

MINUTES OF A MEETING OF
THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON APRIL 10th, 2003

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, April 10, 2003 at 7:30 p.m.

Roll Call: Present: Troy Hickman
Sunell Koerner
Dick Bedard
Henry Schwaller IV

Chairperson Hickman declared that a quorum was present and called the meeting to order.

2. MINUTES: Sunell Koerner moved, Henry Schwaller IV seconded, that the minutes of the regular meeting held on March 27, 2003 be approved.

Vote: Ayes: Troy Hickman
Sunell Koerner
Dick Bedard
Henry Schwaller IV

Outgoing Commissioner Bedard was given a plaque in commemoration of his two years of service to the City of Hays as a Commissioner.

3. SWEARING IN CEREMONY: City Clerk Susie Berger administered the oath of office to Kent Steward, Wayne Billinger, and Henry Schwaller IV.

4. REORGANIZATION OF GOVERNING BODY: A. Henry Schwaller IV nominated Troy Hickman to the position of Chairperson/Mayor. Sunell Koerner seconded the nomination.

Vote: Ayes: Troy Hickman
Sunell Koerner
Kent Steward
Wayne Billinger
Henry Schwaller IV

B. Henry Schwaller IV nominated Sunell Koerner to the position of Vice Chairperson. Troy Hickman seconded the nomination.

Vote: Ayes: Troy Hickman
Sunell Koerner
Kent Steward
Wayne Billinger
Henry Schwaller IV

5. RULES OF PROCEDURE: Discussion was held about changes to the Rules of Procedure, which need to be adopted as a new Commission takes office. A number of changes have been done to make the rules conform to City Code and/or present practice.

Commissioner Steward objected to a statement included in Section 4.8 (Conflict of Interest) that required a Commissioner to absent himself/herself from the Chamber during debate and vote if he has a conflict of interest. He felt it would be better to be present in the Chamber even if not debating or voting. He would rather be knowledgeable than ignorant if the issue should arise at a later time when he may not have a conflict of interest.

Kent Steward moved, Sunell Koerner seconded, that Section 4.8 (Conflict of Interest) of Rules of Procedure be amended so as not to require a Commissioner to absent himself/herself from the Chamber during debate and vote, if he has a conflict of interest.

Vote: Ayes: Troy Hickman
Sunell Koerner
Kent Steward
Wayne Billinger
Henry Schwaller IV

Commissioner Billinger expressed a concern about Section 4.7, which states that 30 days prior to an appointment of any board/committee member notice be provided to the Commission for review. He would like to recognize that City Commission candidates need to receive this information before the general election.

Wayne Billinger moved, Sunell Koerner seconded, that all City Commission candidates be recognized in reviewing prospective committee appointments.

Vote: Ayes: Troy Hickman
Sunell Koerner
Kent Steward
Wayne Billinger
Henry Schwaller IV

Wayne Billinger moved, Sunell Koerner seconded, that Resolution No. 426 being a resolution adopting by reference the City of Hays City Commission Rules of Procedure and repealing all previous resolutions, motions or actions in conflict therewith be approved.

Vote: Ayes: Troy Hickman
Sunell Koerner
Kent Steward
Wayne Billinger
Henry Schwaller IV

6. CITIZEN COMMENTS: There were no comments.

7. CONSENT AGENDA: Henry Schwaller IV moved, Sunell Koerner seconded, that (A) the following Mayoral appointments be approved:

Airport Advisory Committee

Weeden Nichols – 3 year term expiring April 30, 2006 (reappointment)

Randall Braden – 3 year term expiring April 30, 2006 (reappointment)

Monte Smith – 3 year term expiring April 30, 2006

Library Board

Dave Brull – 4 year term expiring April 30, 2007

(B) That a Park Lease Agreement for Fort Hays State University Communications Club to utilize Municipal Park on May 1-3, 2003 be approved;

(C) That three purchase orders totaling \$62,137.82 for valve replacement and upgrades to the Water Softening Plant be approved;

(D) That Resolution No. AR –08, being a resolution expressing appreciation to Frances Shearer and Diane Werth for establishing a new business (Tumbleweed Crossing) in the City of Hays be approved.

Vote: Ayes: Troy Hickman
Sunell Koerner
Kent Steward
Wayne Billinger
Henry Schwaller IV

NEW BUSINESS

8. BAT-WING MOWER PURCHASE FOR PARKS DEPARTMENT: The Parks Department has \$39,000 budgeted for the purchase of a bat-wing mower. The following bids were received:

Carrico Implement, Hays, KS	\$ 29,551.27
Kansas Mini Power Vehicles, Wichita, KS	33,954.80
Turf Professionals Equipment, Wichita, KS	35,195.00
U.S.Turf, Grandview, MO	35,495.00

Staff recommended accepting the bid from Kansas Mini Power Vehicles for a Jacobsen HR511 in the amount of \$33,954.80 with trade-in. This mower best suits the Parks Department needs.

Wayne Billinger moved, Sunell Koerner seconded, that the bid from Kansas Mini Power Vehicles in the amount of \$33,954.80 for a bat-wing mower be accepted.

Vote: Ayes: Troy Hickman
Sunell Koerner
Kent Steward

Wayne Billinger
Henry Schwaller IV

9. SELECTION OF CONSULTANT FOR BAR SCREEN REPLACEMENT AT

WASTEWATER PLANT: Sunell Koerner moved, Wayne Billinger seconded, that the City of Hays enter into a contract with Bartlett and West Engineers in the amount of \$18,000 for professional services associated with the development of specifications and vendor selection process for the bar screen replacement at the Wastewater Treatment Plant.

Vote: Ayes: Troy Hickman
Sunell Koerner
Kent Steward
Wayne Billinger
Henry Schwaller IV

10. REVERSE ACCESS ROAD – CORRIDOR MANAGEMENT GRANTS:

The City of Hays is expected to receive Corridor Management Grants from KDOT for property acquisition and construction of reverse access roads north of I-70. These roads are vital to the accomplishment of the US-183 System Enhancement Project to improve north Vine Street to a 4-lane, divided roadway. Proposals for engineering services were solicited from Bucher, Willis and Ratliff and BG Consultants. BG Consultants was selected.

Henry Schwaller IV moved, Sunell Koerner seconded, that contingent upon receiving the KDOT Corridor Management Grants, the City Manager be authorized to sign Addendum No. 3 and Addendum No. 4 to Agreement for Engineering Services with BG Consultants for the design of reverse access roads and East 48th Street, and water and sewer improvements on General Hays Road from 45th to 48th Street.

Vote: Ayes: Troy Hickman
Sunell Koerner
Kent Steward
Wayne Billinger
Henry Schwaller IV

11. HAYS HOUSING AUTHORITY ANNUAL REPORT: Harlan Murphy and Kathy Nelson, representing the Hays Housing Authority presented their annual report.

HUD allocated the Hays Housing Authority \$50,555 in 2002 on a reimbursement basis to modernize the rental units. Part of these funds were used to replace furnaces. Other areas in need of improvement are kitchens/bathrooms, carpet and tile, re-roofing, and various other areas.

At year-end, the combined Public Housing and Section 8 Voucher waiting list had approximately 70 families on it. Many families that are in an emergency situation make inquiries, however do not complete an application because of the waiting list.

12. REPORT OF CITY MANAGER: City Manager Gustafson stated bids would be put out for proposals for street sweeping by private enterprise. The purpose of this is to find out if it would be more economic to use an outside vendor rather than use City staff and equipment.

City Manager Gustafson stated a Request for Proposals for use of the downtown Fox Theatre has been issued. The proposals are due May 28, 2003.

13. EXECUTIVE SESSION: There was no executive session.

14. COMMISSION INQUIRIES AND COMMENTS: Commissioner Schwaller requested that the Ethics Ordinance, traffic control and enforcement be discussed at a future work session.

Commissioner Steward requested that the City's partnership with Russell and the search for water supplies be discussed at a future work session.

Commissioner Koerner requested staff look into conducting joint meetings with the Ellis County Commission.

Thereupon the Governing Body adjourned.

Submitted by: _____

Clerk of the Board

