

MINUTES OF A MEETING OF
THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON FEBRUARY 22, 2001

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, February 22, 2001, at 7:30 p.m.

Roll Call: Present: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

Mayor Hickman declared that a quorum was present and called the meeting to order.

2. MINUTES: Howard Rome moved, Wayne Billinger seconded, that the minutes of the regular meeting held on February 8, 2001, be approved.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

3. FINANCIAL STATEMENT: City Manager Hannes Zacharias stated the January financial report doesn't show the sales tax revenue that was collected in December 2000. The December sales tax revenue of \$165,425 wasn't received until February. That amount is approximately 17% higher than last December's sales tax revenue. The bingo tax has been eliminated, so there will be no revenue from that source in 2001.

Wayne Billinger moved, Howard Rome seconded, that the Financial Statement for the month of January 2001 be approved.

Vote: Ayes: Troy Hickman
Henry Schwaller IV

Larry Schmidt
Howard Rome
Wayne Billinger

4. CITIZEN COMMENTS: There were no comments.

5. CONSENT ITEMS: Henry Schwaller IV moved, Wayne Billinger seconded, that the consent items be voted on separately.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

B. This item was voted on prior to Item A. 1-6.

Henry Schwaller IV moved, Larry Schmidt seconded, that the Mayor be authorized to sign a lease with Dorothy Herrman for East Frontier Park for Sunday, May 27, 2001.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

A. 1. Henry Schwaller IV moved, Wayne Billinger seconded, that the Traffic Advisory Committee recommendation to keep the stop signs on 17th and Fort Street be approved.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

A. 2. & 3. TAC recommended that parking along the north side of the 400 block of East 17th Street and the 500 block of West 17th Street be eliminated. The street is classified as a collector street. Currently there are only three blocks on

17th Street from Hall Street to Vine Street that allow parking on both sides. Two of the blocks, East 400 and West 500 are narrow streets, the third (East 500) is a wide street that was built to support two lanes of traffic and parking on both sides of the street.

Commissioner Billinger stated he is sympathetic towards people this change would affect, but it's a decision that needs to be made for mitigation of traffic for the entire city.

Wayne Billinger moved, Howard Rome seconded, that parking along the north side of the 400 block of East 17th Street and the 500 block of West 17th be removed as recommended by the Traffic Advisory Committee.

Commissioner Schwaller stated he would be voting no. The unique design of the area makes it difficult for property owners on the north side of the street to add additional parking. This adversely affects the property owner.

Commissioner Schmidt stated he would be voting no for the same reason and also because the City is still allowing 31 foot streets to be built. In a few years the City could be telling these property owners they couldn't park on the north sides of their streets. It also causes a hardship for renters. He uses 17th Street regularly and doesn't have any trouble getting from one side of town to the other.

Amy Smith, 413 East 17th Street, stated she felt that if parking were removed, it would encourage speeding. Residents on the south side of the street will be unhappy when residents on the north side park on the south side of the street in front of their houses.

A letter protesting the removal of parking in the 500 block of West 17th was received from Katherine Schmidt, 517 West 17th.

Commissioner Billinger stated that 17th Street is the nearest street to half-mile line connecting two arterial streets. In City planning, from this time forward, it is possible that these streets could be considered for widening or other means to move traffic safely.

Commissioner Schmidt stated he felt that if the City was going to turn 17th Street into a collector street, the City should be responsible for widening it. It

should be brought up to standards rather than eliminating parking which puts a burden on the residents.

Commissioner Billinger agreed that might be a good next step.

TAC chairman Doug Huston stated the street should be brought up to standards but that would involve a lot of money. It is not the City's job to guarantee street parking.

The Mayor called for the vote.

Vote: Ayes: Troy Hickman

Howard Rome

Wayne Billinger

No: Henry Schwaller IV

Larry Schmidt

A. 4. Wayne Billinger moved, Howard Rome seconded, that the Traffic Advisory Recommendation to eliminate one parking stall on the east side of Montgomery, south of the alley entrance, between 13th and 15th Streets, be approved. The situation will be re-evaluated in six to eight months.

Vote: Ayes: Troy Hickman

Larry Schmidt

Howard Rome

Wayne Billinger

No: Henry Schwaller IV

A. 5. TAC recommended that parking along the south side of the 100 block of East 4th Street be eliminated. With the opening of the Hays Aquatic Park, parking on both sides of the street limit the traffic to one lane during the summer season. This could present a problem in the case of an emergency. The pool also gets delivery of chlorine canisters in this block. There has been no opposition to closing the south side of the street to parking. The parking behind the National Guard Armory would probably absorb the loss of these spots.

Wayne Billinger moved, Howard Rome seconded, that the Traffic Advisory Committee recommendation to eliminate parking on the south side of 100 block of East 4th Street be accepted.

Commissioner Schwaller stated the City created this problem when the pool complex was built and did not adequately address the parking issue. This is a band-aid approach to fixing the problem. He would be voting no.

Commissioner Schmidt stated the City should have installed extra parking at the front of the Armory when it had the chance to, but that option was voted down.

Commissioner Rome stated even though there were not any emergencies this past summer, the City should do everything it can to head off any problems that could occur in the future. Eliminating parking on the south side is the right thing to do.

Commissioner Billinger stated that even though the Commission collectively didn't have the foresight to provide more parking, this bad situation should be acted upon. Why keep a bad situation just to make a point?

Commissioner Schwaller stated this is just a band-aid solution. There will be about \$700,000 left from the ½ cent sales revenue. Why not do the smart thing and build a parking lot on city owned property?

Commissioner Schmidt stated the City should build the parking lot first, then, remove the parking.

Commissioner Billinger stated he is not opposed to building a parking lot, but this potential problem should be resolved first.

The Mayor called for the vote.

Vote: Ayes: Troy Hickman

Howard Rome

Wayne Billinger

No: Henry Schwaller IV

Larry Schmidt

A. 6. Henry Schwaller IV moved, Larry Schmidt seconded, that the Traffic Advisory Committee recommendation to install a handicapped parking stall in the 100 block of West 11th Street be approved.

Vote: Ayes: Troy Hickman

Henry Schwaller IV

Larry Schmidt
Howard Rome
Wayne Billinger

OLD BUSINESS

6. PROSECUTION AND GENERAL LEGAL SERVICES CONTRACT: Wayne Billinger moved, Howard Rome seconded, that the City Manager be authorized to sign a one year contract totaling \$6,500 monthly with Glassman, Bird and Braun for prosecution and general legal services, as directed by the City Commission.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

7. INFORMATION SERVICES STRATEGIC PLAN: Commissioner Schwaller stated he felt the IS Department does a good job with the limited resources they have, however, other customers were not considered in the strategic plan. This strategic plan does not involve any Commission activities. External customers are not addressed either.

Mark Loughry, Information Systems Coordinator, reviewed computer use history since the first computer was installed in 1977 up to the present date and presented department projections for the next five years.

Mr. Loughry gave a preview of the City of Hays web site that is in the process of being developed by the IS Department. IS hopes to have the web site up and running by April 1, 2001.

City Manager Zacharias stated the strategic plan is just a plan and can be added to, altered or modified by the Commission if they choose to do so.

Mayor Hickman stated he would like to see collaboration with other entities to share information and ideas.

Commissioner Schwaller stated he would like the Commissioners to have more input into the strategic plan.

8. HALL STREET FINANCE RESOLUTION: This resolution is necessary for the City to reimburse itself for expenses incurred prior to the issuance of temporary notes to fund the project. This is for the authorization of, not the issuance of bonds.

Commissioner Schwaller stated he is concerned that this roadway is still not configured and it has not been determined what property will be taken. He will be voting no until a more workable plan is presented.

Commissioner Schmidt stated he agreed with Commissioner Schwaller.

Commissioner Billinger stated that this has been discussed at length and the Commission has a pretty good idea of how this road will be laid out. This is just the start of the process and those other issues can be worked around as the project proceeds.

Wayne Billinger moved, Howard Rome seconded, that Resolution No. 361, being a resolution initiating proceedings by the Governing Body for improvements to certain main traffic ways in the City of Hays, Kansas, be approved.

City Manager Zacharias stated a study session is planned for March 7th to review Hall Street improvement plans.

Commission Schwaller stated he would rather review the plans prior to voting on this resolution.

City Clerk Susie Berger stated that if there is a major change, an amended resolution could be passed, but the resolution needs to be passed in order for the City to reimburse itself.

The Mayor called for the vote.

Vote: Ayes: Troy Hickman

Howard Rome

Wayne Billinger

Larry Schmidt

No: Henry Schwaller IV

9. POLICE CAR BIDS: Bids were received from the following vendors for seven patrol vehicles for the Police Department:

	<u>Net Bid (Gross less trade-in)</u>
Hays Ford-Toyota	\$128,907.74
Clay Chevrolet	130,845.31
Conklin Chevrolet	150,850.00
Conklin Ford	159,541.20

Hays Ford-Toyota's bid met all bid specifications except one. The Clay Chevrolet bid did not meet three specifications.

Howard Rome moved, Wayne Billinger seconded, that the bid from Hays Ford-Toyota in the amount of \$128,907.74 for the purchase of seven patrol vehicles be accepted.

Commissioner Schmidt stated he would be voting no. Management of this dealership informed him they are not capable of performing simple repairs on these vehicles. He stated that Hays Ford told him their warranty work was not very good. His own experiences enhance what they have told him and he cannot vote to accept this bid.

The Mayor called for the vote.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Howard Rome
Wayne Billinger

No: Larry Schmidt

10. TREE SPADE BIDS: Bids were received from the following vendors for a tree spade:

Vermeer Sales & Service	\$19,660.00
Big John Tree Transplanting	23,528.50
Central Prairie Implement	25,778.50

Jeff Boyle, Park Director, recommended the bid from Vermeer Sales & Service be accepted and that a hydraulic stabilizer be purchased at a cost of \$646.00. This stabilizer would stabilize the spade when raising a heavy tree ball. This would bring the total cost to \$20,306.00.

Henry Schwaller IV moved, Wayne Billinger seconded, that the bid from Vermeer Sales and Service, in the amount of \$19,660.00 be accepted and that a hydraulic stabilizer be purchased at a cost of \$646.00.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

11. SOUTH VINE STREET WATER LINE CHANGE ORDERS: A. & B. Change Order No. 1 is a deduct of \$10,462.38. The deduct is due in large part to a reduction in quantities used in surface disruption and restoration. Change Order No. 2 in the amount of \$21,625 is for a reconfiguration of the meter vault to eliminate the need for a by-pass line during fire emergencies. The proposed configuration still includes a by-pass to be used for maintenance purposes only. The City has asked ARC, the property owners, to pay \$21,504.11, half the final cost of the meter vault. **C.** The cost of the addendum to the agreement with Bucher, Willis and Ratliff for engineering services associated with Change Orders 1 and 2 is \$3,000.00

Wayne Billinger moved, Howard Rome seconded, that Change Order No. 1, a deduct of \$10,462.38; Change Order No. 2, in the amount of \$21,625, be approved and that the City Manager be authorized to sign an addendum to the agreement with Bucher, Willis and Ratliff for engineering services associated with Change Orders 1 and 2 in the amount of \$3,000.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome

Wayne Billinger

12. COMMISSION INFORMATIONAL MEMORANDUM: Public Works Director Elden Hammerschmidt and City Manager Zacharias discussed with the Commissioners the procedures followed for snow removal in the community. The City Manager urged the Commissioners to look at the Snow and Ice Control brochure and let staff know if they wanted to make any changes to that document.

Mayor Hickman requested the Public Works Director to supply more information regarding the total expenditures for the water and sewer fund. He would like to have all the administrative salaries that are charged to the water and sewer fund included in the total.

13. ADD-ON ITEMS: Commissioner Schmidt requested that staff revisit the parking situation at the Hays Aquatic Park at a future Commission meeting.

The consensus of the Commission is to have the Pool Task Force study the parking problem and give a recommendation.

Commissioner Schwaller also suggested the Pool Task Force look at the possibility of installing a pool cover on the main pool at the Hays Aquatic Park so that the pool could be used all year long.

Thereupon the Governing Body adjourned.

Submitted by: _____

Clerk of the Board