

# Memo

To: City Commission  
From: Toby Dougherty, City Manager  
Date: 8-9-13  
Re: August 15, 2013 Work Session

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Attached is the agenda and supporting documentation for the August 15, 2013 Work Session. Both agenda items are straightforward and self-explanatory. Please refer to the staff memos for details.

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**CITY OF HAYS  
CITY COMMISSION WORK SESSION  
THURSDAY, AUGUST 15, 2013 – 6:30 P.M.  
AGENDA**

1. **ITEM FOR REVIEW: [August 1, 2013 Work Session Notes \(PAGE 1\)](#)**  
DEPARTMENT HEAD RESPONSIBLE: Kim Rupp, Director of Finance
2. **ITEM FOR REVIEW: [Discussion of Larks Park Recognition Plaques \(PAGE 5\)](#)**  
PERSON RESPONSIBLE: Commissioner Mellick
3. **ITEM FOR REVIEW: [Update on Lease with North Central Kansas Technical College \(PAGE 9\)](#)**  
PERSON RESPONSIBLE: Toby Dougherty, City Manager
4. **OTHER ITEMS FOR DISCUSSION**
5. **EXECUTIVE SESSION (IF REQUIRED)**
6. **ADJOURNMENT**

**ANY PERSON WITH A DISABILITY NEEDING SPECIAL ACCOMMODATIONS TO ATTEND THIS MEETING SHOULD CONTACT THE CITY MANAGER'S OFFICE 48 HOURS PRIOR TO THE SCHEDULED MEETING TIME. EVERY ATTEMPT WILL BE MADE TO ACCOMMODATE ANY REQUESTS FOR ASSISTANCE.**



City of Hays  
City Commission  
Work Session Notes  
August 1, 2013

Present: Kent Steward, Eber Phelps, Shaun Musil, Ron Mellick, John Bird, Toby Dougherty

Absent: Henry Schwaller IV

**July 18, 2013 Work Session Notes**

There were no corrections or additions to the minutes of the Work Session held on July 18, 2013; the minutes stand approved as presented.

**Hays Aquatic Park Wood Staining/Sealing**

The wood structures at the Hays Aquatic Park need to be stained and sealed; this process was last completed in 2008. It is very important to keep the wood structures at the Hays Aquatic Park stained/sealed to increase the life expectancy of these structures and to keep them aesthetically pleasing in the process. The recommendation from City Staff is to approve the low bid from Dale Schmidt Handyman & Painting to complete the staining/sealing project at the Hays Aquatic Park for an amount of \$24,000 with budgeted funds from the 2013 Pool Budget.

Commissioner Mellick felt the bid was very high, and would like to see the cost of materials for this project.

Commissioner Phelps clarified that the work would not be done until after the pool is closed for the season.

Commissioner Musil would like information on the cost and life expectancy of fiberglass or other material that requires less maintenance.

Commissioners will be requested to approve the low bid from Dale Schmidt Handyman & Painting to complete the staining/sealing project at the

Hays Aquatic Park for an amount of \$24,000.00 at the August 8, 2013 Commission meeting.

### **2014 Budget Review**

City Manager Toby Dougherty reviewed the 2014 proposed budget with the Commissioners. At the August 8, 2013 Commission meeting, the Commissioners will set the date for a public hearing for the 2014 Budget to be held during the Commission meeting on August 22, 2013

### **Other Items of Interest**

Commissioner Musil suggested posting the top 100 or 500 water users. It was suggested this discussion be put on a future work session.

City Manager Toby Dougherty, stated he received a phone call from Dan Wells with KDHE regarding clean up of the derailment. The grain car full of chicken feed that spilled should be cleaned up tomorrow.

### **Executive Session**

Ron Mellick moved, Shaun Musil seconded, that the Governing Body recess to executive session at 7:10 p.m. for 5 minutes to discuss possible property acquisition and matters pertaining to attorney-client privilege. The executive session included the Commissioners, the City Manager, the Assistant City Manager, and the City Attorney. K.S.A. 75-4319 authorizes the use of executive session to discuss the topics stated in the motion.

Vote: Ayes: Kent Steward  
Eber Phelps  
Shaun Musil  
Ron Mellick

No action was taken during the executive session.

Eber Phelps moved, Ron Mellick seconded, that the Governing Body recess to a second executive session at 7:16 p.m. for 5 minutes to discuss possible property acquisition and matters pertaining to attorney-client privilege.

The executive session included the Commissioners, the City Manager, the Assistant City Manager, and the City Attorney. K.S.A. 75-4319 authorizes the use of executive session to discuss the topics stated in the motion.

Vote: Ayes: Kent Steward

Eber Phelps

Shaun Musil

Ron Mellick

No action was taken during the executive session.

The work session was adjourned at 7:21 p.m.

Submitted by: \_\_\_\_\_

Brenda Kitchen – City Clerk



# Commission Work Session Agenda

## Memo

**From:** Toby Dougherty, City Manager

**Work Session:** August 15, 2013

**Subject:** Discussion of Larks Park Recognition Plaques

**Person(s) Responsible:** Commissioner Mellick  
Toby Dougherty, City Manager

### Summary

Fort Hays State University installed a plaque on the grand stands at Larks Park identifying a donor for a smaller project completed at the facility. Commissioner Mellick would like to discuss a possible policy dealing with these types of recognition.

### Background

Two years ago, the City had budgeted \$10,000 for backstop improvements at Larks Park. The City was contacted by Fort Hays State University about the possibility of replacing the entire backstop. As this would require more than the \$10,000 budgeted, the City indicated to the University that it would pledge the budgeted \$10,000 for the project if the University came up with the rest of the money. The total project to replace the backstop was \$18,350. Fort Hays State University oversaw the backstop replacement project. The City merely provided guidance on specifications and financial assistance.

As the backstop was being reconstructed, the City Commission directed staff to install preventative measures in hopes of reducing the number of foul balls that ended up in the Hays Aquatic Park. This change required an expenditure of \$2,735 that the City paid for.

### Discussion

As previously mentioned, the total project cost was \$18,350. The City of Hays paid \$10,000, and Fort Hays State University paid \$8,350. It is unknown at this time where the \$8,350 came from for the University's portion. Sometime this year, a plaque appeared on the east side of the Larks Park grand stand identifying The Meckenstock Group for its financial contribution to this project. City staff was contacted by Fort Hays State University and advised the plaque be small and unobtrusive.

Commissioner Mellick would like to discuss the University's installation of the plaque with the rest of the Commission to determine if there needs to be permission granted by the City Commission for future recognitions such as this plaque.

### **Legal Consideration**

Larks Park is City-owned property and the City controls all aspects of it, including signage such as that involved in this matter. The lease between the City and University does allow for advertising space to be sold by the University, however, this particular plaque is not something that is contemplated by the agreement. There is no known legal obstacle to the City asserting approval rights for such modifications to the facility.

### **Financial Consideration**

There are no financial considerations at this time.

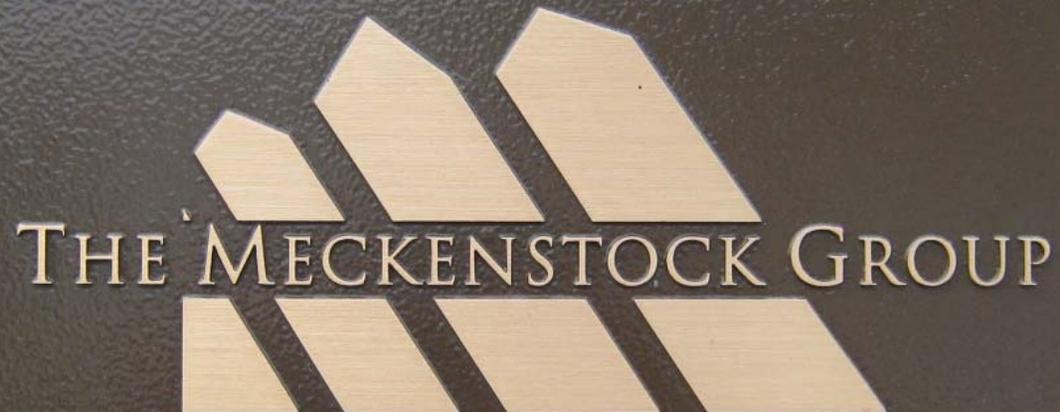
### **Action Requested**

This item is being brought up by Commissioner Mellick and is for discussion only at this time.

### **Supporting Documentation**

Pictures of Plaques

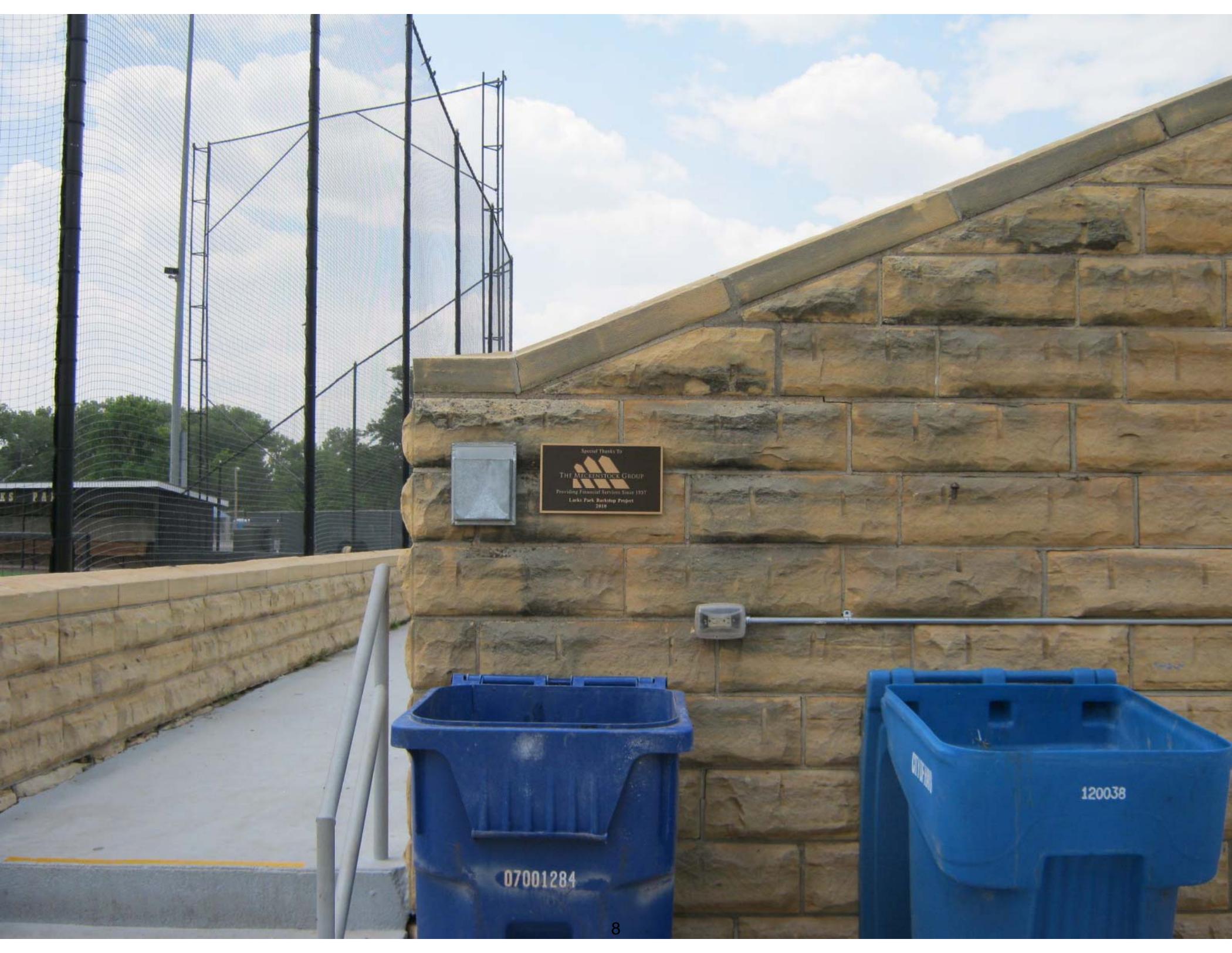
Special Thanks To



THE MECKENSTOCK GROUP

Providing Financial Services Since 1937

**Larks Park Backstop Project  
2010**



Special Thanks To  
**THE MCKENESTOCK GROUP**  
Providing Financial Services Since 1957  
Lacks Park Backstop Project  
2018



# Commission Work Session Agenda

## Memo

**From:** Toby Dougherty, City Manager

**Work Session:** August 15, 2013

**Subject:** Update on Lease with North Central Kansas  
Technical College

**Person(s)  
Responsible:** Toby Dougherty, City Manager

### Summary

The City Commission has asked for an update on the current arrangement with North Central Kansas Technical College for space at the former Army Reserve facility. As you will see, the Technical College has worked on a few projects for the City, but from a staff perspective, the arrangement has not worked out as well as anticipated.

### Background

In May of 2009, the City entered into a lease with North Central Kansas Technical College for space at the former Army Reserve facility. In lieu of monetary compensation for space in the facility, the Technical College and City agreed that the Technical College would assist the City with various projects that would not only save the City money but would also provide the Technical College students with valuable on-the-job experience.

### Discussion

Since 2009, the Technical College has completed the following projects.

- Removed and replaced two water fountains at City Hall.
- Conducted an initial inventory of plumbing fixtures at various City buildings.
- Completed a remodel at the Parks Department that created office space as well as break rooms.
- Replaced two shelter house roofs in West Frontier Park.
- Completed a Range House at the Hays Police Department Shooting Range.
- Currently in the process of redesigning and building a new podium for the City Commission Chambers.

The City experienced issues with the Shooting Range House and Parks Department project that had to be corrected by contracted professionals after completion of the

projects by NCKTC. In both cases, there were deficiencies in the NCKTC work that had to be corrected. While City staff finds this frustrating, overall, we were generally happy with the outcomes.

City staff has been less than happy with the overall arrangement between the City of Hays and NCKTC. More specifically, City staff has to push, prod, and sometimes plead to garner the attention of NCKTC staff to enact some of these projects. It is City staff's opinion that the Technical College is getting a pretty good bargain in that it receives free space in the former Army Reserve facility. This allowed the Technical College to significantly increase its curriculum without any sort of capital investment. Because of this, City staff feels like the Technical College should be reaching out to us, in a manner that shows gratitude for the situation, but yet, we have to consistently contact Technical College staff to get its attention for the completion of any project.

### **Legal Consideration**

This item is for information only.

### **Supporting Documentation**

Lease between City and NCKTC

Memorandum of Agreement between City and NCKTC

Projects Completed since Lease was Signed

## LEASE FOR REAL PROPERTY

This lease agreement for the lease of real property entered into this 14<sup>th</sup> day of May, 2009 by and between the City of Hays, Kansas, P.O. Box 490, Hays, Kansas 67601-0490, hereinafter referred to as City and North Central Kansas Technical College, 2205 Wheatland Ave., Hays, Kansas 67601, hereinafter referred to as NCKTC, witnesseth:

1. The City, in consideration of the mutual covenants and agreements contained in the Memorandum of Agreement executed 5-14-09 and the mutual covenants and agreements contained herein, does hereby lease to NCKTC a parcel of property located in the City of Hays, Kansas, as hereinafter described:

A. The City agrees to lease to NCKTC:

A tract located in the City of Hays, Ellis County, Kansas, lying northwesterly of the northwesterly right-of-way line of Main Street, lying southwesterly of the southwesterly right-of-way line of Third Street, lying easterly of the southeasterly and easterly right-of-way line of Fort Street and lying northeasterly of the northeasterly right-of-way line of First Street, more commonly known as 101 Main Street, per the attached Exhibit A, with improvements consisting of a 9,909 square foot building, but excluding the 1,540 square foot organizational maintenance shop currently occupied by the Kansas National Guard Armory and the grass area south of the main building, for use as its Downtown Hays Campus.

2. It is mutually agreed between the parties that this agreement is subject to the following terms and conditions, to wit:

A. Consideration. The consideration for this lease shall be the mutual promises contained in the Memorandum of Agreement executed 5-14-09 and the mutual promises contained hereinafter.

B. Title. Title to the above-described tract of real property will remain vested in the City.

C. Term. The term of this lease shall be for a period of five (5) years, commencing on the 15 day of May, 2009. Six (6) months prior to expiration of the five-year term, the parties will confer to review the terms of the lease. If such terms are mutually satisfactory, the lease will renew under the same terms for a period of five (5) years, with like provisions for review and renewal, thereafter.

D. Utilities and Maintenance. NCKTC shall arrange for and bear the cost of all utility services furnished to the Downtown Hays Campus during the lease term. NCKTC shall arrange for and bear the cost of all janitorial and other services to the Downtown Hays Campus. The City will ensure that all utilities and mechanical equipment at the Downtown Campus are in

## LEASE FOR REAL PROPERTY

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good operating condition prior to occupancy by NCKTC. NCKTC shall, at all times during the term of this lease and at its own cost and expense, perform all reasonable maintenance to all or any part of the property, including any structures on the property, or structures that may be constructed in the future during the term of the lease. NCKTC shall be responsible for care of the grounds and for snow removal, upon occupancy.

E. Use of Building and Parking. The City retains the right to use the parking lot located on the Downtown Campus as a public parking lot. NCKTC will be allowed the use of the parking lot for its activities, also. Uses of the property by NCKTC are limited to educational uses consistent with the mission of NCKTC and will not include subleasing for purely retail operations. Any sublease shall be approved, in writing, by the City and shall be subject to termination upon termination of this base lease.

G. Improvements. It is anticipated that NCKTC will need to paint the classrooms and hallways, install new ceiling tiles, prepare the floors, and add additional internet accessibility and phone lines upon its occupancy of the premises. All such improvements will be the sole responsibility of NCKTC and all costs associated with such improvements will be borne by NCKTC. NCKTC will not build additional structures on the property or make major structural changes to the building without prior written approval by the City. NCKTC shall cause to be discharged any and all liens or encumbrances associated with its alterations, additions or improvements to the Downtown Campus, no later than thirty days prior to the termination or expiration of this lease. Any alteration, addition, or improvement made by NCKTC and any fixtures installed as part thereof shall become the property of the City upon the termination or expiration of this lease.

H. Insurance. The City shall keep the structures located on the property insured in an amount adequate to protect its interests therein. NCKTC shall carry insurance upon any personal property located on the premises, at its own expense and for its benefit, in an amount adequate to protect its own interests. NCKTC shall also insure the coverage afforded under a Commercial General Liability Policy for third party injury (including death and disease) and property damage, in an amount adequate to protect the interests of both parties, covering all claims for injuries to persons or damage to property occurring in or about the property. This obligation shall not by itself reduce or relieve NCKTC of any liability it may incur under this lease or otherwise.

I. Indemnification. The City shall not be liable for damages to property or injuries to persons arising from acts of NCKTC or their agents or employees in the use of the property under lease.

J. Destruction of the Property. If the Property is materially (i.e., 50% or more) damaged or destroyed, NCKTC may terminate this lease effective the date of the City's receipt of written notification from NCKTC.

LEASE FOR REAL PROPERTY

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K. Vacation of the Property. NCKTC shall not abandon the property during the term of this lease.

L. Assignment. This lease shall not be assignable without the written consent of the City, and shall be binding upon the successors and assigns of the parties.

M. Notices. All notices and other communications from one party to the other pertaining to this lease shall be given in written form.

If such notices or other communications are to be given to NCKTC, they shall either be personally delivered to an officer of NCKTC, or sent to NCKTC by United States mail, postage prepaid, addressed to NCKTC as follows:

North Central Kansas Technical College  
Attn : Clark Coco, President  
P.O. Box 507  
Beloit, Kansas 67420  
Phone : (785) 738-9055  
Email : [ccoco@ncktc.edu](mailto:ccoco@ncktc.edu)

All notices and other communications to be given to the City shall be personally delivered to the City, or sent by United States mail, postage prepaid, addressed to the City as follows:

The City of Hays, Kansas  
Attn: Toby Dougherty, City Manager  
P.O. Box 1490  
1507 Main Street  
Hays, KS 67601  
Phone: (785) 628-7320  
E-mail: [tdougherty@haysusa.com](mailto:tdougherty@haysusa.com)

All notices to either party shall be effective when personally delivered or five (5) days after being deposited in the U.S. Postal system, postage prepaid.

N. Waiver. The failure of either party to enforce any condition of this lease shall not be a waiver of its right to enforce every condition of this lease. No provision of this lease shall be deemed to have been waived unless the waiver is in writing.

O. Binding Effect. This lease and all indemnifications herein shall bind and benefit the parties and their heirs, administrators, successors and assigns. Each party represents to the other that no brokers or other persons are entitled to a fee, commission or other compensation by virtue of this lease transaction.

LEASE FOR REAL PROPERTY

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P. Interpretation. If any clause, sentence, paragraph, or part of this lease shall for any reason be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not effect, impair, or invalidate the remainder of this lease, but be confined in its operation to the section, clause, sentence, paragraph, or part thereof directly involved in the controversy in which such judgment shall have been rendered, and in all other respects said lease shall continue in full force and effect.

Time is of the essence for this lease.

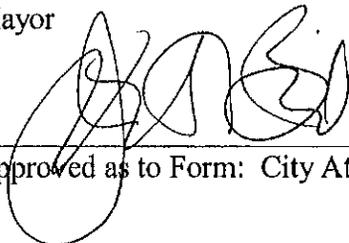
This lease for the subject real property is executed and acknowledged the day and year indicated hereinafter.

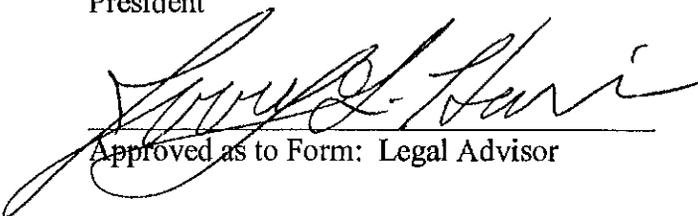
CITY OF HAYS, KANSAS

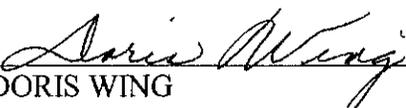
NORTH CENTRAL KANSAS  
TECHNICAL COLLEGE

  
\_\_\_\_\_  
RON MELLICK  
Mayor

  
\_\_\_\_\_  
CLARK COCO  
President

  
\_\_\_\_\_  
Approved as to Form: City Attorney

  
\_\_\_\_\_  
Approved as to Form: Legal Advisor

  
\_\_\_\_\_  
DORIS WING  
City Clerk

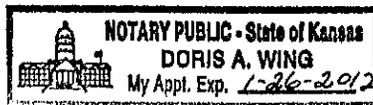
ACKNOWLEDGEMENTS

BEFORE ME, the undersigned, a Notary Public in and for the State and County aforesaid, on this 14<sup>th</sup> day of May, 2009, personally appeared **RON MELLICK**, the Mayor of the City of Hays, Kansas, known to me to be the identical person who executed the within and foregoing instrument of writing, in said capacity, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein expressed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and last year above written.



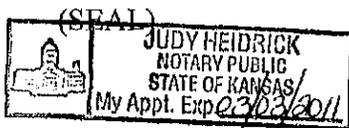
*Doris Wing*  
NOTARY PUBLIC



BEFORE ME, the undersigned, a Notary Public in and for the State and County aforesaid, on this 20 day of May, 2009, personally appeared **CLARK COCO**, the President of North Central Kansas Technical College, known to me to be the identical person who executed the within and foregoing instrument of writing, in said capacity, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein expressed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and last year above written.

*Judy Heidrick*  
NOTARY PUBLIC



LEASE FOR REAL PROPERTY

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BEFORE ME, the undersigned, a Notary Public in and for the State and County aforesaid, on this 15<sup>th</sup> day of May, 2009, personally appeared JOHN T. BIRD, the City Attorney of the City of Hays, Kansas, known to me to be the identical person who executed the within and foregoing instrument of writing, in said capacity, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein expressed.

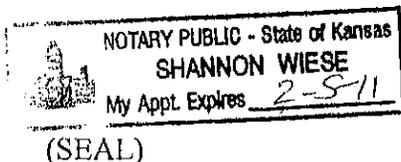
IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and last year above written.



Tina A Conger  
NOTARY PUBLIC

BEFORE ME, the undersigned, a Notary Public in and for the State and County aforesaid, on this 20<sup>th</sup> day of May, 2009, personally appeared Terry L. Harrison, the legal advisor for North Central Kansas Technical College, known to me to be the identical person who executed the within and foregoing instrument of writing, in said capacity, and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein expressed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and last year above written.



Shannon Wiese  
NOTARY PUBLIC

## MEMORANDUM OF AGREEMENT

THIS AGREEMENT, made and entered into the date and year next set out, by and between THE CITY OF HAYS, KANSAS, hereinafter "City", and NORTH CENTRAL KANSAS TECHNICAL COLLEGE, hereinafter "NCKTC",

WITNESSETH:

1. That this agreement shall serve as consideration for a lease agreement entered into by the parties on May 14, 2009, regarding occupancy of real property owned by the City. To the extent this agreement is cancelled or breached, the accompanying lease shall be deemed cancelled or breached.
2. That the City intends to and shall lease to NCKTC the real property described in the accompanying lease for use as its Downtown Hays Campus, in exchange for the promises contained in the lease and in this agreement.
3. That NCKTC intends to staff the Downtown Hays Campus with at least five (5) full-time employees. While it is understood that there may be fluctuations in staff numbers over the life of the agreement, NCKTC agrees to make every effort to employ an average of at least five (5) full-time employees at the Downtown Hays Campus.
4. That NCKTC agrees not to conduct any activities at the Downtown Campus to the detriment of its East Hays Campus. NCKTC will not move any curricula from the East Hays Campus to the Downtown Hays Campus without replacing those courses at the East Hays Campus or obtaining prior approval of the City.
5. NCKTC agrees to present a report of its activities on the Downtown Hays Campus to the City, at least annually.
6. That the parties agree that NCKTC will benefit from the rent-free use of the Downtown Hays Campus and the City will benefit from having an educational institution in the downtown area and from the free labor provided by NCKTC students and faculty to assist with its projects, therefore
  - a. Within three (3) years from the execution of this agreement, NCKTC shall assist the City with the creation and/or renovation of the Parks Department office and equipment storage space at no cost to the City, other than for materials.
  - b. NCKTC shall assist the City with one project of the City's choosing, at least every two years after the first three years of the agreement.
  - c. NCKTC shall, to the best of its ability, assist the City with technical and expert design services for all of its projects, upon request.

## MEMORANDUM OF AGREEMENT

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- d. There will be no charge to the City of Hays, other than for materials, for any project undertaken by NCKTC under this agreement.
7. NCKTC students may provide the following services for the City of Hays:
- Roof Framing
  - Window and Exterior Doors
  - Basic Stair Layout
  - Commercial Drawings
  - Roofing Applications
  - Thermal and Moisture Protection
  - Exterior Finishing
  - Cold-Formed Steel Framing
  - Drywall Installation
  - Drywall Finishing
  - Doors and Door Hardware
  - Suspended Ceilings
  - Window, Door, Floor and Ceiling Trim
  - Cabinet Installation
  - Cabinet Fabrication
  - Rigging Equipment
  - Handling and Placing Concrete
  - Trenching and Excavating
  - Vertical Formwork
  - Horizontal Formwork
  - Tilt-Up Wall Panels
  - Distance Measurement and Leveling
  - Advanced Roof Systems
  - Advanced Wall Systems
  - Advanced Stair Systems
  - Welding
  - Commercial Finish Work
  - Site Preparation
  - Soldering and Brazing
  - Air Distribution Systems
  - Commercial Airside Systems
  - Chimneys, Vents and Flues
  - Leak Detection, Evacuation, Recovery, and Charging
  - Alternating Current
  - Heat Pumps

## MEMORANDUM OF AGREEMENT

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- Basic Installation and Maintenance Practices
  - Sheet Metal Duct Systems
  - Fiberglass and Flexible Duct Systems
  - Hydronic Heating and Cooling Systems
  - Airside Systems
  - Air Properties and Air System Balancing
  - Construction Drawings and Specifications
  - Energy Conservation Equipment
  - Building Management Systems
  - Water Treatment
  - System Startup and Shutdown
  - Heating and Cooling System Design
  - Commercial and Industrial Refrigeration
  - Plastic Pipe and Fittings
  - Copper Pipe and Fittings
  - Cast-Iron Pipe and Fitting
  - Carbon Steel Pipe and Fitting
  - Corrugated Stainless Steel Tubing
  - Fixtures and Faucets
  - Installing and Testing DWV Piping
  - Installing Roof, Floor, and Area Drains
  - Installing and Testing Water Supply Piping
  - Installing Fixtures, Valves and Faucets
  - Installing Water Heaters
  - Fuel Gas Systems
  - Backflow Preventers
  - Sewage Pumps and Sump Pumps
  - Corrosive-Resistant Waste Piping
  - Compressed Air
8. That any disagreements which may arise regarding the interpretation or application of this agreement by the parties will be addressed and resolved by the City Manager of the City of Hays and the Dean of NCKTC. The City Commission of the City of Hays will become involved in resolving disagreements only under extraordinary circumstances.

MEMORANDUM OF AGREEMENT

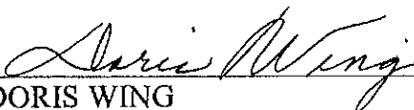
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WITNESS OUR HANDS the date and year next set out beside our names.

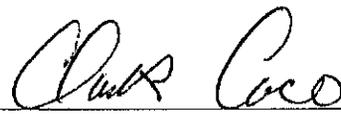
THE CITY OF HAYS, KANSAS

By   
\_\_\_\_\_  
RON MELLICK  
Mayor

ATTEST:

  
\_\_\_\_\_  
DORIS WING  
City Clerk

NORTH CENTRAL KANSAS TECHNICAL  
COLLEGE

By   
\_\_\_\_\_  
Clark Coco  
President

It is mutually understood and agreed that all improvements to plumbing, heating, electrical equipment or other features of the building shall remain therein at the termination of this Lease, this applying to the building proper and not referring to any special connections or fittings installed in connection with or as part of the equipment owned by the Tenant. Tenant agrees to repair any damage done to the premises caused by the removal of any such special connections or fittings.

It is further agreed and understood that the [~~Tenant~~] [Landlord] shall maintain the roof, exterior walls, downspouts and structural parts of the building herein described. The tenant shall maintain the interior of the building, including ordinary utility service, in good condition and repair and pay for all other replacements, repairs or redecorating during the full term of this Lease.

## NCKTC Projects Completed Since Lease Signed

Carolyn                      No projects for Communications.

Gary                              The NCKTC students removed and replaced two water fountains in city hall in 2013.

I.D.                                Nick: They have done the initial inventory of plumbing fixtures for me at the following locations:

- Wastewater
- Water treatment
- Public Works
- Aquatic Park

The rest of the Division Heads have advised no work from NCKTech.

Jeff                                I believe this is a complete list for Parks Department. As for the Roofmasters listing.....we paid Roofmasters direct for materials and NCK put it on. All done in 2011. Haven't heard from them since. They denied my request for cabinets in early 2012 and said they were too busy with Humanity houses on 17<sup>th</sup> Street.

<u>PO DATE</u>	<u>PO #</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>BUDGET</u>
11/08/11	35915	North Central KS Technical College	park office remodel	\$12,885.02	special park
12/12/11	36132	North Central KS Technical College	West Frontier shelter house roof replacement	\$670.40	parks
09/14/11	35530	Roofmasters Roofing & S/M Company Inc	small West Frontier shelter roof replacement	\$1,280.83	contingency

Roof replacement of both shelter houses in West Frontier. We paid Roofmasters directly for the small one it appears. I don't know why it was twice as much as the large one though, so maybe I'm missing something on the large one!?! And then of course our office remodel.

Don                    The Hays PD Range House was started in the fall of 2010 and completed in the spring of 2011.

Chad                    The only project I would have for I.T. would be the Commission Chambers podium project, which is still under construction with an estimated delivery date of sometime this fall when school is back in session. (2013)

                              I was also a part of the Audio – Video at the P.D. Range house, but that would fall under the P.D.'s list I'm sure.

Bernie                    No projects for Utilities.

Erin                     No projects for HR.

Jana                     No projects for the CVB.

Kim                      No projects for Finance.