and services by university faculty and staff. Payroll records were used to calculate employee net pay. Only those faculty and staff that reside in the local area were considered in this study; that is, those who live beyond the contiguous borders of Ellis County were not included because their spending would most likely not occur in Ellis County.

Net pay to faculty and staff is defined as the gross pay minus all deductions that result in the paycheck received by the employee. Payroll deductions include required withholdings such as federal and state income tax, social security, and Medicare taxes. Also withheld was the required state retirement employee contribution, which was 5.5 percent for unclassified and 4 percent for classified employees. Health and supplementary life insurance is

deducted, and employees can elect to have voluntary tax-sheltered supplementary retirement annuity payments withheld. Other voluntary deductions may include: deferred compensation, flexible spending accounts, medical and dependent care, long-term care insurance, parking fees,

organizational dues, athletic ticket payments, United Way donations, Foundation donations, Learning Quest and savings bonds.

The total net pay for each classification of employee, living in Ellis County and the four contiguous counties, is presented in Table 1.

Table 1: FHSU Employee Net Pay

Employee Type	Number of Employees	Net Pay
Nine-Month Unclassified (Faculty)	220	\$8,649,175
12-Month Unclassified	225	\$8,396,978
Regular Classified (with benefits)	285	\$6,188,325
Total Fac/Staff Net Pay	730	\$23,234,478

Source: University Payroll

Other categories of employees that also have to be considered are temporary classified and temporary unclassified employees. The temporary classified employee is a part-time employee who may work in a variety of capacities for the university, including secretarial, clerical, maintenance, custodial, etc. Temporary unclassified employees are usually associated with teaching responsibilities, either in a part-time capacity teaching on-campus or teaching classes offered through the Virtual College. The total net pay for these two employee classifications with a local address (162 employees) was **\$703,971**. The Senior Companion and Foster Grandparent Program employees working locally had a total net pay of **\$261,373**. Added to the net pay for FHSU employees identified in Table 1, the total net pay for all employees at FHSU is **\$24,199,822**.

It was assumed for this study that all of net pay was spent and no additional savings were withheld. Faculty and staff have available the opportunity to participate in voluntary tax-sheltered savings programs at FHSU that would be payroll deducted and thus not included in net pay.

The proportion of faculty and staff disposable income that is spent locally is an empirical question. During the spring of 2009, a survey was administered by the Docking Institute of Public Affairs of all faculty and staff about their spending patterns. The percentage of income spent locally was estimated based on the results of this survey. Previous FHSU economic impact studies have used 90 percent as the percentage spent locally. The spring 2009 survey confirmed

this is a reasonable estimate. The gravity model concerning expenditure patterns predicts that a higher percentage of disposable income is spent locally when competitive businesses are farther away. Hays is the center of a trade area with little competition for goods and services in close proximity. Salina, which is 90 miles away, is the closest larger trade center. Additionally, higher fuel prices during 2011 reduced any competitive advantage of businesses that require extensive travel.

Therefore, the total of the university employees' net income spent locally is estimated to be **\$21,779,840**, based on 90 percent of total net pay for all FHSU employees.

Full-time employees who were covered by health insurance were also responsible for purchase of local health services and medications covered by insurance. Health insurance premiums are deducted from gross pay for the employee and are not included in the net pay figures. Insurance payments to local providers of health care goods and services are associated with the employee and must be included as a part of employee expenditures. The Kansas Health Policy Authority has the ability to identify organizations such as FHSU in their claims database. They were able to identify the dollars spent for FHSU members to providers in Hays for the 2009 fiscal year. Assuming a regional two-year inflation rate of 5.7 percent, the FY 2011 expenditures were estimated to be **\$4,586,686**.

Assuming that 90 percent of spending is local, total FHSU employee expenditures are estimated to be **\$25,907,857**.

Table 2: Student Enrollment for Academic Year 2010–11 (Final Supplemental Data)

Students	On-Campus Head count	Students Living in Dormitories
Fall 2010	4430	1177
Spring 2011	4103	1082
Average	4267	1130
Summer 2011	629	

Student Expenditures

Spending by university students is another major source of the economic impact of the university. The on-campus head count is the enrollment figure relevant for direct student spending. For the academic year 2010-11, the average on-campus head count was **4,267** students. The summer of 2011 on-campus head count was **629**.

Virtual College enrollment also significantly impacts the economy by increasing university revenues and, thus, university expenditures. This spending component is included in both university spending and in faculty/staff spending.

There are students who reside in university-owned facilities such as dormitories, students who live off-campus in the community and students who live outside the local community.

Residence Hall Students

These students do not purchase local housing services, and most of their food expenditures are related to a university meal plan. It would not be appropriate to count either of these student expenditures because they are considered revenue to this university activity. From this revenue, university housing services make expenditures that are included in the university operations expenditures model. Nevertheless, they purchase a variety of goods and services in the local community including such items as: entertainment, food, beverages, clothing, school supplies, hygienic needs, insurance, medical and dental care, dry cleaning and many other items.

Local Off-Campus Students

Some students will reside in group housing, such as fraternities or sororities; some students will rent private quarters, live alone or with a roommate(s); and some students will live at home with parents. The expenditure patterns for these students will vary depending upon the circumstances.

Students Living in Other Communities

Students who commute to campus from surrounding areas will likely make some local expenditures on gasoline, food and other items. Students associated with Internet courses and programs may not come to the university and, thus, may not make any local purchases. Tuition and fees are not included in measuring the local economic impact of students because they are included in the instruction cost component of the university's operating budget.

Student spending data were collected for on-campus students as part of a survey conducted by the Docking Institute during the spring of 2009 concerning student finances. The survey was administered to all on-campus students at FHSU. Detailed data were collected on such things as student income, expenditures, housing, visitors and employment.

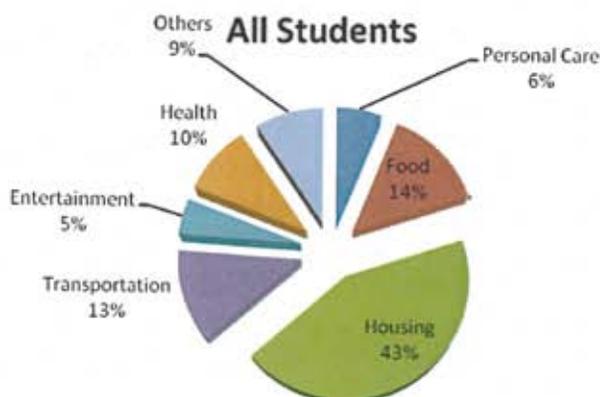
Figure 1 shows the pattern of student monthly spending for seven spending categories: housing (including utilities), food, transportation, health, personal care (including clothing, footwear, laundry/cleaning), entertainment and other (e.g., school supplies, child care, etc.).

Tuition and fees are not included in measuring the local economic impact of students because they are a revenue component that funds spending that is accounted for in the university's operating budget.

Student spending patterns change very little from year to year in terms of the percentage of their budgets spent on various categories even though the dollar amounts may change to reflect the change in market prices.

Estimating local expenditures by students requires adjustments to be made for students who live in university-owned facilities such as residence halls. Students who live in such facilities do not purchase local housing services, and most of their food expenditures are related to a university meal plan. About 26.5 percent of the average nine-month student on-campus head count resided in university housing during the 2010-11 school year.

Figure 1: Student Expenditures



FHSU students who lived in residence halls were estimated to spend an average of **\$918** per month in 2011. The student survey allows for the identification of students who live in residence halls and provides a basis for making adjustments to the housing and meal expenditures for those students. The average on-campus head count for students not living in residence halls was **3,137**. FHSU

students who did not live in residence halls were estimated to spend an average of **\$1,135** per month in 2011.

Total FHSU student spending for the 2010-11 school year (including the summer session) was adjusted for students living in residence halls. See Table 3.

Total student spending was estimated to be **\$42,670,540**.

Table 3: Student Expenditures Less Tuition, Average for Fall 2010 – Spring 2011*

Students Living in Residence Halls	1,130
Average Monthly Student Expenditures	\$918
Average 9-Month Student Expenditures	\$8,266
Total 9-Month Student Expenditures	\$9,336,703
Students Not Living in Residence Halls	3,137
Average Monthly Student Expenditures	\$1,135
Average 9-Month Student Expenditures	\$10,214
Total 9-Month Exp. For On-Campus Headcount	\$32,042,254
Summer Session	629
Average 2-Month Summer Student Expenditures	\$2,053
Total 2-Month Summer Student Expenditures	\$1,291,583
Total FY2011 Student Expenditures	\$42,670,540

*All figures are rounded to nearest dollar.

Visitor Expenditures

Many people visited Fort Hays State University's campus in FY 2011 as prospective students and their parents, as conference and commencement attendees, and as audiences for cultural and sporting events. These events have an economic impact on Hays and Ellis County because they are sponsored and/or supported by FHSU. This report estimates the expenditures of visitors that attend the various events. These groups include visitors attending special athletic events, events held at the Memorial Union on the FHSU campus, those that come to Hays to visit university students, and those that come to visit FHSU faculty and staff.

Special Events

The economic impact of high school state sporting events and other outside sponsored events hosted at FHSU has been studied for the year 2011 by the Hays Convention and Visitors Bureau (CVB). Many events were hosted by FHSU during 2011, including: state volleyball, state football, state basketball, Special Olympics, the High Plains Music Camp and several more. The Hays CVB estimated that in Hays and Ellis County, visitors attending these various events spent a total of approximately **\$4,268,570**.

Only overnight visitors are included in the estimates; therefore the estimates are conservative in that day visitors also spend money in the community. Day visitor information cannot be reliably estimated.

Special Memorial Union Events

The Memorial Union on the FHSU campus hosts many events during the year from outside organizations. Events hosted by the Memorial Union include the Kansas Remote Sensing Symposium; Multi-Media INT Competition; Seas, Trees, and Economics; Playdough Economics; Financial Fitness Institute; Economics of Sports; Cyber Crimes Training Conference; Kansas Academic Advising; Fall English Workshop; Kansas Scholastic Press Association; American Association of State and Colleges for Renewable Resources; Kansas International Educator; Association of College Unions; and the FHSU Math Relays.

The Memorial Union was recently renovated and more events were held during 2011. However, the specific information about the events was not available. Using the spending data available from 2009 and adjusting for the increase in the price level, as measured by the Consumer Price Index between 2009 and 2011, total local expenditures from Memorial Union events increased by 5.7 percent. The total spending in the local economy for 2011 was estimated to be **\$283,618**.

The increase in activity at the Union brought about by the renovation implies that the 2011 spending is likely a conservative estimate.

Student Visitors

Not only does student spending impact the economy, student visitors spend a substantial amount that also impacts the economy. Students have visits from friends and family throughout the year. While the primary purpose is to visit the student, some visitors combine the visit with attending a university activity or event.

Previous FHSU economic impact studies have not been able to estimate student visitor economic impact due to the absence of data. Based on a student survey in 2009 and the regional two-year inflation rate of 5.7 percent, the student visitor expenditures were estimated to be **\$20,307,354**.

This is a reasonable assumption since the on-campus enrollment has increased as well as prices of goods and services. The 2009 survey results were discussed in the 2009 Economic Impact Report.

Faculty and Staff Visitors

Faculty and staff spending data were collected as part of a survey conducted by the Docking Institute during the spring of 2009. The survey was administered to all faculty and staff at FHSU. Detailed data were collected on such things as income, expenditures, housing, visitors and employment.

Previous economic impact studies lacked the data to estimate spending for visitors of faculty and staff. Based on the faculty and staff survey in 2009 and the regional two-year inflation rate of 5.7 percent, the faculty and staff visitor expenditures were estimated to be **\$2,483,580**.

University Bookstore and Food Services

The university bookstore reported net salaries of **\$155,000** and local spending of **\$7,000**. Assuming 90 percent of payroll was spent locally, the total local expenditure was **\$146,500**.

Based on the two-year regional inflation rate, the total salaries spent locally and the local expenditures for Chartwells, the university's food service provider, were estimated to be **\$385,805**.

As in the case of university employees, it is assumed that these employees spend 90 percent of their net pay locally.

Note that the two-year regional inflation rate of 5.7 percent is used to estimate the local expenditures of employees of Chartwells, events held at the Memorial Union, and visitors of faculty, staff and students. This inflation rate is based off of the Bureau of Labor Statistic's Consumer

Price Index for communities in the Midwest that do not exceed a population of 50,000, and it represents the price increase of all goods and services consumed by a typical Midwestern household from 2009 to 2011.

FHSU Athletic Association

Total spending by the FHSU Athletic Association was **\$2,437,906**. Of this total, local expenditures were calculated to be 80 percent or **\$1,950,325**.

FHSU Foundation

The FHSU Foundation is a private foundation that supports the university through its fundraising efforts for student scholarships and departmental support money. Foundation spending consists of three areas: employee salaries, operating expenses and expenditures made by the association on behalf of university departments.

Fiscal year 2011 salaries were **\$377,867**, of which it is assumed that 90 percent is spent locally, amounting to **\$340,080**.

Local operating expenses, those expenditures necessary to operate the association, spent locally were **\$134,839**.

Fund expenses and reimbursement payments were **\$260,521**. These expenditures do not include money paid out as scholarships. The total direct expenditure for the FHSU Foundation for FY 2011 was **\$735,440**.

Total FHSU Direct Economic Impact

The total direct impact of spending related to Fort Hays State University upon the local economy is the sum of the spending components previously discussed. A summary is presented in Table 4.

Table 4: Direct Impact Expenditures*

University Operations Expenditures (Excluding Wages and Salaries)	\$ 21,624,713
Faculty and Staff Expenditures	\$ 25,907,857
Student Expenditures	\$ 38,403,486
Student Visitor Expenditures	\$ 20,307,354
Faculty and Staff Visitor Expenditures	\$ 2,483,580
Food Services	\$ 385,805
University Bookstore	\$146,500
Memorial Union Events	\$ 283,618
FHSU Athletic Association	\$ 1,950,325
Special Athletic Events	\$ 4,268,570
FHSU Foundation	\$ 735,440
Total	\$ 116,497,247

*All figures are rounded to nearest dollar.

Indirect and Induced Spending Impacts

For FY 2011, the direct impact of FHSU on the local economy was **\$116,497,247**.

This direct impact produces an indirect impact as local business establishments purchase materials and supplies from other local enterprises to support their sales. The indirect impact is estimated to be 20 percent of the direct impact, or **\$23,299,449**.

The income received by local residents from the initial dollars spent is partially spent within the local economy, thus creating additional sales. This induced impact is estimated to be 60 percent of the direct impact, or **\$69,898,348**.

The total economic impact of Fort Hays State University on Hays and the Ellis County region is **\$209,695,045**.

These impacts are summarized in Table 5.

Table 5: Direct, Indirect, and Induced Impacts*

Direct Impact	\$ 116,497,247
Indirect Impact	\$ 23,299,449
Induced Impact	\$ 69,898,348
Total Economic Impact	\$ 209,695,045

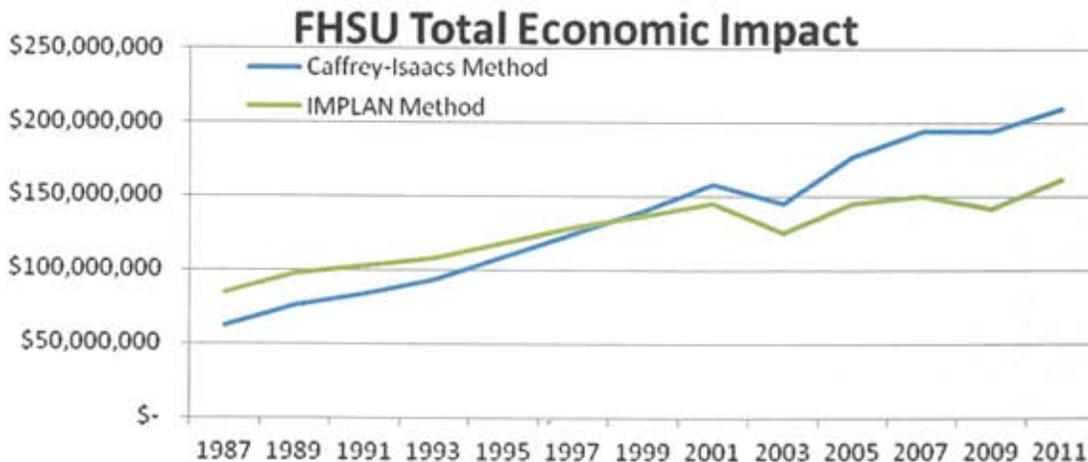
*All figures are rounded to nearest dollar.

Historical Total Economic Impact

Fort Hays State University has had a positive economic impact on Hays and the Ellis County region for many years. Figure 2 below summarizes graphically the economic impact study results since 1987. As the economy has grown, so has the economic impact of FHSU. It is interesting to note that the last two recessions (2001 and 2007-2009) show

similar impact in that the total economic impact of FHSU decreased. The results indicate that the economic impact of FHSU is cyclical with the economy. It is expected that as the economy of the United States recovers from recession, the economic impact of FHSU will also recover and trend upward.

Figure 2: FHSU's Impact on the Local Region



IMPLAN

An alternative methodology to the Caffrey-Isaacs approach, which has been employed in previous economic impact studies of FHSU on the local economy, is the IMPLAN software system. IMPLAN was also utilized to quantify the economic interaction between FHSU and various industries, businesses and other institutions.

Figure 2 illustrates the historical economic impact estimates using the two methodologies. Estimating the economic impact is not an exact science, therefore results may vary. The key difference between these two estimates is the methodology. In the Caffrey-Isaacs estimates, the methodology used was based on several assumptions (as discussed in the earlier part of this report) and an average multiplier. The average multiplier, which has been used for several years, is based on multipliers used at other universities. In the IMPLAN estimates, BEA data are utilized, and the multipliers are based on economic data specific to the region in question, that is, Ellis County, Kansas. With this data, spending patterns can be designated and fairly precise conclusions can be made about the economic impact. The Caffrey-Isaacs estimates are more assumption driven while the IMPLAN estimates are more data driven.

The IMPLAN software and database is a system that produces appropriate multipliers for each county in the state of Kansas to measure the total economic effect of FHSU. IMPLAN total effect multipliers measure changes in output, income, employment and value added for FHSU on the local economy. Data is provided for 528 specific industries corresponding to the Standard Industrial Classifications codes. This data is produced for each county in the state of Kansas in calculating multipliers to assess the economic interaction with FHSU for a specified time period.

IMPLAN builds on a robust set of tools which efficiently models economic impacts. Specific data files are created and utilized, representing a local economy of interest, be it a local community, a county, a state or the nation. The analysis is built on Social Accounting Matrices (SAMS) that describe the structure and function of a specific economy. The SAMS include the business transactions as reported by all business and government agencies for a given year. These include non-market transactions, for example taxes and unemployment benefits, and are thus better measures of economic flow relative to the traditional I-O accounts.

To estimate the impact of a given change in a given region or local economy, Multiplier Models are constructed directly from the SAMS. These Multiplier Models will therefore reflect the unique structure and trade flows of the region or local economy under consideration. The Multiplier

Models estimate the amount as well as the distribution of economic impact. Total effect multipliers can be divided into a direct effect, an indirect effect and an induced effect.

The direct effect is the amount of money that FHSU spends in the local economy; that is, FHSU purchases goods and service from firms located in Ellis County. Those businesses that receive money from FHSU also purchase goods and services and hire people who will spend their wages and salaries in the local economy.

This additional amount of spending by businesses that receive income as a result of FHSU spending is the indirect effect. Employees of FHSU and employees of FHSU vendors also spend a portion of their wages and salaries locally; that is, the induced effect. Essentially, dollars "ripple" through the economy producing this multiplier effect. For example, if the output or spending multiplier is 2, then for every dollar that FHSU spends in Ellis County, an additional \$2.00 of spending is produced in the local economy.

IMPLAN provides additional analysis of total effect multipliers by calculating Type I, Type II and Type SAMS multipliers. Type I multipliers include the direct effect and the indirect effect and measures how well FHSU is integrated with other industries and institutions in the local economy. Type II multipliers add in the induced effect to reflect consumer spending or demand. Type SAMS multipliers include an additional amount to reflect commuting, social security taxes, individual income taxes and savings.

By breaking down the total effect multipliers, the relationship between FHSU and the local economy can be better analyzed. Economic impacts that take place outside of the local economy, referred to as leakages, are excluded from estimating the local economy impacts. These lower the multiplier effect. The local economy characteristics, in particular location and population size, affect the size of the leakage since they influence the decision to purchase locally.

The impact of FHSU direct spending was estimated using Institutional Spending Patterns for State and Local Government, Education sector. All impacts were for 2011. Four categories of impacts were calculated that reflect the contribution of FHSU on the local economy. These are:

- Output – overall contribution to economic activity
- Employment – contribution to the job base due to the presence of the university
- Labor Income – contribution to earnings of workers in the local economy
- Taxes – contribution to local tax collections

The estimates from IMPLAN are summarized in Table 6 below.

Table 6: FHSU Economic Impact: IMPLAN

Impact Type	Output	Employment	Labor Income	Local Taxes
Direct Effect	\$109,710,760	2,008	\$90,415,514	
Indirect Effect	\$1,754,000	14.1	\$609,061	
Induced Effect	\$50,321,235	538.2	\$17,067,845	
Total Effect	\$161,785,995	2,560.5	\$108,092,421	\$6,219,916

For FY 2011, the IMPLAN direct impact of FHSU on the local economy produced an indirect impact estimated at **\$1,754,000**.

The induced effect was estimated to be **\$50,321,235**.

The total IMPLAN estimated economic impact of FHSU on Hays and the Ellis County region is \$161,785,995.

The number of jobs created in the local economy due to the presence of FHSU is associated with employment opportunities at the university and jobs created by business enterprises resulting from university-related expenditures.

The total impact of FHSU in terms of employment was 2,561 jobs in the Hays and Ellis County region. The contribution to wages and salaries of workers in the region was \$108,092,421.

The effect of FHSU upon local tax revenues, and thus their expenditures, was likewise estimated. The following presents a breakdown of the total local tax revenues of **\$6,219,916**:

Personal Tax

- Income Tax - \$1,653,250
- Non Taxes (Fines-Fees) - \$441,108
- Motor Vehicle License - \$93,156
- Property Taxes - \$50,104
- Other Tax (Fish/Hunt) - \$54,214

Indirect Business Tax

- Sales Tax - \$1,507,590
- Property Tax - \$1,401,704
- Motor Vehicle License - \$30,099
- Severance Tax - \$39,537
- Other Taxes - \$77,324
- Non Taxes - \$156,333

Employee Compensation

- Social Insurance Tax
(Employee Contribution) - \$62,550
- Social Insurance Tax
(Employer Contribution) - \$155,366

Corporations

- Dividends - \$258,862
- Corporate Profits Tax - \$238,720

Total Economic Impact

The significant contributions to Hays and the surrounding area are documented throughout this report. This study has used a conservative approach in calculating the various estimates presented; therefore, the actual economic impact of Fort Hays State University is larger than the value of \$209 million estimated in this study.

As in conventional economic impact assessments, the direct spending by FHSU — spending that is funded by both state and non-state sources — and the multiplier effect of this direct spending are major parts of the university's overall economic impact. However, the value of FHSU to the region is much more than the total impact of its direct, indirect and induced spending because of what FHSU actually provides. Specifically, the primary product of FHSU is the large number of job-ready graduates produced each year who make life-long contributions to Kansas and its economy.

Education is a good investment for the state and the local region because of the lifetime earnings increase associated with education. The correlation between earnings and educational achievement is well established. Not only do the students benefit from careers with higher incomes, the area in which the students live benefits from the increased spending resulting from that higher income.

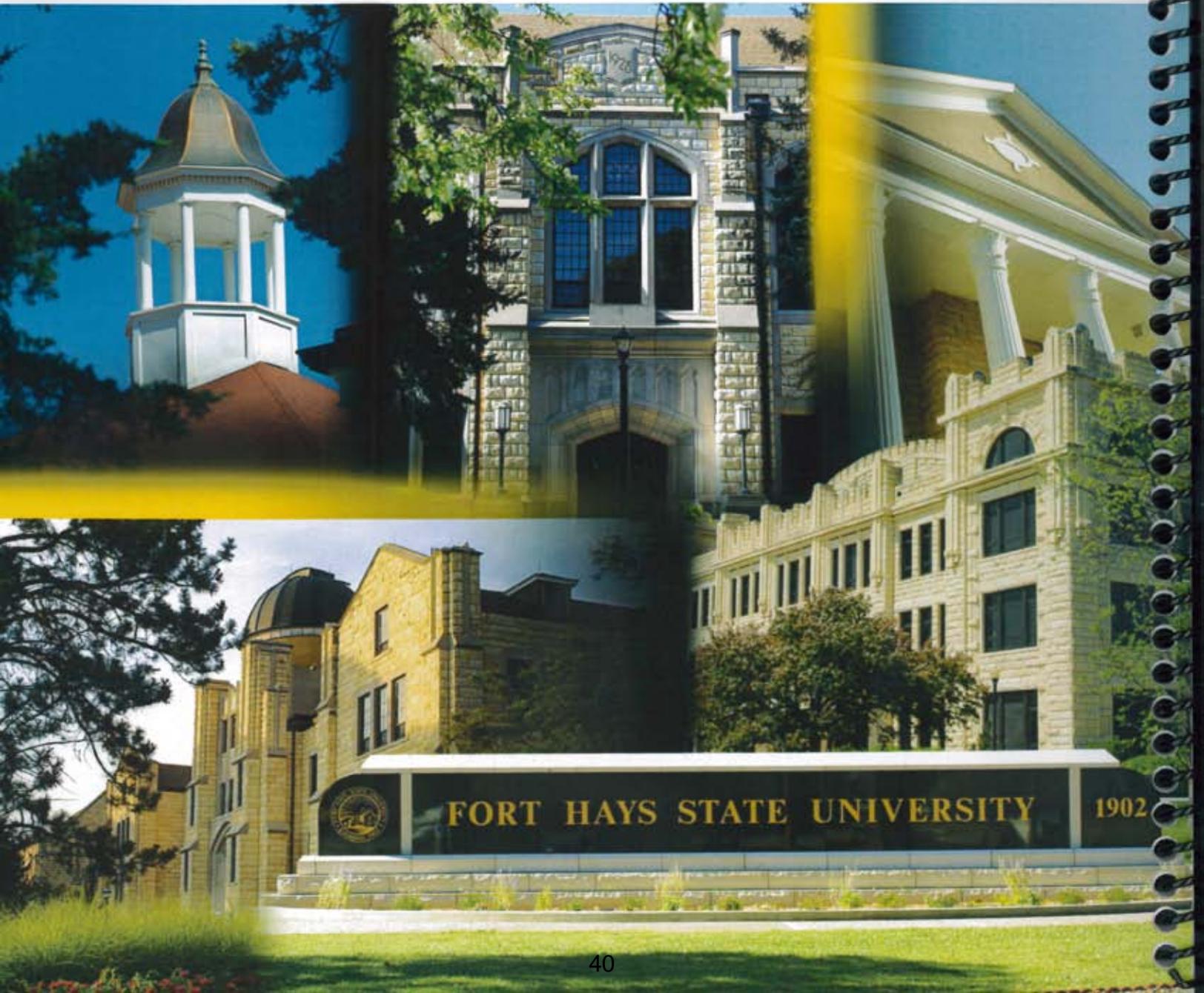
A university education alters the path of people's lives. It helps them fulfill their aspirations to become artists, business and organizational leaders, teachers, health care professionals, and more. A university education is widely recognized as an investment that pays a lifetime of dividends in the form of better jobs and higher incomes.



FORT HAYS STATE UNIVERSITY

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HAYS, KS 67601-4099
(785) 628-4231



**City of Hays
Outside Agency
2014 Budget Request Form**

Date of Request: June 6, 2013

Name of Organization Requesting Funding: The Wild West Festival

Amount of Request: \$9500

Brief Description of Request for Funding: The Wild West Festival Committee is requesting funding that will allow the Festival to continue to provide affordable quality family entertainment for the Citizens of Hays and the surrounding area. The funding that we are requesting will be used to assist with the cost of the spectacular fireworks show, insurance, and accounting. The Wild West Festival became a reality as a result of a strategic plan for and by the City of Hays in 1994 and 1995. With the exception of an office manager, the Wild West Festival is a totally volunteer organization. The Wild West Festival event is one of the quality of life elements that are provided by the City of Hays through the Wild West Festival for its citizens. The thirty (30) Wild West Festival Committee members are dedicated to assisting the Parks Department with the completion of the plans to upgrade Municipal Park. This includes, but is not limited to, adding serpentine sidewalk, bathroom facilities and drinking fountains as were presented in a master plan for the area.

List outcomes for requested City funds: The outcome of the request is that an average of 3,000 people each night of the festival travel from outside of Hays to attend the event which increases the sales in the motels, hotels, restaurants, gas stations, and shopping centers. The Wild West Festival has paid sales tax on the tickets sold annually back to the City of Hays. Each year an average of \$4,000 is paid back to the city in the form of sales tax.

Has your organization received funding from the City of Hays before? Yes

If you answered "Yes", please offer details of past funding by year including verification that the funds issued were used for the purpose intended: The Wild West Festival has provided entertainment for an average of 7,500 people per night for three (3) nights and an estimate of 18,000 people for the fabulous fireworks display each year. The funds received each year (\$9,500) beginning in 1998 have been used to help fund the fireworks display, insurance and accounting expenses.

Will this funding request assist in offsetting municipal services? If so, how? _____

Yes. The Wild West Festival Committee has provided the labor and equipment and solicited funding to build two shelter houses, upgrade the electric facilities, plant numerous trees, construct a cement slab, and install a public drinking fountain in Municipal Park. With these improvements, the citizens of Hays have the ability to use the Municipal Park area 51 out of the 52 weeks of the year. History has proven that these shelter houses are used quite frequently throughout the year.

Number of Hays citizens directly and indirectly affected with requested City funds: _____

Approximately 4,500 citizens of Hays attend the event each evening, along with 3,000 from outside the city. The economic impact on the city of Hays benefits all who live here. The quality of life is also greatly improved by the quality of talent the Wild West Festival brings to town for a very reasonable ticket price so everyone in the city can afford to attend. The fireworks display is second to none in the state of Kansas and brings families together to enjoy the freedoms our country provides us.

What actions will be taken if your funding request is denied or reduced this year and next? If the funding request is denied, we would have to try to increase the level of corporate sponsorships which we believe would put the event in danger of not happening. Our corporate sponsors have been very gracious, but we believe they are giving all they can.

Contact Information (Who do we call if we have questions about this application?): _____

Mary Karst - 2315 Timber Drive, Hays, KS 67601 (785)623-0189 (Cell) or (785)628-1081 (Work)
Bob Swift - 1328 Federal Street, Hays, KS 67601 (785)628-3906 (home) (785)656-0321 (cell)

Who will be presenting your request at the City Commission Work Session on June 6, 2013? Tom Meiers, Bob Swift, and Mary Karst

Wild West Festival
Box 1717
Hays, KS 67601
May 3, 2013

City of Hays
Box 490
Hays, KS 67601

Hays City Commission:

The Wild West Festival Committee is requesting \$9500 that will allow our organization to continue to provide affordable, quality, family entertainment for the citizens of Hays and the surrounding area. The Wild West Festival Committee members are dedicated to assisting the Parks Department with the completion of the plans to upgrade Municipal Park. The Wild West Festival Committee has provided the labor, equipment and solicited funding to build two shelter houses, upgrade the electric facilities, plant numerous trees, construct a cement slab, and install a public drinking fountain in Municipal Park. An additional outcome of the request is that an average of 3,000 people each night of the festival travel from outside of Hays to attend the event. Each year, the Wild West Festival pays an average of \$4,000 back to the city in the form of sales tax. Thank you for your time and past support of the Wild West Festival.

Sincerely,
The Wild West Festival Committee

**Wild West Festival
Proposed Budget 2014**

Revenues		
	Carnival	5,000.00
	Chairs	3,000.00
	Corporate	72,000.00
	Concessions & Ice	1,000.00
	T-Shirts	150.00
	Ticket Sales	110,000.00
	Vendors	5,000.00
	TOTAL REVENUES	196,150.00
Expenditures		
	Catering	3,000.00
	Advertising	9,000.00
	Concerts Support	19,000.00
	Major Talent	95,000.00
	Fireworks Show	20,000.00
	Concessions & Ice	900.00
	Insurance	7,000.00
	Janitorial	1,000.00
	Legal & Professional	500.00
	Office	1,250.00
	Pay Roll	14,000.00
	Permits	500.00
	Postage	300.00
	Printing	3,500.00
	Promotions	3,000.00
	Rental	3,500.00
	Repairs & Maintenance	1,500.00
	Supplies	3,500.00
	Taxes	8,500.00
	Security	1,000.00
	Screens	7,000.00
	Armbands	2,000.00
	TOTAL EXPENDITURES	204,950.00
REVENUES OVER (UNDER) EXPENDITURES		8,800.00
OTHER FINANCIAL SOURCES		
	Loan Proceeds	0.00
	Interest Income	40.00
	City of Hays Grant	9,500.00
	Equipment Purchases	0.00
	TOTAL OTHER FINANCING SOURCES	9,540.00
EXCESS OF REVENUES & OTHER FINANCING		
	Sources over (under) Expenditures & Other Financing Uses	740.00

Wild West Festival

Budget 2013

Revenues		
	Carnival	5,000.00
	Chairs	3,000.00
	Corporate	70,000.00
	Concessions & Ice	1,000.00
	T-Shirts	150.00
	Ticket Sales	95,000.00
	Vendors	5,000.00
	TOTAL REVENUES	179,150.00
Expenditures		
	Catering	5,500.00
	Advertising	9,000.00
	Concerts Support	19,000.00
	Major Talent	80,000.00
	Fireworks Show	16,000.00
	Concessions & Ice	900.00
	Insurance	7,000.00
	Janitorial	1,000.00
	Legal & Professional	500.00
	Office	1,250.00
	Pay Roll	14,000.00
	Permits	500.00
	Postage	300.00
	Printing	3,500.00
	Promotions	3,000.00
	Rental	3,500.00
	Repairs & Maintenance	1,500.00
	Supplies	3,500.00
	Taxes	8,500.00
	Security	1,000.00
	Screens	7,000.00
	Armbands	1,500.00
	TOTAL EXPENDITURES	187,950.00
	REVENUES OVER (UNDER) EXPENDITURES	8,800.00
OTHER FINANCIAL SOURCES		
	Loan Proceeds	0.00
	Interest Income	40.00
	City of Hays Grant	9,500.00
	Equipment Purchases	0.00
	TOTAL OTHER FINANCING SOURCES	9,540.00
	EXCESS OF REVENUES & OTHER FINANCING	
	Sources over (under) Expenditures	740.00
	& Other Financing Uses	

City of Hays
Outside Agency
2014 Budget Request Form

Date of Request: May 21st 2013

Name of Organization Requesting Funding: CARE Council

Amount of Request: \$ 164,000

Brief Description of Request for Funding: Social Service Funds support programs and services provided by health and human service organizations that compliment services provided by the City of Hays..

List outcomes for requested City funds: The CARE Council recommends funding for 18 programs provided by 10 different agencies. The outcomes for each program are part of the MEMO to the Hays City Commission which is included with this application.

Has your organization received funding from the City of Hays before? Yes

If you answered "Yes", please offer details of past funding by year including verification that the funds issued were used for the purpose intended: An Eight Year History of Funding from the City of Hays is attached. With the 2011 budget request for Social Service Funds, the CARE Council began recommending funding based upon a program budget instead of providing general operating expenses for the health and human service agency. The program specific budgets reflect that the funding from the City of Hays was used to provide the program during the previous year.

Will this funding request assist in offsetting municipal services? If so, how? _____

Please refer to the attached MEMO.

Number of Hays citizens directly and indirectly affected with requested City funds: _____

Please refer to the attached MEMO

What actions will be taken if your funding request is denied or reduced this year and next? _____
Please refer to the attached MEMO

Contact Information (Who do we call if we have questions about this application?): _____

Jason Rauch, Executive Director, United Way of Ellis County at 785-628-8281

Who will be presenting your request at the City Commission Work Session on June 6, 2013? _____

Greg Sund, CARE Council Chair & United Way of Ellis County Vice President and Jason Rauch, Executive Director, United Way of Ellis County

The CARE Council

“A Partnership for Building a Better Tomorrow”

MEMO

Chair

Greg Sund
Vice President
Board of Directors
United Way of Ellis
County

Co-Chair

Allyssa Weigel

Ellis County Appointees

Dr. Kathryn McGonigal

Becky Howland

John Braun

Jake Schulte

City of Hays Appointees

Mark St. Peter

Mike Billinger

Kayla Lonnon

Trisha Sauer

United Way of Ellis County

Terry Siek

Kim Thomason

Lisa Karlin

Nikki Pfannenstiel

TO: Hays City Commission
FROM: Greg Sund, Chair
The CARE Council
DATE: May 21, 2012
RE: Request for 2014 Social Service Funds

The CARE Council requests \$164,000 in Social Service Funds for 2014.

In 2003 the City of Hays affirmed its commitment to funding social services in our community when it adopted a budget resolution establishing a Social Service line item in the budget. The Commission reaffirmed a belief contained in the 1994 City of Hays Strategic Plan that there were certain indispensable attributes required for a healthy community. These attributes went beyond brick and mortar; they were safety and security, volunteerism, dignity and an appreciation of the value of all citizens, from the very young to the very old.

The criteria for programs and agencies receiving Social Service Funds are:

1. Provide critical service(s) which complement the services provided by the City of Hays;
2. Services that are not duplicated by other agencies; and,
3. Services that receive contributions from the Citizens of Hays.

The CARE Council was established in 1992 and the process has evolved over the past 19 years. The Vice President of the Board of Directors of United Way of Ellis County serves as the Chair of the Council. He does not have voting power; he works with the four teams of volunteers to ensure that the process is consistent among the teams.

The United Way of Ellis County, the City of Hays and Ellis County each appoint four representatives to the Council. They are divided into four teams with three members each. They review applications in the focus areas of Children and Youth Programs, Community and Neighborhood Programs, Family and Individual Programs and Health and Rehabilitation Programs. Each team makes a program funding recommendation for each program it reviews.

In 2009, the United Way of Ellis County went to program funding. Instead of making one allocation to the agency's general fund, the funds were distributed to the programs offered by the agency. This process was used to make funding recommendations for Social Service Funds for 2013.

The CARE Council application does require each program to have identified outcomes which includes a change in the knowledge, behavior, attitudes and beliefs of the individuals in the program. The agency must also have a process to measure progress toward achieving those outcomes. The agencies are still refining their outcomes and their measurement tools.

The CARE Council has, in the past, recommended funding for programs that have an impact on the quality of life in Hays as well as provide support to local businesses. For the 2013 funding cycle, the CARE Council asked the agencies for clarification on how their services fit the criteria for programs and agencies receiving Social Service Fund. This question was included on the CARE Council application for funding. Every agency requesting Social Service Funding justified to the Council how it offsets municipal services.

For 2013, the funding requests for Social Service funding exceeded the amount available for allocation by \$22,316.30. The CARE Council members worked hours reviewing applications, making site visits, and gathering additional information in order to develop their funding recommendations.

The CARE Council requests \$164,000 in Social Service Funds for 2014 and recommends the following distribution:

ACCESS Transportation through DSNWK	
ACCESS transportation	\$76,935
First Call for Help of Ellis County	
I & R/Emergency Aid	\$13,500
Transient Aid	\$ 9,900
Education and Prevention Program	\$ 5,500
Big Brothers Big Sisters of Ellis County	
Community/School Based Mentoring	\$23,200
Hays Senior Center	
Meal Site	\$13,800
American Red Cross, Ellis County Chapter	
Health and Safety	\$ 2,937.50
Services to Armed Forces	\$ 1,025
Biomedical Services (Blood Services)	\$ 982.50
Disaster Services	\$ 2,555
Options (Formerly NW KS Domestic and Sexual Violence Services)	
24 hour crisis-line service	\$ 1,931
Safe Shelter	\$ 3,434
CASA of the High Plains, Inc.	
CASA Program	\$ 3,400
Child Abuse Awareness Action	\$ 3,400
Cancer Council of Ellis County	
Sunscreen Education Program	<u>\$ 1,500</u>
Total	\$164,000

Description of Social Service Programs

ACCESS Transportation at Developmental Services of Northwest Kansas

ACCESS Transportation is a general public transportation system that provides rides to many of the citizens of Hays and Ellis County allowing them the ability to obtain and keep employment; take care of the social services, shopping, recreation, medical, spiritual, and personal needs. ACCESS provided 69,800 rides over the past fiscal year to the citizens of Hays and Ellis County.

Without this service in Hays, many of our citizens would go without basic needs.

The team recommends Social Service Funds because ACCESS provides critical services which complement the service provided by the City of Hays.

First Call for Help of Ellis County

Information and Referral/Emergency Aid – In 2012, 353 Hays residents (887 family members) were linked with the resources to avoid homelessness, utility disconnection and other basic necessities.

The outcome of the program is to meet basic human needs so individuals and families can remain safe and secure.

The program keeps people living in their homes and not on the streets. It keeps utilities on which reduces the use of candles which could cause fires. It also allows disabled/elderly with health problems to keep their homes at a comfortable temperature. Many keep their homes at a temperature well below average to keep their utilities affordable.

Transient Aid – In 2011, 246 individuals received food, shelter, and fuel to continue to their destinations after being stranded in Hays. These were not Hays residents but individuals who were stranded in Hays while traveling.

The outcome of the program is to assist individuals with the services needed to help them continue their journeys.

All funding for this program was shifted to the City of Hays Social Service funds in 2010. First Call staff and volunteers work closely with the Hays Police Department to ensure those stranded in our community are treated with dignity while ensuring that they have the opportunity to leave our community. If these individuals were left stranded and homeless in Hays, some may use illegal means to meet their basic needs.

Education and Prevention – 43 Hays individuals were provided intensive case management in 2012 to help them gain the life skills necessary to become financially self-sufficient. City of Hays Social Service provides the resources necessary to help prevent individuals and families from becoming homeless or having utilities disconnected. The program also enables a person to remain employed which impacts the productivity of local businesses.

The team recommends Social Service Funds because First Call for Help provides critical services which complement the service provided by the City of Hays.

Big Brothers Big Sisters of Ellis County

Community/School Based Mentoring -- This program links children at risk (low income, single parent, etc.) with positive adult mentors. The agency reports that it matched 223 youth in 2012 and that its agency served 1,132 unduplicated Hays residents.

Of the children matched, 66% showed an improvement in attitude toward school and 87% with delinquency problems were able to stay out of trouble. These outcomes indicate that those youth will have less contact with local law enforcement.

This program qualifies for Social Service Funds because litlees have greatly reduced contact with law enforcement and are able to avoid being put into detention centers or jail.

Hays Senior Center

Meal Site - has been providing a low-cost meal for seniors since 1976. A site for the federal HOMESTEAD Nutrition Project, this site serves meals Monday through Friday to individuals who are over the age of 60 or who have a disability. With a medical waiver, the meal can also be delivered to a home. In 2012, 18,702 congregate meals were provided at the Senior Center. Approximately 14,225 meals were delivered to the home.

Meal Site provides one nutritious meal for seniors on a daily basis which helps many of them to maintain their independence. The Center also provides an opportunity for social interaction with other seniors which enhances their psychological well-being and gives them a sense of community engagement.

The CARE Council recommendation for 2014 is one-half the projected rent for 2014. This recommendation takes into consideration the informal arrangement where the City of Hays and Ellis County each pay one-half of the rent of the facility. This arrangement was made when the Senior Center had to assume rent expense when the original facility was sold to private investors.

American Red Cross

Health and Safety – In 2012, 700 people participated in health and safety classes offered by the American Red Cross in Ellis County. 300 students enrolled in the Learn-to-Swim program and 29 people became an instructor in CPR/FA and/or Water Safety.

An increase in obesity, independent senior living and fast-paced lifestyles results in more workplace accidents, heart disease and the need for emergency assistance outside of a medical facility. Increase knowledge for local citizens so that they can provide immediate care to victims while waiting for first responders.

Disaster Services – In 2012, Ellis County Red Cross responded to 11 single family house fires with 38 individuals being served. Also responded to 3 grass fires, serving nearly 200 emergency personnel water and food. There were 8 families whom we provided shelter for because of a disaster.

The outcome for the program is to provide emergency needs within the first 30 days of a disaster and to allow disaster victims the ability to resume normal life activities and focus on the recovery process.

Services to the Armed Forces – In 2012, the Red Cross provided communication services to 26 people in the Armed Forces. The outcome for the program is to increase knowledge and community awareness regarding the service the Red Cross provides to members of the military and their families.

Biomedical Services (Blood Services) – The outcome for the program is to increase awareness regarding the importance of blood donation.

The team recommends Social Service Funds because the American Red Cross provides critical services which complement the service provided by the City of Hays.

Options (Formerly Northwest Kansas Domestic and Sexual Violence Services, Inc.)

The staff of Options explained that the name change reflects the “options” provided by the organization to victims of domestic violence or sexual assault. The organization seeks to empower victims so they can make their own choices.

Safe Shelter – Social Service funds a home for women leaving a domestic violence situation. In 2012, 64 women and children were sheltered. The outcome is to provide a safe environment so a victim and her family can begin to heal.

Safe shelter allows law enforcement to protect the victim by moving them into a secure environment.

Advocates also assist law enforcement personnel in providing support and advocacy for the victims.

24 hour crisis-line – In 2012, 328 City of Hays residents called the crisis line.

The crisis line helps callers identify community resources as well as make a referral to shelter if necessary.

The crisis line provides information to victims which could encourage the victim to leave an unsafe situation before it escalates and law enforcement needs to be contacted.

The team recommends Social Service Funds because Options provides critical services which complement the services provided by the City of Hays.

CASA of the High Plains, Inc.

Court Appointed Special Advocates are trained volunteers who help Children in Need of Care (CINCs) get a safe and permanent home. In 201, 14 CINCs from Hays were served by this program.

A child who is abused or neglected is determined to be a Child in Need of Care. Removing the child prevents further abuse which could result in contact with law enforcement.

The team recommends Social Service Funds because, when children are removed from the family, there was less contact with the law enforcement.

Cancer Council of Ellis County

Sunscreen Education Program – The agency has a partnership with the Hays Recreation Commission to distribute sunscreen and educational materials at the Hays Aquatic Park and through the summer sports programs. This program distributed 3,208 packets of sunscreen in 2012.

The program outcome is to reduce the incidence of skin cancer. Regular sun protection throughout childhood can reduce the risk of skin cancer by 80%.

The sunscreen pump stations used at outdoor venues increases the visibility of the Cancer Council while encouraging people to use sunscreen to prevent cancer.

Human Resource/Social Service Fund
City of Hays
8-year History

AGENCY	Social Service Funds							
	2006	2007	2008	2009	2010	2011	2012	2013
American Red Cross, Ellis Co. Chapter	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00				
Health and Safety					\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,945.00
Disaster Services					\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,555.00
Big Brothers Big Sisters	\$ 12,000.00	\$ 12,000.00	\$ 13,000.00	\$ 14,000.00				
Community/School Based Mentoring					\$ 17,500.00	\$ 18,000.00	\$ 18,000.00	\$ 23,200.00
Cancer Council	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00				
Nutritional Supplement					\$ 500.00			
Sunscreen Education Program					\$ 1,500.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
CASA of the High Plains	\$ 4,250.00	\$ 4,250.00	\$ 4,500.00	\$ 6,250.00				
CASA Program					\$ 6,800.00	\$ 6,800.00	\$ 6,800.00	\$ 6,800.00
First Call for Help	\$ 25,000.00	\$ 27,500.00	\$ 27,700.00	\$ 30,970.00				
Information and Referral/Financial Aid					\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
Transient Aid					\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 9,900.00
Education and Prevention Program					\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
Hays Area Children's Center	\$ 4,000.00	\$ 4,000.00	\$ 5,200.00	\$ 7,000.00				
Child Care Scholarships					\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ -
NW KS Domestic & Sexual Violence Services*	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00				
24-hour Crisis Line					\$ 3,000.00	\$ 4,784.00	\$ 4,784.00	\$ 2,031.00
Safe Shelter					\$ 4,000.00	\$ 2,216.00	\$ 2,216.00	\$ 3,534.00
Hays Senior Center	\$ 10,600.00	\$ 12,390.00	\$ 12,600.00	\$ 12,780.00				
Meal Site					\$ 16,500.00	\$ 13,000.00	\$ 12,166.00	\$ 13,600.00
DSNWK Access Transportation	\$ 79,500.00	\$ 79,500.00	\$ 77,000.00	\$ 72,000.00				
ACCESS Transportation					\$ 72,000.00	\$ 72,000.00	\$ 73,336.00	\$ 75,000.00
WKS Association on the Concerns of the Disabled								
Transportation to Work Voucher						\$ 3,000.00	\$ 3,000.00	\$ 1,935.00
TOTAL FUNDS	\$ 151,350.00	\$ 156,140.00	\$ 156,500.00	\$ 159,000.00	\$ 164,000.00	\$ 164,000.00	\$ 164,002.00	\$ 164,000.00

*Changed name to Options

DSNWK, INC.
CURRENT YEAR AGENCY BUDGET
ENDING JUNE 30, 2013

Developmental Services of Northwest Kansas, Inc.
 COMBINED BUDGETED INCOME STATEMENT
 FOR FISCAL YEAR ENDING JUNE 30, 2013

	General Operations	ACCESS	Norton ICF/MR	White Rock	Volga-Canal Housing	Maronde Housing	Less Interco Rev/Expense	Totals
Revenue	\$13,630,979.97	\$681,069.50	\$1,020,313.70	\$51,944.00	\$88,889.00	\$46,380.00	(\$193,390.85)	\$15,326,185.32
Expenses								
Salary, Taxes & Benefits	11,077,621.25	368,714.94	845,268.36					12,291,604.55
Operating Expenses	2,174,229.03	253,107.05	268,610.40	30,811.49	56,047.39	28,170.47	(193,390.85)	2,617,584.98
Depreciation	396,640.89	133,154.64	26,840.52	3,019.92	20,495.40	11,436.28		591,587.65
Total Expenses	13,648,491.17	754,976.63	1,140,719.28	33,831.41	76,542.79	39,606.75	(193,390.85)	15,500,777.18
Net Income	(17,511.20)	(73,907.13)	(120,405.58)	18,112.59	12,346.21	6,773.25		(174,591.86)
Loan Change	53,896.71			7,417.26	14,800.11	7,400.20		83,514.28
Transfer to Reserves	3,165.00			3,600.00	23,844.00	12,648.00		43,257.00
Transfer from Reserves	(207,999.00)			(8,500.00)	(60,174.00)	(8,400.00)		(285,073.00)
Capital Expenditures	554,737.00	82,115.00	29,200.00	8,500.00	56,174.00	8,400.00		739,126.00
NET GAIN (LOSS)	(421,310.91)	(156,022.13)	(149,605.58)	7,095.33	(22,297.90)	(13,274.95)		(755,416.14)
Add back non-cash deprec.	396,640.89	133,154.64	26,840.52	3,019.92	20,495.40	11,436.28		591,587.65
ADJUSTED GAIN (LOSS)	(\$24,670.02)	(\$22,867.49)	(\$122,765.06)	\$10,115.25	(\$1,802.50)	(\$1,838.67)	\$0.00	(\$163,828.49)

ACCESS TRANSPORTATION
CURRENT YEAR BUDGET
2013

DEVELOPMENTAL SERVICES OF NORTHWEST KANSAS, INC.
 ACCESS TRANSPORTATION
 BUDGET INCOME STATEMENT
 JANUARY 1, 2013 THROUGH DECEMBER 31, 2013

INCOME

Section 18	\$315,000.00
County Support	\$70,000.00
City of Hays - Contract	<u>\$75,000.00</u>

SUBTOTAL \$460,000.00

KDOT - Vehicle Grant	\$44,320.00
KDOT - Other Capital Grant Purchases	\$12,942.34
Sale of Vehicles	\$8,656.60
Contract Revenue	\$77,000.00
Transportation Fares	<u>\$60,000.00</u>

TOTAL INCOME \$662,918.94

EXPENSES

Personnel - Salaries/Wages	\$300,952.85
Fringe Benefits	\$101,725.53
Travel	\$149,866.25
Operations/Supplies	\$71,280.25
Equipment	<u>\$75,090.44</u>

SUBTOTAL EXPENSES \$698,915.32

Net Gain (Loss) Prior to Non-Cash Items **-\$35,996.38**

Depreciation - Land Improvements	\$2,193.12
Depreciation - Building	\$71,053.08
Depreciation - Equipment	\$3,367.90
Depreciation - Vehicles	\$67,884.94

Administration Allocation \$64,040.33

TOTAL EXPENSES **907,454.69**

NET GAIN (LOSS) **-\$244,535.75**

ACCESS TRANSPORTATION
PROJECTED BUDGET 2014
JANUARY 1, 2014 THROUGH DECEMBER 31, 2014

DEVELOPMENTAL SERVICES OF NORTHWEST KANSAS, INC.
 ACCESS TRANSPORTATION
 BUDGET INCOME STATEMENT
 J A R Y 1, 2014 THROUGH DECEMBER 31, 2014

INCOME	
Section 18	\$337,500.00
County Support	\$94,241.33
City of Hays - Contract	<u>\$94,241.33</u>
SUBTOTAL	\$525,982.66
KDOT - Vehicle Grant	\$100,729.00
KDOT - Other Capital Grant Purchases	\$0.00
Sale of Vehicles	\$9,656.60
Contract Revenue	\$77,000.00
Transportation Fares	<u>\$60,000.00</u>
TOTAL INCOME	\$773,368.26
EXPENSES	
Personnel - Salaries/Wages	\$306,972.31
Fringe Benefits	\$106,017.66
Travel	\$156,148.62
Operations/Supplies	\$75,718.67
Equipment	<u>\$128,511.00</u>
SUBTOTAL EXPENSES	<u>\$773,368.26</u>
Net Gain (Loss) Prior to Non-Cash Items	\$0.00
Depreciation - Land Improvements	\$2,193.12
Depreciation - Building	\$71,053.08
Depreciation - Equipment	\$3,367.90
Depreciation - Vehicles (does not include current year purchases)	\$67,884.94
Administration Allocation *	\$64,040.33
TOTAL EXPENSES	981,907.63
NET GAIN (LOSS)	<u>-\$208,539.37</u>

*includes Human Resources, Information Technology Services, Accounting Services

Other Funding Sources

Agency's other funding sources for the project(s). Include any other sources of State, Federal, or local funding. Make copies of this form if necessary.

Source of Funding	Amount	Expenditures covered by funding
KDOT 5311 Project Operating Grant	\$315,000.00	see General Budget Explanation under #6 Budget Justification
KDOT 5311 Project Admin Grant	\$22,500.00	see General Budget Explanation under #6 Budget Justification
KDOT 5311 Vehicle Grant	\$125,911.00	see General Budget Explanation under #6 Budget Justification
Partnership for a Safer Community (Safe Ride)	\$41,000.00	see General Budget Explanation under #6 Budget Justification
FHSU Tiger Route	\$15,000.00	see General Budget Explanation under #6 Budget Justification
Ellis County	\$94,241.00	see General Budget Explanation under #6 Budget Justification
City of Hays Social Service Funds	\$94,241.00	see General Budget Explanation under #6 Budget Justification
WK In-Kind Match	\$64,040.00	see General Budget Explanation under #6 Budget Justification

First Call for Help - Budget Worksheet for 2013

2013 Budget 2014 Budget

INCOME

Backpacks for Kids Income	\$10,000	\$10,000
Campaign Income	\$30,000	\$30,000
Contributions Income	\$34,000	\$34,000
Direct Client Assistance	\$70,000	\$70,000
Grant Income	\$85,000	\$85,000
Meals on Wheels Income	\$32,000	\$32,000
Interest Income	\$1,000	\$1,000
<i>Total Income</i>	<u>\$262,000</u>	<u>\$262,000</u>

EXPENSES

Direct Client Assistance	\$68,000	\$68,000
Meals on Wheels Expense	\$30,000	\$30,000
Advertising Expense	\$3,000	\$3,000
Backpacks for Kids Expense	\$7,000	\$7,000
Insurance	\$5,000	\$5,000
Health Insurance	\$7,000	\$7,000
Mileage Reimbursement	\$500	\$500
Occupancy	\$16,000	\$16,000
Office Equipment	\$5,000	\$5,000
Office Supplies	\$5,000	\$5,000
Misc.	\$1,000	\$1,000
Payroll (including taxes)	\$114,000	\$114,000
Training and Development	\$500	\$500
<i>Total Expenses</i>	<u>\$262,000</u>	<u>\$262,000</u>

Big Brothers Big Sisters of Ellis Co. Profit & Loss Budget Overview

January through December 2013

Jan - Dec 13

Income

4110 · Unrestricted Donations

Business Donations	450.00
Christmas For Kids Telethon	49,750.00
Foundation Gifts	10,000.00
Individual Donations	250.00
MID AMERICA YOUTH BASKETBALL	20,000.00
Miscellaneous Fundraisers	500.00
Nex-Tech Golf Tournament	13,750.00
Organization Gifts	1,750.00
Race Cars	18,000.00
Special Event Fundraiser	0.00

Total 4110 · Unrestricted Donations 114,450.00

4111 · Outreach Donations

Rooks County	4,000.00
Rush County	4,000.00
Trego County	4,000.00

Total 4111 · Outreach Donations 12,000.00

4120 · In-Kind Donations 1,250.00

4140 · Memorials/Tributes 75.00

4310 · United Way Funding 36,000.00

4410 · Grant Funding

City of Hays Care Council 23,000.00

Total 4410 · Grant Funding 23,000.00

4420 · Grant Funding - Govt.

JJA Prevention Trust Fund Grant 42,134.00

JJA Title II Western Expansion 12,084.00

JJI - KSBBS 9,000.00

Total 4420 · Grant Funding - Govt. 63,218.00

4510 · BFKS Sponsorship 3,000.00

4520 · BFKS Pledges 42,500.00

4710 · Interest/Dividends 96.00

4910 · Other Income

Phillips/Norton County 12,240.00

Russell County 18,456.00

Sheridan County 14,556.00

Total 4910 · Other Income 45,252.00

Total Income 340,841.00

Big Brothers Big Sisters of Ellis Co. Profit & Loss Budget Overview

January through December 2013

Jan - Dec 13

Expense	
5122 · Program Director	33,504.00
5128 · Affiliate Director	88,371.00
5141 · Case Managers	
Ellis Case Managers	29,004.00
Outreach Case Manager	6,000.00
Total 5141 · Case Managers	<u>35,004.00</u>
5156 · Program Administrative Asst.	24,960.00
5157 · Case Aides	12,240.00
5210 · FICA	14,304.00
5220 · Medicare	2,700.00
5230 · Unemployment Insurance	2,448.00
5310 · Health Insurance	21,144.00
5320 · Life Insurance	132.00
5340 · Retirement	1,207.44
5350 · Workers Compensation	1,416.00
5410 · Background Checks	1,985.00
5430 · Employment Expense	175.00
5460 · Volunteer Appreciation	600.00
5610 · Mileage	4,000.00
5620 · Training/Travel	600.00
5750 · BFAD & Volunteer Recruitment	600.00
6120 · Advertising-P/R	500.00
6220 · BFKS Lane Fees	500.00
6280 · BFKS Pizza & Pepsi in-kind	1,250.00
7110 · Office Rent	10,800.00
7120 · Utilities	2,880.00
7130 · Telephone	3,960.00
7210 · Postage	3,000.00
7270 · Equipment Rental	3,360.00
7330 · Bills Printing - BFKS	400.00
7350 · Office Supplies	2,400.00
7390 · Other Supplies/Fundraising Exp.	
BFKS	100.00
MAYB	14,000.00
Misc. Fundraiser Expense	324.00
Nex-Tech Golf Tournament	8,000.00
Race Cars & Superstars	4,500.00
Telethon Expense	9,500.00
Total 7390 · Other Supplies/Fundraising Exp.	<u>36,424.00</u>
7410 · Professional Fees	1,200.00

**Big Brothers Big Sisters of Ellis Co.
Profit & Loss Budget Overview**

January through December 2013

	<u>Jan - Dec 13</u>
7450 · Bank Charges	900.00
7520 · Board Development	50.00
7530 · Staff Mtg/Functions	250.00
7650 · Support Fees - KSBBS	<u>26,701.44</u>
Total Expense	<u>339,965.88</u>
 Net Income	 <u><u>875.12</u></u>

**Big Brothers Big Sisters of Ellis Co.
Profit & Loss Budget Overview**

January through December 2014

Jan - Dec 14

Income

4110 · Unrestricted Donations

Business Donations	450.00
Christmas For Kids Telethon	50,000.00
Foundation Gifts	10,000.00
Individual Donations	250.00
MID AMERICA YOUTH BASKETBALL	20,000.00
Miscellaneous Fundraisers	500.00
Nex-Tech Golf Tournament	13,750.00
Organization Gifts	1,750.00
Race Cars	18,000.00
Special Event Fundraiser	0.00

Total 4110 · Unrestricted Donations 114,700.00

4111 · Outreach Donations

Rooks County	4,000.00
Rush County	4,000.00
Trego County	4,000.00

Total 4111 · Outreach Donations 12,000.00

4120 · In-Kind Donations 1,250.00

4140 · Memorials/Tributes 75.00

4310 · United Way Funding 52,663.00

4410 · Grant Funding

City of Hays Care Council 23,910.00

Total 4410 · Grant Funding 23,910.00

4420 · Grant Funding - Govt.

JJA Prevention Trust Fund Grant 30,575.00

JJA Title II Western Expansion 12,084.00

JJI - KSBBBS 9,000.00

Total 4420 · Grant Funding - Govt. 51,659.00

4510 · BFKS Sponsorship 4,000.00

4520 · BFKS Pledges 32,000.00

4710 · Interest/Dividends 96.00

4910 · Other Income

Phillips/Norton County 14,556.00

Russell County 18,456.00

Sheridan County 14,556.00

Total 4910 · Other Income 47,568.00

Total Income 339,921.00

Big Brothers Big Sisters of Ellis Co. Profit & Loss Budget Overview

January through December 2014

Jan - Dec 14

Expense

5122 · Program Director	33,504.00
5128 · Affiliate Director	88,371.00
5141 · Case Managers	
Ellis Case Managers	29,004.00
Outreach Case Manager	6,000.00
Total 5141 · Case Managers	35,004.00
5156 · Program Administrative Asst.	24,960.00
5157 · Case Aides	12,240.00
5210 · FICA	14,304.00
5220 · Medicare	2,700.00
5230 · Unemployment Insurance	2,448.00
5310 · Health Insurance	21,144.00
5320 · Life Insurance	132.00
5340 · Retirement	1,207.44
5350 · Workers Compensation	1,416.00
5410 · Background Checks	1,985.00
5430 · Employment Expense	175.00
5460 · Volunteer Appreciation	600.00
5610 · Mileage	4,000.00
5620 · Training/Travel	600.00
5750 · BFAD & Volunteer Recruitment	600.00
6120 · Advertising-P/R	500.00
6220 · BFKS Lane Fees	500.00
6280 · BFKS Pizza & Pepsi in-kind	1,250.00
7110 · Office Rent	10,800.00
7120 · Utilities	2,880.00
7130 · Telephone	3,960.00
7210 · Postage	3,000.00
7270 · Equipment Rental	3,360.00
7330 · Bills Printing - BFKS	400.00
7350 · Office Supplies	2,400.00
7390 · Other Supplies/Fundraising Exp.	
BFKS	100.00
MAYB	14,000.00
Misc. Fundraiser Expense	324.00
Nex-Tech Golf Tournament	8,000.00
Race Cars & Superstars	4,500.00
Telethon Expense	9,500.00
Total 7390 · Other Supplies/Fundraising Exp.	36,424.00
7410 · Professional Fees	1,200.00

**Big Brothers Big Sisters of Ellis Co.
Profit & Loss Budget Overview**

January through December 2014

	<u>Jan - Dec 14</u>
7450 · Bank Charges	900.00
7520 · Board Development	50.00
7530 · Staff Mtg/Functions	100.00
7650 · Support Fees - KSBBBS	<u>26,701.44</u>
Total Expense	<u>339,815.88</u>
Net Income	<u><u>105.12</u></u>

Other Funding Sources

List agency's other funding sources for the project(s). Include any other sources of State, Federal, or local funding. Make copies of this form if necessary.

Source of Funding	Amount	Expenditures covered by funding
Race Cars & Superstars Fundraiser	\$18,000.00	RPM Speedway - Tickets, Printing, Postage, Supplies, Trophies
Christmas for Kids Telethon Fundraiser	\$50,000.00	SHPTV (access & feed), Postage, Supplies, Odus Trober (sound system at event), % of proceeds to other organizations, personnel
MAYB Basketball Tournament Fundraiser	\$20,000.00	Gym Rentals, Referees, Medals, Pepsi, Food & Ice for Concession Stands, Postage, Printing, Gate Admission Supplies, office expense
Nex-Tech Charity Gold Tournament Fundraiser	\$13,750.00	Green Fees, Prizes, Advertising, Gift Bags for participants, personnel
Bowl for Kids Sake	\$36,000.00	BFKS Kick-off Luncheon, Advertising, Postage, Supplies, Billing, personnel
Contributions-organizations, businesses, individuals, foundations, memorials, etc	\$13,000.00	Advertising, equipment rental, mileage, volunteer recruitment, office expense
Miscellaneous Fundraisers	\$500.00	Supplies, volunteer recruitment, etc.
Juvenile Justice Authority Prevention Trust Fund Grant	\$30,575.00	Training, travel, supplies, office expense, background checks, personnel

HAYS SENIOR CENTER

TOTAL AGENCY BUDGET

LINE ITEMS	ACTUAL 2012	BUDGET 2013 CURRENT YEAR	PROPOSED BUDGET 2014
CARRY OVER FUNDS	\$ 42,951.00	\$ 49,949.00	\$ 36,209.00
PUBIC SUPPORT & REVENUE			
1. United Way of Ellis County Allocation			
2. City of Hays Social Service Funds	\$ 12,165.00	\$ 13,600.00	\$ 13,800.00
3. State Grants			
4. Federal Grants			
5. Other Grants**United Way Grant for			
6. Program/Service Fees			
7. Contributions			
8. Supplemental Fund Raising			
9. Investment Income	\$ 19.00	\$ 10.00	\$ 15.00
10. Miscellaneous Income**	\$ 75,000.00	\$ 65,000.00	\$ 65,000.00
11. TOTAL SUPPORT & REVENUE	\$ 130,135.00	\$ 128,559.00	\$ 115,024.00
EXPENSES			
12. Compensation	\$ 36,453.00	\$ 39,000.00	\$ 39,000.00
13. Benefits (vacation/sick leave)	\$ 1,250.00	\$ 1,500.00	\$ 1,500.00
14. Payroll Taxes	\$ 3,030.00	\$ 3,000.00	\$ 3,000.00
15. Professional Fees	\$ 195.00	\$ 500.00	\$ 500.00
16. Insurance	\$ 1,630.00	\$ 2,000.00	\$ 2,000.00
17. Supplies/Postage	\$ 970.00	\$ 2,500.00	\$ 2,500.00
18. Telephone/Networks	\$ 463.00	\$ 600.00	\$ 600.00
19. Occupancy	\$ 27,600.00	\$ 30,000.00	\$ 28,000.00
20. Utilities	\$ 6,563.00	\$ 7,700.00	\$ 8,000.00
21. Equipment Rental/Maintenance	\$ 836.00	\$ 2,000.00	\$ 2,000.00
22. Transportation/Travel			
23. Staff/Board Development (training)	\$ 500.00	\$ 2,000.00	\$ 2,000.00
24. Direct Client Assistance**			
25. Payments to National			
26. Other Expenditures**	\$ 696.00	\$ 1,550.00	\$ 1,550.00
27. TOTAL ALL EXPENSES	\$ 80,186.00	\$ 92,350.00	\$ 90,650.00
28. EXCESS REVENUE OVER EXPENSES EXPENSES or DEFECIT (fiscal year end)	\$ 49,949.00	\$ 36,209.00	\$ 24,374.00

**Complete Supplemental Budget Summary

Supplemental Budget Summary

REVENUE			
5. Other Grants			
a.			
b.			
c.			
10. Miscellaneous Income			
a. Ellis County Senior Mill Levy	\$ 75,000.00	\$ 65,000.00	\$ 65,000.00
b.			
c.			
d.			
TOTAL (Indicate on line 10)	\$ 75,000.00	\$ 65,000.00	\$ 65,000.00
EXPENSES			
24. Direct Client Assistance			
a.			
b.			
c.			
d.			
e.			
f.			
TOTAL (Indicate on line 24)			
26. Other Expenditures			
a. Pest Control	\$ 132.00	\$ 150.00	\$ 150.00
b. Carpet & Floor Cleaning	\$ 535.00	\$ 1,400.00	\$ 1,400.00
e. Ads to Hays Daily News	\$ 29.00		
TOTAL (Indicate on line 26)	\$ 696.00	\$ 1,550.00	\$ 1,550.00

**American Red Cross Wichita Region
Financial Summary
For the Twelve Months Ended June 30, 2012**

Revenue	Year-To-Date						FY 2012
	Actual	Budget	Fav. (Unfav.)		% Actual	Budget Remaining	Annual Budget
			\$	%	vs Annual		
Federated	886,856	961,531	(74,675)	(7.8)	92.2	74,675	961,531
Monetary Contributions	1,787,212	1,293,124	494,088	38.2	138.2	(494,088)	1,293,124
Net Special Events	92,692	96,305	(3,613)	(3.8)	96.2	3,613	96,305
Legacies and Bequests	494,860	29,600	465,260	1,571.8	1,671.8	(465,260)	29,600
In-Kind Contributions	91,080	80,334	10,746	13.4	113.4	(10,746)	80,334
Investment Income (Interest Dividends)	70,634	82,450	(11,816)	(14.3)	85.7	11,816	82,450
Income from Endowment	4,039	-	4,039	100.0	-	(4,039)	-
Contracts	1,504,598	1,771,432	(266,834)	(15.1)	84.9	266,834	1,771,432
Inter Red Cross Revenues	83,932	57,820	26,112	45.2	145.2	(26,112)	57,820
Other Revenues and Gains/(Losses)	7,570	14,350	(6,780)	(47.2)	52.8	6,780	14,350
Total Revenue	5,023,473	4,386,946	636,527	14.5	114.5	(636,527)	4,386,946

Fundraising Summary by Chapter	Year-To-Date						FY 2012
	Federated	Monetary Contributions	Special Events	Net		Variance	Annual Budget
				Actual	Budget		
Bourbon County	-	1,590	-	1,590	41,065	(39,475)	41,065
Cannonball Trail	9,000	35,679	24,742	69,421	73,475	(4,054)	73,475
Ellis County	19,500	25,967	1,565	48,032	59,412	(11,380)	59,412
Labette County	2,975	4,191	2,183	9,329	27,742	(18,413)	27,742
Midway-Kansas	639,413	1,385,743	15,702	2,040,858	1,573,861	466,997	1,573,861
North Central Kansas	91,012	148,413	7,876	247,301	204,790	42,511	204,790
Pioneer	12,718	43,075	235	56,028	105,476	(49,448)	105,476
Central Kansas ARC	72,338	57,944	29,884	160,166	138,458	21,708	138,458
Western Kansas ARC	39,900	83,611	10,525	134,036	126,681	7,355	126,681
Wichita Region	-	-	-	-	-	-	-
Total Revenue	886,856	1,787,212	92,692	2,766,760	2,350,960	415,800	2,350,960

Fundraising Revenue	Year-To-Date						FY 2012
	Actual	Budget	Fav. (Unfav.)		% Actual	Budget Remaining	Annual Budget
			\$	%	vs Annual		
Federated							
Federated-United Way	883,593	946,456	(62,863)	(6.6)	93.4	62,863	946,456
Federated-CFC	3,263	-	3,263	100.0	-	(3,263)	-
Federated-Other Agencies	-	15,075	(15,075)	(100.0)	-	15,075	15,075
Total Federated	886,856	961,531	(74,675)	(7.8)	92.2	74,675	961,531
Monetary Contributions							
Montry Contrib-Corp % Govt	549,199	477,550	71,649	15.0	115.0	(71,649)	477,550
Montry Contrib-Foundations	171,417	146,000	25,417	17.4	117.4	(25,417)	146,000
Mont Contrib - Individual Giving	767,232	438,325	328,907	75.0	175.0	(328,907)	438,325
Monetary Contributions-Online Giving	60,808	18,243	42,565	233.3	333.3	(42,565)	18,243
Montry Contributions-Direct Mail	160,792	163,170	(2,378)	(1.5)	98.5	2,378	163,170
Monetary Contributions-Other	77,764	49,836	27,928	56.0	156.0	(27,928)	49,836
Total Monetary Contributions	1,787,212	1,293,124	494,088	38.2	138.2	(494,088)	1,293,124
Net Special Events							
Gross Special Events	189,696	178,500	11,196	6.3	106.3	(11,188)	178,500
Direct Cost of Special Events	(96,994)	(82,195)	(14,799)	18.0	118.0	14,799	(82,195)
Total Net Special Events	92,692	96,305	(3,613)	(3.8)	96.2	3,613	96,305
Total Target	2,766,760	2,350,960	415,800	17.7	117.7	(415,800)	2,350,960

Expense Summary by Function	Year-To-Date						FY 2012
	Actual	Budget	Fav. (Unfav.)		% Actual	Budget Remaining	Annual Budget
			\$	%	vs Annual		
Direct Expenses Incurred Locally - Excludes Health and Safety, COE, and Transition Costs							
SAF	60,535	31,398	(29,137)	(92.8)	192.8	(29,137)	31,398
Disaster Services	539,350	468,106	(71,244)	(15.2)	115.2	(71,244)	468,106
Disaster Preparedness	10,899	7,730	(3,169)	(41.0)	141.0	(3,169)	7,730
Biomedical	4,972	9,900	4,928	49.8	50.2	4,928	9,900
Health & Safety - In Chapter Budget	1,260	-	(1,260)	(100.0)	-	(1,260)	-
Community Service	1,904,626	1,973,678	69,052	3.5	96.5	69,052	1,973,678
Fundraising	312,158	330,895	18,737	5.7	94.3	18,737	330,895
Management	541,769	589,281	47,512	8.1	91.9	47,512	589,281
Finance	136,016	141,852	5,836	4.1	95.9	5,836	141,852
Facilities	233,450	246,026	12,577	5.1	94.9	12,577	246,026
Volunteer Management	25,716	47,475	21,759	45.8	54.2	21,759	47,475
General & Administrative-Other	394,840	410,470	15,630	3.8	96.2	15,630	410,470
Communications	43,704	51,603	7,899	15.3	84.7	7,899	51,603
Total Expenses	4,209,293	4,308,414	99,121	2.3	97.7	99,121	4,308,414

**American Red Cross Wichita Region
Financial Summary
For the Six Months Ended December 31, 2012**

Revenue Summary							
Revenue	Year-To-Date						FY 2013
	Actual	Budget	Fav.	Fav.	% Actual	Budget Remaining	Annual Budget
			(Unfav.)	(Unfav.)	vs Annual		
\$		\$	%	Budget			
Federated	297,792	294,485	3,307	1.1	21.8	1,067,919	1,365,711
Monetary Contributions	1,187,022	957,808	229,214	23.9	64.5	653,087	1,840,109
Net Special Events	98,384	101,175	(2,791)	(2.8)	43.9	125,766	224,150
Legacies and Bequests	16,948	77,715	(60,767)	(78.2)	10.0	152,572	169,520
In-Kind Contributions	32,081	22,800	9,281	40.7	39.6	48,919	81,000
Investment Income (Interest Dividends)	31,056	22,428	8,628	38.5	69.2	13,800	44,856
Income from Endowment	1,864	1,866	(2)	(0.1)	50.0	1,868	3,732
Contracts	593,458	542,029	51,429	9.5	57.1	444,977	1,038,435
Inter Red Cross Revenues	55,961	80,022	(24,061)	(30.1)	52.5	50,565	106,526
Other Revenues and Gains/(Losses)	3,205	3,900	(695)	(17.8)	41.1	4,595	7,800
Total Revenue	2,317,772	2,104,228	213,544	10.1	47.5	2,564,057	4,881,839

Fundraising Summary by Chapter							
	Year-To-Date						FY 2013
	Federated	Monetary Contributions	Net Special Events	Actual	Budget	Variance	Annual Budget
Midway-Kansas	221,484	894,265	58,257	1,174,006	1,079,366	94,640	2,735,949
North Central Kansas	3,500	89,495	2,188	95,163	73,113	22,070	233,011
Central Kansas ARC	39,308	94,259	25,970	159,537	131,175	28,362	252,481
Western Kansas ARC	33,500	109,004	11,969	154,472	69,814	84,658	208,529
Wichita Region	--	--	--	--	--	--	--
Total Revenue	297,792	1,187,022	98,384	1,583,159	1,353,468	229,731	3,429,970

Fundraising Revenue							
Federated	Year-To-Date						FY 2013
	Actual	Budget	Fav.	Fav.	% Actual	Budget Remaining	Annual Budget
			(Unfav.)	(Unfav.)	vs Annual		
\$		\$	%	Budget			
Federated-United Way	289,188	294,485	(5,297)	(1.8)	21.2	1,076,523	1,365,711
Federated-CFC	5,275	--	5,275	100.0	--	(5,275)	--
Federated-Other Agencies	3,329	--	3,329	100.0	--	(3,329)	--
Total Federated	297,792	294,485	3,307	1.1	21.8	1,067,919	1,365,711
Monetary Contributions							
Montry Contrib-Corp % Govt	361,226	311,609	49,617	15.9	59.4	247,313	608,539
Montry Contrib-Foundations	83,470	112,750	(29,280)	(26.0)	33.3	167,474	250,944
Montr Contrib - Individual Giving	413,085	415,678	(2,593)	(0.6)	55.5	330,759	743,844
IG-Ind Major Gifts (\$10k-\$99999)	20	--	20	100.0	--	(20)	--
Monetary Contributions-Online Giving	194,493	44,118	150,375	340.8	282.8	(125,711)	68,782
Montry Contributions-Direct Mail	128,113	73,653	54,460	73.9	76.3	39,887	168,000
Monetary Contributions-Other	6,616	--	6,616	100.0	--	(6,616)	--
Total Monetary Contributions	1,187,022	957,808	229,214	23.9	64.5	653,087	1,840,109
Net Special Events							
Gross Special Events	123,157	117,400	5,757	4.9	40.2	183,478	306,635
Direct Cost of Special Events	(24,773)	(16,225)	(8,548)	(52.7)	30.0	(57,712)	(82,485)
Total Net Special Events	98,384	101,175	(2,791)	(2.8)	43.9	125,766	224,150
Total Target	1,583,159	1,353,468	229,731	17.0	46.2	1,846,771	3,429,970

Expense Summary by Function							
Direct Expenses Incurred Locally - Excludes Health and Safety, COE, and Transition Costs							
Expenses	Year-To-Date						FY 2013
	Actual	Budget	Fav.	Fav.	% Actual	Budget Remaining	Annual Budget
			(Unfav.)	(Unfav.)	vs Annual		
\$		\$	%	Budget			
SAF	23,147	24,321	1,174	4.8	42.4	31,405	54,552
Disaster Services	291,259	237,256	(54,003)	(22.8)	55.1	237,100	528,359
Disaster Preparedness	6,129	17,424	11,295	64.8	5.9	98,183	104,312
Health & Safety - In Chapter Budget	(244)	--	244	(100.0)	--	244	--
Community Services	871,054	984,178	113,124	11.5	44.1	1,103,161	1,974,215
Fundraising	135,601	155,940	20,339	13.0	43.5	176,124	311,725
Fundraising-Direct Mail	23,837	23,616	(221)	(0.9)	50.4	23,413	47,250
Management	316,211	327,169	10,958	3.3	48.6	333,912	650,123
Finance	(766)	--	766	(100.0)	--	766	--
Facilities	107,876	122,530	14,654	12.0	40.7	157,084	264,960
Volunteer Management	28,206	28,380	174	0.6	49.7	28,536	56,742
General & Administrative-Other	182,289	164,402	(17,887)	(10.9)	56.4	140,700	322,989
Communications	30,192	35,400	5,208	14.7	42.5	40,901	71,093
Total Expenses	2,014,790	2,120,616	105,826	5.0	45.9	2,371,530	4,386,320

CARE Council

"A partnership for building a better tomorrow"

Other Funding Sources

List agency's other funding sources for the project(s). Include any other sources of State, Federal, or local funding. Make copies of this form if necessary.

Source of Funding	Amount	Expenditures covered by funding
Contributions from Corporations	\$3,277.00	Chapter Expenses
Contributions from Foundations	\$32,700.00	Chapter Expenses
Online Donations	\$31,178.00	Chapter Expenses
White Mail	\$49,436.00	Chapter Expenses
Direct Mail	\$17,834.00	Chapter Expenses
Special Events	\$13,783.00	Chapter Expenses
		Totals are for entire Chapter

Options: Domestic and Sexual Violence Services, Inc.
Current Next Fiscal Year Budget: 2013, 2014

	FY 2013	FY 2014
Income Source		
105:FVPSA	58,085	59,393
110:PFA	29,214	29,214
115:Emergency Food & Shelter	0	0
116: STOP	10,017	10,468
125:VOCA	74,683	74,683
220:SGF	161,759	164,531
305:City of Hays	5,565	5,565
310:United Way of Ellis County	17,174	17,174
400:Donations	4,826	8,294
405: City Donation	6,000	6,000
410: Corporate Contributions	4,180	4,180
415: County Donations	7,500	7,500
420: Donated Prof. Fees, Facilities		
425: Individual Donations	14,253	14,253
430: Legacies or Bequests		
435: Organization Donations	16,095	16,095
505:Interest	200	200
600:Misc & Refunds	100	100
605 Misc. Revenue		
610: Refunds		
615: Referral Agency Purchase		
620: Reimbursements		
700: Program Income		
705: Membership Dues		
800:Fundraiser	7,500	7,500
805: Special Events	5,310	5,310
810: Special Events Sales		
Income Total	422,461	430,460
Expenses	FY 2013	FY 2014
1000:Personnel	294,247	297,400
1000:FICA	22,510	22,751
KS Unemployment	6,480	6,480
1080:Meals- taxable	200	200
1090:Health Benefits	20,879	25,679
2038:Workers Comp	2.77% 8,209	8,209
Personnel Total	352,525	360,719
2000:Administration		
2010:Accounting & Bank fees	900	900
2020:Advertising -Administrative	400	415
2025: Annual Meeting	250	500
2030:Insurance		
2031:D&O	1450	1460
2032:Liability/Soc.Services	2973	3000
2034:Property	2654	2654
2036:Social Services		
2040: Legalities,		
2041: Background Checks	90	90
2042: Legal Filings	90	90
2050:Printing	1800	1500
2060:Professional Resources		
2061:Membership	1750	1500
2062:Library Resources		

Options: Domestic and Sexual Violence Services, Inc.
 Current Next Fiscal Year Budget: 2013, 2014

	FY 2013	FY 2014
2500:Asset Purchase		
2510:Shelter House		
2520:Hays office	500	500
2530:Colby office		
3000:Communication		
3010:Shelter House UW	681	700
3020: Hays office	2165	2000
3030:Colby office	1110	1110
3050:Crisis Line	1713	2025
3500:Contract Services		
3510:Audit	5950	5950
3520:Professional Services		100
4000:Direct Client Services		
4100: Shelter House		
4110:Food	300	50
4120:Supplies	812	50
4200:Direct Assistance (not in SH)	450	450
4500:EquipmentRepair & Maintenance		
4510: Shelter House	250	250
4520:Hays office	725	300
4530:Colby office	100	50
5000:Facility		
5100:Rent		
5110:Colby office	2400	2400
5130:Hays office	3610	3610
5200:Utilities		
5210:Shelter House	4582	4600
5220:Hays office	2475	2600
5230:Colby office	900	925
5300: Facility Repair & Maintenance		
5310: Shelter House	605	400
5320:Hays office	304	500
5330:Colby office		
5500:Fundraising	2060	2060
5510:5K		
6000:Supply		
6100:Client Advocacy Supplies		
6110:Shelter House supplies	100	100
6120: Hays off. Supplies	3861	4600
6130: Colby off. Supplies	20	50
6150:Postage	1,800	1,800
6200: Community Awareness	100	900
6300:Public Trainings		
6400:Support Group	50	50
6500:Training		
6510:Conference registration	260	260
6520:Lodging	2010	2010
6530:Meal	1278	1278
6540:Travel	1455	1455
7000:Travel		
7100:Administration travel	1,789	1,000
7200:Board Travel		
7300:Client Services	13,163	13,500
Expense Total	422,460	430,461

**CASA of the High Plains, Inc.
2013 & 2014 Proposed Budget**

	<u>2012 Actual</u>	<u>2012 Budget</u>	<u>Remaining Budget 2012</u>	<u>2013 Proposed Budget</u>	<u>2014 Proposed Budget</u>
Ordinary Income/Expense					
Income					
County Income					
Rooks	3,000.00	3,000.00	0.00	3,000.00	3,000.00
Trego County	500.00	500.00	0.00	500.00	500.00
Total County Income	<u>3,500.00</u>	<u>3,500.00</u>	<u>0.00</u>	<u>3,500.00</u>	<u>3,500.00</u>
Fund Raisers					
Ghostly Gala	2,858.07	0.00	-2,858.07	7,000.00	7,000.00
TMP-Walkathon	663.50	1,000.00	336.50	650.00	650.00
Valentines Dinner & Dance-Feb					
Cup Cakes	1,250.00	0.00	-1,250.00	2,500.00	2,500.00
Live Auction	9,550.00	0.00	-9,550.00	12,500.00	12,500.00
Silent Auction	4,934.00	0.00	-4,934.00	5,000.00	5,000.00
Tickets	4,320.00	0.00	-4,320.00	6,250.00	6,250.00
CASA for CASA Live Auction	1,660.00	0.00	-1,660.00	1,700.00	1,700.00
CASA for CASA Sponsor	1,050.00	0.00	-1,050.00	1,000.00	1,000.00
Casa for CASA - Other	0.00	2,800.00	2,800.00	0.00	0.00
Valentines Dinner & Dance-Feb - Other	0.00	7,000.00	7,000.00	0.00	0.00
Total Valentines Dinner & Dance-Feb	<u>22,764.00</u>	<u>9,800.00</u>	<u>-12,964.00</u>	<u>28,950.00</u>	<u>28,950.00</u>
Raise Your Voice Concert	0.00	3,000.00	-3,000.00	0.00	0.00
Misc. Fund Raising	155.00	0.00	-155.00	0.00	0.00
No Show Tea	2,655.00	2,500.00	-155.00	2,500.00	2,500.00
Golf Tournament	0.00	1,000.00	1,000.00	0.00	0.00
Total Fund Raisers	<u>29,095.57</u>	<u>17,300.00</u>	<u>-11,795.57</u>	<u>39,100.00</u>	<u>39,100.00</u>
Rent and Utilities Income	650.00	0.00	-650.00	4,020.00	4,020.00
Friends of CASA	3,036.00	2,000.00	-1,036.00	1,000.00	1,500.00
Contributions Income					
Living Grant	500.00	0.00	-500.00	500.00	500.00
Walmart	500.00	750.00	250.00	500.00	500.00
Kiwanis	1,000.00	1,000.00	0.00	1,000.00	1,000.00
City of Hays	6,800.00	6,800.00	0.00	6,800.00	6,800.00
Kansas Permanent Family Grant	4,456.06	3,800.00	-656.06	5,000.00	5,000.00
Kansas CASA	1,602.27	225.00	-1,377.27	500.00	500.00
United Way Allocation	17,000.00	17,000.00	0.00	17,000.00	17,000.00
Total Contributions Income	<u>31,858.33</u>	<u>29,575.00</u>	<u>-2,283.33</u>	<u>31,300.00</u>	<u>31,300.00</u>
Total Income	<u>68,139.90</u>	<u>52,375.00</u>	<u>-15,764.90</u>	<u>78,920.00</u>	<u>79,420.00</u>
Expense					
Gifts and Memorials	338.76	100.00	-238.76	500.00	500.00
Fund Raising Activities					
Ghostly Gala					
Auction Items	377.00	0.00	-377.00	100.00	100.00
Supplies	954.69	0.00	-954.69	100.00	100.00
Entertainment	421.38	0.00	-421.38	600.00	600.00
Food	1,933.23	0.00	-1,933.23	2,500.00	2,500.00
Printing	350.37	0.00	-350.37	350.00	350.00
Total Ghostly Gala	<u>4,036.67</u>	<u>0.00</u>	<u>-4,036.67</u>	<u>3,650.00</u>	<u>3,650.00</u>
Valentines Dinner					
Supplies	801.37	0.00	-801.37	500.00	500.00
Advertising	356.72	0.00	-356.72	250.00	250.00
Auction Items	912.74	0.00	-912.74	1,000.00	1,000.00
Printing	499.91	0.00	-499.91	750.00	750.00
Food	3,471.42	0.00	-3,471.42	4,500.00	4,500.00

CASA of the High Plains, Inc.
2013 & 2014 Proposed Budget

	2012 Actual	2012 Budget	Remaining Budget 2012	2013 Proposed Budget	2014 Proposed Budget
Entertainment	0.00	0.00	0.00	600.00	600.00
CASA for CASA Printing	511.40	0.00	-511.40	0.00	0.00
CASA for CASA Materials	928.06	0.00	-928.06	1,000.00	1,000.00
Casa for CASA Expense - Other	0.00	-1,300.00	1,300.00	0.00	0.00
Valentines Dinner - Other	0.00	3,000.00	3,000.00	0.00	0.00
Total Valentines Dinner	7,481.62	4,300.00	-3,181.62	8,600.00	8,600.00
Raise Your Voice Concert	0.00	750.00	750.00	0.00	0.00
Other fund-raising expense	311.61	0.00	-311.61	0.00	0.00
Tea Fund Raiser expenses					
Postage	180.00	300.00	120.00	200.00	200.00
Printing	48.47	0.00	-48.47	50.00	50.00
Supplies	30.36	0.00	-30.36	50.00	50.00
Total Tea Fund Raiser expenses	258.85	300.00	41.15	300.00	300.00
Total Fund Raising Activities	12,088.75	5,350.00	-6,738.75	12,550.00	12,550.00
Community Awareness	4,124.50	100.00	-4,024.50	7,640.00	7,640.00
Newsletter	321.49	450.00	128.51	1,000.00	1,000.00
Membership Dues	730.00	830.00	100.00	830.00	830.00
Computer Equipment	433.11	0.00	-433.11	0.00	0.00
Salaries	26,790.87	27,600.00	809.13	27,750.00	28,522.50
Staff Training	349.30	100.00	-249.30	500.00	500.00
Volunteer Development	368.74	500.00	131.26	1,000.00	1,000.00
Volunteer Recruitment	0.00	0.00	0.00	5,000.00	5,000.00
Bank Service Charges	39.14	0.00	-39.14	50.00	50.00
Dues and Subscriptions	140.00	400.00	260.00	150.00	150.00
Worker's Compensation Insurance	338.00	400.00	62.00	400.00	400.00
Directors & Officers Insurance	464.00	450.00	-14.00	450.00	450.00
Health Insurance	900.00	0.00	-900.00	1,800.00	1,800.00
Property Insurance	647.00	650.00	3.00	650.00	650.00
Postage and Delivery	461.25	0.00	-461.25	500.00	500.00
Accounting	250.00	275.00	25.00	275.00	275.00
Rent	6,600.00	6,600.00	0.00	6,600.00	6,600.00
Repairs	172.59	0.00	-172.59	500.00	500.00
Telephone	825.24	840.00	14.76	900.00	900.00
Meals	420.07	0.00	-420.07	1,080.00	1,080.00
Travel	634.99	3,000.00	2,365.01	1,840.00	1,840.00
Gas and Electric	1,487.81	1,200.00	-287.81	1,620.00	1,620.00
Office Supplies	1,340.13	500.00	-840.13	2,000.00	2,000.00
Payroll Taxes	2,049.51	2,760.00	710.49	2,775.00	2,852.25
Total Expense	62,315.25	52,105.00	-10,210.25	78,360.00	79,209.75
Net Ordinary Income	5,824.65	270.00	-5,554.65	560.00	210.25
Net Income	5,824.65	270.00	-5,554.65	560.00	210.25
				Cash Reserve from Prior Year	32,633.94
					34,886.00
				Cash Reserve to Next Year	33,193.94
					35,096.25

Other Funding Sources

List agency's other funding sources for the project(s). Include any other sources of State, Federal, or local funding. Make copies of this form if necessary.

Source of Funding	Amount	Expenditures covered by funding
Rooks County	3000	general fund
Trego County	500	general fund
Fundraisers	39100	general fund
Rent and Utilities income	4020	general fund
Friends of CASA donations	1500	general fund
Midwest Energy Living Fund Grant	500	general fund
Walmart community grant	500	general fund
Kiwanis Club	1000*	*used to cover remaining \$950 of ED Salary
Kansas Permanent Family Grant	5000	general fund
Kansas CASA	500	general fund

Cancer Council of Ellis County, Inc. Budget 2013

Income

All Am Breakfast	3,000
City of Hays	1,500
Day of Caring	4,000
Drawing	1,000
Donations	8,000
Interest	100
Mass Mailing	10,000
Memorials	5,000
Fundraisers	5,000
United Way	<u>22,000</u>
Total Income	59,600

Expenses

Advertising	700
All American Breakfast	2,000
Appreciation	600
Day of Caring	4,000
Drawing Exp	300
Educational Material	1,500
Equipment	150
Insurance	1,285
Mail Permit Fee	190
Mass Mailing	250
Fundraisers Exp	100
Newsletter	400
Nut. Sup.	2,000
Office	600
Payroll-FICA	1,181
Payroll-Gross	19,050
Payroll-Mccare	276
Postage	300
Rent Expense	700
Report Fee	40
Services	28,000
Telephone	800
Utilities	<u>2,250</u>
Total Expenses	66,572

Difference - 6,972

Cancer Council of Ellis County, Inc. Proposed Budget 2014

Income

All Am Breakfast	3,000
City of Hays	1,500
Day of Caring	5,000
Drawing	1,300
Donations	8,000
Interest	170
Mass Mailing	11,000
Memorials	5,000
Fundraisers	5,000
United Way	<u>30,000</u>
Total Income	69,970

Expenses

Advertising	700
All American Breakfast	2,000
Appreciation	600
Day of Caring	5,000
Drawing Exp	300
Educational Material	2,000
Equipment	300
Insurance	1,500
Mail Permit Fee	200
Mass Mailing	250
Fundraisers Exp	200
Newsletter	400
Nut. Sup.	2,000
Office	500
Payroll-FICA	1,228
Payroll-Gross	19,800
Payroll-Mccare	287
Postage	400
Rent Expense	700
Report Fee	40
Services	30,000
Telephone	800
Utilities	<u>2,800</u>
Total Expenses	72,005

Difference - 2,035

CARE Council

"A partnership for building a better tomorrow"

Other Funding Sources

List agency's other funding sources for the project(s). Include any other sources of State, Federal, or local funding. Make copies of this form if necessary.

Source of Funding	Amount	Expenditures covered by funding
Fundraiser All American Breakfast	\$ 1,089	Sources of Funding listed helps pay for all office expenses, salary, financial services, nutritional supplements and education.
Fundraiser-Drawing	\$ 1,125	
Donations	\$ 8,000	
Fundraiser Mass Mailing	\$10,000	
Memorials	\$ 5,000	
Other Fundraisers	\$ 5,000	
All American Breakfast and Drawing are actual amounts.		
Other fundraisers and donations are estimated.		

City of Hays
Outside Agency
2014 Budget Request Form

Date of Request: May 21st 2013

Name of Organization Requesting Funding: CARE Council

Amount of Request: \$ 60,000

Brief Description of Request for Funding: Funds in the Special Alcohol Tax Fund are expended on the purchase, establishment, maintenance or expansion of services for programs whose principal purpose is alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse or treatment of persons who are alcoholic or drug abusers or are in danger of becoming alcoholics or drug abusers.

List outcomes for requested City funds: The CARE Council recommends funding for two agencies that provide prevention, intervention and treatment for individuals with alcohol or drug addiction. The outcomes for each agency are included in the MEMO attached to this budget form.

Has your organization received funding from the City of Hays before? Yes

If you answered "Yes", please offer details of past funding by year including verification that the funds issued were used for the purpose intended: An Eight Year History of Funding from the City of Hays is attached. With the 2011 budget request for Special Alcohol Tax Funds, the CARE Council began recommending funding based upon a program budget instead of providing general operating expenses for the prevention and treatment agency. The program specific budgets reflect that the funding from the City of Hays was used to provide the program during the previous year.

Will this funding request assist in offsetting municipal services? If so, how? _____

No, Special Alcohol Tax Funds are governed by a State Statute which states that the funds must be expended on the purchase, establishment, maintenance or expansion of services for programs whose principal purpose is alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics and drug abusers.

Number of Hays citizens directly and indirectly affected with requested City funds: _____

Please refer to the attached MEMO

What actions will be taken if your funding request is denied or reduced this year and next? _____ The agencies will seek additional funding before reducing services or reducing staff.

Contact Information (Who do we call if we have questions about this application?): _____

Jason Rauch, Executive Director, United Way of Ellis County at 785-628-8281

Who will be presenting your request at the City Commission Work Session on June 6, 2013? _____

Greg Sund, CARE Council Chair & United Way of Ellis County Vice President and Jason Rauch, Executive Director, United Way of Ellis County

The CARE Council

“A Partnership for Building a Better Tomorrow”

MEMO

Chair
Greg Sund
Vice President
Board of Directors
United Way of Ellis
County

Co-Chair
Allyssa Weigel

**Ellis County
Appointees**
Dr. Kathryn McGonigal

Becky Howland

John Braun

Jake Schulte

**City of Hays
Appointees**

Mark St. Peter

Mike Billinger

Kayla Lonnon

Trisha Sauer

**United Way of Ellis
County**

Terry Siek

Kim Thomason

Lisa Karlin

Nikki Pfannenstiel

TO: Hays City Commission
FROM: Greg Sund, Chair
The CARE Council
DATE: May 21, 2013
RE: Request for 2014 Funding from Special Alcohol Tax Fund

The CARE Council requests that the Hays City Commission budget \$60,000 in Special Alcohol Tax Funds for 2014.

The budget request of \$60,000 provides a continuum of services (prevention, intervention and treatment). The Council believes this is the best use of these funds. The CARE Council believes that local agencies provide quality services and are fiscally sound.

The CARE Council believes that money invested in the continuum of services benefits the City of Hays. With increased incomes, individuals have more purchasing power. With a decrease in repeat offenses, law enforcement is not stretched too thin. By encouraging and developing healthy behaviors, our children will grow up to be more productive citizens.

The CARE Council used the following priorities established by the Hays City Commission in evaluating the applications for Alcohol Tax Funds:

1. Quality of programs as demonstrated through the application for funding;
2. Agencies that serve City of Hays residents and provide services to indigent clients as well as self-paying and insured clients;
3. Programs that show evidence of coordination with existing agencies that have alcohol abuse programs;
4. Agencies that demonstrate they refer compromised individuals to recognized and accredited programs; and,
5. Number of clients served.

The CARE Council recommends the following distribution of City of Hays Alcohol

DREAM, Inc.

Intervention Treatment Program	\$30,000
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Smoky Hill Foundation for Chemical Dependency, Inc.

Primary Outpatient Treatment	\$13,200
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YES	\$16,800
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Descriptions of Programs

DREAM, Inc.

Intervention Treatment Program – Alcohol Tax Funds allow this agency to offer the only intensive services for teens and their families as well as specialized services for children of addicted families. Special Alcohol Tax Funds from the city of Hays are used to provide free or reduced fee services including a year round support group, evaluations for school and family referrals, co-joint family counseling and consultations for family members of addicts. This program served 390 Hays residents in 2012. The program is intended to reduce use of alcohol and drugs, increase attendance at school and work sites, reduce problems within the family and reduce contacts with law enforcement.

Smoky Hill Foundation for Chemical Dependency, Inc.

Primary Outpatient – Eighty-seven individuals were served by this program in 2012. Of those clients, 83% reported no alcohol use after the program. Eighty-five percent of clients reported being employed full-time and 7% reported an increase in number of days worked.

Youth Education Safety Class – This class is for young people who have had a contact with law enforcement due to delinquent behavior. 43 youth and 49 parents/guardians attended the one day class in 2012. Youth demonstrated an 18% increase in knowledge following the course and parents/guardians demonstrated an 11% increase in knowledge following the course. Of the students who returned the follow-up survey at the end of three months, 100% indicated no further involvement with the law. Additionally, the results of a one-year follow-up on 23 of the participants indicated 94% had no further involvement with the law since attending the YES program.

**Alcohol Tax Fund
City of Hays
8-Year History**

Agency	2006	2007	2008	2009	2010	2011	2012	2013
DREAM, Inc.	\$ 26,000.00	\$ 28,000.00	\$ 28,000.00	\$ 30,000.00				
Family Treatment Program					\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 24,000.00
Regional Prevention Center	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00					
Smoky Hill Foundation	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 27,850.00				
Primary Outpatient					\$ 10,850.00	\$ 11,340.00	\$ 11,924.00	\$ 18,000.00
Women's Outpatient					\$ 6,650.00	\$ 6,540.00	\$ 6,800.00	\$ -
On-Call Tutoring					\$ 9,500.00			
YES					\$ 4,500.00	\$ 17,320.00	\$ 17,500.00	\$ 18,000.00
Carryover Funds								
Hidden Heroes	\$ 6,000.00	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
TOTAL FUNDS	\$ 64,000.00	\$ 66,000.00	\$ 68,000.00	\$ 65,850.00	\$ 69,500.00	\$ 65,200.00	\$ 71,224.00	\$ 60,000.00

**Project DREAM, Inc.
Care Council Budget**

Income	Current Year 2012-2013	Projected Next Year 2013-2014
<i>ECCA</i>		
City Of Hays Alcohol Tax Funds	\$ 35,000.00	\$ 36,000.00
Ellis County Alcohol Tax Funds	\$ 4,000.00	\$ 3,000.00
<i>CIC</i>		
CIC AAPS State Pay	\$ 29,575.00	\$ 30,397.00
Medicaid	\$ 14,873.00	\$ 23,400.00
Private Pay	\$ 5,300.00	\$ 16,088.00
Insurance	\$ 5,745.00	\$ 16,088.00
Courts/Alcohol Information School/Awareness Program	\$ 5,145.00	\$ 9,500.00
<i>Camp</i>		
Donations	\$ 2,347.00	\$ 1,527.00
TOTAL	<u>\$ 101,985.00</u>	<u>\$ 136,000.00</u>

Expense		
Personal/Fringe	\$ 41,640.00	\$ 51,125.00
Travel	\$ 675.00	\$ 1,598.00
Operation/Supplies	\$ 35,249.00	\$ 32,865.00
Equipment	\$ 381.00	\$ 352.00
Contractual	\$ 3,700.00	\$ 8,060.00
Consultation		
Direct Cash Assistance	\$ 16,340.00	\$ 29,000.00
Indirect Costs	\$ 4,000.00	\$ 13,000.00
TOTAL	<u>\$ 101,985.00</u>	<u>\$ 136,000.00</u>

CARE Council

"A partnership for building a better tomorrow"

Other Funding Sources

List agency's other funding sources for the project(s). Include any other sources of State, Federal, or local funding. Make copies of this form if necessary.

Source of Funding	Amount	Expenditures covered by funding
Camp Donations	\$2,932.00	Camp operations and up-keep.
AAPS (Block)	\$30,397.00	Funding sources listed on this page, lines 2 through 7, are dedicated to covering expenses for the clients attending sessions in the Hays office.
Private Pay	\$16,087.00	
Insurance	\$16,089.00	
Court	\$1,283.00	
ValueOptions	\$23,559.00	
Awareness/Alcohol Information School	\$6,653.00	
Other Funding TOTAL	\$97,000.00	

**Fiscal Year 2012-2013 Smoky Hill Foundation
Combined Revenue**

Income Source	Treatment Revenue	Prevention Revenue	Combined Totals:
AAPS	\$108,999.76	\$205,000.00	\$313,999.76
Over-Cap Payment			
Ellis County 888	\$2,500.00	\$1,250.00	\$3,750.00
City of Hays 888	\$21,637.66	\$18,762.87	\$40,400.53
Community Impact Grant	\$6,000.00		\$6,000.00
ADSAP	\$28,000.00		\$28,000.00
ADIS	\$14,000.00		\$14,000.00
A&D Evaluations	\$20,000.00		\$20,000.00
Individual Counseling	\$20,000.00		\$20,000.00
Primary Outpatient Prog.	\$16,000.00		\$16,000.00
4th Time DUI	\$6,000.00		\$6,000.00
SOP	\$6,000.00		\$6,000.00
Miscellaneous Income	\$500.00		\$500.00
Meth Counselor Salary	\$43,000.00		\$43,000.00
Counseling Services NWKCC	\$40,000.00		\$40,000.00
SB123	\$30,000.00		\$30,000.00
Investment Income	\$750.00		\$750.00
Bad Debt Recovery	\$500.00		\$500.00
YES		\$3,750.00	\$3,750.00
SPF-SIG		\$5,200.00	\$5,200.00
CDRR		\$18,500.00	\$18,500.00
Total Income:	\$363,887.42	\$252,462.87	\$616,350.29

**Fiscal Year 2012-2013 Smoky Hill Foundation
Combined Expenses**

Expense	Treatment Budget	Prevention Budget	Combined Totals:
Salaries	\$191,690.75	\$123,113.55	\$314,804.30
Payroll Taxes	\$16,014.34	\$10,269.00	\$26,283.34
Employee Group Ins.	\$24,491.95	\$15,182.49	\$39,674.44
IRA Match	\$6,144.81	\$1,672.49	\$7,817.30
Mileage & Travel	\$3,000.00	\$9,880.07	\$12,880.07
Lodging	\$800.00	\$2,980.08	\$3,780.08
Meals	\$400.00	\$964.25	\$1,364.25
Repairs & Maintenance	\$3,770.00	\$2,000.00	\$5,770.00
Accounting/Legal Services	\$12,825.00	\$7,925.00	\$20,750.00
Equipment Rental Lease	\$1,160.00	\$600.00	\$1,760.00
Office Supplies	\$4,872.00	\$2,772.00	\$7,644.00
Printing & Duplication	\$500.00	\$600.00	\$1,100.00
Films, Books, Pamphlets	\$500.00	\$0.00	\$500.00
Room Rental for mtgs.	\$0.00	\$0.00	\$0.00
Facility Rent/Lease	\$29,965.14	\$14,763.02	\$44,728.16
Utilities	\$1,392.00	\$720.00	\$2,112.00
Building and Contents Ins,	\$3,103.00	\$1,605.00	\$4,708.00
Telephone	\$5,510.00	\$3,250.00	\$8,760.00
Workers Comp Ins.	\$1,368.00	\$720.00	\$2,088.00
Postage	\$1,276.00	\$760.00	\$2,036.00
Registration Fees	\$1,000.00	\$1,325.00	\$2,325.00
Liability Ins.	\$1,711.00	\$885.00	\$2,596.00
Dues & Subscriptions	\$500.00	\$0.00	\$500.00
Advertising	\$1,800.00	\$0.00	\$1,800.00
Miscellaneous Other	\$500.00	\$2,000.00	\$2,500.00
Taxes Licenses Permits	\$350.00	\$20.00	\$370.00
Equipment	\$0.00	\$0.00	\$0.00
Administrative Salary	\$38,831.00	\$20,471.25	\$59,302.25
Administrative Tax	\$2,970.57	\$1,566.05	\$4,536.62
KCTC Incentives	\$0.00	\$0.00	\$0.00
Media/Environ. Strategies	\$0.00	\$21,418.62	\$21,418.62
Collection Fees	\$0.00	\$0.00	\$0.00
Unrestricted Funds	\$700.00	\$0.00	\$700.00
Group Supplies	\$300.00	\$0.00	\$300.00
Deprection Expense	\$0.00	\$0.00	\$0.00
Comm. Impact Grant	\$8,000.00	\$0.00	\$8,000.00
Client Support Services	\$300.00	\$0.00	\$300.00
Totals	\$365,745.56	\$247,462.87	\$613,208.43
Estimated Total Revenue	\$363,887.42	\$252,462.87	\$616,350.29
Balance	(\$1,858.14)	\$5,000.00	\$3,141.86

Fiscal Year 2013-2014 Smoky Hill Foundation
 Projected Combined Revenue

Income Source	Treatment	Prevention	Combined
	Revenue	Revenue	Totals:
AAPS	\$95,374.76	\$194,750.00	\$290,124.76
Over-Cap Payment			
Ellis County 888	\$1,200.00	\$1,000.00	\$2,200.00
City of Hays 888	\$18,000.00	\$18,000.00	\$36,000.00
Community Impact Grant	\$10,000.00		\$10,000.00
ADSAP	\$25,000.00		\$25,000.00
ADIS	\$12,000.00		\$12,000.00
A&D Evaluations	\$22,000.00		\$22,000.00
Individual Counseling	\$18,000.00		\$18,000.00
Primary Outpatient Prog.	\$18,000.00		\$18,000.00
4th Time DUI	\$6,000.00		\$6,000.00
SOP	\$6,000.00		\$6,000.00
Miscellaneous Income	\$750.00		\$750.00
Meth Counselor Salary	\$43,000.00		\$43,000.00
Counseling Services NWKCC	\$37,000.00		\$37,000.00
SB123	\$30,000.00		\$30,000.00
Investment Income	\$750.00		\$750.00
Bad Debt Recovery	\$500.00		\$500.00
YES		\$3,750.00	\$3,750.00
CDRR		\$19,000.00	\$19,000.00
Total Income:	\$343,574.76	\$236,500.00	\$580,074.76

**Fiscal Year 2013-2014 Smoky Hill Foundation
Projected Combined Expenses**

Expense	Treatment Budget	Prevention Budget	Combined Totals:
Salaries	\$169,962.75	\$123,099.90	\$293,062.65
Payroll Taxes	\$13,716.15	\$9,908.69	\$23,624.84
Employee Group Ins.	\$26,254.03	\$15,152.31	\$41,406.34
IRA Match	\$5,423.82	\$2,243.67	\$7,667.49
Mileage & Travel	\$3,000.00	\$8,400.00	\$11,400.00
Lodging	\$800.00	\$2,100.00	\$2,900.00
Meals	\$400.00	\$390.00	\$790.00
Repairs & Maintenance	\$6,480.00	\$3,840.00	\$10,320.00
Accounting/Legal Services	\$12,420.00	\$8,260.00	\$20,680.00
Equipment Rental Lease	\$945.00	\$560.00	\$1,505.00
Office Supplies	\$4,320.00	\$2,888.00	\$7,208.00
Printing & Duplication	\$250.00	\$0.00	\$250.00
Films, Books, Pamphlets	\$500.00	\$0.00	\$500.00
Room Rental for mtgs.	\$0.00	\$0.00	\$0.00
Facility Rent/Lease	\$20,892.00	\$11,136.00	\$32,028.00
Utilities	\$2,808.00	\$1,664.00	\$4,472.00
Building and Contents Ins,	\$2,808.00	\$1,664.00	\$4,472.00
Telephone	\$5,535.00	\$3,280.00	\$8,815.00
Workers Comp Ins.	\$1,296.00	\$768.00	\$2,064.00
Postage	\$972.00	\$1,006.00	\$1,978.00
Registration Fees	\$750.00	\$725.00	\$1,475.00
Liability Ins.	\$2,149.20	\$1,273.60	\$3,422.80
Dues & Subscriptions	\$500.00	\$0.00	\$500.00
Advertising	\$1,500.00	\$0.00	\$1,500.00
Miscellaneous Other	\$500.00	\$2,000.00	\$2,500.00
Taxes Licenses Permits	\$350.00	\$20.00	\$370.00
Equipment	\$0.00	\$0.00	\$0.00
Administrative Salary	\$38,831.00	\$20,471.25	\$59,302.25
Administrative Tax	\$2,970.57	\$1,566.05	\$4,536.62
Direct Impact Dollars	\$0.00	\$20,000.00	\$20,000.00
Collection Fees	\$0.00	\$0.00	\$0.00
Unrestricted Funds	\$700.00	\$0.00	\$700.00
Group Supplies	\$300.00	\$0.00	\$300.00
Deprection Expense	\$0.00	\$0.00	\$0.00
Comm. Impact Grant	\$10,000.00	\$0.00	\$10,000.00
Client Support Services	\$300.00	\$0.00	\$300.00
Totals	\$337,633.52	\$242,416.47	\$580,049.99
Estimated Total Revenue	\$343,574.76	\$236,500.00	\$580,074.76
Balance	\$5,941.24	(-5,916.47)	\$24.77

City of Hays
Outside Agency
2014 Budget Request Form

Date of Request: June 6, 2013.

Name of Organization Requesting Funding: Ellis County Historical Society.

Amount of Request: \$12,000.

Brief Description of Request for Funding: The Ellis County Historical Society is the only depository for both archival documents and museum artifacts representing the history of Hays and Ellis County. Funds will serve to retain staff and pay utility costs, so that ECHS can continue to preserve local history for the citizens of the city, county, and state, as well as for visitors from across the nation.

List outcomes for requested City funds: Specifically, funds from the city would help defray the added costs of operating the Hays Fire Department Museum, hiring of an administrative assistant, storage of Sternberg Museum artifacts, and enhancement of exhibits and programming.

Has your organization received funding from the City of Hays before? Yes.

If you answered "Yes", please offer details of past funding by year including verification that the funds issued were used for the purpose intended: Funding from the city of Hays started in 2000 (\$6,500) and continued in 2001 (\$6,500), 2002 (\$7,500), 2003 (\$8,000), 2004 (\$8,000), 2005 (\$10,000), 2006 (\$10,000), 2007 (\$10,300), 2008 (\$11,300), 2009 (\$11,021),

2010 (\$11,021), 2011 (\$11,241), and 2012 (\$11,621).

Will this funding request assist in offsetting municipal services? If so, how? Yes, visitation to the Ellis County Historical Society brings tourism dollars to the city that circulates through the local economy to enhance tax revenues. This would then serve to offset the cost of municipal services.

Number of Hays citizens directly and indirectly affected with requested City funds: Nearly all citizens of Hays are affected, either directly or indirectly. Those who visit the ECHS Museum and attend ECHS special events and special programs directly benefit from the cultural quality of life. However, even those who do not avail themselves of these offerings enjoy indirect benefits from tourist dollars that filter through the local hospitality industry.

What actions will be taken if your funding request is denied or reduced this year and next? It would be necessary to curtail services to the public and put other projects on hold for the time being.

Contact Information (Who do we call if we have questions about this application?):

Donald Westfall, Executive Director, Ellis County Historical Society, 100 West 7th Street, Hays, KS 67601/(785) 628-2624/office@elliscountyhistoricalsociety.org.

Who will be presenting your request at the City Commission Work Session on June 6, 2013? Donald Westfall, Executive Director of ECHS and Brad Chatfield, President of the ECHS Board of Directors.

**ELLIS COUNTY HISTORICAL SOCIETY
BUDGET PROPOSAL FOR FISCAL YEAR 2014**

Presented to the
Hays City Commission
June 6, 2013

BUDGET AMOUNT REQUESTED FROM THE HAYS CITY COMMISSION

The Ellis County Historical Society is requesting funding in the amount of \$12,000 from the Hays City Commission for FY 2014.

REASONS FOR REQUESTED FUNDS

The Ellis County Historical Society is the sole depository for both archival documents and museum artifacts representing the history of the city of Hays and Ellis County. This funding is necessary for ECHS to maintain and increase the current level of programming. Funding from the city will serve to help pay utility costs and retain staff. A trained professional staff is critical to the maintenance of collections. Budgeted expenses for 2014 include the recently opened Hays Fire Department Museum, preservation and exhibition of Sternberg Museum artifacts, and the hiring of an administrative assistant. Programming costs involve care of artifacts, added educational activities, and continuing enhancement of permanent exhibits. Funding from the city of Hays helps the Ellis County Historical Society continue its mission of collecting and preserving local history.

The estimated value of the museum collection is more than \$1,000,000, not including archival documents. The museum houses about 100,000 artifacts. The archives have on file almost 22,000 obituaries and 113,500 photographs and negatives. It also holds approximately 1,400 books. ECHS has over 80,000 lines indexed on the archive index plus 18,500 photos indexed and 11,300 indexed obits. The total holdings of the archives exceed 220,000 items. ECHS has received many building permits from the city of Hays, which are currently being indexed. These artifacts require time, space, and money to maintain. They need housing in a light, temperature, and humidity controlled environment. In addition, they should be stored in archival and curatorial approved containers.

The Ellis County community, by creating the museum, and encouraging thousands of its citizens to commit their treasures to its care has created a situation which demands a permanent commitment to preservation. ECHS maintains these collections as a public trust for the people of Ellis County. Assistance from the city is a vital part of the support necessary for ECHS to carry out its mission. The museum is the south anchor of the Chestnut Street Historic District of downtown Hays. The 1879 Stone Church has been on the National Register of Historic Places and the Kansas State Historical Register since 1973. As part of this historic district, it is important to maintain ECHS facilities and to have them remain open to the public as many hours as possible as a means of contributing to the economic development of the city and the county.

HISTORY OF THE ELLIS COUNTY HISTORICAL SOCIETY

The Ellis County Historical Society was founded in 1971 by a group of public-minded citizens who were aware of our rich history and the abundant artifacts from Ellis County that required preservation for the future. ECHS was incorporated on October 27, 1971, as a "not for profit" corporation and was recognized as such by the Internal Revenue Service.

During its first years, ECHS accomplished several goals that are still a part of its heritage. The first "Boot Hill" cemetery in the American West was rescued and dedicated as a park area. ECHS also installed an extensive series of markers, which today constitute a walking tour of historic Hays in the early era.

On November 19, 1973, Ellis County entered into a long and productive partnership with ECHS. This clearly emphasized that the work of preserving and promoting history has an important value to Hays and Ellis County. With the help of the county government, ECHS purchased a building for use as a museum in 1974.

In keeping with state law KSA 19-2648, the county resolved to establish, maintain, display, and provide housing for a collection of records, documents, and other articles of historical value or interest. The collection was to be housed and exhibited in buildings located on Lots 14, 16, and 18 of Block 9 of the Hill P. Wilson Addition to Hays. ECHS was appointed as "supervisor and curator" of said programs.

In 2008, ECHS acquired the property at 110 West 7th Street. This will allow for the option of building expansion in the future. The Sternberg Museum of Natural History started the process of donating its human history objects to ECHS in 2010. After four years of preparation, the Hays Fire Department Museum was formally opened in 2012 as a permanent part of the ECHS campus. Almost all of the artifacts in the museum belong to the city of Hays or the Hays Firemen's Relief Association. ECHS will cover the costs of security and utilities at this facility. ECHS continues to provide a free office facility for the Cancer Council of Ellis County.

CURRENT ACTIVITIES

January 28, 2013 – Annual Membership Meeting. Held at the Ellis County Historical Society Museum to approve the 2013 budget and elect officers and trustees.

February 16, 2013 – Volunteer Appreciation Banquet. Potluck dinner and door prizes for 2012 ECHS volunteers. Held at the County Building (601 Main Street).

April 21, 2013 – Bugles in the Afternoon. Two authors (Sandy Barnard and Mary Ann Thompson) presented programs and autographed copies of their books on Custer and the frontier military.

April 26, 2013 – Spring Gallery Walk. In cooperation with the Hays Arts Council, premiered the special exhibit *Foundations of Faith: Churches of Ellis County*.

May 8, 2013 – Pioneer Day (12th annual). Field trip for grades K-5. Hands-on activities recalled the early days of Hays and Ellis County.

June 21, 2013 – Summer Gallery Walk. In cooperation with the Hays Arts Council, participants will tour the Hays Fire Department Museum, Volga German House, and Younker Harness Shop.

July 3-6, 2013 – Wild Bill Hickok in Hays. During *Wild West Festival*, legendary lawman Wild Bill Hickok returns to Hays (in the person of historical interpreter Dave Wood). Other interpreters and speakers will be on hand to tell of the frontier days in Hays. Held in the 1879 Stone Church.

August 23, 2013 – Fall Gallery Walk. In cooperation with the Hays Arts Council, a special exhibit will be featured.

October 4-6, 2013 – Oktoberfest. ECHS will partner with the Ellis County Volga German Society, Fort Hays State University, and the Hays Area Chamber of Commerce to celebrate the cultural heritage of the county with food, music, and historical programming.

October 31, 2013 – Haunted Boot Hill. At Boot Hill Cemetery (18th and Fort Streets), the departed come to life as characters from Hays history are portrayed by local performers.

December 6, 2013 – Christmas Open House (19th annual) and Winter Gallery Walk. Horse-drawn hayrides, musicians, refreshments, and free admission to the museum. Also, "make and take" crafts for children. Held in cooperation with the Hays Arts Council.

PURPOSE AND GOALS OF THE ELLIS COUNTY HISTORICAL SOCIETY

- To hold as a public trust the collections of museum artifacts and archival holdings related to the history of Ellis County from pre-settlement period to the present.
- To properly preserve and store the museum and archives collection.
- To interpret the stories of Ellis County history through museum exhibits and outreach programs.
- To maintain the archives as a research facility.
- To identify and appropriately preserve historic sites within Ellis County.
- To act as a vehicle binding the people of Ellis County in a spirit of unity as they share the responsibility of preserving the historical evidence of the people of the region.

ELLIS COUNTY HISTORICAL SOCIETY

2013 OFFICERS

PRESIDENT: Brad Chatfield
VICE PRESIDENT: Ed Howell
SECRETARY: Jackie Langholz
TREASURER: Jim Huenergarde
COUNTY REPRESENTATIVE: Tom Drees

2013 TRUSTEES

Dave Bovee
Brad Boyer
Priscilla Hunt
Will Johnson
Jackie Langholz
Deron O'Connor
Glenda Schuetz
Don Waldschmidt
Juti Winchester

Ellis County Historical Society		
	2013 Budget	2014 Budget
Income		
4000: Donations/Fees	\$24,100	\$16,000
4070 & 4080:Membershtps	\$12,000	\$5,500
Total Donations	\$36,100	\$21,500
4310.Museum Store	\$12,000	\$12,000
4320:Fundraising Events	\$4,000	\$7,700
Total Earned Income	\$16,000	\$19,700
Grants		
4220:Special Projects	\$5,000	\$0
4330: Sternberg Fundraising	\$0	\$0
Total Grants and Projects	\$5,000	\$0
4410:Dividends, Interest	\$1,000	\$3,000
4430:Photocopies	\$600	\$0
Other	\$300	\$400
Other 110W. 7th transfer	\$8,000	\$8,000
Total Other Income	\$9,900	\$11,400
4510:County Funding	\$125,000	\$120,100
4530: Special Parks	\$6,000	\$5,000
4520:City Funding	\$12,000	\$12,000
Other	\$0	\$0
Total Public Funding	\$143,000	\$137,100
Total Income	\$210,000	\$189,700
Expenses		
Administrative		
5010 & 5015Accounting Fees	\$1,300	\$1,500
5020:Computer Supplies	\$1,000	\$600
5025:Custodial Supplies	\$500	\$750
5030:Insurance	\$7,500	\$6,500
5045:Miscellaneous	\$1,000	\$500
5050:Office Supplies	\$2,000	\$1,300
5055:Postage	\$2,000	\$1,500
5065: Telephone	\$2,200	\$2,100
5370: Fundraising Expenses	\$0	\$0
Total Administrative	\$17,500	\$14,750
5110:Inventory	\$7,200	\$6,900
5120:Expenses	\$1,000	\$1,500
Total Museum Store	\$8,200	\$8,400
6560:Staff	\$124,700	\$101,550
Payroll and Payroll Taxes	\$124,700	\$101,550
Miscellaneous fringe	\$0	\$0
6610:SIMPLE	\$0	\$0

Benefits	\$0	\$0
5510: Association Dues	\$500	\$600
5520: Meetings, Seminars	\$500	\$300
Professional Development	\$1,000	\$900
5310: Archival	\$3,000	\$3,500
5320: Curatorial	\$1,700	\$3,500
5330: Exhibits	\$5,000	\$5,000
5340: Special Events	\$0	\$1,300
5350: Special Projects	\$0	\$0
5354: Exhibits-Sternberg	\$0	\$0
5355: Archival Supplies-Sternberg	\$0	\$0
5356: Rent Expense-Sternberg	\$14,400	\$14,400
5370: Fundraising Expense		\$3,000
Programming	\$24,100	\$30,700
5610 Advertising	\$2,500	\$2,500
Other	\$0	\$0
Promotional	\$2,500	\$2,500
5780 & 5785: Copier & Office Maintenance	\$2,800	\$2,500
5710: Gas and Electric	\$18,000	\$19,000
5751, 5755, 5760, 5775: General Maintenance	\$8,900	\$7,500
Other	\$0	\$0
5740: Water and Sewer	\$800	\$900
5765 & 5770: Ground Maintenance	\$1,500	\$1,000
Utilities and Maintenance	\$32,000	\$30,900
Total Expense	\$210,000	\$189,700

**City of Hays
Outside Agency
2014 Budget Request Form**

Date of Request: May 22, 2013

Name of Organization Requesting Funding: Hays Sister Cities Advisory Board

Amount of Request: \$ \$3,000.00

Brief Description of Request for Funding: The Hays Sister Cities Advisory Board is requesting funding for FY 2014 for the following purposes: to fulfill the current obligations of the Sister Cities' "memorandum of understanding with our current partner cities including Santa Maria, Paraguay and Xinzheng, Henan, China; to formally terminate the ~~Sister Cities "Memorandum of Agreement" with Neustadt an der Waldnam, West Germany as per their request in 2004 that has not been formally acted upon; to research and present an alternative partner for a Sister Cities partnership with a city in Germany; To review and update the current goals and objectives for the Hays Sister Cities program with those of Sister Cities International. The last goals and objectives for the Hays Sister Cities program was written in 2008; to work with the city and county staff and other resources to assess the current and projected future growth of the multi-cultural diversity needs of the community of Hays; to develop a strategic plan that complies with the current and future needs of our growing multi-cultural population served by the City of Hays; to work with the Hays City Manager and Commissioners to be in compliance with the Resolution 359 of the City of Hays creating the Sister Cities Advisory Board.~~

List outcomes for requested City funds: To assess the current relationship with the City of Hays Sister Cities partners so that we are in compliance with the ~~Sister Cities international current mission goals and objectives; the Advisory Board will take the necessary steps to bring up-to-date our current Sister Cities partner relationships and to replace the currently existing agreement with our German partner with one that represents and matches with Hays more appropriately upon the agreement of the City Commissioners; to produce a strategic plan to be approved by the City Commissioners that addresses the changes that have taken place in the growingly diverse population of the citizen of Hays and reflects the future needs of our community based upon the Advisory Board's research during 2013 & 2014.~~

Has your organization received funding from the City of Hays before? Yes
If you answered "Yes", please offer details of past funding by year including verification that the funds issued were used for the purpose intended: Please see the attached spreadsheet that details the funding request for years past. Some of the projects are very much still in process or will be completed in the remaining months of 2013.

Will this funding request assist in offsetting municipal services? If so, how? _____

~~The community of Hays is becoming diverse in the cultures represented by its residents. This growth brings with it the need for new and perhaps updated or additional services for its people. The Sister Cities Advisory Board was created by the City of Hays Resolution #359 and is an officially appointed committee under the direction of the City and its commissioners. The growing cultural diversity, if recognized and properly acknowledged and represented, has the potential to bring additional business and cultural opportunities to the community for economic and quality of life gains. It can also be an excellent drawing card for recruiting professionals to our community of international origin and expertise. It is our hope to become engaged once again with the Ellis County Economic Development Committee as well as the Convention and Tourism Bureau and the Chamber of Commerce to enter into conversations about opportunities to promote our image as a welcoming and inclusive internationally oriented community to promote community growth.~~

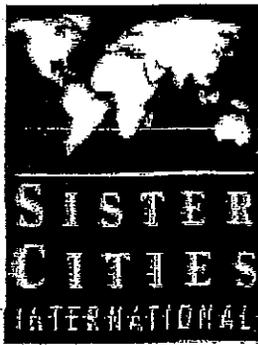
Number of Hays citizens directly and indirectly affected with requested City funds: _____

~~It is very difficult to give hard data at this time. By updating the goals and objectives of this Advisory Board made up of volunteers who have offered both their time as well as financial support the current mission of this city project, we hope to encourage greater citizen involvement in the cultural and economic progress of our City. Many of our current residents also welcome opportunities to get to know people from other cultures and also reach out in people-to-people friendship and promoting of peace and harmony within the community –at-large.~~

What actions will be taken if your funding request is denied or reduced this year and next? The Sister Cities Advisory Board is a City managed and appointed committee at this time under Hays City Resolution #359. If funding is denied, we need to individually and as a committee of citizens who have volunteered their time, passion and expertise, assess our future relationship with the City and Sister Cities Program.

Contact Information (Who do we call if we have questions about this application?): _____
Ann Leiker – Chair, Sister Cities Advisory Committee – 785-625-2847 – cfle@ruraltel.net

Who will be presenting your request at the City Commission Work Session on June 6, 2013? Ann Leiker, Advisory Board Chair and members of the Advisory Board Committee.



May 22, 2013

TO; Hays City Commission

FROM; Hays Sister Cities Advisory Board

SUBJECT: 2014 Budget Request

Sister Cities International is a “people-to-people” organization whose mission it is to promote peace through mutual respect, understanding and cooperation – one individual, one community at a time. Currently, the Hays Sister Cities Advisory Board is the only community/governmental group that plays an active role within the area of the City of Hays.

During the past year, the Board has recruited and filled vacant positions, bringing new community members who have a passion for and knowledge to look at the big picture of the growing diversity of cultures in Hays and the surrounding area. We are continuing the task of updating our local Hays Sister Cities Partnerships agreements and relationships into congruency with the Sister Cities International expanding and changing mission on the state and national level. We also have been spending a great deal of time catching-up with past business that has not been completed and carried out. We are working very hard to re-connect with our partner cities with whom the City of Hays has “Memorandum’s of Understanding” as well as terminating our agreement with our past Sister City in Germany and exploring new possibilities there. Max Maximov who is travelling with Ft. Hays State University Studens to Germany this summer is taking time out of his duties for the University to investigate potential future partnership communities this summer. We are also hoping to be able to send a member of our Advisory Board to the Sister Cities International Conference that is being held this summer. We have been working deliberately to strengthen the partnership between the community of Hays and Fort Hays State University supporting activities that highlight our Sister Cities partnerships for the benefit of both parties.

The Hays Sister Cities Advisory Board has decreased its 2014 budget request by \$4,000.00 this year, acknowledging the directives and issues voiced by the Commission. We agree that this Advisory Committee needs to present a strategic plan to the Commission that not only encompasses our Sister Cities program but also the growing needs and opportunities in the cultures that are moving into and becoming a part of the city of Hays. However, due to the short amount of time that we had after consulting with the Commission and their changing directives, we did not have the time to do the

research and have the conversations with the various groups involved to put together a solid strategic plan. Rather, for the 2014 year, we are proposing to spend this time completing and updating Sister Cities business that has languished in past years while also doing the work that is needed to develop a strategic plan that is broader and truly reflects the current multi-cultural diversity present in our community.

Please see attached the City of Hays Resolution 359 that established the Advisory Board as a committee under the direction of the Commission and city staff. The Advisory Board respectfully requests that we work together with the city staff during the next year to come back into compliance with this agreement on both sides. We request that if changes need to be made that there is a conversation between the Commission and the Advisory Board before changes occur. Also please find attached, the by-laws that evolved from that resolution from which the Advisory Board is to function. These by-laws have not been updated with changes that have occurred over the years and need to be brought into compliance with the City's resolution.

The current members of the Advisory Board are 100% volunteer citizens. There is no office location or staff that served this Board. These are people who truly serve out of their passion for building culturally diverse relationships for the betterment of our community. We all strongly urge the Commission to consider what other entities are in place for the City and community of Hays that supports the development of international, multi-cultural endeavors at this time and how they plan to meet these needs in the future. The currently sitting Sister Cities Advisory Board is made up of citizens who are committed and interested improving the quality of life for all members of our community.

We hope you will give intentional and thoughtful consideration to the request we are making for 2014 with the end goal being a solid strategic plan presented for the future in 2015.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann G. Leiker". The signature is fluid and cursive, with a large initial "A" and "L".

Ann G. Leiker, LBSW, MS
Chair

*Pres to 2002
was Paraguay*

*Ks/Paraguay Partnership
Money for state*

RESOLUTION NO. 359

A RESOLUTION PROVIDING FOR THE ESTABLISHMENT OF A SISTER CITIES ADVISORY BOARD; AND PRESCRIBING THE FUNCTIONS, POWERS, AND DUTIES OF SUCH BOARD.

WHEREAS, interest in establishing a Sister City program for Hays, Kansas has been raised within the community, and

WHEREAS, the Governing Body of the City of Hays, Kansas views the Sister City program as an opportunity to broaden the sense of community and understanding in such diverse areas as trade and commerce, youth, education, community relations, local government, culture, and professional and technical endeavors between the City of Hays and a Sister City.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS:

SECTION 1. There is hereby created and established a board of the City of Hays, Kansas, to be known as "The Sister Cities Advisory Board", the members of which shall be appointed by the Mayor, and shall consist of at least ten (10) members who shall be appointed initially as follows:

Four (4) for a term of one (1) year to expire January, 2002

Four (4) for a term of two (2) years to expire January, 2003

Four (4) for a term of three (3) years to expire January, 2004

Thereafter, at the expiration of the terms of the original appointive members, their successors will be appointed for three (3) years each, and will serve until their successors are appointed and qualified for office. Any vacancies in the membership of the board will be filled by the appointment of a member, as in the case of the original appointment, for the unexpired term for a member whose office shall be vacant.

All members of the board shall serve without compensation.

In addition to the regular appointed members of the board, the Fort Hays International Student Services Coordinator, the City of Hays City Manager, and the City of Hays Assistant City Manager, shall serve as ex officio members with the right to

participate in all its deliberations, but without voting privileges. The Mayor shall serve as honorary chairman.

SECTION 2. The board shall adopt rules and bylaws in accordance and compliance with the standard bylaws of the city, which shall become effective when approved by the Board of City Commissioners.

Said board shall elect from among its members a Chairman, Vice Chairman, Secretary and Treasurer. Specific duties and responsibilities of these officers shall be stipulated by the bylaws of the board.

The board shall meet at least once each month at such time and place as may be fixed by the Chairman. Special meetings may be called by the Chairman or by any five (5) members of the board by giving notice at least twenty-four (24) hours in advance of said special meeting to all members of the board.

SECTION 3. The board shall be an advisory board to the Board of City Commissioners on matters relating to the City's implementation of a Sister City program. The duties of the board shall be:

- (a) Such duties as are assigned by the Board of City Commissioners.
- (b) Appoint such project subcommittees as best fulfill the obligations of the board, such as but not limited to trade and commerce, professional, and technical organizational relations, cultural, youth and education, finance, membership, community relations, and city government.
- (c) Raise and receive monies and accept any gift or donation to the Sister City Advisory Board and administer the same subject to the approval or satisfaction of the Board of City Commissioners.
- (d) Support, coordinate, foster and develop Sister City exchange programs of a cultural, educational, social, business, economic or governmental nature within the City of Hays.

SECTION 4. The Sister Cities Advisory Board shall make annual reports not later than February 1 of each year, covering the preceding year. Such reports are to be filed with the City Clerk and to cover all financial transactions involving monies raised and received and any gifts or donations.

New
5/08/02

CITY OF HAYS, KANSAS
SISTER CITIES ADVISORY BOARD
BYLAWS

ARTICLE 1. Purpose and Organization

Section 1. The Sister Cities Advisory Board, hereinafter referred to as the "Board" was created by the City of Hays on January 25, 2001. (This ordinance, as amended, is now found in the Hays Code of Ordinances.) - *not in code of ordinances established by Resolution*

Section 2: The purpose of the Board is to seek, support, coordinate, foster and develop sister city exchange programs of an educational or charitable nature.

ARTICLE 2. Powers and Duties of the Board

Section 1. The Board shall be vested with the following powers and authority:

- a. To perform such duties as are assigned by the Hays City Commission.
- b. To sponsor exchange activities including social events that provide cultural enrichment of an educational or charitable nature.
- c. To encourage such activities that may result in greater cultural understanding and subsequent business, economic, and governmental relations.
- d. To appoint such project subcommittees as to best fulfill the obligations of the Board.
- e. To raise and receive monies and accept any gift or donation to the Sister Cities Advisory Board and administer the same, subject to the approval or satisfaction of the City Commission.
- f. Review opportunities for new Sister City relationships in conjunction with the City Commission.

Section 2. In all formal matters, the Board shall act by resolution and all notices required by law to be given by publication shall be published in an official manner.

ARTICLE 3. Membership

Section 1. The Board shall consist of *(at least no more than ten (10) members)* appointed by the City Commission. *?*

Section 2. Members shall be appointed to a three-year term and will serve until their successors are appointed.

Section 3. Members may be reappointed when their term expires.

Section 4. Any unexpired terms and vacancies in the membership of the Board shall be appointed by the Mayor and approved by the City Commission.

Section 5. All members of the Board shall serve without compensation.

Section 6. The Mayor shall be an ex-officio member with the right to participate in all deliberations. The Mayor shall serve as honorary chair.

Section 7. The President of each Friends' organization or designee shall serve as a member of the Board and will represent the Friends' organization at each regular meeting of the Board.

ARTICLE 4. Officers and Their Duties

Section 1. The officers of the Board shall be the Chair, Vice-Chair, Secretary, and Treasurer. The same person may hold the offices of the Secretary and Treasurer.

Section 2. The Chair shall appoint a Nomination Committee to present candidates for office at the first meeting in the fall. Officers shall be elected by ballot, except if there is but one nominee for any office. If there is but one nominee for any office the election may be by voice vote.

Section 3. The term of office shall be one year and will coincide with the calendar year. Officers elected prior to the annual meeting following the adoption of the bylaws, will serve until the annual meeting. Should a vacancy in any office occur, then the Nominating Committee shall present candidates for such vacant office, and such officer shall be elected as set forth in this Article.

Section 4. The duties of the officers are as follows:

- a. Chair. The Chair shall preside at all meetings of the Board; appoint the chairperson of standing and special committees; serve as ex-officio member of all committees, sign, execute, act, and deliver for the City Commission all contracts, warrants and documents of any kind required or authorized to be signed by the Board; and shall perform such other duties as may be prescribed in these bylaws or as assigned by the Board.
- b. Vice-Chair. The Vice-Chair shall act as an aide to the Chair; perform the duties of the Chair in the absence of that officer; and prepare the

budget proposal to the Board for the next fiscal year. The Vice-Chair shall normally succeed the chair on the completion of the Chair's term.

- c. Secretary. The secretary shall keep an accurate record of the proceedings of all meetings of the Board; maintain and preserve the records of the Board; send notices of meetings to all members of the Board, and conduct the correspondence of the Board.
- d. Treasurer. The treasurer shall maintain the financial records of the Board, handle financial transactions, make regular reports to the Board and prepare the annual budget report to the City Commission.

ARTICLE 5. Meetings

Section 1. The regular meeting of the Board shall be held monthly, or as the Board deems necessary. Adequate notice shall be given of the date for meetings as required by law.

Section 2. Special meetings may be called by the Chair or by any three members of the Board by giving notice and purpose at least twenty-four hours in advance of said special meeting to all members of the Board. Notification of these special meetings shall be instituted by the Secretary.

Section 3. A quorum shall consist of a majority of the members of the Board appointed and qualified at any given time. The members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum.

Section 4. All meetings of the Board shall be conducted in accordance with Robert's Rules of Order, except insofar as modified by these bylaws and the rules and procedures adopted by the Board.

Section 5. Any member who has an unexcused absence from 25% or more of the committee meetings held in a 12-month period will be removed from the committee. The Mayor, with the consent of the City Commission, may appoint a new board member for excessive absenteeism.

ARTICLE 6. Friends' Organizations

A Friends' organization may be established for each Sister City. The president of each Friends' organization or designee shall serve as a voting member of the Sister Cities Advisory Board. Report of Friends' activities will be submitted to the Sister Cities Advisory Board at each regular meeting. The Sister Cities Advisory Board shall in no way be subject to the control or review by any Friends' organization.

ARTICLE 7. Special Committees

Special committees shall be appointed by the Chair and ratified by the Board.

ARTICLE 8. Annual Report

The Sister Cities Advisory Board shall make annual reports to the City Commission in January of each year and no later than February 1 of each year covering the preceding calendar year. Such reports are to be filed with the City Clerk. In addition to a record of activities and involvement, the report will cover all financial transactions involving monies raised and received and any gifts or donations.

ARTICLE 9. Communications

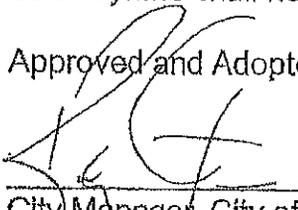
The Chair, or his/her designee, shall represent the Sister Cities Advisory Board as designated by the Board. This communication shall be at the discretion of the Board and shall include formal and informal events. The Chair is responsible for keeping all members of the Board apprised of activities and information involving the Sister Cities Advisory Board.

ARTICLE 10. Amendments

These bylaws may be amended by a majority vote at any meeting, provided that the amendment has been submitted in writing at the previous regular meeting. Each member shall be sent a copy of the proposed amendment in the notice of the meeting.

Such bylaws shall not become effective until approved by the City Commission.

Approved and Adopted



City Manager, City of Hays 3/13/02 Date



Chair, Sister Cities Advisory Board 3/13/02 Date

	2009	2010	2011	2012	2013
Sister Cities International Dues	\$400	\$450	\$360	\$400	\$400
<i>Annual Conference</i>	\$7,500	\$2,650	\$0	\$1,500	\$1,500
International Friendship Week	\$200	\$500	\$500	\$0	\$0
Sister Cities Gifts	\$500	\$0	\$0	\$500	\$0
Marketing and Public Relations	\$600	\$500	\$0	\$500	\$0
Postage and Office	\$200	\$0	\$100	\$0	\$0
Youth Programs	\$400	\$200	\$0	\$0	\$0
Office Supplies	\$200	\$0	\$0	\$100	\$100
Appreciation Dinner	\$500	\$0	\$0	\$0	\$0
Community Connections	\$0	\$500	\$500	\$0	\$0
Chinese New Year	\$0	\$500	\$500	\$0	\$0
Halo	\$0	\$100	\$100	\$0	\$0
<i>Diversity Awareness</i>	\$0	\$0	\$0	\$2,000	\$0
<i>Sister Cities Support Award</i>	\$0	\$0	\$0	\$2,000	\$0
<i>Partner Relationships</i>	\$0	\$0	\$0	\$0	\$1,000
Total	\$10,500	\$5,400	\$2,060	\$7,000	\$3,000
<i>granted</i>				5,444.00	

**City of Hays
Outside Agency
2014 Budget Request Form**

Date of Request: June 6, 2013

Name of Organization Requesting Funding: Hays Arts Council, Inc.

Amount of Request: \$ 12,000

Brief Description of Request for Funding: Funding is requested for assistance with overall operational expenses of the Hays Arts Council, a nearly 46-year old multi-faceted arts agency serving the citizens of our community. Annual programming serves a broad variety of audiences and interests, with programming that strengthens the role, appreciation, and practice of the arts in our community- contributing to a richer quality of life for our citizens – children & adults. Annual programming and community service include education, exhibitions, performing arts, literature, fine art competitions, community collaborations, grant writing services, and special events such as the community-wide Gallery Walks held throughout the year. The HAC projected budget for 2013-14 is \$133,525

List outcomes for requested City funds: In that the funds from the City of Hays will be utilized to support the general operational and programming expenses of the Hays Arts Council, the outcomes for the requested city funds are that of our mission statement:

"Art improves the quality of life. The Hays Arts Council promotes the visual, performing and literary arts for the people of our region. We support creative expression, foster arts education, and bring cultural experiences to the community."

This packet of information contains specific goals, objectives and methods of measurement for the Hays Arts Council.

Has your organization received funding from the City of Hays before? YES

If you answered "Yes", please offer details of past funding by year including verification that the funds issued were used for the purpose intended: For general support, the HAC was allocated \$12,192 last year, \$7,000 – \$8,360 the previous eight years, \$5,000 - \$6,000 for a few years, and somewhat lesser amounts for the 5-6 years before that. * Following the sale of the Fox Theater, the HAC was awarded a one-time allocation in support of their purchase of the 1010 Main Street property. As to verification of fund usage, each year the HAC conducts a financial/operational audit. Those results are verified therein and available for viewing at any time. The verification of usage of the Fox sale funds is the HAC's ownership of the downtown Hays property of 1010 Main Street.

Will this funding request assist in offsetting municipal services? If so, how? We
believe so in that a great many of the Hays Arts Council programs are often those provided by
city entities such as local government Arts & Humanities Commissions or cultural divisions –
entities where all staff, operational, and programming expenses are otherwise an expenditure of
city government. What is provided year round by the HAC augments and enhances many city
governed, related, or supported entities such as the Recreation Commission, Public Library, and
Downtown Development. In addition to those entities, the HAC is proud to claim community
enhancing partnerships and collaborations with Fort Hays State University, public & private
schools, and commercial businesses.

Number of Hays citizens directly and indirectly affected with requested City funds:
The collective project/event participation number – children & adults – participating in or
attending the various 2012-2013 programs, events & activities of the Hays Arts Council number
approximately 17,587. Please see the participation breakdown numbers included in this packet.

What actions will be taken if your funding request is denied or reduced this year and next? The denial of this funding request (or funding reduction) would undoubtedly leave a huge
void in the Hays Arts Council income budget, particularly in light of the continued lack of funding
from the state of Kansas. However, the HAC (like the arts themselves) is quite resilient and
would go to all lengths and explore the most remote of possibilities before compromising the
arts and cultural presence of our community. To supplant the state funding loss, we have been
diligent in enhancing membership and securing some new or expanded avenues of support.
We have been responsible enough over these nearly 46 years to have developed a small base
of reserve funds. Though we hope these would be utilized in only the most dire of
circumstances, unsettling situations could force us to address that reserve rather than risk a
cultural decline for our community. The HAC has set a standard of community engagement and
arts achievement, and considers itself a proud contributor to the Hays' Governor's Arts Award.
We will do whatever it takes – but we hope to do it with YOUR commitment, trust, & support!

Contact Information (Who do we call if we have questions about this application?):
Brenda K. Meder, Executive Director 785-625-7522 bmeder1038@aol.com
Hays Arts Council 112 E. 11th St. Hays, Kansas 67601

Who will be presenting your request at the City Commission Work Session on June 6, 2013? Brenda K. Meder, Executive Director & Jennifer Sauer, Board President

May 21, 2013

Hays City Commission
Hays City Hall
16th & Main Streets
Hays, Kansas 67601

Members of the Hays City Commission,

The Hays Arts Council respectfully requests fiscal year 2013-2014 budget consideration from the City of Hays in the amount of \$12,000. These funds will be used to assist in supporting broad community programming. That programming impacts thousands of citizens and visitors annually, from the young child to the senior citizen, through exhibition, education, and entertainment. That programming, and local government's commitment to arts and culture, contributed significantly to Hays earning the 2010 Governor's Arts Award for "Arts Community."

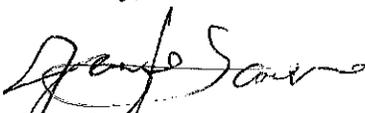
As the HAC nears the 46th anniversary of service to our community, it is more apparent than ever that the arts are an integral part of a progressive community. They are often used as a "yardstick" in measuring a community's quality of life and considered closely by prospective businesses & families, physicians & educators. With our continued attention to arts education, quality gallery exhibitions, and family events, that quality of life is certainly being enhanced.

To continue this outstanding level of services, your 2013-2014 Hays Arts Council programs carry a price tag of nearly \$134,000. We have worked diligently to cultivate new and enhanced sources of funding since the elimination of state arts support. In fact, with City support and increased membership, we have been able to maintain our previous level of community service. As you will note, our request is significantly reduced from the amount requested last year and slightly below the amount actually allocated due to our efforts and upcoming fund raising event.

This Hays Arts Council investment will net our citizens a strong return, representing only a small percent of the annual HAC budget. When one considers what that investment provides -- gallery walks, creative writing contests, art exhibitions, summer youth art program, regionally respected art competitions, cultural unity and visible involvement in community projects, as well as support for the state's first arts council -- one can see the value of this investment and its broad impact.

After reviewing the enclosed information, our programs and budgets, we ask that you consider the value, and return, of a \$12,000 City of Hays investment -- a sound investment in a thriving community cultural force. With your support, we'll continue to provide "the arts for all." We thank you for your past support and for your consideration this year.

Sincerely,


Jennifer Sauer
2012-2013 Board President


Brenda K. Meder
Executive Director



2012-2013 Operating Budget (July 1, 2012 - June 30, 2013)		
	Income Budget	Expense Budget
Youth/Adult Classes	4,300.00	-2,700.00
5-State Photo Comp. & Exh.	5,500.00	-3,700.00
Smoky Hill Art Comp. & Exh.	6,200.00	-4,950.00
Ann. Mtg. & Frank Werth	4,000.00	-1,775.00
Exhitions / Sum & Fall Walks	1,350.00	-1,400.00
<i>School -Youth - AIE programs</i>		
Creative Writing	1,000.00	-975.00
Famous Figures	600.00	-150.00
Ks Day - Thad Beach	2,400.00	-2,650.00
Wichita Children's Theatre	2,150.00	-2,775.00
Laughing Matters	3,000.00	-3,500.00
"Beauty and the Beast"	5,900.00	-5,500.00
McFamily Fun Nights	575.00	-525.00
Art Sales/Gift Gallery	11,550.00	-9,000.00
Miscellaneous	500.00	-500.00
Memorials / Donations	500.00	
Membership	25,000.00	
City of Hays	12,175.00	
Ellis County	3,500.00	
United Way /Union Pacific	8,000.00	
2012 Leadership Hays/Youth Grant	5,700.00	
Fund Raising & Collaborations	7,225.00	
Tenant Rent & Utilities Share	12,000.00	
Utilities (<i>water, gas, elec</i>)		-8,000.00
Workshop / Lodging / Travel		-1,000.00
Salaries (<i>2 employees</i>)		-55,500.00
Benefit (<i>1 employee</i>)		-2,300.00
Payroll Taxes		-4,600.00
Advertising / PR / Website		-750.00
Building & Equipment Maint.		-1,200.00
Dues/Subscriptions		-250.00
Property Taxes		-775.00
Building Insurance and Workman's Comp		-3,250.00
Janitorial / Kitchen		-300.00
Flyers / Mailings		-300.00
Office Supplies/Misc. Printing and Postage		-750.00
Copy Machine Charges		-750.00
Postage		-900.00
Professional Services		-500.00
Telephone & Internet		-1,650.00
Ks. Corp & 990T taxes		-250.00
Interest		
Total	123,125.00	-123,125.00

Hays Arts Council

2013-2014 Projected Operating Budget (July 1, 2013 – June 30, 2014)

	<u>Income</u>	<u>Expense</u>
Adult & Youth Classes	4550	2700
5-State Photo Competition & Exhibition	5650	3750
Smoky Hill Art Competition & Exhibition	6100	4700
Annual Meeting & Mystery Dinner Theatre	3900	2900
Exhibitions / Summer & Fall Gallery Walks	1900	2100
<u>School & Youth Programming</u>		
Creative Writing Contest	1000	975
Famous Figures Project	600	250
Kansas Day music/history residency	2200	2200
“Wizard of Oz” – American Family Theatre Co.	6450	5500
“Goldilocks and the Three Bears” / Wichita Children’s Theater	1800	2800
Fall Performing Arts / Cross Curriculum School Residency	3400	3500
School collaboration with FHSU Encore Series	500	500
McFamily Fun Nights	575	500
Art Sales / Gift Gallery	15500	11250
Artist Website	750	600
Miscellaneous & Donations	900	525
Membership	26000	
City of Hays funding allocation (<i>requested</i>)	12000	
Ellis County funding allocation (<i>requested</i>)	5000	
United Way of Ellis County (<i>planned fall 2013 request</i>)	5000	
Funding Collaborations & Fund Raising	8000	
AIE Funding: UPacific Found. & Leadership Hays Reserve	9750	
Tenant Rent & Utilities Share	12000	
Utilities		8300
Workshop Fees / Lodging /Travel		1000
Staff Salaries (<i>2 employees</i>)		59500
Employee Benefit (<i>2 employees</i>)		2500
Payroll Taxes		4400
Advertising / PR / Website		650
Building & Equipment Maintenance		2000
Dues / Subscriptions		250
Property Taxes		800
Building Insurance		2775
Workman’s Comp Insurance		450
Janitorial / Kitchen		400
Membership Drive		250
Newsletters/Flyers/Mailings		300
Office Supplies		750
Leased Copy Charges		775
Postage		900
Misc. Printing		175
Audit Fee		700
Telephone & Internet		1650
Kansas Corporation & 990T Tax		250
	133,525	133,525

Hays Arts Council
Operational and Programming Outcomes - Goals & Objectives

For consideration at the Ellis County Commission
Outside Agency Funding Requests
June 6, 2013

HAC goals & objectives:

- provide year-round, diverse, quality arts experiences to Ellis County citizens – which collectively serve a true cross-section of our community through exhibition, education, and entertainment – through the visual, literary, and performing arts
- provide experiences which significantly enhance our community's quality of life
- serve as an arts and cultural resource and collaborative partner for other community entities – commercial, service and non-profit
- validate the contributions, role and importance of artists (young and old) in our community
- serve the promotion and growth of historic Downtown Hays (retail, service, food, etc.)
- give Hays and Ellis County, Kansas a visible and respected arts presence across the state

The Hays Arts Council meets these goals and objectives through:

- community-wide gallery walks
- youth and family theater events
- arts-in-education experiences – in and out of school systems throughout all of Ellis County
- year-round gallery exhibitions at no charge
- free arts and craft open house
- providing grant and programming assistance for outside art project support
- celebrating the achievements of artists – children and adults
- advocating, serving, and assisting in various capacities for state and area arts agencies

The goals and objectives are measured by:

- tracking the number and addresses of Hays Arts Center visitors
- tracking the number of visitors attending Spring and Fall Gallery Walks
- tracking the number of class enrollments in Summer Youth Art Program
- tracking tickets sales for special events
- stability of HAC membership revenue and local underwriting support
- number of site participants in Gallery Walks
- renewed commitments from partnering public and private schools
- Website and facebook activity – especially at key times
- Success with Grants – each of which have very specific measurement and evaluation requirements

Hays Arts Council
2012-2013 estimated participation numbers for each program or event

7 separate exhibitions (averaging 350 persons per exhibition)	2450
Artists from throughout Kansas participating in the Smoky Hill Exhibition	102
Artists participating in the Five State Photography (KS, MO, NE, OK, CO)	136
Artists featured at the Hays Arts Center facilities (aside from 5-ST & SHAE above)	21
“Three Little Kittens” family theater (Wichita Children’s Theater) <i>Schools & Public</i>	1150
“Beauty and the Beast” youth & family theater (American Family Theater)	1245
“How Freedom Works” residency with “Laughing Matters” (Jay & Leslie Cady)	2452
“Time for Three” cultural performing arts for youth (w/Encore)	830
“Famous Figures” project (beginning # of participants)	345
those advancing to the final competition numbered – 28	
those attending the county-wide final competition – 750	
“Kansas Day” school residency with singer, storyteller & educator Thad Beach	2452
High School Art Day Gallery Tours	350
Creative Writing Competition – Poetry & Prose project	1000
Those receiving awards from these entries numbered 102	
Adults & youth attending the awards ceremony numbered approx. 400	
McFamily Fun Nights – 6 free family arts & crafts open houses	325
Fall Gallery Walk	1325
Community locations participating – 28	
Winter Gallery Walk	575
Community locations participating – 13	
Spring Gallery Walk	1625
Community locations participating – 27	
Summer Gallery Walk (to be held June 21)	550
Community locations participating – 10 (anticipated)	
Frank Werth “Elvis” Concert and HAC Annual Meeting	137
“Blank Canvas” HAC Fundraising Special Event (Friday, June 14)	175
Summer Youth Art Program	260
Total – approximate project/event participation numbers	17,587

agencies/activities in which the HAC served as a partner, contributor, or offered resource assistance in recent years:

- | | |
|--|-------------------------------|
| Old Fort 4 th of July concert | Hays Public Library |
| “Hezofest” | Kansas Citizens for the Arts |
| Hays Head Start/Early Childhood | Kiwanis Club Easter Egg Hunt |
| Commercial & Non-Profit Gallery Walk sites | Hays Symphony Orchestra |
| Downtown Hays Development | FHSU Department of Art |
| Heartland Community Theatre | Hays Orchestra Booster Club |
| Hays Photography Club | Smoky Hills Public Television |
| City of Hays: City Commissions Art Displays, Comprehensive & Marketing Planning Sessions | |
| Public & Private Schools in Hays, Ellis, Victoria, Plainville, & Russell | |

Hays Arts Council

Spring Art Walk 2013 - Visitor Numbers Representing the HAC's Community Impact

Volunteers tracked (using a counter "clicker") for the evening of **Friday, April 26, 2013** and **1,502 (!)** individuals were counted coming through the front doors of the Hays Arts Center

A significant number of guests do not sign the guest register during the Gallery Walks – likely as high as 30% or more do not register. However, in addition to Hays visitors, our guest register documents that a very large number of Art Walk visitors on the night of April 26 were from:

Lyons	Kensington	Ellinwood
Great Bend	Wakeeney	Lakin
Glade	Ellsworth	Lincoln
Liberal	Victoria	Gorham
Independence	Hugoton	Wichita
LaCrosse	Catherine	Waldo
Green	Edson	Wilson
Garden City	Clay Center	Tonganoxie
Olmitz	Russell	Hesston
Ellis	Colby	Plainville
Overbrook	Manhattan	Paradise
Larned	Kinsley	Haysville
Bison	McCracken	Emporia
Topeka	Schoenchen	Palco
Minneapolis	Salina	

as well as:

Colorado Springs, Colorado	Lincoln, Nebraska
Aurora, Colorado	Neosho, Missouri
Kansas City, Missouri	Phillips, Wisconsin
Allen, Nebraska	Yuma, Colorado

*** *This information available for verification in our entrance guest registry*

The Five State Photography Exhibition – which opens in December each year as the anchor of our Winter Art Walk – enjoys a similar percentage of out-of-town guests (of the average 500-600 who attend the opening reception on Friday, December 7, 2012). Because of the larger, regional nature of the exhibition (5 states), the opening reception for that exhibition sees a much higher percentage of guests who travel from a more significant distance and often over-night in Hays. Out-of-town guests this year included a significant number from the Lawrence and Topeka area, as well as those from Salina, Dodge City, Liberal, Wichita, Great Bend, and Garden City – as well as those from as far away as Omaha, Colorado Springs, Kansas City, and Ardmore and Texhoma, Oklahoma among many other cities!

Commission Work Session Agenda

Memo

From: Kyle Sulzman, Assistant Utilities Director

Work Session: June 6, 2013

Subject: Contract Sewer Cleaning

Person(s) Toby Dougherty, City Manager

Responsible: Bernie Kitten, Director of Utilities

Summary

The 2013 budget included funds for cleaning sanitary sewer lines. There is \$120,000 to contract this work. Bids were received on May 22nd, with the low bid coming from Mayer Specialty Services, LLC Goddard, KS at a cost of \$1.19 per linear foot. Staff recommends awarding the bid to Mayer Specialty Services, LLC for a not to exceed \$120,000 as budgeted.

Staff recommends accepting the low bid from Mayer Specialty Services, LLC with a not to exceed \$120,000.

Background

Proper operation and maintenance of a collection system is required by the city's wastewater discharge permit. Problems caused by a lack of sewer cleaning include: sewer backups, manhole overflows, public exposure to raw sewage, and regulatory fines. On average, municipalities are cleaning approximately 29% of their sewer lines per year. In Hays our goal is to get 33%. (40 miles) per year

Discussion

Bids were received from three (3) contractors, with the low bid coming from Mayer Specialty Service, LLC at \$1.19 per linear foot, which is below our \$2.00 per linear foot estimate.

The Utilities department has existing staff that does emergency call out for sewer backup removal. They also clean certain problem lines designated for flushing maintenance because of a history of backups each 4 months. There is not enough manpower to achieve the regular line cleaning goal of one third of the town. This summer the intent is to clean the "flushing maintenance route" and one sixth of the regular lines by using one Operator and one summer helper. The contractor will clean the one sixth, 19 miles. This will allow Utilities to reach the one third goal of cleaning for 2013.

Staff chose the North West section of town to start because it is the most distant section from the plant. Next year, we would continue on the next most distant and so on.

Legal Consideration

There are no known legal obstacles to proceeding as recommended by City staff.

Financial Consideration

The 2013 Budget included \$120,000 from the Water/Sewer Fund to clean sanitary sewer lines.

Options

Options include the following:

1. Consider accepting the low bid from Mayer Specialty Services, LLC with a not to exceed \$120,000
2. Provide alternate direction to City Staff

Recommendation

Staff recommends accepting the low bid from Mayer Specialty Services, LLC with a not to exceed \$120,000.

Action Requested

Consider accepting the low bid from Mayer Specialty Services, LLC at \$1.19 per linear foot not to exceed \$120,000 from the Wastewater Treatment and Collection Projects line item.

Supporting Documentation

Bid Tabulation

Map of area to be cleaned and televised

Bid Tabulation Sheet
Contract Sewer Line Cleaning
Bid Opening Date 5-22-13

Mayer Specialty Services, LLC 831 Industrial Road, PO Box 469 Goddard, KS 67052 316-794-1165 Todd Mayer	\$1.19 per linear foot
Ace Pipe Cleaning, Inc. 4000 Truman Road Kansas City, MO 64127 816-241-2891 Don Uberroth	\$1.50 per linear foot
Johnson Service Co. PO Box 1065 Kearny, NE 68845 308-237-6651 Lewis Hyatt	\$1.87 per linear foot

Commission Work Session Agenda

Memo

From: Jeff Boyle, Director of Parks
Work Session: June 6, 2013
Subject: Walker Mower Purchase
Person(s) Responsible: Jeff Boyle, Director of Parks
Toby Dougherty, City Manager

Summary

The Parks Department is scheduled to replace a 2003 Walker mower with 1,510 hours as part of the Vehicle Replacement Schedule. This mower is used to maintain the Mt Allen and Memorial Garden cemeteries. The Walker mowers are a very good mower to maintain the cemeteries with because of their size and maneuverability. In addition, we currently have a snow blower attachment and a rotary broom attachment that will interchange with the new proposed mower. City Staff recommends approving the purchase of a Walker MD mower from Pro-Green Total Lawn Care for an amount of \$16,825.00 with budgeted funds from the New Equipment Reserve.

Background

The Parks Department is scheduled to replace a 2003 Walker mower that is used to maintain the Mt Allen and Memorial Gardens cemeteries. The mower that is scheduled to be replaced has 1,510 hours on it. The Walker mowers are a very good mower to maintain the cemeteries with because of their size and maneuverability. In addition, we currently have a snow blower attachment and a rotary broom attachment that will interchange with the new proposed mower.

Discussion

In the 2013 Budget, an amount of \$17,500.00 is budgeted for the purchase of a new Walker mower for the cemeteries. City Staff solicited bids by sending out a Request For Bids, advertising in the newspaper and advertising on the City website with the following results:

Pro-Green Total Lawn Care, Great Bend, Ks.	\$16,825.00
Lawn Ranger Inc Great Bend, Ks	\$20,543.78

Legal Consideration

There are no known legal obstacles to proceeding as recommended by staff.

Financial Consideration

The low bid from Pro-Green Total Lawn Care is for a Walker model MD mower. The low bid (\$16,825.00) is \$675.00 below the budgeted amount.

Options

This agenda item will be presented at the June 13, 2013 City Commission meeting for action. The City Commission has the following options:

Option 1: Approve the purchase of the low bid for a Walker MD mower for an amount of \$16,825.00 which is \$675.00 below budget from the New Equipment Reserve.

Option 2: Direct City Staff to explore other options.

Recommendation

City Staff recommends purchasing a Walker MD mower from the lowest responsible bidder for an amount of \$16,825.00 which is \$675.00 under budget.

Action Requested

Approve the purchase of a Walker MD mower from Pro-Green Total Lawn Care for an amount of \$16,825.00 with budgeted funds from the New Equipment Reserve.

Supporting Documentation

- Visual of the proposed mower

Attachment A



Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: June 6, 2013

Subject: Resolution to Establish Benefit District for Lots 1-24 within the Replat of Lot 2, Block 9, Golden Belt 8th Addition

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

Laverne W. Schumacher has petitioned the City for Alley Paving, Storm Sewer, Water, and Sanitary Sewer Improvements to an area containing 24 lots within the Replat of Lot 2 Block 9, Golden Belt 8th Addition. The engineers estimate for total construction costs is \$356,876. The Developer has submitted a petition asking for the costs to be assessed to the development per the City of Hays Development Policy. Since this request is in conformance with the current Development Policy, staff recommends adopting the attached resolution authorizing the creation of a special benefit district for improvements in the estimated amount of \$356,876.

Background

The replat for this development was approved by the City Commission on October 11, 2012. The plat was approved contingent on the alley at the south end being paved. There are a total of 24 lots in the development which will likely house two-family dwellings.

Discussion

Laverne W. Schumacher has petitioned the City for Alley Paving, Storm Sewer, Water, and Sanitary Sewer Improvements to an area containing 24 lots within the Replat of Lot 2 Block 9, Golden Belt 8th Addition. The street, since it will be private and not City maintained, is not included in the assessment. The costs of the street improvement will be paid 100% by the developer. The engineers estimate for total construction costs is \$356,876. The Developer has submitted a petition asking for the costs to be assessed to the development per the City of Hays Development Policy. The developer must front 30% of the project cost and the remaining 70% will be assessed over a 15 year period.

There are no over-sizing costs to the City in this project. The plan is to construct the concrete alley, as well as water, sanitary sewer, and storm sewer as specified by the City of Hays Development Policy Infrastructure Guidelines for New Development.

Legal Consideration

Bond Counsel has approved all of the forms and Resolution for this item and there are no other legal concerns.

Financial Consideration

The developer is intending to finance the development project through the creation of a special benefit district. There are no over-sizing costs to the City in this project.

Options

Options include the following:

- Approve the Resolution authorizing the creation of the special benefit district assessing the costs for a period of 15 years for the improvements related to the Replat of Lot 7, Block 9 of the Golden Belt 8th Addition.
- Do not allow establishment of a benefit district.
- Provide other options to staff and the developer.

Recommendation

Since this request is in conformance with the current Development Policy, staff recommends adopting the attached resolution authorizing the creation of a special benefit district for improvements in the estimated amount of \$356,876.

Action Requested

Approve the Resolution authorizing the creation of a special benefit district in the estimated amount of \$356,876 for the construction of improvements to lots 1-24 within the Replat of Lot 7, Block 9 of the Golden Belt 8th Addition.

Supporting Documentation

Signed Petition
Map of Benefit District
Resolution

PETITION FOR PUBLIC IMPROVEMENTS

The undersigned owner of record of property liable for assessment for the following proposed improvements hereby proposes that such improvements be made in the manner provided by K.S.A. 12-6a01 *et seq.*, as amended (the "Act").

(a) The proposed improvements are as follows:

The installation of water lines, sanitary sewer lines, and storm sewers along, and the grading, paving, curbing and guttering of the alley (the "Improvements"), all as set forth in the REPLAT OF LOT 2, BLOCK 9, GOLDEN BELT EIGHTH ADDITION to the City of Hays, Kansas.

(b) The estimated or probable cost of the Improvements is \$356,876.00 to be increased at the pro-rata rate of $\frac{1}{2}$ percent per month from and after the date of adoption of the resolution determining the advisability of the Improvements, plus cost of issuance and plus costs of interest on any temporary financing (the "Improvement Costs").

(c) The extent of the proposed Improvement District to be assessed is as indicated on the attached drawing and is described as follows:

**Lots One (1) thru Twenty-four (24), REPLAT OF LOT 2,
BLOCK 9, GOLDEN BELT EIGHTH ADDITION, Hays, Kansas**

(the "Improvement District")

(d) The proposed method of assessment to the Improvement District is as follows:

Equally on an individual per lot basis being computed without regard to lot size, each lot being assessed $\frac{1}{24}$ th of the total project costs.

(e) The apportionment of the total actual Improvement Costs shall be as follows:

Seventy percent (70%) to the Improvement District; except, provided that the cost of any additional required pavement width, additional required pavement thickness, intersections, required oversized water, sewer, and storm sewer lines, in connection with any of Improvement are to be apportioned one-hundred percent (100%) to the city-at-large, as provided within "Infrastructure Guidelines for New Development" adopted by the Governing Body of the City of Hays, Kansas, October 22,2009.

(f) We further propose that the Improvements be made without notice and hearing as required by the Act.

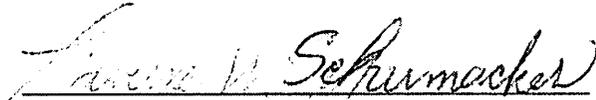
NOTICE TO PETITION SIGNERS

No name may be withdrawn from this petition after the Governing Body commences consideration of the petition or later than seven (7) days after this petition has been filed with the City Clerk, whichever occurs first.

Respectfully submitted,

May 22, 2013

Laverne W. Schumacher Revocable
Living Trust dated May 1, 2008



Laverne W. Schumacher, Trustee
2706 Thunderbird Drive
Hays, KS 67601

PROPERTY OWNED
WITHIN PROPOSED
IMPROVEMENT DISTRICT:

ALL

RESOLUTION NO. _____

A RESOLUTION SETTING FORTH FINDINGS AND DETERMINATIONS OF THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS ON THE ADVISABILITY OF AND AUTHORIZING THE CONSTRUCTION OF CERTAIN IMPROVEMENTS PURSUANT TO K.S.A. 12-6a01 *et seq.*

WHEREAS, a petition was filed with the City Clerk for the City of Hays, Kansas (the “City”) on _____, 2013, proposing certain improvements pursuant to K.S.A. 12-6a01 *et seq.* (the “Petition”); and

WHEREAS, the Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the City at large; and (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a04(a); and

WHEREAS, all the owners of record of property located within the proposed improvement district have signed the Petition; and

WHEREAS, no signatures have been withdrawn from the petition before the Governing Body began consideration of the Petition; and

WHEREAS, K.S.A. 12-6a04 provides that the Governing Body may authorize and order public improvements without notice and hearing after a sufficient petition has been filed.

NOW THEREFORE, BE IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, AS FOLLOWS:

Section 1. The Governing Body hereby finds that the Petition is sufficient, and further finds and determines that it is necessary and advisable to make the following improvements:

(a) The nature of the improvements are as follows:

The installation of water lines, sanitary sewer lines, and storm sewers along, and the grading and paving of the alley between Anthony Drive and Harvest Road (as shown on the Replat of Lot 2, Block 9 of Golden Belt 8th Addition)

(the “Improvements”).

(b) The estimated cost of the Improvements is:

\$356,876.00, to be increased at the pro-rata rate of one percent per month from and after the adoption date of the resolution authorizing the Improvements, plus costs of issuance, and plus costs of interest on any temporary financing.

(c) The boundaries of the improvement district to be assessed are:

Lots One (1) thru Lot Twenty-Four (24), Replat of Lot 2, Block 9, Golden Belt Eighth Addition, Subdivision to the City of Hays, Ellis County, Kansas

(d) The method of assessment shall be:

Equally per lot against all lots within the improvement district.

(e) The apportionment of cost between the improvement district and the city at large is:

Seventy percent (70%) of the costs of the Improvements shall be paid by the improvement district and thirty percent (30%) of the cost of the Improvements shall be paid by the city at large.

Section 2. The Governing Body hereby declares that the Improvements described in this Resolution are necessary, and authorizes them to be made in accordance with the findings set forth in this Resolution, and further authorizes the levying of assessments and the issuance of bonds therefore, all in accordance with K.S.A. 12-6a01 *et seq.*

Section 3. The City expects to make capital expenditures from and after the date of this Resolution in connection with the Improvements described herein, and intends to reimburse itself for such expenditures with the proceeds of one or more series of general obligation bonds and temporary notes of the City in the maximum principal amount of \$356,876.00, to be increased at the pro-rata rate of one percent per month from and after the adoption date of the resolution authorizing the Improvements, plus costs of issuance, and plus costs of interest on any temporary financing.

Section 4. The City Clerk shall file a certified copy of this Resolution with the Register of Deeds of Ellis County, Kansas.

Section 5. This Resolution shall take effect after its passage and publication once in the official city newspaper.

ADOPTED AND PASSED this _____ day of _____, 2013.

Mayor

(SEAL)

City Clerk

Replat of Lot 2, Block 9, Golden Belt 8th Addition



Scale 1"=200'

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: June 6, 2013

Subject: Golden Belt Estates 5th Addition Request for Rezoning

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

The developer of the proposed Golden Belt Estates 5th Addition has submitted a request to rezone the property from A-L (Agriculture District) to R-2 (Single-Family Dwelling District). The proposed rezoning request meets all City of Hays subdivision and zoning regulations. A public hearing was conducted on May 20, 2013 at the regular meeting of the Planning Commission, and by a 5-0-1 vote a recommendation was made by the Planning Commission to the City Commission to approve the rezoning. The area is defined as low-density residential in the adopted Comprehensive Plan, and the request does fit the overall scheme of the Comprehensive Plan and fits the overall character of the neighborhood. The Planning Commission recommends approving this rezoning request from A-L to R-2 as submitted.

Background

This rezoning request is a continuation of an existing development that was started approximately 20 years ago. Development started just north of 41st St. and has continued north throughout the years. The owner has developed small phases of the project as demand for lots has continued. The entire development contains a mixture of single-family and two-family dwellings, with the large majority being single-family.

Discussion

The developer of the proposed Golden Belt Estates 5th Addition has submitted a request to rezone the property from A-L (Agriculture District) to R-2 (Single-Family Dwelling District). (See attached map) This property is contiguous with other R-2 zoned property.

A public hearing was conducted on May 20, 2013 at the regular meeting of the Planning Commission. All adjacent property owners within 1000' of the subject property were notified of the public hearing. No comments were received from anyone in the notification area. The item was approved 5-0-1 (one abstention) and a recommendation was made by the Planning Commission to the City Commission to approve the rezoning.

Legal Consideration

There are no known legal obstacles to proceeding as recommended by City staff.

Financial Consideration

None identified at this time.

Options

Options include the following:

- Approve the rezoning to R-2 as requested
- Do not approve the rezoning

Recommendation

The Planning Commission recommends approving this rezoning request from A-L to R-2 as submitted.

Action Requested

Approve the ordinance rezoning the property known as Golden Belt Estates 5th Addition from A-L (Agricultural District) to R-2 (Single-Family Dwelling District).

Supporting Documentation

Map
Planning Commission Findings of Fact
Ordinance



ITE 70

VISTA DR

VISTA DR

VISTA DR

W 45TH ST

NEWTON CIR

TAM CT

LARNED CIR

LARNED CIR

HALL ST

PLANNING COMMISISON FINDINGS OF FACT

1. CASE NO.: **13-03Z** FILING FEE PAID: **\$140.00**
 2. DATE FILED: **04-11-2013**
 3. DATE ADVERTISED FOR HEARING: **04-19-2013 & 04-21-2013**
 4. PUBLIC HEARING DATE: **05-20-2013**
 5. APPLICANT'S NAME: **Western Plains Service Corporation**
 6. LOCATION OF PROPERTY: **Located Northwest Hays north of 45th Street between Vista Drive and Larned Circle**
 7. DESCRIPTION OF PROPERTY: **Proposed Golden Belt Estates 5th Add**
 8. PRESENT USE OF PROPERTY: **Vacant/Agricultural**
 9. PRESENT ZONING: **"A-L"** REQUESTED ZONING: **"R-2"**
-

1. CHARACTER OF THE NEIGHBORHOOD:
DIRECTION

NORTH: **Right of Way (Interstate 70)**

SOUTH: **Single-Family Residential**

EAST: **Two-Family Residential**

WEST: **Single-Family Residential**

2. THE ZONING OF SURROUNDING PROPERTY:
DIRECTION

NORTH: **"Right of Way (Interstate 70)**

SOUTH: **"R-2"**

EAST: **"R-3"**

WEST: **"R-2"**

3. CONSIDERATION OF THE RECOMMENDATIONS OF PERMANENT OF PROFESSIONAL STAFF: **Area is identified as Residential in the adopted**

Comprehensive Plan. Property is well suited for Residential development and is bounded on three sides by existing or potential Residential development.

- A. DEDICATION OR RESERVATION NEEDED FOR:
 - 1. DRAINAGE: **OK**
 - 2. STREETS: **OK**
 - 3. UTILITY EASEMENTS:
 - a. ELECTRICITY: **Provided**
 - b. GAS: **Provided**
 - c. SEWERS: **Provided**
 - d. WATER: **Provided**
 - 4. SHOULD PLATTING BE REQUIRED: **Platting is being completed.**

- B. TRAFFIC CONDITIONS:
 - 1. CLASSIFICATION OF STREET ON WHICH PROPERTY FRONTS: **Local**
 - 2. RIGHT-OF-WAY WIDTH: **60'**
 - 3. SIGHT DISTANCE: **OK**
 - 4. TURNING MOVEMENTS: **OK**
 - 5. COMMENTS ON TRAFFIC: **Local**

- 4. THE SUITABILITY OF THE SUBJECT PROPERTY FOR THE USES TO WHICH IT HAS BEEN RESTRICTED: **This is an area of continued residential growth.**

- 5. THE EXTENT TO WHICH REMOVAL OF THE RESTRICTIONS WILL DETRIMENTALLY AFFECT NEARBY PROPERTY: **With appropriate consideration for drainage issues, nearby property will not be detrimentally affected.**

- 6. THE LENGTH OF TIME THE SUBJECT PROPERTY HAS REMAINED VACANT AS ZONED: **With the exception of agricultural uses, the property has been vacant since the adoption of 3-mile zoning regulations – 30 plus years.**

- 7. THE RELATIVE GAIN TO THE PUBLIC HEALTH, SAFETY, AND WELFARE BY THE DESTRUCTION OF THE VALUE OF THE NEIGHBORING PROPERTY, AS COMPARED TO THE HARDSHIP IMPOSED ON THE INDIVIDUAL LANDOWNER: **Neighboring property values should tend to increase as development takes place and infrastructure is extended. Appropriate consideration for drainage issues will insure that neighboring properties and areas east and south and west of this development will not be adversely affected.**

- 8. THE CONFORMANCE OF THE REQUESTED CHANGE TO THE ADOPTED OR RECOGNIZED MASTER PLAN BEING UTILIZED BY THE CITY: **The property in question has been identified on the adopted Comprehensive plan as low density residential "R-1" and "R-2" Single Family Dwelling District. It will continue to fit the overall scheme of the Comprehensive Plan.**

ORDINANCE NO.

AN ORDINANCE REZONING A TRACT OF LAND SITUATED IN THE SOUTHEAST QUARTER OF SECTION TWENTY (20), TOWNSHIP THIRTEEN (13) SOUTH, RANGE EIGHTEEN (18) WEST OF THE 6TH P.M. IN ELLIS COUNTY, KANSAS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER; THENCE ON AN ASSUMED BEARING OF NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER, A DISTANCE OF 1,327.46 FEET, TO THE SOUTHEAST CORNER OF THE 41ST STREET PLAZA FIRST ADDITION; THENCE NORTH 01 DEGREES 07 MINUTES 28 SECONDS EAST, ALONG THE EAST BOUNDARY OF THE 41ST STREET PLAZA FIRST, SECOND, THIRD, FOURTH AND FIFTH ADDITIONS, A DISTANCE OF 1710.37 FEET TO THE NORTHEAST CORNER OF THE 41ST STREET PLAZA FIFTH ADDITION, SAID POINT BEING ON THE NORTH RIGHT OF WAY LINE OF 45TH STREET; THENCE SOUTH 88 DEGREES 57 MINUTES 14 SECONDS EAST, ALONG SAID 45TH STREET RIGHT OF WAY, A DISTANCE OF 10.00 FEET; THENCE CONTINUING ALONG SAID 45TH STREET RIGHT OF WAY, ON A CURVE TO THE RIGHT, AN ARC DISTANCE OF 327.38 FEET, SAID CURVE HAVING A RADIUS OF 1035.00 FEET, A CENTRAL ANGLE OF 18 DEGREES 07 MINUTES 23 SECONDS, A CHORD BEARING OF SOUTH 79 DEGREES 53 MINUTES 32 SECONDS EAST, AND A CHORD DISTANCE OF 326.02 FEET TO THE SOUTHEAST CORNER OF THE GOLDEN BELT ESTATES THIRD ADDITION, AND THE POINT OF BEGINNING OF THE LAND TO BE DESCRIBED; THENCE NORTH 00 DEGREES 44 MINUTES 53 SECONDS WEST A DISTANCE OF 800.17 FEET TO A POINT ON THE SOUTH RIGHT OF WAY LINE OF INTERSTATE 70; THENCE SOUTH 65 DEGREES 13 MINUTES 54 SECONDS EAST, ALONG SAID RIGHT OF WAY, A DISTANCE OF 609.19 FEET; THENCE SOUTH 04 DEGREES 29 MINUTES 36 SECONDS EAST A DISTANCE OF 871.38 FEET TO A POINT ON THE NORTH RIGHT OF WAY LINE OF 45TH STREET; THENCE ALONG SAID RIGHT OF WAY ON A CURVE TO THE RIGHT, AN ARC DISTANCE OF 356.41 FEET, SAID CURVE HAVING A RADIUS OF 965.00 FEET, A CENTRAL ANGLE OF 21 DEGREES 09 MINUTES 41 SECONDS, A CHORD BEARING NORTH 62 DEGREES 39 MINUTES 53 SECONDS WEST, AND A CHORD DISTANCE OF 354.38 FEET; THENCE ON A CURVE TO THE LEFT, AN ARC DISTANCE OF 338.64 FEET, SAID CURVE HAVING A RADIUS OF 1035.00 FEET, A CENTRAL ANGLE OF 18 DEGREES 44 MINUTES 48 SECONDS, A CHORD BEARING OF NORTH 61 DEGREES 27 MINUTES 26 SECONDS WEST, AND A CHORD DISTANCE OF 337.13 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 10.935 ACRES,

FROM "A-L" AGRICULTURAL DISTRICT TO "R-2" SINGLE-FAMILY DWELLING DISTRICT.

WHEREAS, the Hays Area Planning Commission, after due and legal notice published in the Hays Daily News, the official city newspaper, on April 19, 2013 and April 21, 2013, and after a public hearing held in conformity with such notice on May 20, 2013, did, on the last-mentioned date, recommend to the Governing Body of the

City of Hays, Kansas, the re-zoning of the following-described real estate:

THAT PART OF THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 13 SOUTH, RANGE 18 WEST OF THE 6TH PRINCIPAL MERIDIAN, ELLIS COUNTY, KANSAS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER; THENCE ON AN ASSUMED BEARING OF NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER, A DISTANCE OF 1,327.46 FEET, TO THE SOUTHEAST CORNER OF THE 41ST STREET PLAZA FIRST ADDITION; THENCE NORTH 01 DEGREES 07 MINUTES 28 SECONDS EAST, ALONG THE EAST BOUNDARY OF THE 41ST STREET PLAZA FIRST, SECOND, THIRD, FOURTH AND FIFTH ADDITIONS, A DISTANCE OF 1710.37 FEET TO THE NORTHEAST CORNER OF THE 41ST STREET PLAZA FIFTH ADDITION, SAID POINT BEING ON THE NORTH RIGHT OF WAY LINE OF 45TH STREET; THENCE SOUTH 88 DEGREES 57 MINUTES 14 SECONDS EAST, ALONG SAID 45TH STREET RIGHT OF WAY, A DISTANCE OF 10.00 FEET; THENCE CONTINUING ALONG SAID 45TH STREET RIGHT OF WAY, ON A CURVE TO THE RIGHT, AN ARC DISTANCE OF 327.38 FEET, SAID CURVE HAVING A RADIUS OF 1035.00 FEET, A CENTRAL ANGLE OF 18 DEGREES 07 MINUTES 23 SECONDS, A CHORD BEARING OF SOUTH 79 DEGREES 53 MINUTES 32 SECONDS EAST, AND A CHORD DISTANCE OF 326.02 FEET TO THE SOUTHEAST CORNER OF THE GOLDEN BELT ESTATES THIRD ADDITION, AND THE POINT OF BEGINNING OF THE LAND TO BE DESCRIBED; THENCE NORTH 00 DEGREES 44 MINUTES 53 SECONDS WEST A DISTANCE OF 800.17 FEET TO A POINT ON THE SOUTH RIGHT OF WAY LINE OF INTERSTATE 70; THENCE SOUTH 65 DEGREES 13 MINUTES 54 SECONDS EAST, ALONG SAID RIGHT OF WAY, A DISTANCE OF 609.19 FEET; THENCE SOUTH 04 DEGREES 29 MINUTES 36 SECONDS EAST A DISTANCE OF 871.38 FEET TO A POINT ON THE NORTH RIGHT OF WAY LINE OF 45TH STREET; THENCE ALONG SAID RIGHT OF WAY ON A CURVE TO THE RIGHT, AN ARC DISTANCE OF 356.41 FEET, SAID CURVE HAVING A RADIUS OF 965.00 FEET, A CENTRAL ANGLE OF 21 DEGREES 09 MINUTES 41 SECONDS, A CHORD BEARING NORTH 62 DEGREES 39 MINUTES 53 SECONDS WEST, AND A CHORD DISTANCE OF 354.38 FEET; THENCE ON A CURVE TO THE LEFT, AN ARC DISTANCE OF 338.64 FEET, SAID CURVE HAVING A RADIUS OF 1035.00 FEET, A CENTRAL ANGLE OF 18 DEGREES 44 MINUTES 48 SECONDS, A CHORD BEARING OF NORTH 61 DEGREES 27 MINUTES 26 SECONDS WEST, AND A CHORD DISTANCE OF 337.13 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 10.935 ACRES,

from "A-L" AGRICULTURAL DISTRICT to "R-2" SINGLE-FAMILY DWELLING DISTRICT;

WHEREAS, upon due consideration, it appears that the best interests of the City of Hays, Kansas, will be subserved by the following recommendation of the Hays Area Planning Commission,

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS:

Section 1. That the following-described real estate, to-wit:

THAT PART OF THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 13 SOUTH, RANGE 18 WEST OF THE 6TH PRINCIPAL MERIDIAN, ELLIS COUNTY, KANSAS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER; THENCE ON AN ASSUMED BEARING OF NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER, A DISTANCE OF 1,327.46 FEET, TO THE SOUTHEAST CORNER OF THE 41ST STREET PLAZA FIRST ADDITION; THENCE NORTH 01 DEGREES 07 MINUTES 28 SECONDS EAST, ALONG THE EAST BOUNDARY OF THE 41ST STREET PLAZA FIRST, SECOND, THIRD, FOURTH AND FIFTH ADDITIONS, A DISTANCE OF 1710.37 FEET TO THE NORTHEAST CORNER OF THE 41ST STREET PLAZA FIFTH ADDITION, SAID POINT BEING ON THE NORTH RIGHT OF WAY LINE OF 45TH STREET; THENCE SOUTH 88 DEGREES 57 MINUTES 14 SECONDS EAST, ALONG SAID 45TH STREET RIGHT OF WAY, A DISTANCE OF 10.00 FEET; THENCE CONTINUING ALONG SAID 45TH STREET RIGHT OF WAY, ON A CURVE TO THE RIGHT, AN ARC DISTANCE OF 327.38 FEET, SAID CURVE HAVING A RADIUS OF 1035.00 FEET, A CENTRAL ANGLE OF 18 DEGREES 07 MINUTES 23 SECONDS, A CHORD BEARING OF SOUTH 79 DEGREES 53 MINUTES 32 SECONDS EAST, AND A CHORD DISTANCE OF 326.02 FEET TO THE SOUTHEAST CORNER OF THE GOLDEN BELT ESTATES THIRD ADDITION, AND THE POINT OF BEGINNING OF THE LAND TO BE DESCRIBED; THENCE NORTH 00 DEGREES 44 MINUTES 53 SECONDS WEST A DISTANCE OF 800.17 FEET TO A POINT ON THE SOUTH RIGHT OF WAY LINE OF INTERSTATE 70; THENCE SOUTH 65 DEGREES 13 MINUTES 54 SECONDS EAST, ALONG SAID RIGHT OF WAY, A DISTANCE OF 609.19 FEET; THENCE SOUTH 04 DEGREES 29 MINUTES 36 SECONDS EAST A DISTANCE OF 871.38 FEET TO A POINT ON THE NORTH RIGHT OF WAY LINE OF 45TH STREET; THENCE ALONG SAID RIGHT OF WAY ON A CURVE TO THE RIGHT, AN ARC DISTANCE OF 356.41 FEET, SAID CURVE HAVING A RADIUS OF 965.00 FEET, A CENTRAL ANGLE OF 21 DEGREES 09 MINUTES 41 SECONDS, A CHORD BEARING NORTH 62 DEGREES 39 MINUTES 53 SECONDS WEST, AND A CHORD DISTANCE OF 354.38 FEET; THENCE ON A CURVE TO THE LEFT, AN ARC DISTANCE OF 338.64 FEET, SAID CURVE HAVING A RADIUS OF 1035.00 FEET, A CENTRAL ANGLE OF 18 DEGREES 44 MINUTES 48 SECONDS, A CHORD BEARING OF NORTH 61 DEGREES 27 MINUTES 26 SECONDS WEST, AND A CHORD DISTANCE OF 337.13 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 10.935 ACRES,

FROM "A-L" AGRICULTURAL DISTRICT to "R-2" SINGLE-FAMILY DWELLING DISTRICT.

Section 2. This ordinance shall take effect upon its publication in the Hays Daily News, the official city newspaper.

PASSED by the Governing Body on the _____ day of _____,
2013.

Kent Steward, Mayor

ATTEST:

Doris Wing, City Clerk

(SEAL)

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: June 6, 2013

Subject: Golden Belt Estates 5th Addition Final Plat

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

The owners of the proposed Golden Belt Estates 5th Addition have submitted a final plat for consideration. The proposed plat will contain 34 residential lots and is consistent with the Comprehensive Plan and Future Development Map while also complying with the City's Subdivision and Zoning regulations. The Planning Commission, as well as staff, recommends approval of the final plat as submitted.

Background

This proposed plat is a continuation of an existing development that was started approximately 20 years ago. Development started just north of 41st St. and has continued north throughout the years. The owner has developed small phases of the project as demand for lots has continued. The entire development contains a mixture of single-family and two-family dwellings, with the large majority being single-family.

Discussion

The owners of the proposed Golden Belt Estates 5th Addition have submitted a final plat for consideration. The property is adjacent to previously platted property and is a continuation of a large residential development. Approval of this plat will complete the entire development. The plat is comprised of 34 lots for residential development. Staff has reviewed the proposed plat which has also been reviewed by the Utility Advisory Committee. On April 15, 2013 the final plat was reviewed and approved (7-0-1 vote) by the Hays Area Planning Commission. All parties recommend approval of the submitted plat.

Legal Consideration

Upon being presented with proof that the owners of the property to be platted are the owners of record and that the existing plat has been vacated, there are no known legal obstacles to the proposed action.

Financial Consideration

This action has no immediate financial effect, unless during the construction phase over sizing of infrastructure (water and sanitary sewer) is required, in which case the City of Hays will pay for the oversizing per the current Development Policy.

Options

Options include the following:

- Approve the plat as submitted
- Do not approve the plat

Recommendation

Staff, as well as the Planning Commission, recommends approving this plat as submitted.

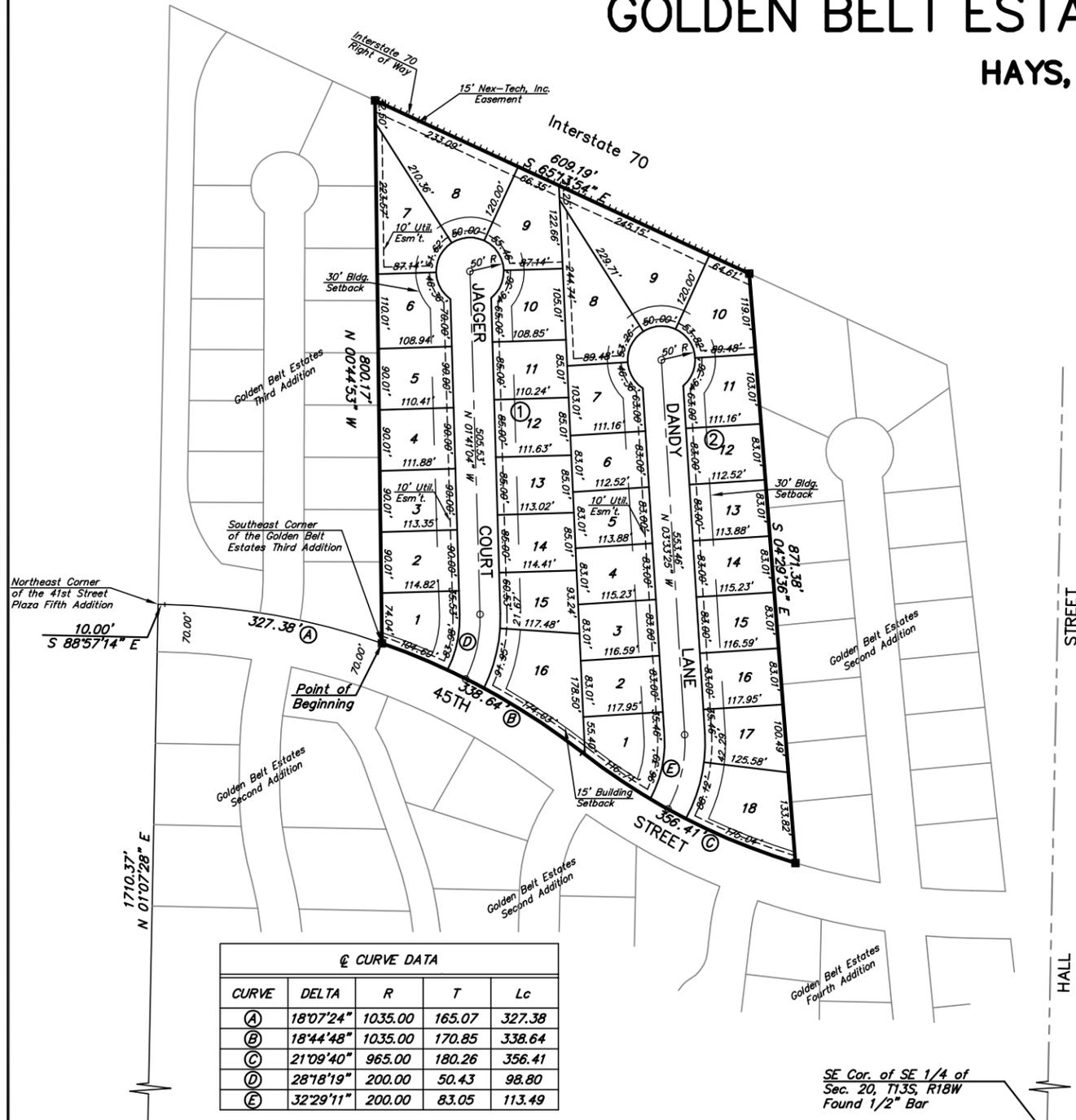
Action Requested

Approve the resolution accepting the final plat known as Golden Belt Estates 5th Addition.

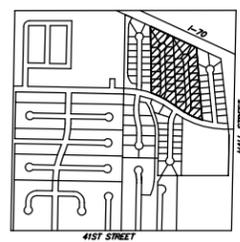
Supporting Documentation

Final Plat
Resolution

PLAT OF GOLDEN BELT ESTATES FIFTH ADDITION HAYS, KANSAS



Q CURVE DATA				
CURVE	DELTA	R	T	Lc
(A)	18°07'24"	1035.00	165.07	327.38
(B)	18°44'48"	1035.00	170.85	338.64
(C)	21°09'40"	965.00	180.26	356.41
(D)	28°18'19"	200.00	50.43	98.80
(E)	32°29'11"	200.00	83.05	113.49

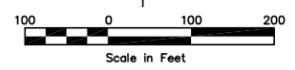


Location Map

LEGEND

■ Set 1/2" Bar w/ Cap
Stamped "RUDER RLS-918"

▬ Access Control



APPROVALS:

This plat, Golden Belt Estates Fifth Addition, has been submitted to and approved by the Hays Planning Commission this _____ day of _____, 20____.

CHAIRMAN

SECRETARY

The dedications shown on this plat accepted by the City Commission of the City of Hays, Kansas, this _____ day of _____, 20____.

MAYOR

ATTEST: _____ City Clerk

John T. Bird, Attorney for the City of Hays

OWNER'S CERTIFICATE:

Know all men by these presents, that we, the undersigned property owners of the land above described have caused the same to be surveyed and platted into Lots, Blocks, Streets, Drives, Circles and Easements, the same to be known as "Golden Belt Estates Fifth Addition", in Hays, Kansas. The Streets, Drives and Circles are hereby dedicated to and for the use of the public, and the easements as indicated on the accompanying plat are hereby granted to the public for the purpose of constructing, operating, maintaining, and repairing all public utilities.

Western Plains Service Corporation
By _____
Chris Wente, President

NOTARY CERTIFICATE:

State of Kansas, County of Ellis, ss:
Be it remembered that on this _____ day of _____, 20____, before me, a Notary Public in and for said County and State, came Chris Wente, President of Western Plains Service Corp. to me personally known to be the same person who executed the foregoing instrument of writing and duly acknowledged the execution of same. In testimony whereof, I have hereunto set my hand and affixed my notarial seal, the day and year above written.

Notary Public

My Commission Expires: _____

RECORDED:

State of Kansas, County of Ellis, ss:
This is to certify that this instrument was filed for record in the Register of Deeds Office on the _____ day of _____, 20____ in Book _____, Page _____.

REGISTER OF DEEDS _____ DEPUTY _____

DESCRIPTION

That part of the Southeast Quarter of Section 20, Township 13 South, Range 18 West, of the 6th Principal Meridian, Ellis County, Kansas, described as follows:

Commencing at the southeast corner of said Southeast Quarter; thence on an assumed bearing of North 90 degrees 00 minutes 00 seconds West, along the south line of said Southeast Quarter, a distance of 1,327.46 feet, to the southeast corner of the 41st Street Plaza First Addition; thence North 01 degrees 07 minutes 28 seconds East, along the east boundary of the 41st Street Plaza First, Second, Third, Fourth and Fifth Additions, a distance of 1710.37 feet to the northeast corner of the 41st Street Plaza Fifth Addition, said point being on the north right of way line of 45th Street; thence South 88 degrees 57 minutes 14 seconds East, along said 45th Street right of way, a distance of 10.00 feet; thence continuing along said 45th Street right of way, on a curve to the right, an arc distance of 327.38 feet, said curve having a radius of 1035.00 feet, a central angle of 18 degrees 07 minutes 23 seconds, a chord bearing of South 79 degrees 53 minutes 32 seconds East, and a chord distance of 326.02 feet to the southeast corner of the Golden Belt Estates Third Addition, and the point of beginning of the land to be described; thence North 00 degrees 44 minutes 53 seconds West a distance of 800.17 feet to a point on the south right of way line of Interstate 70; thence South 65 degrees 13 minutes 54 seconds East, along said right of way, a distance of 609.19 feet; thence South 04 degrees 29 minutes 36 seconds East a distance of 871.38 feet to a point on the north right of way line of 45th Street; thence along said right of way on a curve to the right, an arc distance of 356.41 feet, said curve having a radius of 965.00 feet, a central angle of 21 degrees 09 minutes 41 seconds, a chord bearing North 62 degrees 39 minutes 53 seconds West, and a chord distance of 354.38 feet; thence on a curve to the left, an arc distance of 338.64 feet, said curve having a radius of 1035.00 feet, a central angle of 18 degrees 44 minutes 48 seconds, a chord bearing of North 61 degrees 27 minutes 26 seconds West, and a chord distance of 337.13 feet to the point of beginning. This tract contains 10.935 acres.

STREETS & EASEMENTS:

Streets, drives, and circles as shown on this plat and not heretofore dedicated to and for public use are hereby dedicated.
Easements are hereby dedicated for public use, as utility easement right-of-way, which are shown as lying between the dashed lines in widths indicated and as set forth on this plat, and said easements may be employed for the purpose of installing, repairing and maintaining gas lines, electric lines, telephone lines, and all other forms and types of public utilities, now or hereafter used, by the public over, under and along the strips marked "Utility Esm't."

REVIEW SURVEYOR'S CERTIFICATE:

State of Kansas, County of Ellis, ss:
I hereby certify that the review of this plat was found to be in compliance with the requirements of K.S.A. 58-2005. Approved this _____ day of _____, 20____.

SURVEYOR'S CERTIFICATE:

I, Harvey Ruder, a Registered Land Surveyor in the State of Kansas, do hereby certify this Plat to be true and correct to the best of my knowledge.
Harvey Ruder _____ Date _____

**RUDER ENGINEERING
& SURVEYING, LLC**
1376 Butterfield Trail Rd.
Hays, Kansas 67601
785-628-8134

RESOLUTION

GOVERNING BODY OF THE CITY OF HAYS, KANSAS, TO THE PUBLIC:

WHEREAS, Western Plains Service Corporation, Inc., a Kansas corporation, has presented to the Governing Body of the City of Hays, Kansas, a certain plat of GOLDEN BELT ESTATES 5TH ADDITION situated within the corporate limits of the City of Hays, Kansas, being lots, streets, alleys comprising the following described real estate, to-wit:

That part of the Southeast Quarter of Section 20, Township 13 South, Range 18 West of the 6th Principal Meridian, Ellis County, Kansas, described as follows:

Commencing at the southeast corner of said Southeast Quarter; thence on an assumed bearing of North 90 degrees 00 minutes 00 seconds West, along the south line of said Southeast Quarter, a distance of 1,327.46 feet, to the southeast corner of the 41st Street Plaza First Addition; thence North 01 degrees 07 minutes 28 seconds East, along the east boundary of the 41st Street Plaza First, Second, Third, Fourth and Fifth Additions, a distance of 1710.37 feet to the northeast corner of the 41st Street Plaza Fifth Addition, said point being on the north right of way line of 45th Street; thence South 88 degrees 57 minutes 14 seconds East, along said 45th Street right of way, a distance of 10.00 feet; thence continuing along said 45th Street right of way, on a curve to the right, an arc distance of 327.38 feet, said curve having a radius of 1035.00 feet, a central angle of 18 degrees 07 minutes 23 seconds, a chord bearing of South 79 degrees 53 minutes 32 seconds East, and a chord distance of 326.02 feet to the southeast corner of the Golden Belt Estates Third Addition, and the point of beginning of the land to be described; thence North 00 degrees 44 minutes 53 seconds West a distance of 800.17 feet to a point on the south right of way line of Interstate 70; thence South 65 degrees 13 minutes 54 seconds East, along said right of way, a distance of 609.19 feet; thence South 04 degrees 29 minutes 36 seconds East a distance of 871.38 feet to a point on the north right of way line of 45th Street; thence along said right of way on a curve to the right, an arc distance of 356.41 feet, said curve having a radius of 965.00 feet, a central angle of 21 degrees 09 minutes 41 seconds, a chord bearing North 62 degrees 39 minutes 53 seconds West, and a chord distance of 354.38 feet; thence on a curve to the left, an arc distance of 338.64 feet, said curve having a radius of 1035.00 feet, a central angle of 18 degrees 44 minutes 48 seconds, a chord bearing of North 61 degrees 27 minutes 26 seconds West, and a chord distance of 337.13 feet to the point of beginning. This tract contains 10.935 acres;

to be known as GOLDEN BELT ESTATES 5TH ADDITION to the City of Hays, Kansas; and,

WHEREAS, the said plat has been examined and considered by the Hays Area Planning Commission of the City of Hays, Kansas; and,

WHEREAS, the City Attorney of the City of Hays, Kansas, has found that the proposed plat conforms to the requirements of the statutes in such matters made and provided;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, that the City of Hays, Kansas, hereby approves the plat of GOLDEN BELT ESTATES 5TH ADDITION to the City of Hays, Kansas, and the City Clerk is instructed to endorse such approval on said plat.

Passed and adopted by the Governing Body of the City of Hays, Kansas, this 13th day of June, 2013.

Kent Steward - Mayor

ATTEST:

BY _____
Doris Wing - City Clerk

Commission Work Session Agenda

Memo

From: Jesse Rohr, PIE Superintendent

Work Session: June 6, 2013

Subject: Golden Belt Estates 5th Addition Annexation

Person(s) Responsible: Toby Dougherty, City Manager
I.D. Creech, Director of Public Works

Summary

The owners of the proposed Golden Belt Estates 5th Addition have requested annexation of the subdivision into the city limits of Hays to facilitate the development of residential lots. The area proposed to be annexed is located at the north end of the Golden Belt development and just south of Interstate 70. The property is contiguous with the present City Limits. City Staff recommends adopting the ordinance approving this annexation.

Background

This annexation request is a continuation of an existing development that was started approximately 20 years ago. Development started just north of 41st St. and has continued north throughout the years. The owner has developed small phases of the project as demand for lots has continued. The entire development contains a mixture of single-family and two-family dwellings, with the large majority being single-family.

Discussion

The current owners of this property have submitted a signed consent to annex the property under K.S.A. 12-520a and which is currently in the platting stages and known as the proposed Golden Belt Estates 5th Addition. The land is contiguous with the present City limits. The owners intend to develop the property into single-family residential lots, and have already begun the platting process. Approval of the annexation will allow the property owner to receive full benefits of City services, including utilities and fire/police protection. The plat approval and rezoning request are being considered under separate agenda items.

Legal Consideration

Annexation requires the City to extend services to the area annexed within a reasonable time. There are no known legal obstacles to proceeding as recommended by City staff.

Financial Consideration

Annexing this property and allowing for its development will increase the property tax base for the City of Hays.

The developer is intending to finance the development project through special benefit districts.

Options

Options include the following:

- Annex the property as requested
- Do not annex the property

Recommendation

Staff recommends annexing this property due to its contiguous nature and plan for residential growth.

Action Requested

Approve an ordinance for the annexation of the proposed Golden Belt Estates 5th Addition as legally described within the ordinance.

Supporting Documentation

Map of area being annexed
Signed Consent to Annex
Annexation Ordinance

CONSENT TO ANNEXATION

WESTERN PLAINS SERVICE CORPORATION, INC., a Kansas corporation, is the owner of the real estate hereinafter described as follows, to-wit:

That part of the Southeast Quarter of Section 20, Township 13 South, Range 18 West, of the 6th Principal Meridian, Ellis County, Kansas, described as follows:

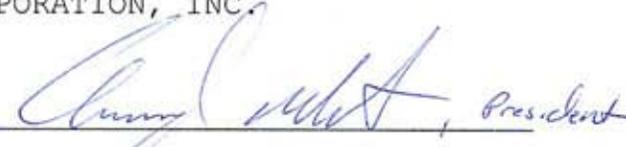
Commencing at the southeast corner of said Southeast Quarter; thence on an assumed bearing of North 90 degrees 00 minutes 00 seconds West, along the south line of said Southeast Quarter, a distance of 1,327.46 feet, to the southeast corner of the 41st Street Plaza First Addition; thence North 01 degrees 07 minutes 28 seconds East, along the east boundary of the 41st Street Plaza First, Second, Third, Fourth and Fifth Additions, a distance of 1710.37 feet to the northeast corner of the 41st Street Plaza Fifth Addition, said point being on the north right of way line of 45th Street; thence South 88 degrees 57 minutes 14 seconds East, along said 45th Street right of way, a distance of 10.00 feet; thence continuing along said 45th Street right of way, on a curve to the right, an arc distance of 327.38 feet, said curve having a radius of 1035.00 feet, a central angle of 18 degrees 07 minutes 23 seconds, a chord bearing of South 79 degrees 53 minutes 32 seconds East, and a chord distance of 326.02 feet to the southeast corner of the Golden Belt Estates Third Addition, and the point of beginning of the land to be described; thence North 00 degrees 44 minutes 53 seconds West a distance of 800.17 feet to a point on the south right of way line of Interstate 70; thence South 65 degrees 13 minutes 54 seconds East, along said right of way, a distance of 609.19 feet;

thence South 04 degrees 29 minutes 36 seconds East a distance of 871.38 feet to a point on the north right of way line of 45th Street; thence along said right of way on a curve to the right, an arc distance of 356.41 feet, said curve having a radius of 965.00 feet, a central angle of 21 degrees 09 minutes 41 seconds, a chord bearing North 62 degrees 39 minutes 53 seconds West, and a chord distance of 354.38 feet; thence on a curve to the left, an arc distance of 338.64 feet, said curve having a radius of 1035.00 feet, a central angle of 18 degrees 44 minutes 48 seconds, a chord bearing of North 61 degrees 27 minutes 26 seconds West, and a chord distance of 337.13 feet to the point of beginning. This tract contains 10.935 acres.

and hereby consents to the annexation of such land by the City of Hays, Kansas.

Dated: April 30, 2013.

WESTERN PLAINS SERVICE
CORPORATION, INC.

BY: , President

Christopher Wente, President

ATTEST:

 V.P.
Chris Dreiling, Vice President

ORDINANCE NO.

**AN ORDINANCE ANNEXING LAND TO THE CITY OF HAYS,
KANSAS.**

WHEREAS, the following described land adjoins the City of Hays, Kansas,

WHEREAS, written consent for annexation of the following described land, signed by all of the owners thereof, has been filed with the City of Hays, Kansas, pursuant to K.S.A. 12-520; and

WHEREAS, the governing body of the City of Hays, Kansas finds it advisable to annex such land.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS:

Section 1. Pursuant to K.S.A. 12-520(a)(7) the following described land is hereby annexed and made part of the City of Hays, Kansas:

That part of the Southeast Quarter of Section 20, Township 13 South, Range 18 West of the 6th Principal Meridian, Ellis County, Kansas, described as follows:

Commencing at the southeast corner of said Southeast Quarter; thence on an assumed bearing of North 90 degrees 00 minutes 00 seconds West, along the south line of said Southeast Quarter, a distance of 1,327.46 feet, to the southeast corner of the 41st Street Plaza First Addition; thence North 01 degrees 07 minutes 28 seconds East, along the east boundary of the 41st Street Plaza First, Second, Third, Fourth and Fifth Additions, a distance of 1710.37 feet to the northeast corner of the 41st Street Plaza Fifth Addition, said point being on the north right of way line of 45th Street; thence South 88 degrees 57 minutes 14 seconds East, along said 45th Street right of way, a distance of 10.00 feet; thence continuing along said 45th Street right of way, on a curve to the right, an arc distance of 327.38 feet, said curve having a radius of 1035.00 feet, a central angle of 18 degrees 07 minutes 23 seconds, a chord bearing of South 79 degrees 53 minutes 32 seconds East, and a chord distance of 326.02 feet to the southeast corner of the Golden Belt Estates Third Addition, and the point of beginning of the land to be described; thence North 00 degrees 44 minutes 53 seconds West a distance of 800.17 feet to a point on the south right of way line of Interstate 70; thence South 65 degrees 13 minutes 54 seconds East, along said right of way, a distance of 609.19 feet; thence South 04 degrees 29 minutes 36 seconds East a distance of 871.38 feet to a point on the north right of way line of 45th Street; thence along said right of way on a curve to the right, an arc distance of 356.41 feet, said curve having a radius of 965.00 feet, a central angle of 21 degrees 09 minutes 41 seconds, a chord bearing North 62 degrees 39 minutes 53 seconds West, and a chord distance of 354.38 feet; thence on a curve to the left, an arc distance of 338.64 feet, said curve having a radius of 1035.00 feet, a central angle of 18 degrees 44 minutes 48 seconds, a chord bearing of North 61 degrees 27 minutes 26 seconds West, and a chord distance of 337.13 feet to the point of beginning. This tract contains 10.935 acres;

Section 2. This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

PASSED AND APPROVED by the Governing Body of the City of Hays, Kansas, this 13th day of June, 2013.

KENT STEWARD
Mayor

ATTEST:

DORIS WING
City Clerk

(seal)



ITE 70

VISTA DR

VISTA DR

VISTA DR

W 45TH ST

NEWTON CIR

TAM CT

LARNED CIR

LARNED CIR

HALL ST

Commission Work Session Agenda

Memo

From: Doris Wing, City Clerk

Work Session: June 6, 2013

Subject: Ordinance Levying Special Assessments

Person(s) Responsible: Kim Rupp, Finance Director
Toby Dougherty, City Manager

Summary

After hearing comments at the public hearing that is to be held during the June 13, 2013 Commission meeting, the Commissioners will be requested to approve an ordinance levying assessments in two special assessment districts.

Background

Property owners have petitioned for improvements, resolutions have been passed authorizing the improvements; the improvements have been completed, a resolution setting a public hearing date of June 13, 2013 has been approved, and it is now time to assess the cost of the improvements to the property owners in the following special assessment districts:

- Golden Belt Estates 4th Addition – Water, Sanitary Sewer, Storm Sewer & Street improvements
- Replat of 46th Street 1st Addition – Water, Sanitary Sewer, Storm Sewer & Street improvements

Discussion

A “Notice of Assessment” will be mailed to each property owner responsible for the cost of the improvements on June 17, 2013, allowing the property owner 30 days to pay the assessment in full. If they choose not to pay the assessment, the cost of the improvement plus interest charges, will be placed on the tax rolls of Ellis County. The first installment will be included with the 2013 tax statements issued by the Ellis County Treasurer’s Office in November 2013. The ordinance allows for the assessments to be paid over a 15-year period.

Legal Consideration

Bond Counsel for the City has approved all documents and proceedings and there are no known legal obstacles to proceeding as recommended by staff.

Financial Consideration

The total cost for the improvements in the two special assessment districts is as follows:

GOLDEN BELT ESTATES FOURTH ADDITION – WATER, SANITARY SEWER, STORM SEWER & STREETS

RESOLUTION NO. 2011-019

ENGINEERING	\$35,800.00
CONSTRUCTION	431,210.05
COSTS OF ISSUANCE	9,107.83
<i>TOTAL</i>	<i><u>\$476,117.88</u></i>
<i>City Share</i>	<i><u>\$0.00</u></i>
<i>Amount to be Assessed</i>	<i><u>\$476,117.88</u></i>

REPLAT OF 46TH STREET FIRST ADDITION – WATER, SANITARY SEWER, STORM SEWER & STREETS

RESOLUTION NO. 2011-002

ENGINEERING	\$9,200.00
CONSTRUCTION	139,718.60
COSTS OF ISSUANCE	1,947.21
LESS UP-FRONT PAYMENT BY DEVELOPER	(43,896.78)
<i>TOTAL</i>	<i><u>\$106,969.03</u></i>
<i>City Share</i>	<i><u>\$0.00</u></i>
<i>Amount to be Assessed</i>	<i><u>\$106,969.03</u></i>

Golden Belt Estates Fourth Addition will be a fifteen year assessment split equally among 21 lots. Replat of 46th Street First Addition will be assessed for fifteen years with costs shared equally among the 7 lots.

Recommendation

Staff recommends approving the ordinance assessing the cost of the improvements to the property owners in the two special assessment districts.

Action Requested

Approval of ordinance No. xxxx assessing the cost of the improvements.

Ordinance No. xxxx

Supporting Documentation

(Published in the *Hays Daily News*, on June 17, 2013)

ORDINANCE NO. _____

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS ON CERTAIN PROPERTY TO PAY THE COSTS OF INTERNAL IMPROVEMENTS IN THE CITY OF HAYS, KANSAS, AS AUTHORIZED BY RESOLUTION NOS. 2011-019 AND 2011-002 OF THE CITY; AND PROVIDING FOR THE COLLECTION OF SUCH SPECIAL ASSESSMENTS.

WHEREAS, the governing body of the City of Hays, Kansas (the “City”) has authorized certain internal improvements (the “Improvements”) to be constructed pursuant to K.S.A. 12-6a01 *et seq.* (the “Act”); and

WHEREAS, on this date, the governing body has conducted a public hearing in accordance with the Act and desires to levy assessments on certain property benefited by the construction of the Improvements.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS:

Section 1. Levy of Assessments. For the purpose of paying the costs of the following described Improvements:

Golden Belt Estates Fourth Addition – Water, Sanitary Sewer, Storm Sewer & Streets

Resolution No. 2011-019

The installation of water lines, sewer lines, storm sewers, and grading, paving, curbing and guttering of Larned Circle and Tam Court.

Replat of 46th Street First Addition – Water, Sanitary Sewer, Storm Sewer & Streets

Resolution No. 2011-002

The installation of water lines, sewer lines, storm sewers, and grading, paving, curbing and guttering for Hoover Drive and Jefferson Drive, all in the Replat of 46th Street First Addition.

there are hereby levied and assessed the amounts (with such clerical or administrative amendments thereto as may be approved by the City Attorney) against the property described on *Exhibit A* attached hereto.

Section 2. Payment of Assessments. The amounts so levied and assessed in *Section 1* of this Ordinance shall be due and payable from and after the date of publication of this Ordinance. Such amounts may be paid in whole by July 17, 2013.

Section 3. Notification. The City Clerk shall notify the owners of the properties described in *Exhibit A* attached hereto insofar as known to said City Clerk, of the amounts of their respective

assessments; and, said notice shall further state that unless such assessments are paid by July 17, 2013, bonds will be issued therefor, and the amount of such assessment will be collected in installments with interest.

Section 4. Certification. Any amount of special assessments not paid within the time prescribed in *Section 2* hereof shall be certified by the City Clerk to the Clerk of Ellis County, Kansas, in the same manner and at the same time as other taxes are certified and will be collected in 15 installments, all together with interest on such amounts at a rate not exceeding the maximum rate therefor as prescribed by the Act. Interest on the assessed amount remaining unpaid between the effective date of this Ordinance and the date the first installment is payable, but not less than the amount of interest due during the coming year on any outstanding bonds issued to finance the Improvements, shall be added to the first installment. The interest for one year on all unpaid installments shall be added to each subsequent installment until paid.

Section 5. Effective Date. This Ordinance shall take effect and be in force from and after its passage, approval and publication once in the official City newspaper.

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PASSED by the governing body of the City on June 13, 2013 and signed and **APPROVED** by the Mayor.

(SEAL)

Mayor

ATTEST:

City Clerk

EXHIBIT A

ASSESSMENT ROLL

**GOLDEN BELT ESTATES FOURTH ADDITION –
WATER, SANITARY SEWER, STORM SEWER & STREETS**

RESOLUTION NO. 2011-019

<u>Description of Property</u>	<u>Amount of Proposed Assessment</u>
Lot 1, Block 1, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 2, Block 1, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 3, Block 1, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 4, Block 1, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 5, Block 1, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 1, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 2, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 3, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 4, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 5, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 6, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 7, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 8, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 9, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 10, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 11, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 12, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 13, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 14, Block 2, in the Golden Belt Estates 4th Addition to the City of	\$22,672.28

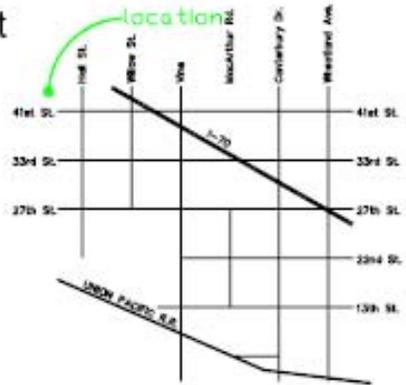
Hays, Ellis County, Kansas.	
Lot 15, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
Lot 16, Block 2, in the Golden Belt Estates 4th Addition to the City of Hays, Ellis County, Kansas.	\$22,672.28
TOTAL ASSESSMENTS =	\$476,117.88
CITY-AT-LARGE SHARE =	<u>0.00</u>
TOTAL COST =	\$476,117.88

**REPLAT OF 46TH STREET FIRST ADDITION –
WATER, SANITARY SEWER, STORM SEWER & STREETS**

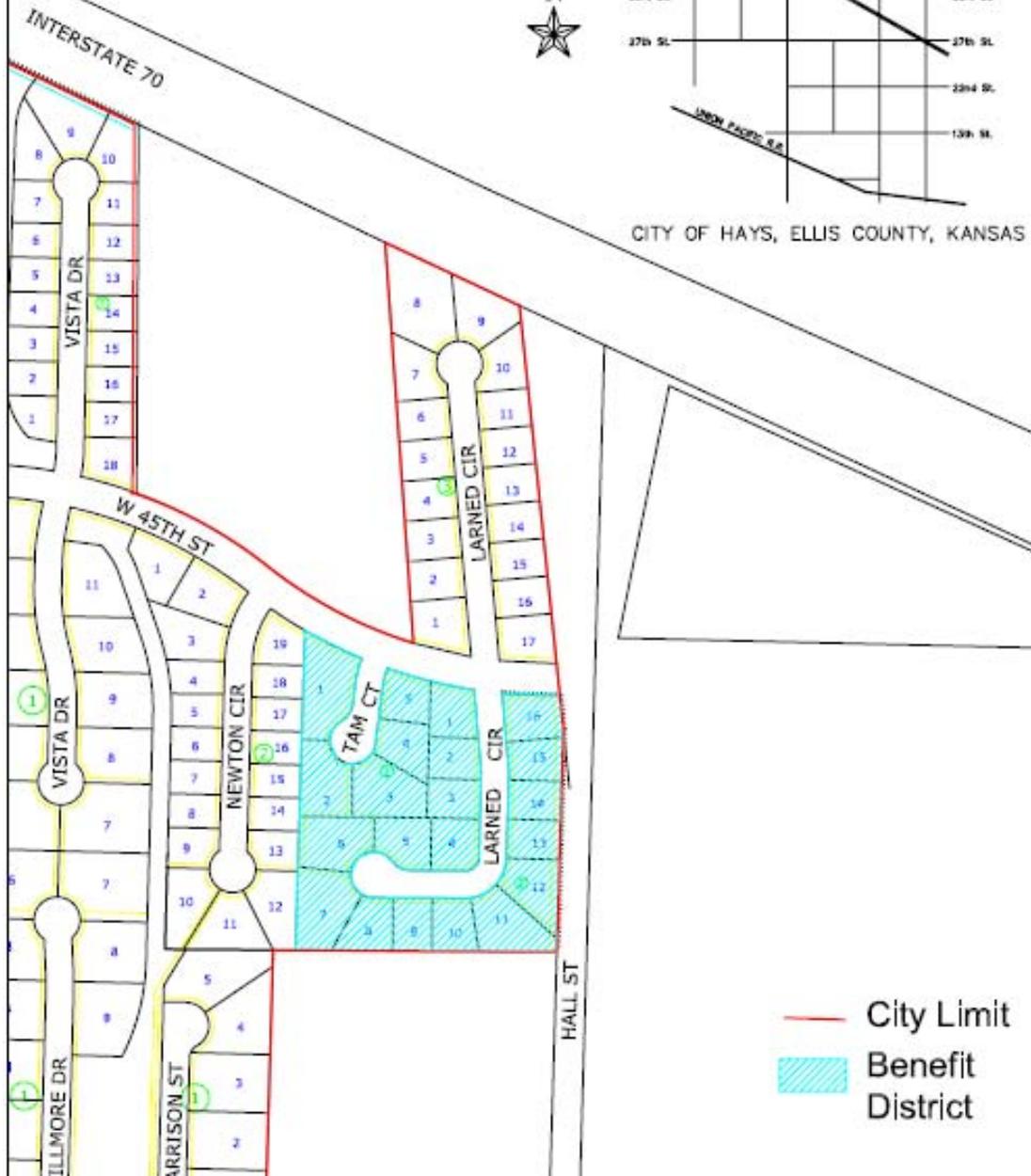
RESOLUTION NO. 2011-002

<u>Description of Property</u>	<u>Amount of Proposed Assessment</u>
Lot 6, Block 1, in the Replat of Replat of 46th Street First Addition to the City of Hays, Ellis County, Kansas.	\$15,281.29
Lot 2, Block 3, in the Replat of Replat of 46th Street First Addition to the City of Hays, Ellis County, Kansas.	\$15,281.29
Lot 3, Block 3, in the Replat of Replat of 46th Street First Addition to the City of Hays, Ellis County, Kansas.	\$15,281.29
Lot 12, Block 3, in the Replat of Replat of 46th Street First Addition to the City of Hays, Ellis County, Kansas.	\$15,281.29
Lot 13, Block 3, in the Replat of Replat of 46th Street First Addition to the City of Hays, Ellis County, Kansas.	\$15,281.29
Lot 2, Block 4, in the Replat of Replat of 46th Street First Addition to the City of Hays, Ellis County, Kansas.	\$15,281.29
Lot 3, Block 4, in the Replat of Replat of 46th Street First Addition to the City of Hays, Ellis County, Kansas.	\$15,281.29
TOTAL ASSESSMENTS =	\$106,969.03
CITY-AT-LARGE SHARE =	<u>0.00</u>
TOTAL COST =	\$106,969.03

City of Hays, Public Works Department
 Golden Belt Estates, Fourth Addition
 Benefit District



CITY OF HAYS, ELLIS COUNTY, KANSAS



- City Limit
- Benefit District

46th St. 1st Addition



Commission Work Session Agenda

Memo

From: Kim Rupp, Director of Finance

Work Session: June 6, 2013

Subject: Resolution Authorizing the Offering for Sale of General Obligation Refunding and Improvement Bonds, Series 2013-A

Person(s) Responsible: Kim Rupp, Director of Finance
Toby Dougherty, City Manager

Summary

City Staff, City Financial Advisor, George K. Baum & Company, and City Bond Counsel, Gilmore and Bell, P.C. have been working on documentation in preparation for the sale of General Obligation (GO) Refunding and Improvement Bonds, Series 2013-A. The Series 2013-A Bonds will reimburse the City for expenditures related to Golden Belt 4th Addition and Replat of 46th Street 1st Addition and refund the City's General Obligation Internal Improvement Bonds Series 2002-A and Series 2003-A to achieve interest cost savings. The approximate principal amount of bonds to be issued is \$1,990,000, and the bonds are scheduled to mature in 15 years. Based on current market conditions, it is anticipated that the City could save approximately \$130,000 in future debt service payments by refunding the Series 2002-A and 2003-A Bonds. The Commission is being asked to approve a resolution authorizing the offering for sale of general obligation refunding and improvement bonds, series 2013-A.

Background

The Golden Belt 4th Addition and Replat of 46th Street 1st Addition improvement district projects are complete and ready to be financed. City staff will complete the special assessment process, as required by state law, and the assessment ordinance to be considered by the Commission also on June 13.

A summary of the bonds to be issued for these projects is as follows:

<u>Project Description</u>	<u>Ord/Res No.</u>	<u>Authority</u>	<u>Principal Amount</u>
Golden Belt 4 th Addition	2011-019	K.S.A. 12-6a01 <i>et seq.</i>	\$476,117.88
46 th Street 1 st Addition	2011-002	K.S.A. 12-6a01 <i>et seq.</i>	<u>106,969.03</u>
Total Bonds to be Issued:			\$583,086.91

In addition to financing project costs, the City has the option to refinance the following general obligation bonds on September 1, 2013, and achieve interest cost savings for taxpayers:

<u>Series</u>	<u>Years</u>	<u>Refunded Amount</u>	<u>Average Rate</u>	<u>Final Maturity</u>
2002-A	2014 to 2022	\$655,000	4.897%	2022
2003-A	2014 to 2018	725,000	3.855	2018

Based on current market conditions, it is anticipated that the City could save approximately \$130,000 in future debt service payments by refunding the Series 2002-A and 2003-A Bonds. New Bonds that are issued for refunding purposes will be structured to have final maturity dates identical to the Series 2002-A and 2003-A Bonds.

Below is a timeline staff expects to follow to issue the Series 2013-A Bonds.

<u>MAY</u>	23	City Council Approves Assessment Hearing Date
	24	Notice of Assessment Hearing Forwarded to Local Paper Mail Notice of Hearing to Property Owners
	29	Publish Notice of Assessment Hearing
	23	Draft of Resolution Approving Preliminary Official Statement and Authorizing Sale of Bonds (“Sale Resolution”) Distributed
<u>JUNE</u>	13	City Passes Resolution Approving Preliminary Official Statement and Authorizing Sale of Bonds
	14	Distribute Final Assessment Statements Assessment Ordinance Forwarded to Local Paper
	17	Publish Assessment Ordinance Begin Prepayment Period
	21	Preliminary Official Statement and Draft Bond Documents Distributed for Comment
	28	Deadline for EMMA Filing
<u>JULY</u>	3	Notice of Sale Sent to Local Paper and to Kansas Register
	11	Notice of Sale Published in Kansas Register and Local Paper
	17	Comments Due on Preliminary Official Statement; Prepayment Period Ends
	19	Preliminary Official Statement Distributed to Bidders Finalize Bond Issue Size Comments Due on Draft Bond Documents
	25	Bond Sale Date Pass Bond Ordinance and Resolution
	26	Bond Ordinance Forwarded to Local Paper Transcript Assembly Begins
	29	Final Official Statement Compiled
	31	Final Official Statement Distributed Bond Ordinance Published in Local Paper
<u>AUG</u>	5	Registration Instructions to State Treasurer Bond Printing Complete – Forward to State Treasurer Transcript Assembly Complete Transcript Forwarded to Attorney General

- 6 Closing Memorandum Distributed
- 8 Transcript Approved
- Bond Registration Complete – Forward to DTC
- 13 Closing and Delivery of Funds
- 25 Final day to certify Assessments to Ellis County Clerk
- SEPT* 1 Refund 2002-A and 2003-A Bonds

Discussion

All costs for the improvement district projects have been paid for out of idle funds. It has been our practice, given the poor interest rate environment, to run all projects through one capital projects fund. Staff determined it wasn't economically feasible to issue temporary financing for projects that idle funds can easily handle. However, to comply with state statute reimbursement requirements it is now time to pay the capital projects fund back. Also, it is required by state statute that special assessment projects be bonded. There is no option to fund those out of something such as the Commission's Financial Policy Projects.

City Staff and the Financial Advisor have been monitoring the City's outstanding debt for refunding opportunities. The City's Series 2002-A and 2003-A Bonds have been identified as ideal candidates to refund due to their relatively high interest rates and the ability to call the bonds on September 1, 2013.

Legal Consideration

There are no known legal obstacles to proceeding as proposed by staff.

Financial Consideration

Total bond issue will be approximately \$1,990,000.00.

The portion of the bonds issued to finance the improvement districts equal approximately \$583,000.00. These bonds will be paid from special assessment revenues received by the City as property owners within the improvement district pay their tax bills.

The portion of the bonds issued to refinance the Series 2002-A Bonds equals approximately \$668,000.00. At interest rates as of May 22, 2013, projected interest cost savings to the City is approximately \$91,500. These bonds will be structured to have the same payment schedule as the Series 2002-A Bonds, with a final maturity in 2022.

The portion of the bonds issued to refinance the Series 2003-A Bonds equals approximately \$740,000.00. At interest rates as of May 22, 2013, projected interest cost savings to the City is approximately \$38,900. These bonds will be structured to have the same payment schedule as the Series 2003-A Bonds, with a final maturity in 2018.

Total cost of issuance is approximately \$35,000.00. This covers the paying agent, Kansas Attorney General, CUSIP service bureau, Bond Counsel, Financial Advisor, the Rating Agency and Publication and Printing. More detail is provided in the attached sizing calculation document provided by George K Baum & Company.

Options

Several options exist for the City Commission to consider.

- 1) Approve the attached resolution authorizing the bond sale
- 2) Direct City Staff to issue bonds for the special assessment portion only and not move forward with refunding the Series 2002-A or Series 2003-A Bonds.
- 3) Provide staff with further direction

Recommendation

Staff recommends approving the resolution authorizing the sale of General Obligation Refunding and Improvement Bonds Series 2013-A in the amount of \$1,990,000.

Action Requested

Approve Resolution No. xxxx-xxx authorizing the offering for sale of General Obligation Refunding and Improvement Bonds, Series 2013-A in the amount of \$1,990,000.

Supporting Documentation

Resolution No. xxxx-xxx

Sale Documents

Sizing Calculation Worksheet

G.O. SALE DOCUMENTS

- A. Excerpt of Minutes of Meeting authorizing offering for sale of Bonds
 - B. Resolution for a Public Sale
 - C. Certificate Deeming Preliminary Official Statement Final
 - D. Notice of Bond Sale
 - E. Kansas Register Form
 - F. Summary Notice of Bond Sale
 - G. Official Bid Form
-

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON JUNE 13, 2013**

The governing body met in regular session at the usual meeting place in the City, at 6:30 p.m., the following members being present and participating, to-wit:

Absent: _____

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

The matter of providing for the offering for sale of General Obligation Refunding and Improvement Bonds, Series 2013-A, came on for consideration and was discussed.

Commissioner _____ presented and moved the adoption of a Resolution entitled:

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL
OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2013-A,
OF THE CITY OF HAYS, KANSAS.**

Commissioner _____ seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and, the question being put to a roll call vote, the vote thereon was as follows:

Aye: _____.

Nay: _____.

The Mayor declared the Resolution duly adopted; the Clerk designating the same Resolution No. _____.

* * * * *

(Other Proceedings)

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CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Hays, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2013-A, OF THE CITY OF HAYS, KANSAS.

WHEREAS, the City of Hays, Kansas (the “Issuer”), has heretofore authorized certain internal improvements described as follows (collectively, the “Improvements”):

<u>Project Description</u>	<u>Ord./Res. No.</u>	<u>Authority</u>	<u>Assessed Amount</u>
Golden Belt 4 th Addition	Res. 2011-019	K.S.A. 12-6a01 <i>et seq.</i>	\$476,117.88
46 th Street 1 st Addition	Res. 2011-002	K.S.A. 12-6a01 <i>et seq.</i>	106,969.03
		Total:	\$583,086.91

WHEREAS, the Issuer proposes to issue its general obligation bonds to pay a portion of the costs of the Improvements; and

WHEREAS, the Issuer has heretofore issued and has outstanding general obligation bonds; and

WHEREAS, due to the current interest rate environment, the Issuer has the opportunity to issue its general obligation refunding bonds in order to achieve an interest cost savings on all or a portion of the debt represented by such general obligation bonds described as follows (collectively the “Refunded Bonds”):

<u>Description</u>	<u>Series</u>	<u>Dated Date</u>	<u>Years</u>	<u>Refunded Amount</u>
General Obligation Internal Improvement Bonds	2002-A	April 15, 2002	2014 to 2022	\$655,000
General Obligation Internal Improvement Bonds	2003-A	October 15, 2003	2014 to 2018	725,000

; and

WHEREAS, the Issuer has selected the firm of George K. Baum & Company, Kansas City, Missouri (“Financial Advisor”), as financial advisor for one or more series of general obligation bonds of the Issuer to be issued in order to provide funds to permanently finance the Improvements and to refund the Refunded Bonds; and

WHEREAS, the Issuer desires to authorize the Financial Advisor to proceed with the offering for sale of said general obligation bonds and related activities; and

WHEREAS, one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to said general obligation refunding and improvement bonds; and

WHEREAS, the Issuer desires to authorize the Financial Advisor and Bond Counsel, in conjunction with the Clerk, to proceed with the preparation and distribution of a preliminary official statement and notice of bond sale and to authorize the distribution thereof and all other preliminary action necessary to sell said general obligation bonds.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, AS FOLLOWS:

Section 1. The Issuer is hereby authorized to offer for sale the Issuer’s General Obligation Refunding and Improvement Bonds, Series 2013-A (the “Bonds”) described in the Notice of Bond Sale, which is hereby approved in substantially the form presented to the governing body this date

Section 2. The Mayor and Clerk in conjunction with the Financial Advisor are hereby authorized to cause to be prepared a Preliminary Official Statement, and such officials and other representatives of the Issuer are hereby authorized to use such document in connection with the sale of the Bonds.

Section 3. The Clerk, in conjunction with the Financial Advisor and Gilmore & Bell, P.C., Kansas City, Missouri (“Bond Counsel”), is hereby authorized and directed to give notice of said bond sale by publishing a summary of the Notice of Bond Sale not less than 6 days before the date of the bond sale in a newspaper of general circulation in Ellis County, Kansas, and the *Kansas Register* and by distributing copies of the Notice of Bond Sale and Preliminary Official Statement to prospective purchasers of the Bonds. Proposals for the purchase of the Bonds shall be submitted upon the terms and conditions set forth in said Notice of Bond Sale, and shall be delivered to the governing body at its meeting to be held on such date, at which meeting the governing body shall review such bids and shall award the sale of the Bonds or reject all proposals.

Section 4. For the purpose of enabling the purchaser of the Bonds (the “Purchaser”) to comply with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”), the Mayor and Clerk or other appropriate officers of the Issuer are hereby authorized: (a) to approve the form of said Preliminary Official Statement and to execute the “Certificate Deeming Preliminary Official Statement Final” in substantially the form attached hereto as *Exhibit A* as approval of the Preliminary Official Statement, such official’s signature thereon being conclusive evidence of such official’s and the Issuer’s approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

Section 5. The Issuer agrees to provide to the Purchaser within seven business days of the date of the sale of Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 6. The Mayor, Clerk and the other officers and representatives of the Issuer, the Financial Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Bonds. Such officials are also directed and authorized to make provision for payment and/or redemption of the Refunded Bonds from proceeds of the Bonds and other available funds.

Section 7. The officers and representatives of the Issuer are hereby authorized and directed to take such action as may be necessary, after consultation with the Financial Advisor and Bond Counsel, to provide for notice of redemption of the Refunded Bonds.

Section 8. This Resolution shall be in full force and effect from and after its adoption.

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ADOPTED by the governing body on June 13, 2013.

(SEAL)

Mayor

ATTEST:

Clerk

EXHIBIT A

**CERTIFICATE DEEMING
PRELIMINARY OFFICIAL STATEMENT FINAL**

June 13, 2013

To: _____
_____, _____

Re: \$[Principal Amt] City of Hays, Kansas, General Obligation Refunding and Improvement
 Bonds, Series 2013-A

The undersigned are the duly acting Mayor and Clerk of the City of Hays, Kansas (the “Issuer”), and are authorized to deliver this Certificate to the addressee (the “Purchaser”) on behalf of the Issuer. The Issuer has heretofore caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the “Preliminary Official Statement”) relating to the above-referenced bonds (the “Bonds”).

For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the “Rule”), the Issuer hereby deems the information regarding the Issuer contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Bonds depending on such matters.

CITY OF HAYS, KANSAS

By: _____
Title: Mayor

By: _____
Title: Clerk

NOTICE OF BOND SALE

[\$Principal Amt]*

CITY OF HAYS, KANSAS

GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS SERIES 2013-A

(GENERAL OBLIGATION BONDS PAYABLE
FROM UNLIMITED AD VALOREM TAXES)

Bids. Written and electronic (as explained below) bids for the purchase of the above-referenced bonds (the “Bonds”) of the City of Hays, Kansas (the “Issuer”) herein described will be received on behalf of the undersigned Clerk of the Issuer at the address hereinafter set forth in the case of written bids, and via PARITY® in the case of electronic bids, until __:___.m., Central Time (the “Submittal Hour”), on

July 25, 2013

(the “Sale Date”). All bids will be publicly evaluated at said time and place and the award of the Bonds to the successful bidder (the “Successful Bidder”) will be acted upon by the governing body at its meeting to be held at 6:30 p.m. on the Sale Date. No oral or auction bids will be considered. Capitalized terms not otherwise defined herein shall have the meanings set forth in the hereinafter referenced Preliminary Official Statement relating to the Bonds.

Terms of the Bonds. The Bonds will consist of fully registered bonds in the denomination of \$5,000 or any integral multiple thereof (the “Authorized Denomination”). The Bonds will be dated August 1, 2013 (the “Dated Date”), and will become due in principal installments on September 1 in the years as follows:

<u>Year</u>	<u>Principal Amount*</u>	<u>Year</u>	<u>Principal Amount*</u>
2014	\$	2022	\$
2015		2023	
2016		2024	
2017		2025	
2018		2026	
2019		2027	
2020		2028	
2021			

The Bonds will bear interest from the Dated Date at rates to be determined when the Bonds are sold as hereinafter provided, which interest will be payable semiannually on March 1 and September 1 in each year, beginning on March 1, 2014 (the “Interest Payment Dates”).

Adjustment of Issue Size. The Issuer reserves the right to increase or decrease the total principal amount of the Bonds, depending on the purchase price and interest rates bid and the offering prices

* Preliminary; subject to change. See “Adjustment of Issue Size” herein.

specified by the Successful Bidder. The principal amount of any maturity may be adjusted by the Issuer in order to properly size the Bond issue based on the discount and interest rates bid on the Bonds. The Successful Bidder may not withdraw its bid or change the interest rates bid as a result of any changes made to the principal amount of the Bonds or principal of any maturity as described herein. If there is an increase or decrease in the final aggregate principal amount of the Bonds or the schedule of principal payments as described above, the Issuer will notify the Successful Bidder by means of telephone or facsimile transmission, subsequently confirmed in writing, no later than 3:00 p.m., central time, on the Sale Date. The actual purchase price for the Bonds shall be calculated by applying the percentage of par value bid by the Successful Bidder against the final aggregate principal amount of the Bonds, as adjusted, plus accrued interest from the date of the Bonds to the date of delivery.

Place of Payment. The principal of and interest on the Bonds will be payable in lawful money of the United States of America by check or draft of the Treasurer of the State of Kansas, Topeka, Kansas (the “Paying Agent” and “Bond Registrar”). The principal of each Bond will be payable at maturity [or earlier redemption] to the owner thereof whose name is on the registration books (the “Bond Register”) of the Bond Registrar (the “Registered Owner”) upon presentation and surrender at the principal office of the Paying Agent. Interest on each Bond will be payable to the Registered Owner of such Bond as of the fifteenth day (whether or not a business day) of the calendar month next preceding each Interest Payment Date (the “Record Date”) (a) mailed by the Paying Agent to the address of such Registered Owner as shown on the Bond Register or at such other address as is furnished to the Paying Agent in writing by such Registered Owner; or (b) in the case of an interest payment to Cede & Co. or any Owner of \$500,000 or more in aggregate principal amount of Bonds, by wire transfer to such Registered Owner upon written notice given to the Paying Agent by such Registered Owner, not less than 15 days prior to the Record Date for such interest, containing the wire transfer address to which such Registered Owner wishes to have such wire directed.

Bond Registration. The Bonds will be registered pursuant to a plan of registration approved by the Issuer and the Attorney General of the State of Kansas (the “State”). The Issuer will pay for the fees of the Bond Registrar for registration and transfer of the Bonds and will also pay for printing a reasonable supply of registered bond blanks. Any additional costs or fees that might be incurred in the secondary market, other than fees of the Bond Registrar, will be the responsibility of the Owners.

Book-Entry-Only System. The Depository Trust Company, New York, New York (“DTC”), will act as securities depository for the Bonds. The Bonds will initially be issued exclusively in “book entry” form and shall be initially registered in the name of Cede & Co., as the nominee of DTC and no beneficial owner will receive certificates representing their interests in the Bonds. During the term of the Bonds, so long as the book-entry-only system is continued, the Issuer will make payments of principal of, premium, if any, and interest on the Bonds to DTC or its nominee as the Registered Owner of the Bonds, DTC will make book-entry-only transfers among its participants and receive and transmit payment of principal of, premium, if any, and interest on the Bonds to its participants who shall be responsible for transmitting payments to beneficial owners of the Bonds in accordance with agreements between such participants and the beneficial owners. The Issuer will not be responsible for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants. In the event that: (a) DTC determines not to continue to act as securities depository for the Bonds, or (b) the Issuer determines that continuation of the book-entry-only form of evidence and transfer of ownership of the Bonds would adversely affect the interests of the beneficial owners of the Bonds, the Issuer will discontinue the book-entry-only form of registration with DTC. If the Issuer fails to identify another qualified securities depository to replace DTC, the Issuer will cause to be authenticated and delivered to the beneficial owners replacement Bonds in the form of fully registered certificates. Reference is made to the Official Statement for further information regarding the book-entry-only system of registration of the Bonds and DTC.

Redemption of Bonds Prior to Maturity.

General. Whenever the Issuer is to select Bonds for the purpose of redemption, it will, in the case of Bonds in denominations greater than the minimum Authorized Denomination, if less than all of the Bonds then outstanding are to be called for redemption, treat each minimum Authorized Denomination of face value of each such fully registered Bond as though it were a separate Bond in the minimum Authorized Denomination.

Optional Redemption. At the option of the Issuer, Bonds maturing on September 1 in the years 20[___], and thereafter, will be subject to redemption and payment prior to maturity on September 1, 20[___], and thereafter, as a whole or in part (selection of maturities and the amount of Bonds of each maturity to be redeemed to be determined by the Issuer in such equitable manner as it may determine) at any time, at the redemption price of 100% (expressed as a percentage of the principal amount), plus accrued interest to the date of redemption.

Mandatory Redemption. A bidder may elect to have all or a portion of the Bonds scheduled to mature in consecutive years issued as term bonds (the "Term Bonds") scheduled to mature in the latest of said consecutive years and subject to mandatory redemption requirements consistent with the schedule of serial maturities set forth above, subject to the following conditions: (a) not less than all Bonds of the same serial maturity shall be converted to Term Bonds with mandatory redemption requirements; and (b) a bidder shall make such an election by completing the applicable paragraph on the Official Bid Form or completing the applicable information on PARITY®.

Notice and Effect of Call for Redemption. Unless waived by any owner of Bonds to be redeemed, if the Issuer shall call any Bonds for redemption and payment prior to the maturity thereof, the Issuer shall give written notice of its intention to call and pay said Bonds to the Bond Registrar, and the Successful Bidder. In addition, the Issuer shall cause the Bond Registrar to give written notice of redemption to the registered owners of said Bonds. Each of said written notices shall be deposited in United States first class mail not less than 30 days prior to the date fixed for redemption. All notices of redemption shall state the date of redemption, the redemption price, the Bonds to be redeemed, the place of surrender of Bonds so called for redemption and a statement of the effect of the redemption. The Issuer shall also give such additional notice as may be required by Kansas law or regulation of the Securities and Exchange Commission in effect as of the date of such notice. If any Bond be called for redemption and payment as aforesaid, all interest on such Bond shall cease from and after the date for which such call is made, provided funds are available for its payment at the price hereinbefore specified.

Authority, Purpose and Security. The Bonds are being issued pursuant to K.S.A. 10-101 *et seq.*, K.S.A. 10-427 *et seq.* and K.S.A. 12-6a01 *et seq.* as amended, and an ordinance and a resolution adopted by the governing body of the Issuer (collectively the "Bond Resolution") for the purpose of paying a portion of the cost of certain public improvements (the "Improvements") and refunding certain outstanding bonds of the Issuer. The Bonds shall be general obligations of the Issuer payable as to both principal and interest in part from special assessments levied upon the property benefited by the construction of said Improvements, and if not so paid, from ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and personal, within the territorial limits of the Issuer. The full faith, credit and resources of the Issuer are irrevocably pledged for the prompt payment of the principal and interest on the Bonds as the same become due.

Submission of Bids. Written bids must be made on forms which may be procured from the Clerk or the Financial Advisor and shall be addressed to the undersigned, and marked "Proposal for General Obligation Refunding and Improvement Bonds, Series 2013-A." Written bids submitted by facsimile

should not be preceded by a cover sheet and should be sent only once to (785)628-7323. Confirmation of receipt of facsimile bids may be made by contacting the Financial Advisor at the number listed below. Electronic bids via PARITY® must be submitted in accordance with its Rules of Participation, as well as the provisions of this Notice of Bond Sale. If provisions of this Notice of Bond Sale conflict with those of PARITY®, this Notice of Bond Sale shall control. Bids must be received prior to the Submittal Hour on the Sale Date accompanied by the Deposit (as hereinafter defined), which may be submitted separately, provided such Deposit is received by the Issuer or the Financial Advisor prior to the Submittal Hour on the Sale Date. The Issuer shall not be responsible for any failure, misdirection or error in the means of transmission selected by any bidder.

PARITY®. Information about the electronic bidding services of PARITY® may be obtained from i-Deal LLC at 1359 Broadway, 2nd Floor, New York, New York 10018, Phone No. (212) 849-5023.

Conditions of Bids. Proposals will be received on the Bonds bearing such rate or rates of interest as may be specified by the bidders, subject to the following conditions: (a) the same rate shall apply to all Bonds of the same maturity year; (b) no interest rate may exceed a rate equal to the daily yield for the 10-year Treasury Bond published by *THE BOND BUYER*, in New York, New York, on the Monday next preceding the day on which the Bonds are sold, plus 6%; and (c) no supplemental interest payments will be considered; and (d) each interest rate specified shall be a multiple of 1/8 or 1/20 of 1%. [The difference between the highest rate specified and the lowest rate specified cannot exceed [____]%.] No bid for less than [100%][____%] of the principal amount of the Bonds and accrued interest thereon to the date of delivery will be considered. Each bid shall specify the total interest cost (expressed in dollars) during the term of the Bonds on the basis of such bid, [the discount, if any,]the premium, if any, offered by the bidder, the net interest cost (expressed in dollars) on the basis of such bid, and an estimate of the TIC (as hereinafter defined) on the basis of such bid. Each bidder shall certify to the Issuer the correctness of the information contained on the Official Bid Form; the Issuer will be entitled to rely on such certification. Each bidder agrees that, if it is awarded the Bonds, it will provide the certification as to initial offering prices described under the caption “Certification as to Offering Price” in this Notice.

Good Faith Deposit. Each bid shall be accompanied by a good faith deposit (the Deposit”) in the amount of \$[_____] payable to the order of the Issuer to secure the Issuer from any loss resulting from the failure of the bidder to comply with the terms of its bid. The Deposit, *which must be received by the Issuer prior to the Submittal Hour*, may be submitted in any of the following forms:

- (a) certified or cashier’s check drawn on a bank located in the United States of America;
- (b) financial surety bond as hereinafter described (the “Surety Bond”); or
- (c) wire transfer in Federal Reserve funds, immediately available for use by the Issuer (wire transfer information may be obtained from the Financial Advisor at the addresses set forth below.)

Contemporaneously with the submission of a wire transfer Deposit, such bidder shall send an email to the Issuer and Financial Advisor at the email addresses set forth below, including the following information: (a) notification that a wire transfer has been made; (b) the amount of the wire transfer; and (c) return wire transfer instructions in the event such bid is unsuccessful. All Surety Bonds must be from an insurance or surety company rated “AA” by Standard and Poor’s Ratings Services, a division McGraw Hill Financial, Inc., or “Aa” by Moody’s Investors Service and licensed to issue such a surety bond in the State. The Surety Bond must identify each bidder whose deposit is guaranteed by such Surety Bond. Good Faith checks submitted by unsuccessful bidders will be returned; wire transfer Deposits submitted by unsuccessful bidders will not be accepted or shall be returned in the same manner received on the next business day following the Sale Date. The Issuer reserves the right to withhold reasonable charges for

any fees or expenses incurred in returning a wire transfer Deposit. If the sale of the Bonds is awarded to a bidder utilizing a Surety Bond, the Successful Bidder is required to submit to the Issuer a cashier's or certified check or wire transfer of immediately available federal funds to such financial institution requested by the Issuer, not later than 2:00 p.m., Central Time on the next business day following the Sale Date. If such funds are not received by such time, the Surety Bond may be drawn on by the Issuer to satisfy the Deposit requirement. No interest on the Deposit will be paid by the Issuer. If a bid is accepted, the Deposit, or the proceeds thereof, will be held by the Issuer until the Successful Bidder has complied with all of the terms and conditions of this Notice at which time the amount of said Deposit shall be returned to the Successful Bidder or deducted from the purchase price at the option of the Issuer. If a bid is accepted but the Issuer fails to deliver the Bonds to the Successful Bidder in accordance with the terms and conditions of this Notice, said Deposit, or the proceeds thereof, will be returned to the Successful Bidder. If a bid is accepted but the bidder defaults in the performance of any of the terms and conditions of this Notice, the proceeds of such Deposit will be retained by the Issuer as and for liquidated damages.

Basis of Award. Subject to the timely receipt of the Deposit set forth above, the award of the Bonds will be made on the basis of the lowest true interest cost ("TIC"), which will be determined as follows: the TIC is the discount rate (expressed as a per annum percentage rate) which, when used in computing the present value of all payments of principal and interest to be paid on the Bonds, from the payment dates to the Dated Date, produces an amount equal to the price bid, including any adjustments for premium [or discount,] if any. Present value will be computed on the basis of semiannual compounding and a 360-day year of twelve 30-day months. Bidders are requested to provide a calculation of the TIC for the Bonds on the Official Bid Form, computed as specified herein on the basis of their respective bids, which shall be considered as informative only and not binding on either the Issuer or the bidder. The Issuer [or its Financial Advisor] will verify the TIC based on such bids. If there is any discrepancy between the TIC specified and the bid price and interest rates specified, the specified bid price and interest rates shall govern and the TIC specified in the bid shall be adjusted accordingly. If two or more proper bids providing for identical amounts for the lowest TIC are received, the governing body of the Issuer will determine which bid, if any, will be accepted, and its determination is final.

The Issuer reserves the right to reject any and/or all bids and to waive any irregularities in a submitted bid. Any bid received after the Submittal Hour on the Sale Date will be returned to the bidder. Any disputes arising hereunder shall be governed by the laws of the State, and any party submitting a bid agrees to be subject to jurisdiction and venue of the federal and state courts within Kansas with regard to such dispute.

The Issuer's acceptance of the Successful Bidder's proposal for the purchase of the Bonds in accordance with this Notice of Bond Sale shall constitute a contract between the Issuer and the Successful Bidder for the purposes of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") and Rule G-32 of the Municipal Securities Rulemaking Board ("Rule G-32") and a bond purchase agreement for purposes of the laws of the State. The method of acceptance shall be determined solely by the governing body of the Issuer.

Bond Ratings. The Issuer has applied to [Moody's Investors Service][, Fitch Ratings][and Standard & Poor's Ratings Services, a division of The McGraw-Hill Companies, Inc.] for a rating on the Bonds herein offered for sale.] [The Issuer has **not** applied for a rating on the Bonds herein offered for sale.]

CUSIP Numbers. CUSIP identification numbers will be assigned and printed on the Bonds, but neither the failure to print such number on any Bond nor any error with respect thereto shall constitute cause for failure or refusal by the purchaser thereof to accept delivery of and pay for the Bonds in

accordance with the terms of this Notice. All expenses in relation to the assignment and printing of CUSIP numbers on the Bonds will be paid by the Issuer.

Delivery and Payment. The Issuer will pay for preparation of the Bonds and will deliver the Bonds properly prepared, executed and registered without cost on or about **AUGUST 13, 2013** (the “Closing Date”), to DTC for the account of the Successful Bidder. The Successful Bidder will be furnished with a certified transcript of the proceedings evidencing the authorization and issuance of the Bonds and the usual closing documents, including a certificate that there is no litigation pending or threatened at the time of delivery of the Bonds affecting their validity and a certificate regarding the completeness and accuracy of the Official Statement. Payment for the Bonds shall be made in federal reserve funds, immediately available for use by the Issuer. The Issuer will deliver one Bond of each maturity registered in the nominee name of DTC.

Reoffering Prices. To provide the Issuer with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), the Successful Bidder will be required to complete, execute and deliver to the Issuer prior to the delivery of the Bonds, a written certification (the “Issue Price Certificate”) containing the following: (a) the initial offering price and interest rate for each maturity of the Bonds; (b) that all of the Bonds were offered to the public in a bona fide public offering at the initial offering prices on the Sale Date; and (c) on the Sale Date the Successful Bidder reasonably expected that at least 10% of each maturity of the Bonds would be sold to the “public” at prices not higher than the initial offering prices. For purposes of the preceding sentence “public” means persons other than bond houses, brokers, or similar persons or organizations acting in the capacity of underwriters or wholesalers. However, such Issue Price Certificate may indicate that the Successful Bidder has purchased the Bonds for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the Bonds for sale to the public.

Subsequent to the Submittal Hour, such initial offering prices to the public shall be provided to the Issuer or the Financial Advisor not more than 20 minutes after requested by the Issuer or the Financial Advisor.

At the request of the Issuer, the Successful Bidder will provide information explaining the factual basis for the Successful Bidder’s Issue Price Certificate. This agreement by the Successful Bidder to provide such information will continue to apply after the Closing Time if: (a) the Issuer requests the information in connection with an audit or inquiry by the Internal Revenue Service (the “IRS”) or the Securities and Exchange Commission (the “SEC”) or (b) the information is required to be retained by the Issuer pursuant to future regulation or similar guidance from the IRS, the SEC or other federal or state regulatory authority.

Preliminary Official Statement and Official Statement. The Issuer has prepared a Preliminary Official Statement dated June 13, 2013, “deemed final” by the Issuer except for the omission of certain information as provided in the Rule, copies of which may be obtained from the Clerk or from the Financial Advisor. Upon the sale of the Bonds, the Issuer will adopt the final Official Statement and will furnish the Successful Bidder, without cost, within seven business days of the acceptance of the Successful Bidder’s proposal, with a sufficient number of copies thereof, which may be in electronic format, in order for the Successful Bidder to comply with the requirements of the Rule and Rule G-32. Additional copies may be ordered by the Successful Bidder at its expense.

Continuing Disclosure. In the Bond Resolution, the Issuer has covenanted to provide annually certain financial information and operating data and other information necessary to comply with the Rule, and to transmit the same to the Municipal Securities Rulemaking Board. This covenant is for the benefit

of and is enforceable by any Registered Owner of the Bonds. For further information, reference is made to the caption "CONTINUING DISCLOSURE" in the Preliminary Official Statement.

Assessed Valuation and Indebtedness. The total assessed valuation of the taxable tangible property within the Issuer for the year 2012 is as follows:

Equalized Assessed Valuation of	
Taxable Tangible Property	\$
Tangible Valuation of Motor Vehicles.....	
Equalized Assessed Tangible Valuation	
for Computation of Bonded Debt Limitations	\$

The total general obligation indebtedness of the Issuer as of the Dated Date, including the Bonds being sold, is \$[_____]

Legal Opinion. The Bonds will be sold subject to the approving legal opinion of Gilmore & Bell, P.C., Kansas City, Missouri, Bond Counsel, which opinion will be furnished and paid for by the Issuer, will be printed on the Bonds, if the Bonds are printed, and will be delivered to the Successful Bidder when the Bonds are delivered. Said opinion will also include the opinion of Bond Counsel relating to the interest on the Bonds being excludable from gross income for federal income tax purposes and exempt from income taxation by the State of Kansas. Reference is made to the Preliminary Official Statement for further discussion of federal and Kansas income tax matters relating to the interest on the Bonds.

Additional Information. Additional information regarding the Bonds may be obtained from the undersigned, or from the Financial Advisor, at the addresses set forth below:

DATED: June 13, 2013.

CITY OF HAYS, KANSAS
By Doris Wing, Clerk

Written and Facsimile Bid and Good Faith Deposit Delivery Address:

1507 Main Street
Hays, Kansas 67601
Phone No.: (785)628-7300
Fax No.: (785)628-7323
Email: dwing@haysusa.com

Financial Advisor:

George K. Baum & Company
4801 Main Street, Suite 500
Kansas City, Missouri
Attn: Dave Arteberry
Phone No.: (816)474-1100
Fax No.: (816)283-5326
Email:

arteberry@gkbaum.com

KANSAS REGISTER

DOCUMENT NO. _____

(Above space for Register Office Use)

Submission Form
Municipal Bond Sale Notice
(K.S.A. 10-106 as amended)

TITLE OF DOCUMENT SUMMARY NOTICE OF BOND SALE
Re: City of Hays, Kansas, General Obligation Refunding & Improvement
 Bonds, Series 2013-A, Dated August 13, 2013.

NUMBER OF PAGES _____ DESIRED PUBLICATION DATE _____

BILL TO: Doris Wing, Clerk
 1507 Main Street
 Hays, Kansas 67601

Please forward 3 Affidavits of Publication of same to Julie
Cassmeyer, Gilmore & Bell, P.C., 2405 Grand Blvd., Suite 1100,
Kansas City, MO 64108 at your earliest opportunity.

Any questions regarding this document should be directed to:

NAME Gina M. Riekhof PHONE (816) 221-1000

Certification

I hereby certify that I have reviewed the attached and herein described document, and that it conforms to all applicable **Kansas Register** publication guidelines. I further certify that submission of this item for publication in the **Kansas Register** is authorized by the municipality which has issued the notice.

Authorized Signature

Typed Name of Signer

Position

TRANSMIT TO: Kansas Register; Secretary of State; State Capitol, Topeka, KS 66612
PHONE: (785) 296-3489; FAX: (785) 291-3051; EMAIL: nancyr@kssos.org

THIS SPACE FOR REGISTER OFFICE USE ONLY

SUMMARY NOTICE OF BOND SALE

\$[Principal Amt]*

CITY OF HAYS, KANSAS

GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2013-A

(GENERAL OBLIGATION BONDS PAYABLE FROM UNLIMITED AD VALOREM TAXES)

Bids. SUBJECT to the Notice of Bond Sale dated June 13, 2013, written and electronic bids will be received on behalf of the Clerk of the City of Hays, Kansas (the “Issuer”) in the case of written bids, at the address set forth below, and in the case of electronic bids, through **PARITY**® until __:__ .m., Central Time, on **July 25, 2013** for the purchase of the above-referenced bonds (the “Bonds”). No bid of less than [100%][__%] of the principal amount of the Bonds and accrued interest thereon to the date of delivery will be considered.

Bond Details. The Bonds will consist of fully registered bonds in the denomination of \$5,000 or any integral multiple thereof. The Bonds will be dated August 1, 2013, and will become due on September 1 in the years as follows:

<u>Year</u>	<u>Principal Amount*</u>	<u>Year</u>	<u>Principal Amount*</u>
2014	\$	2022	\$
2015		2023	
2016		2024	
2017		2025	
2018		2026	
2019		2027	
2020		2028	
2021			

The Bonds will bear interest from the date thereof at rates to be determined when the Bonds are sold as hereinafter provided, which interest will be payable semiannually on March 1 and September 1 in each year, beginning on March 1, 2014.

Book-Entry-Only System. The Bonds shall be registered under a book-entry-only system administered through DTC.

Paying Agent and Bond Registrar. Treasurer of the State of Kansas, Topeka, Kansas.

Good Faith Deposit. Each bid shall be accompanied by a good faith deposit in the form of a cashier’s or certified check drawn on a bank located in the United States of America, a qualified financial surety bond or a wire transfer in Federal Reserve funds immediately available for use by the Issuer in the amount of \$[_____].

Delivery. The Issuer will pay for preparation of the Bonds and will deliver the same properly prepared, executed and registered without cost to the successful bidder on or about **August 13, 2013**, to DTC for the account of the successful bidder.

Assessed Valuation and Indebtedness. The Equalized Assessed Tangible Valuation for Computation of Bonded Debt Limitations for the year 2012 is \$[_____]. The total general obligation indebtedness of the Issuer as of the Closing date, including the Bonds being sold but excluding bonds being refunded, is \$[_____].

Approval of Bonds. The Bonds will be sold subject to the legal opinion of Gilmore & Bell, P.C., Kansas City, Missouri, Bond Counsel, whose approving legal opinion as to the validity of the Bonds will

* Preliminary; subject to change as provided in the Notice of Bond Sale.

be furnished and paid for by the Issuer, printed on the Bonds and delivered to the successful bidder as and when the Bonds are delivered.

Additional Information. Additional information regarding the Bonds may be obtained from the undersigned, or from the Financial Advisor at the addresses set forth below:

DATED: June 13, 2013.

Written and Facsimile Bid and Good Faith Deposit Delivery Address:

City of Hays, Kansas
1507 Main Street
Hays, Kansas 67601
Phone No.: (785)628-7300
Fax No.: (785)628-7323
Email: dwing@haysusa.com

Financial Advisor:

George K. Baum & Company
4801 Main Street, Suite 500
Kansas City, Missouri
Attn: Dave Arteberry
Phone No.: (816)474-1100
Fax No.: (816)283-5326
Email: arteberry@gkbaum.com

OFFICIAL BID FORM
 PROPOSAL FOR THE PURCHASE OF CITY OF HAYS, KANSAS
 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS

TO: Doris Wing, Clerk
 City of Hays, Kansas

July 25, 2013

For \$[Principal Amt]* principal amount of General Obligation Refunding and Improvement Bonds, Series 2013-A, of the City of Hays, Kansas, to be dated August 1, 2013, as described in the Notice of Bond Sale dated June 13, 2013, said Bonds to bear interest as follows:

<u>Stated Maturity September 1</u>	<u>Principal Amount*</u>	<u>Annual Rate of Interest</u>	<u>Stated Maturity September 1</u>	<u>Principal Amount*</u>	<u>Annual Rate of Interest</u>	<u>[Initial Offering Price</u>
2014	\$ _____	_____ %	2022	\$ _____	_____ %	_____ %
2015	_____	_____ %	2023	_____	_____ %	_____ %
2016	_____	_____ %	2024	_____	_____ %	_____ %
2017	_____	_____ %	2025	_____	_____ %	_____ %
2018	_____	_____ %	2026	_____	_____ %	_____ %
2019	_____	_____ %	2027	_____	_____ %	_____ %
2020	_____	_____ %	2028	_____	_____ %	_____ %
2021	_____	_____ %				

the undersigned will pay the purchase price for the Bonds set forth below, plus accrued interest to the date of delivery.

Principal Amount	\$[Principal Amt]
Less Discount (if any, not to exceed [\$ _____][_____ %])	- _____
Plus Premium (if any)	_____
Total Purchase Price	\$ _____
Total interest cost to maturity at the rates specified	\$ _____
Net interest cost (adjusted for Discount and/or Premium)	\$ _____
True Interest Cost	_____ %

The Bidder elects to have the following Term Bonds:

<u>Maturity Date</u>	<u>Years</u>	<u>Amount*</u>
September 1, _____	_____ to _____	\$ _____
September 1, _____	_____ to _____	\$ _____

*subject to mandatory redemption requirements in the amounts and at the times shown above.

This proposal is subject to all terms and conditions contained in said Notice of Bond Sale, and if the undersigned is the Successful Bidder, the undersigned will comply with all of the provisions contained in said Notice. A cashier's or certified check, a wire transfer or a qualified financial surety bond in the amount of \$[_____] payable to the order of the Issuer, accompanies this proposal as an evidence of good faith. The acceptance of this proposal by the Issuer by execution below shall constitute a contract between the Issuer and the Successful Bidder for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission and a bond purchase agreement for purposes of the laws of the State of Kansas.

Submitted by: _____

(LIST ACCOUNT MEMBERS ON REVERSE)

By: _____
 Telephone No. (_____) _____

* Preliminary; subject to change as provided in the Notice of Bond Sale.

ACCEPTANCE

Pursuant to action duly taken by the Governing Body of the City of Hays, Kansas, the above proposal is hereby accepted on July 25, 2013.

Attest:

Clerk

Mayor

NOTE: No additions or alterations in the above proposal form shall be made, and any erasures may cause rejection of any bid. Sealed bids may be filed with the Clerk, Doris Wing, 1507 Main Street, Hays, Kansas 67601, facsimile bids may be filed with the Clerk, Fax No. (785)628-7323 or electronic bids may be submitted via **PARITY**[®], at or prior to__:_ __.m., Central Time, on July 25, 2013. Any bid received after such time will not be accepted or shall be returned to the bidder.

Commission Work Session Agenda

Memo

From: Kim Rupp, Director of Finance

Work Session: June 6, 2013

Subject: Resolution approving the issuance of Revenue Bonds by the Wisconsin Health and Educational Facilities Authority for the defeasance of Via Christi Health Care Facility Revenue Bonds, Series 2012-A

Person(s) Responsible: Kim Rupp, Director of Finance
Toby Dougherty, City Manager

Summary

Recently, Ascension Health Alliance (“Ascension”) became the 100% member of Via Christi Health, Inc. In connection with this change in control, Ascension intends to have the Wisconsin Health and Educational Facilities Authority issue revenue bonds (the “New Bonds”) in an amount not to exceed \$888,000,000, a portion of the proceeds of which will be used to redeem, provide for the payment of, and/or defease, all of the outstanding Via Christi Health Care Facility Revenue Bonds, Series 2012-A. The City Commission is being asked to approve TEFRA (Tax Equity and Fiscal Responsibility Act of 1982) Resolution #XXXX-XXX to execute the above request.

Background

In September 2012, the City issued its Health Care Facility Revenue Bonds, Series 2012-A (St. John’s, Inc.) (the “2012 Bonds”) which are the only bonds currently outstanding with respect to these facilities. St. John’s, Inc. is now known as Via Christi Village Hays, Inc., a wholly-owned subsidiary of Via Christi Health, Inc. Effective this April, Via Christi's sole member and owner has been changed to "Ascension Health" through the Sisters of St. Joseph sponsorship. Marion Health is no longer an owner/sponsor. Ascension Health has elected to retire and defease all outstanding indebtedness of Via Christi.

Discussion

Pursuant to Section 147(f) of the Internal Revenue Code, prior to the issuance of the New Bonds, the City must hold a public hearing regarding the issuance thereof by the Wisconsin Health and Educational Facilities Authority and the City must specifically approve by resolution said issuance because the Via Christi Village Hays facility is located within the territorial limits of the City.

Legal Consideration

Section 147(f) of the Internal Revenue Code requires a public hearing and the approval by the City of the issuance of the New Bonds before the Wisconsin Health and Educational Facilities Authority can issue the New Bonds. Notice of the public hearing was published in *The Hays Daily News* on May 28, 2013, which was at least 14 days prior to the date of the public hearing. J.T. Klaus of Triplett, Woolf & Garretson, LLC has prepared a Resolution for the Board to approve the issuance of the New Bonds. The Resolution has also previously been provided Gina Riekof, the City's Bond Counsel, for her review and comment. The City Attorney has reviewed the proceedings and there are no known legal obstacles to proceeding as recommended by City staff.

Financial Consideration

The 2012 Bonds are special limited obligations of the City payable only from revenues received from Via Christi Village Hays, Inc. and its facilities. The proposed New Bonds will not impose any obligation on the City to pay the principal of, premium or interest on the New Bonds whatsoever. Ascension will pay any and all costs associated with the New Bonds.

Options

- 1) The City Commission can approve the TEFRA Resolution as presented
- 2) Do Nothing
- 3) Provide staff with further direction

Recommendation

Staff recommends the approval of the TEFRA Resolution as presented.

Action Requested

Approve TEFRA Resolution #XXXX-XXX approving the issuance of Revenue Bonds by the Wisconsin Health and Educational Facilities Authority for defeasance of Via Christi Health Care Facility Revenue Bonds, Series 2012-A.

Supporting Documentation

TEFRA Resolution #XXXX-XXX

RESOLUTION NO. ____

OF THE

CITY OF HAYS, KANSAS

RELATING TO:

APPROVAL OF NOT TO EXCEED
\$888,000,000
WISCONSIN HEALTH AND EDUCATIONAL FACILITIES AUTHORITY
REVENUE BONDS
(ASCENSION HEALTH ALLIANCE SENIOR CREDIT GROUP)
SERIES 2013

RESOLUTION NO. ____

A RESOLUTION OF THE CITY OF HAYS, KANSAS, APPROVING THE ISSUANCE OF NOT TO EXCEED \$888,000,000 IN REVENUE BONDS BY THE WISCONSIN HEALTH AND EDUCATIONAL FACILITIES AUTHORITY.

WHEREAS, the City of Hays, Kansas is a municipal corporation and city of the second class organized under the laws of the State of Kansas (the “City”); and

WHEREAS, the Wisconsin Health and Educational Facilities Authority (the “Issuer”) is a multi-state issuer of revenue bonds for health care and educational facilities; and

WHEREAS, the Issuer has indicated its intent to issue revenue bonds in an aggregate principal amount of not-to-exceed \$888,000,000 (the “Bonds”) for the purpose of financing and refinancing the purchase, acquisition, construction, furnishing, improvement, renovation and equipping of facilities owned and operated by affiliates of Ascension Health Alliance located in the States of Kansas, Wisconsin, and Oklahoma; and

WHEREAS, the facilities located in the City which are to be financed and refinanced with proceeds of the Bonds include certain hospital and related facilities located generally at 2225 Canterbury in the City, operated by, and owned or to be owned by Via Christi Village Hays, Inc. or Via Christi Health, Inc., each a Kansas not-for-profit corporation and an organization described in Section 501(c)(3) of the Code (the “Project”) to which the maximum amount of Bond proceeds to be allocated will be \$16,000,000; and

WHEREAS, pursuant to Section 147(f) of the Code, the issuance of the Bonds by the Issuer must be approved by the City because the Project is located within the territorial limits of the City; and

WHEREAS, the City Commission (the “Commission”) is the elected legislative body of the City and constitutes an applicable elected representative required to approve the issuance of the Bonds under Section 147(f) of the Code; and

WHEREAS, as required by Section 147(f) of the Code, the City has caused a notice of its consideration of the approval of the Bonds and of a public hearing to be held on this day to be published in the official City newspaper at least fourteen (14) days prior to the date hereof and an affidavit of publication from said newspaper with respect to said notice is attached hereto; and

WHEREAS, the City has conducted a public hearing on the issue of approval of the Bonds and all persons present were afforded the opportunity to be heard on such matters.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, AS FOLLOWS:

Section 1. Approval of Bonds. The issuance of the Bonds by the Issuer to finance or refinance the above described Project is hereby approved for the purposes of Section 147(f) of the Code. This approval does not impose any liability on the City or in any way involve the City in the proposed Bonds or the facilities financed or refinanced thereby, but is an accommodation by the City to satisfy the requirements of the Code.

Section 2. Authority. The Mayor, members of the Commission, and officers of the City are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this Resolution and the Bonds approved hereby.

Section 3. Effective Date. This Resolution shall take effect and be in full force from and after its adoption by the governing body of the City.

[Remainder of Page Intentionally Left Blank]

PASSED, ADOPTED AND APPROVED by the governing body of the City of Hays, Kansas
this 13th day of June, 2013.

CITY OF HAYS, KANSAS

[seal]

By _____
Kent Steward, Mayor

ATTEST:

By _____
Doris Wing, City Clerk

Commission Work Session Agenda

Memo

From: Kim Rupp, Director of Finance

Work Session: June 6, 2013

Subject: Resolution approving the conveyance of facilities back to the Via Christi Village Hays, Inc and authorizing the execution of all necessary documents

Person(s) Responsible: Kim Rupp, Director of Finance
Toby Dougherty, City Manager

Summary

Recently, Ascension Health Alliance (“Ascension”) became the 100% member of Via Christi Health, Inc. In connection with this change in control, Ascension intends to have the Wisconsin Health and Educational Facilities Authority issue revenue bonds (the “New Bonds”), a portion of the proceeds of which will be used to provide for the payment of, and defease, all the outstanding Via Christi Health Care Facility Revenue Bonds, Series 2012-A issued by the City. The Commission is being asked to approve a resolution authorizing the conveyance of those facilities back to the Via Christi Village Hays, Inc. and authorizing the execution of all necessary documents.

Background

Via Christi Village Hays, Inc. has provided notice that it intends to exercise its option to purchase the Via Christi Village Hays facility from the City, pursuant to the Lease Agreement executed in connection with the 2012 Bonds, upon the defeasance of the 2012 Bonds (which will occur by the deposit of government securities with an escrow trustee in an amount necessary to pay all principal of, interest on, and premium, if any, on the 2012 Bonds at their first available redemption date), which defeasance is scheduled to occur on or about June 18, 2013 or as soon thereafter as practicable (the “Closing Date”).

Discussion

Any time an industrial revenue bond is redeemed or defeased, the City is obligated to transfer the financed project to the bond tenant, upon the execution of its option to purchase. Approval of the Resolution and execution and delivery of the documents authorized therein will serve to convey title back to the Via Christi Village Hays facilities

from the City to Via Christi Village Hays, Inc. and clear any real estate encumbrances associated with the 2012 Bonds.

Legal Consideration

Via Christi Village Hays, Inc. has the right under the Lease Agreement to exercise its option to purchase the facilities if (1) provision for the payment of the principal of, interest on, and premium, if any, on the 2012 Bonds has been made by irrevocable deposit of government securities with an escrow trustee in the amount necessary for said payment, and (2) a fee in the amount of \$1,000 has been paid to the City. On the Closing Date, condition (1) will occur in connection with the issuance of the New Bonds by the out-of-state authority. Via Christi Village Hays, Inc. has already provided the \$1,000 fee to the City.

J.T. Klaus of Triplett, Woolf & Garretson, LLC has prepared a Resolution and the other necessary documents for the City to transfer title of the facilities to Via Christi Village Hays, Inc. The Resolution and these documents have all previously been provided to Gina Riekof, the City's Bond Counsel, for her review and comment. The City Attorney has reviewed the proceedings and there are no known legal obstacles to proceeding as recommended by City staff.

Financial Consideration

The facilities are exempt from property taxes pursuant to its ownership by a 501(c)(3) entity and their nature as an adult care home. No property tax abatement was granted in connection with the 2012 Bonds; therefore, the redemption and/or defeasance of the 2012 Bonds will have no effect upon the taxation of the facilities.

The 2012 Bonds are special limited obligations of the City payable only from revenues received from the Via Christi Village Hays, Inc. and its facilities. The proposed New Bonds will not impose any obligation on the City pay the principal of, premium or interest on the New Bonds. Ascension will pay any and all costs associated with the New Bonds.

Options

- 1) The City Commission can approve the Resolution as presented
- 2) Do Nothing
- 3) Provide staff with further direction

Recommendation

Staff recommends the approval of the Resolution as presented.

Action Requested

Approve Resolution #XXXX-XXX approving the conveyance of facilities back to the
Via Christi Village Hays, Inc and authorizing the execution of all necessary documents

Supporting Documentation

Resolution #XXXX-XXX

Transcript of proceedings

Special warranty deed

Bill of sale

Termination and release of lease

Satisfaction and discharge of indenture

Termination and release of guaranties

Trustee's closing certificate



TRIPLETT, WOOLF & GARRETSON, LLC

L A W F I R M

TRANSCRIPT OF PROCEEDINGS

RELATING TO THE EXERCISE OF OPTION TO PURCHASE
IN CONNECTION WITH THE
CITY OF HAYS, KANSAS

\$13,000,000
CITY OF HAYS, KANSAS
HEALTH CARE FACILITY REVENUE BONDS
SERIES 2012-A
(ST. JOHN'S, INC.)

DATED JUNE __, 2013

RELATING TO THE EXERCISE OF OPTION TO PURCHASE
IN CONNECTION WITH THE
CITY OF HAYS, KANSAS

\$13,000,000
CITY OF HAYS, KANSAS
HEALTH CARE FACILITY REVENUE BONDS
SERIES 2012-A
(ST. JOHN'S, INC.)

The documents set forth below represent the transcript evidencing the exercise of option to purchase in connection with the above-referenced Bonds for the City of Hays, Kansas. Copies of the transcript will be prepared and bound for later distribution to the following parties:

1. City of Hays, Kansas (“Issuer”)
2. Via Christi Village Hays, Inc. (“Corporation” and “Guarantor”)
3. Via Christi Health, Inc. (“Additional Guarantor”)
4. The Bank of New York Mellon Trust Company, N.A. (“Trustee”)
5. Glassman, Bird, Braun & Schwartz, L.L.P. (“Issuer’s Counsel”)
6. Gilmore & Bell, P.C. (“Issuer’s Special Counsel”)
7. Gary E. Knight, Esq. (“Corporation’s & Additional Guarantor’s Counsel”)
8. Triplett, Woolf & Garretson, LLC (“Special Local Counsel”)

Unless otherwise requested, the Issuer, Trustee, Additional Guarantor and Corporation & Additional Guarantor’s Counsel will receive bound copies of the transcript; all others will receive a CD-ROM.

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1. Option to Purchase Notice/Instructions to Trustee
2. Resolution No. 2013-____
 - (a) Excerpt of Minutes of June 13, 2013
3. Special Warranty Deed
4. Bill of Sale
5. Termination and Release of Lease
6. Satisfaction, Discharge and Release of Indenture
7. Termination and Release of Guaranties
8. UCC Financing Termination Statements
 - (a) Register of Deeds
 - (i) Corporation
 - (ii) City of Hays
 - (b) Secretary of State
 - (i) Corporation
 - (ii) City of Hays
9. Trustee's Closing Certificate
10. Corporate Resolution

RESOLUTION NO. 2013-___

OF THE

CITY OF HAYS, KANSAS

RELATING TO:

\$13,000,000
HEALTH CARE FACILITY REVENUE BONDS
SERIES 2012-A
(ST. JOHN'S, INC.)

RESOLUTION NO. 2013-___

A RESOLUTION OF THE CITY OF HAYS, KANSAS, APPROVING THE SALE OF A CERTAIN PROJECT FINANCED WITH THE PROCEEDS OF REVENUE BONDS OF THE CITY; AUTHORIZING THE EXECUTION AND DELIVERY OF (1) A SPECIAL WARRANTY DEED, (2) A BILL OF SALE, (3) A TERMINATION AND RELEASE OF LEASE, AND (4) A SATISFACTION, DISCHARGE AND RELEASE OF INDENTURE.

WHEREAS, the City of Hays, Kansas is a municipal corporation and city of the second class organized under the laws of the State of Kansas (the "Issuer"); and

WHEREAS, the Issuer is authorized pursuant to K.S.A. 12-1740 *et seq.*, as amended (the "Act") to issue its revenue bonds for the purpose of paying all or any portion of the cost of purchasing, acquiring, constructing and equipping facilities for commercial purposes and to enter into leases with any person, firm or corporation for such facilities; and

WHEREAS, pursuant to the Act, the Issuer has previously issued certain City of Hays, Kansas, Health Care Facility Revenue Bonds, Series 2012-A (St. John's, Inc.) (the "Bonds") for the purpose of paying a portion of the costs of (i) purchasing, acquiring, constructing, equipping, installing, and furnishing a skilled nursing facility and (ii) constructing, equipping, installing and furnishing improvements to an existing assisted living facility adjacent and connected thereto (collectively, the "Project") located in Hays, Kansas; and

WHEREAS, the Project is leased by the Issuer to Via Christi Village Hays, Inc., formerly St. John's, Inc., a Kansas not-for-profit corporation (the "Corporation") pursuant to a certain Lease Agreement, dated as of September 15, 2012 (the "Lease"); and

WHEREAS, the Bonds are payable from the Trust Estate created pursuant to a certain Trust Indenture, dated as of September 15, 2012 (the "Indenture"), by and between the Issuer and The Bank of New York Mellon Trust Company, N.A., St. Louis, Missouri (the "Trustee"), which Trust Estate includes a pledge of the Project and revenue received from the fees charged and Basic Rent received pursuant to the Lease; and

WHEREAS, the payment of the principal of and interest on the Bonds is guaranteed by the Corporation, pursuant to the terms of certain Guaranty Agreement, dated as of September 15, 2012; and

WHEREAS, the payment of the principal of and interest on the Bonds is further guaranteed by Via Christi Health, Inc. (the "Additional Guarantor"), pursuant to the terms of certain Additional Guaranty Agreement, dated as of September 15, 2012; and

WHEREAS, Ascension Health Alliance intends to deposit funds or other government securities on or about June 18, 2013 or as soon thereafter as practicable (the "Closing Date") with the Trustee, or other qualified escrow agent, as necessary to provide for payment of the principal of,

interest, and premium, if any, on the Bonds, so as to completely defease the Bonds through and including their first available redemption date; and

WHEREAS, Section 16.1 of the Lease provides for the purchase of the Project by the Corporation upon the proper exercise of the Corporation's option to purchase and the payment (pursuant to Section 16.2) to the Trustee of the full amount necessary and incidental to the retirement and defeasance of the Bonds, plus the payment to the City of \$1,000; and

WHEREAS, the Corporation has provided notice of its election to purchase the Project on or about the Closing Date; and

WHEREAS, the Issuer finds it necessary to authorize the execution and delivery of (1) a Special Warranty Deed, (2) Bill of Sale, (3) Termination and Release of Lease, and (4) Satisfaction, Release and Discharge of Indenture in connection with the exercise by the Corporation of its option to purchase the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HAYS, KANSAS, AS FOLLOWS:

Section 1. Definition of Terms. All terms and phrases not otherwise defined herein shall have the respective meanings set forth in the Lease and Indenture.

Section 2. Sale of the Project. The Issuer is hereby authorized to convey the Project to the Corporation upon receipt by the Issuer of the \$1,000 to which it is entitled pursuant to Section 16.2 of the Lease and the provision of payment and defeasance of the Bonds in accordance with their terms and acknowledges proper notice or otherwise waives any additional notice requirement under the Lease.

Section 3. Authorization of Special Warranty Deed. The Issuer is hereby authorized to execute and deliver its Special Warranty Deed for the real property portions of the Project to the Corporation, upon satisfaction of the conditions contained in the Lease and set forth in Section 2 hereof, and in substantially the same form as the deed before the governing body on this date.

Section 4. Authorization of Bill of Sale. The Issuer is hereby authorized to execute and deliver its Bill of Sale for the personal property portions of the Project to the Corporation, upon satisfaction of the conditions contained in the Lease and set forth in Section 2 hereof, and in substantially the same form as the Bill of Sale before the governing body on this date.

Section 5. Authorization of Termination and Release of Lease. The Issuer is hereby authorized to execute and deliver a Termination and Release of Lease (the "Lease Termination") by and between the Corporation, the Issuer and the Trustee, upon satisfaction of the conditions contained in the Lease and set forth in Section 2 hereof, and in substantially the same form as the Lease Termination before the governing body on this date.

Section 6. Authorization of Satisfaction, Release and Discharge of Indenture. The Issuer is hereby authorized to execute and deliver a Satisfaction, Release and Discharge of Indenture (the

“Indenture Release”) by and between the Issuer and the Trustee, upon satisfaction of the conditions contained in the Lease and set forth in Section 2 hereof, and in substantially the same form as the Indenture Release before the governing body on this date.

Section 7. Execution of Documents. The Mayor of the Issuer is hereby authorized and directed to execute the Special Warranty Deed, Bill of Sale, Lease Termination and Indenture Release for and on behalf of and as the act and deed of the Issuer in substantially the forms as they are presented today with such minor corrections or amendments thereto as the Mayor of the governing body of the Issuer shall approve, which approval shall be evidenced by his execution thereof, and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the purposes and intent of this Resolution, including specifically any applicable redemption notices and UCC Termination Statements. The City Clerk of the Issuer is hereby authorized and directed to attest the execution of the Special Warranty Deed, Bill of Sale, Lease Termination and Indenture Release, on behalf of the Issuer and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

Section 8. Delivery of Documents. The Special Warranty Deed, Bill of Sale, Lease Termination and Indenture Release shall be delivered by the Mayor, City Clerk or other appropriate staff member of the Issuer concurrently upon the satisfaction of the requirements set forth in the Lease and in Section 2 of this Resolution.

Section 9. Further Authority. The Issuer shall, and the officers, agents and employees of the Issuer are hereby authorized and directed to, take such action and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the provisions of this Resolution and to carry out, comply with and perform the duties of the Issuer with respect to the Special Warranty Deed, Bill of Sale, Lease Termination and Indenture Release, all as necessary to carry out and give effect to the transaction contemplated hereby and thereby.

Section 10. Effective Date. This Resolution shall take effect and be in full force from and after its adoption by the governing body of the Issuer.

[Remainder of Page Intentionally Left Blank]

PASSED, ADOPTED AND APPROVED by the governing body of the City of Hays, Kansas
this 13th day of June, 2013.

CITY OF HAYS, KANSAS

[seal]

By _____
Kent Steward, Mayor

ATTEST:

By _____
Doris Wing, City Clerk

EXCERPT OF MINUTES

The governing body of the City of Hays, Kansas met at the normal meeting place in the City on June 13, 2013 at 6:30 p.m. with the Mayor Kent Steward presiding, and the following members of the governing body present:

and the following members absent:

Thereupon, and among other business, there was presented to the governing body a Resolution entitled:

A RESOLUTION OF THE CITY OF HAYS, KANSAS, APPROVING THE SALE OF A CERTAIN PROJECT FINANCED WITH THE PROCEEDS OF REVENUE BONDS OF THE CITY; AUTHORIZING THE EXECUTION AND DELIVERY OF (1) A SPECIAL WARRANTY DEED, (2) A BILL OF SALE, (3) A TERMINATION AND RELEASE OF LEASE, AND (4) A SATISFACTION, DISCHARGE AND RELEASE OF INDENTURE.

Thereupon, the Resolution was considered and discussed; and on motion of _____, seconded by _____, the Resolution was adopted by a majority vote of all members present.

Thereupon, the Resolution having been adopted, it was given No. 2013-____ and was directed to be signed by the Mayor and attested by the City Clerk.

CITY CLERK'S
CERTIFICATION OF EXCERPT OF MINUTES

I hereby certify that the foregoing is a true and correct Excerpt of the Minutes of the proceedings at the June 13, 2013 meeting of the governing body of the City of Hays, Kansas.

[seal]

Doris Wing, City Clerk

This Deed is exempt from filing a Real Estate Sales Validation Questionnaire pursuant to Exception No. 2 of K.S.A. 79-1437(e) and is made for the purpose of releasing an ownership interest in property which provided security for a debt or other obligation.

SPECIAL WARRANTY DEED

THIS INDENTURE, made as of this ____ day of June, 2013, by the City of Hays, Kansas, a municipal corporation duly organized and existing under the laws of the State of Kansas and located in Ellis County, Kansas (the “Grantor”) in favor of Via Christi Village Hays, Inc., a Kansas not-for-profit corporation (the “Grantee”).

WITNESSETH: That Grantor, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does by these presents grant, bargain, sell and convey to Grantee, its successors and assigns, all of Grantor's interest in the real property situated in Ellis County, Kansas, specifically described on Schedule I attached hereto and incorporated hereby.

Grantor hereby covenants that its interest as conveyed hereby is conveyed free and clear of all liens and encumbrances except (i) those liens and encumbrances to which title to the described property was subject when conveyed to Grantor; (ii) those liens and encumbrances created by the Grantee or to the creation or suffering of which the Grantee has consented; (iii) those liens and encumbrances resulting from the failure of the Grantee to perform and observe any of the agreements on its part contained in the Lease under which it has heretofore occupied the described property; (iv) the rights of the public in and to any part of the described property lying or being in public roads, streets, alleys or highways; (v) any unpaid taxes or assessments, general or special; and (vi) the rights, titles and interests of any party having condemned or who is attempting to condemn title to, or the use for a limited period of, all or any part of the described property; and further covenants that it will warrant and defend the same in the quiet and peaceable possession of Grantee, its successors and assigns, forever, against all persons claiming the same through Grantor.

After recording, return to:

TRIPLETT, WOOLF & GARRETSON, LLC
Attn: J. T. Klaus
2959 N. Rock Road, Suite 300
Hays, Kansas 67226
Telephone: (316) 630-8100

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the City of Hays, Kansas for delivery as of the date first set forth above.

CITY OF HAYS, KANSAS

[seal]

By _____
Kent Steward, Mayor

ATTEST:

By _____
Doris Wing, City Clerk

“ISSUER”

ACKNOWLEDGMENT

STATE OF KANSAS)
) ss:
COUNTY OF ELLIS)

BE IT REMEMBERED that on this ____ day of June, 2013, before me, a notary public in and for said County and State, came Kent Steward and Doris Wing, Mayor and City Clerk, respectively, of the City of Hays, Kansas, a municipal corporation of the State of Kansas (the “City”), who are personally known to me to be the same persons who executed, as such officers, the within instrument on behalf of said City, and such persons duly acknowledged the execution of the same to be the act and deed of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

Notary Public

My Appointment Expires:

SCHEDULE I

The following described real estate located in Ellis County, Kansas, to-wit:

Lots Fifteen (15), Sixteen (16), and Seventeen (17), Block Five (5), Golden Belt
Fifth Addition to the City of Hays, Kansas

BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS, that, as of June __, 2013, in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, the undersigned, City of Hays, Kansas, a municipal corporation (the "Grantor"), does grant, sell, transfer and deliver unto Via Christi Village Hays, Inc., a Kansas not-for-profit corporation (the "Grantee"), all of its interest in the following goods and chattels, viz:

All buildings, improvements, machinery, furnishings, fixtures and equipment and other personal property purchased, financed or refinanced with the proceeds of the City of Hays, Kansas, Health Care Facility Revenue Bonds, Series 2012-A (St. John's, Inc.) (the "Bonds") and constituting the "Improvements" pursuant to the terms of a certain Lease Agreement, dated as of September 15, 2012, by and between the Grantor and Grantee (collectively, the "Lease").

To have and to hold, all and singular, the said goods and chattels forever. And the said Grantor hereby covenants with the said Grantee that the interest of Grantor conveyed hereby is free from all encumbrances except (i) those liens and encumbrances to which title to the described property was subject when conveyed to the Grantor, (ii) those liens and encumbrances created by the Grantee or to the creation or suffering of which the Grantee has consented; and (iii) those liens and encumbrances resulting from the failure of the Grantee to perform and observe any of the agreements on its part contained in the Lease under which it has heretofore leased such property; and that it will warrant and defend the same against the lawful claims and demands of all persons claiming through the Grantor.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the City of Hays, Kansas for delivery as of the date first set forth above.

CITY OF HAYS, KANSAS

[seal]

By _____
Kent Steward, Mayor

ATTEST:

By _____
Doris Wing, City Clerk

“ISSUER”

ACKNOWLEDGMENT

STATE OF KANSAS)
) ss:
COUNTY OF ELLIS)

BE IT REMEMBERED that on this ____ day of June, 2013, before me, a notary public in and for said County and State, came Kent Steward and Doris Wing, Mayor and City Clerk, respectively, of the City of Hays, Kansas, a municipal corporation of the State of Kansas (the “City”), who are personally known to me to be the same persons who executed, as such officers, the within instrument on behalf of said City, and such persons duly acknowledged the execution of the same to be the act and deed of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

Notary Public

My Appointment Expires:

This Termination and Release of Lease terminates that certain Lease Agreement, notice of which was previously recorded with the Ellis County, Kansas Register of Deeds on September 21, 2012 in Book 805, Page 957 and an assignment of which was previously recorded with the Ellis County, Kansas Register of Deeds on September 21, 2012 in Book 805, Page 960.

TERMINATION AND RELEASE OF LEASE

THIS TERMINATION AND RELEASE OF LEASE dated as of the ____ day of June, 2013, by and between the City of Hays, Kansas, a municipal corporation (hereinafter the "Issuer"), Via Christi Village Hays, Inc., formerly St. John's, Inc., a Kansas not-for-profit corporation (the "Corporation"); and The Bank of New York Mellon Trust Company, N.A., St. Louis, Missouri, a national banking association duly organized and existing under the laws of the United States (hereinafter the "Trustee").

WITNESSETH:

WHEREAS, the Issuer heretofore leased to the Corporation certain real property, together with improvements located thereon, pursuant to a Lease Agreement, dated as of September 15, 2012 (the "Lease"), notice of which Lease was duly recorded with the Register of Deeds of Ellis County, Kansas on September 21, 2012 in Book 805, Page 957; and;

WHEREAS, said Lease was assigned by the Issuer to the Trustee; and

WHEREAS, the property interests covered by the Lease consist of the property more specifically described in Schedule I attached hereto and incorporated hereby; and

WHEREAS, the Issuer previously had outstanding its Health Care Facility Revenue Bonds, Series 2012-A (St. John's, Inc.) (the "Bonds"); and

WHEREAS, provision has been made for payment in full of all of the outstanding Bonds by deposit with The Bank of New York Mellon Trust Company, N.A., as Trustee, irrevocably in trust, of sufficient funds or government securities as necessary to pay the principal of, interest on, and premium, if any, on all of said Bonds through and including their first available redemption date; and

WHEREAS, in connection therewith, it is necessary to provide for the release and termination of the above-described Lease.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and in consideration of other good and valuable consideration, the parties hereto agree that the Lease is hereby terminated and released.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the City of Hays, Kansas for delivery as of the date first set forth above.

CITY OF HAYS, KANSAS

[seal]

By _____
Kent Steward, Mayor

ATTEST:

By _____
Doris Wing, City Clerk

“ISSUER”

ACKNOWLEDGMENT

STATE OF KANSAS)
) ss:
COUNTY OF ELLIS)

BE IT REMEMBERED that on this ____ day of June, 2013, before me, a notary public in and for said County and State, came Kent Steward and Doris Wing, Mayor and City Clerk, respectively, of the City of Hays, Kansas, a municipal corporation of the State of Kansas (the “City”), who are personally known to me to be the same persons who executed, as such officers, the within instrument on behalf of said City, and such persons duly acknowledged the execution of the same to be the act and deed of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

Notary Public

My Appointment Expires:

VIA CHRISTI VILLAGE HAYS, INC.

By _____
David Karlin, Executive Director

“CORPORATION”

ACKNOWLEDGMENT

STATE OF KANSAS)
)
COUNTY OF _____) ss:

BE IT REMEMBERED, that on this ____ day of June, 2013, before me, a Notary Public, in and for the County and State aforesaid, came David Karlin, Executive Director of Via Christi Village Hays, Inc., on behalf of said corporation and acknowledged to me that such person executed the same for the purposes therein expressed, acting for and on behalf of said corporation as Authorized Corporation Representative.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

Notary Public

My Appointment Expires:

THE BANK OF NEW YORK MELLON TRUST
COMPANY, N.A., St. Louis, Missouri

By _____
Name (Printed) _____
Title _____

“TRUSTEE”

ACKNOWLEDGMENT

STATE OF MISSOURI)
)
CITY OF ST. LOUIS) ss:

BE IT REMEMBERED, that on this ____ day of _____, 2013, before me, a notary public in and for said city and state, came _____, _____ of The Bank of New York Mellon Trust Company, N.A., St. Louis, Missouri, a national banking association duly organized, incorporated and existing under and by virtue of the laws of the United States (the “Bank”), who is personally known to me to be the same person who executed, as such officer, the within instrument on behalf of said Bank, and such person duly acknowledged the execution of the same to be the act and deed of said Bank.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year least above written.

Notary Public

My Appointment Expires:

SCHEDULE I

SCHEDULE I TO THE TRUST INDENTURE, DATED AS OF SEPTEMBER 15, 2012, BETWEEN THE CITY OF HAYS, KANSAS, AS ISSUER, AND THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A., ST. LOUIS, MISSOURI, AS TRUSTEE, AND TO THE LEASE AGREEMENT, DATED AS OF SEPTEMBER 15, 2012 BY AND BETWEEN SAID CITY AND VIA CHRISTI VILLAGE HAYS, INC., FORMERLY ST. JOHN'S, INC.

PROPERTY SUBJECT TO LEASE

(A) Land. The following described real estate located in Ellis County, Kansas, to wit:

Lots Fifteen (15), Sixteen (16), and Seventeen (17), Block Five (5), Golden Belt Fifth Addition to the City of Hays, Kansas

said real property described constituting the "Land" as referred to in said Lease.

(B) Improvements. All building improvements now constructed, located or installed on the Land, together with and including such buildings, improvements, machinery and equipment refinanced from proceeds of the Bonds, the same constituting the "Improvements" as referred to in said Lease and the Indenture, as amended, and including those items more specifically described as follows:

A 96-bed nursing home attached to the existing 41 assisted living apartments, which together with the freestanding, 10-unit independent living complex, will comprise a full Continuing Care Retirement Community. The nursing home portion of the Project will provide skilled nursing and long term care services for 96 residents within six defined neighborhoods. Each neighborhood offers twelve private and two semi-private rooms, surrounding an open living room, dining room, den and kitchen. A chapel, therapy room, themed activity spaces, consultation rooms, common areas, and secure outdoor spaces will also be available to residents and their guests. The central administrative and support areas of the facility will be available to residents and families as needed, but will remain "outside" the neighborhoods.

The assisted living portion of the Project will be renovated to upgrade interior and exterior finishes to support the creation of the Continuing Care Retirement Community. The consolidated campus will streamline departments and the delivery of services including dietary, activities, nursing, laundry, housekeeping and business offices functions. The Project includes adjacent parking and landscaping, as well as all furniture, equipment and fixtures to be located therein and thereon.

The property described in paragraphs (A) and (B) of this Schedule I, together with any alterations or additional improvements properly deemed a part of the Project pursuant to and in accordance with the provisions of Sections 11.1 and 12.1 of the Lease, constitute the "Project" as referred to in both the Lease and the Indenture.

SATISFACTION, DISCHARGE AND RELEASE OF INDENTURE

THIS SATISFACTION, DISCHARGE AND RELEASE OF INDENTURE dated as of the ____ day of June, 2013, by and between the City of Hays, Kansas, a municipal corporation (hereinafter referred to as the “Issuer”), and The Bank of New York Mellon Trust Company, N.A., a national banking association duly organized and existing under the laws of the United States (hereinafter referred to as the “Trustee”).

WITNESSETH:

WHEREAS, the Issuer has previously issued its Health Care Facility Revenue Bonds, Series 2012-A (St. John’s, Inc.) in the aggregate principal amount of \$13,000,000 (the “Bonds”); and

WHEREAS, such Bonds were secured by the pledge of a certain Trust Estate, as established by, and in accordance with the terms and provisions of, a Trust Indenture, dated as of September 15, 2012 (the “Indenture”), by and between the Issuer and the Trustee; and

WHEREAS, provision has been made for payment in full of all of the outstanding Bonds by deposit with the Trustee, irrevocably in trust, of sufficient funds or government securities as necessary to pay the principal of, interest, and premium, if any, on all of said Bonds through and including their first available redemption date; and

WHEREAS, in connection therewith, it is necessary to provide for the release and discharge of the lien of the Indenture upon the Trust Estate (excepting its lien upon such monies as are deposited with Trustee for the purposes of paying the principal of and interest on all the Bonds).

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and in consideration of other good and valuable consideration, the parties hereto agree that the special obligations of the Issuer under the terms of the Indenture are hereby deemed satisfied and discharged and the lien of the Trustee upon the Trust Estate is hereby terminated and released. Accordingly, the covenants and agreements of the Issuer and the Trustee (except to the extent the same govern or otherwise provide terms and provisions for the timely defeasance, satisfaction and payment of the Bonds and except to the extent the same survive termination in accordance with the terms of the Indenture) are hereby terminated and of no further force or effect.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the official seal of the City of Hays, Kansas for delivery as of the date first set forth above.

CITY OF HAYS, KANSAS

[seal]

By _____
Kent Steward, Mayor

ATTEST:

By _____
Doris Wing, City Clerk

“ISSUER”

ACKNOWLEDGMENT

STATE OF KANSAS)
)
COUNTY OF ELLIS) ss:

BE IT REMEMBERED that on this _____ day of June, 2013, before me, a notary public in and for said County and State, came Kent Steward and Doris Wing, Mayor and City Clerk, respectively, of the City of Hay, a municipal corporation of the State of Kansas, who are personally known to me to be the same persons who executed, as such officers, the within instrument on behalf of said City, and such persons duly acknowledged the execution of the same to be the act and deed of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

Notary Public

My Appointment Expires:

THE BANK OF NEW YORK MELLON TRUST
COMPANY, N.A., St. Louis, Missouri

[seal]

By _____
Name (Printed) _____
Title _____

ATTEST:

By _____
Name (Printed) _____
Title _____

“TRUSTEE”

ACKNOWLEDGMENT

STATE OF MISSOURI)
)
CITY OF ST. LOUIS) ss:

BE IT REMEMBERED that on this ____ day of _____, 2013, before me, the undersigned, a Notary Public in and for said City and State, came _____ and _____, duly authorized _____ and _____, respectively, of The Bank of New York Mellon Trust Company, N.A. (the “Bank”), a national banking association duly organized under the banking laws of the United States of America, who are personally known to me to be the same persons who executed the within instrument on behalf of said Bank, and such persons duly acknowledged the execution of the same to be the act and deed of said Bank.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

Notary Public

My Appointment Expires:

TERMINATION AND RELEASE OF GUARANTIES

THIS TERMINATION AND RELEASE OF GUARANTIES (the “Release”) dated as of the ____ day of June, 2013 (the “Effective Date”), by The Bank of New York Mellon Trust Company, N.A., a national banking association organized under the laws of the United States, with an office in St. Louis, Missouri (the “Trustee”).

WITNESSETH:

WHEREAS, the City of Hays, Kansas, a municipal corporation organized and existing under the laws of the State of Kansas (the “Issuer”) previously issued its Health Care Facility Revenue Bonds, Series 2012-A (St. John’s, Inc.) (the “Bonds”); and

WHEREAS, the Bonds were payable solely and only from the Trust Estate created pursuant to the Indenture (hereinafter described), including money and revenue received from the fees charged and Basic Rent received pursuant to a certain Lease Agreement, dated as of September 15, 2012 (the “Lease”), with Via Christi Village Hays, Inc., formerly St. John’s, Inc., a Kansas not-for-profit corporation, as tenant (the “Guarantor”), for the use of a certain Project described in the Lease; and

WHEREAS, payment of the principal of and interest on the Bonds is unconditionally guaranteed by the Guarantor pursuant to the terms of a Guaranty Agreement, dated as of September 15, 2012 (the “Guaranty Agreement”); and

WHEREAS, payment of the principal of and interest on the Bonds is further unconditionally guaranteed by Via Christ Health, Inc. (the “Additional Guarantor”) pursuant to the terms of an Additional Guaranty Agreement, dated as of September 15, 2012 (the “Additional Guaranty Agreement”); and

WHEREAS, the Trustee has been designated as such pursuant to the terms of a certain Trust Indenture, dated as of September 15, 2012 (the “Indenture”), by and between the Issuer and the Trustee, and under which Indenture the Trustee is authorized and empowered to perform the duties of the Issuer and to make disbursements as required thereunder and to perform, insofar as it legally can, all acts otherwise required of the Issuer in connection with said Indenture and the Lease; and

WHEREAS, in accordance with the Indenture, all of the right, title and interest of the Issuer for the purpose of exercising the rights and performing and carrying out the duties and obligations of the Issuer under said Lease (to the extent that such rights and duties may be lawfully assigned by the Issuer and excepting the Issuer’s right to indemnity, and such other rights and duties which, in the context in which they appear in said Lease, are capable of being exercised or performed only by the Issuer) have been assigned to the Trustee to secure the payment of said Bonds; and

WHEREAS, pursuant to Sections 4.2 of the Guaranty Agreement, the Guarantor shall be discharged of its obligations upon the payment of the principal of, premium, if any, and interest on the Bonds to the Trustee, or provision for payment thereof having been made with the Trustee as provided in the Indenture; and

WHEREAS, pursuant to Sections 4.2 of the Additional Guaranty Agreement, the Additional Guarantor shall be discharged of its obligations upon the payment of the principal of, premium, if any, and interest on the Bonds to the Trustee, or provision for payment thereof having been made with the Trustee as provided in the Indenture; and

WHEREAS, provision has been made for payment in full of all of the outstanding Bonds by deposit with the Trustee, irrevocably in trust, of sufficient funds or government securities as necessary to pay the principal of, interest on, and premium, if any, on all of said Bonds through and including their first available redemption date; and

WHEREAS, in connection therewith, it is necessary to provide for the release and termination of the Guaranty Agreement and the Additional Guaranty Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and in consideration of other good and valuable consideration, the Trustee hereto agrees that the Guaranty Agreement and the Additional Guaranty Agreement are both and each hereby terminated and released and that the Guarantor and Additional Guarantor are discharged of their respective obligations thereunder.

[Remainder of Page Intentionally Left Blank]

ACKNOWLEDGMENT AND ACCEPTANCE OF TRUSTEE

The undersigned, _____, a duly authorized, qualified and acting _____ of The Bank of New York Trust Company, N.A., does hereby acknowledge, accept and agree to the above and foregoing Termination and Release of Guaranties.

THE BANK OF NEW YORK MELLON TRUST
COMPANY, N.A., St. Louis, Missouri

By _____
Name (Printed) _____
Title _____

“TRUSTEE”

ACKNOWLEDGMENT

STATE OF MISSOURI)
)
CITY OF ST. LOUIS) ss:

BE IT REMEMBERED, that on this ____ day of _____, 2013, before me, a notary public in and for said city and state, came _____, _____ of The Bank of New York Mellon Trust Company, N.A., St. Louis, Missouri, a national banking association duly organized, incorporated and existing under and by virtue of the laws of the United States (the “Bank”), who is personally known to me to be the same person who executed, as such officer, the within instrument on behalf of said Bank, and such person duly acknowledged the execution of the same to be the act and deed of said Bank.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

Notary Public

My Appointment Expires:

TRUSTEE'S CLOSING CERTIFICATE

The undersigned, The Bank of New York Mellon Trust Company, N.A., St. Louis, Missouri, (the "Trustee"), under the Trust Indenture, dated as of September 15, 2012 (the "Indenture"), between the City of Hays, Kansas (the "Issuer") and the Trustee and authorizing the issuance of Health Care Facility Revenue Bonds, Series 2012-A (St. John's, Inc.) (the "Bonds"), of the Issuer, does hereby certify and acknowledge, and release various documents, as follows:

1. The Trustee is a national banking association duly organized under the banking laws of the United States and has full power and authority to act as Trustee as provided in the Indenture.

2. As of June __, 2013, no event of default had occurred, and no default was declared under the Lease executed in connection with the issuance of the Bonds.

3. The Trustee has been designated as Escrow Trustee under a certain Escrow Trust Agreement, dated as of June __, 2013 (the "Escrow Trust Agreement"), which provides for the establishment of an Escrow Trust Account and the purchase of certain direct, non-callable, non-prepayable obligations of the United States of America (the "Escrowed Securities") for the purpose of paying all the outstanding Bonds. The Escrow Trustee is a national bank fully organized and existing under the laws of the United States and has the necessary trust powers and capacities to administer the trusts contemplated by the Escrow Trust Agreement.

4. As of the date of this Certificate, pursuant to the Escrow Trust Agreement and a reliance on that certain Escrow Verification Report of _____ dated _____, 2013, there are sufficient funds and Escrowed Securities on deposit pursuant to the Escrow Trust Agreement to pay the principal of, premium and interest on all the outstanding Bonds through and including the first available redemption date.

4. The Trustee hereby acknowledges receipt by it, or provision for payment, of all sums currently payable to it under the Indenture, including the fees, compensation and expenses of the Trustee and any paying agent under the Indenture pertaining to the Bonds.

5. Notice of Corporation's option to purchase was provided timely or is otherwise waived by the Trustee.

[Remainder of Page Intentionally Left Blank]

Dated: June __, 2013.

THE BANK OF NEW YORK MELLON TRUST
COMPANY, N.A., St. Louis, Missouri

By _____
Name (Printed) _____
Title _____