

MINUTES OF A MEETING OF
THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON JUNE 22, 2000

1. CALL TO ORDER BY CHAIRMAN: The Governing Body of the City of Hays, Kansas met in regular session, Thursday, June 22, 2000, at 7:30 p.m.

Roll Call: Present: Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

Mayor Troy Hickman participated in the meeting via speakerphone from his home. Vice-Mayor Schwaller conducted the meeting.

Vice-Mayor Schwaller declared that a quorum was present and called the meeting to order.

2. MINUTES: Howard Rome moved, Larry Schmidt seconded, that the minutes of the regular session held on June 8, 2000, be approved.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

3. FINANCIAL STATEMENT: Howard Rome moved, Larry Schmidt seconded, that the Financial Statement for May 2000, be approved.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

4. CITIZEN COMMENTS: There were no comments.

5. CONSENT ITEMS: Troy Hickman moved, Howard Rome seconded, that the items under Section A be discussed and voted on separately.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

A. 1. City Engineer Kurt Hassler displayed an overhead of the area surrounding 27th Street and Indian Trail. KDOT will not perform a traffic study of this area; there isn't enough traffic to warrant a study. The Traffic Advisory Committee has recommended placing a 4-way stop sign at this location with crosswalks and appropriate warning lights. Presently, traffic flows from Vine Street to Canterbury Drive with no breaks in between. There is not a safe place to cross within that one-mile area.

Vice-Mayor Schwaller asked if any of the neighboring residents have been notified that this issue would be discussed this evening.

Mr. Hassler stated none of the neighboring residents have been notified because these are collector and arterial streets, which affect the whole community. The placement of stop signs would serve the purpose of getting traffic to stop every ½ mile and allow pedestrian traffic to cross more safely. Internal inventory would be used for the warning lights, which would be removed after several months once the public is used to stopping at that location.

Vice-Mayor Schwaller stated he would support a crosswalk and warning lights, but thinks a 4-way stop sign would be ridiculous.

Commissioner Rome agreed with the Vice-Mayor. There should be signalization or nothing.

Commissioner Billinger suggested that if no action was taken on this issue tonight, that staff research whether the placement of a signal light at 27th Street and Canterbury Drive would create the appropriate gaps needed for pedestrian crossing traffic at 27th Street and Indian Trail.

Mr. Hassler stated that there is not enough traffic at 27th Street and Canterbury Drive to warrant a signal light at that location at this time.

Commissioner Schmidt supported the 4-way stop. It is very hard to get onto 27th Street; this would be an inexpensive way to solve the problem. Signalization would be better, but more costly.

Troy Hickman moved, Wayne Billinger seconded, that the Traffic Advisory Committee recommendation to place a 4-way stop sign at 27th Street and Indian Trail be rejected.

Vote: Ayes: Troy Hickman

Howard Rome

Wayne Billinger

No: Henry Schwaller IV

Larry Schmidt

A. 2. The TAC has recommended that parking on the south side of 4th Street from Main to Oak Street be eliminated due to increased traffic from the Hays Aquatic Park.

City Manager Hannes Zacharias stated there is room to park in the parking lot, but some people choose to park on the street for convenience purposes.

Mayor Hickman stated that when issues like this are discussed, it may be best to have TAC notify the neighborhood residents and get some input from them prior to making a recommendation.

Henry Schwaller IV moved, Larry Schmidt seconded, that the recommendation from TAC to eliminate parking on the south side of 4th Street between Main Street and Oak Street be tabled until residents living in the area have been notified, have had the opportunity to comment, and more data is available.

Vote: Ayes: Troy Hickman

Henry Schwaller IV

Larry Schmidt

Howard Rome

Wayne Billinger

A. 3. KDOT representative Joel Breakstone has made an unofficial recommendation to change the light at 13th Street and Canterbury Drive to a three-phase light. KDOT has not done a study on this issue, but after reviewing traffic accidents that have occurred the last three years Mr. Breakstone recommended the change to allow protected left-hand turns for north and south traffic on Canterbury Drive 24 hours a day.

Larry Schmidt moved, Henry Schwaller IV seconded, that the recommendation from Joel Breakstone to change the signal light to a three-phase signal light at 13th Street and Canterbury Drive be accepted.

Vote: Ayes: Troy Hickman

Henry Schwaller IV

Larry Schmidt

Howard Rome

Wayne Billinger

B. Howard Rome moved, Wayne Billinger seconded, that the Mayor be authorized to sign a lease with High Plains Street Machines Club for Municipal Park for July 15, 2000, from 7:00 a.m. to 9:00 p.m.

Vote: Ayes: Troy Hickman

Henry Schwaller IV

Larry Schmidt

Howard Rome

Wayne Billinger

OLD BUSINESS

6. MAINTAIN CURRENT TRAFFIC SIGNAGE AT 17TH STREET AND FORT STREET: The Traffic Advisory Committee has recommended that no action be taken regarding the placement of an additional stop sign at 17th Street and Fort Street.

Commissioner Schmidt stated he felt the problem is that of the 17 accidents there, 16 of them stopped and then pulled out in front of another car, thinking the traffic on 17th Street would be required to stop. This is the only intersection with either an arterial or collector street that doesn't have 4-way stop signs or signals.

Larry Schmidt moved, Henry Schwaller IV seconded, that stop signs be placed on 17th Street for both east and west bound traffic at the Fort Street intersection.

Commissioner Billinger stated he would like a report in six months to see if this change is effective.

Commissioner Rome stated he is concerned that this change will force traffic from collector streets onto residential streets.

Mr. Hassler asked if the Commission would like the Engineering Department to look into studying the arterial and collector streets and arrive at a new plan for restructuring those classifications of streets.

Vice-Mayor Schwaller stated he would like to see staff redo the structure of arterial and collector streets based on how the streets lay out with respect to the rest of the city and actual traffic counts.

The Vice-Mayor called for the vote.

Vote: Ayes: Troy Hickman

Henry Schwaller IV

Larry Schmidt

Wayne Billinger

No: Howard Rome

NEW BUSINESS

Item 8 was discussed prior to Item 7.

8. BUDGET REQUESTS: The Hays Arts Council requested \$4,500 for fiscal year 2001 to be used to assist in the support of their diverse broad community programming. This is the same amount that was requested in 2000. Their

programming impacts thousands annually, from the pre-school child to the senior citizen, from our own community to its visitors, through education, exhibition and entertainment.

The Human Resource Committee requested \$42,500 for fiscal year 2001. The Committee requested an increase of \$7,500 over last years funding because the services provided by Human Resource funds are vital to the health of our community. The Committee is seeing an increase in requests plus the addition of agencies requesting Human Resource funding.

Fort Hays State University requested \$100,000 to continue the Hays City Silver Scholarship program. This program provides to deserving students the opportunity to receive a university education and serves as a catalyst for generating increased community activity, employment and tax revenues by recruiting and retaining larger number of university students. With an investment of \$100,000, the City of Hays provides 120 new and 80 renewed scholarships.

Western Kansas Association on Concerns of the Disabled requested \$15,000 for continued operation of the ACCESS Van service, an increase of \$1,500 over 2000 funding. The money is used for operating expenses such as fuel, driver's salaries, van maintenance, workers compensation, and administrative fees. The primary reason for the increase is due to the increase of fuel costs. Funds from different sources are combined to offer this service to the community.

The Wild West Festival Committee requested \$9,500 for the 2001 Festival. The event is a volunteer effort that along with corporate sponsorship and City of Hays funding draws many visitors into our community for the Fourth of July holiday. The festival gives the citizens of Hays the opportunity to stay in town for the holiday and have fun, family type entertainment at a reasonable cost.

7. REVIEW OF HAYS PARK AND RECREATION MASTER PLAN: The Hays Recreation Commission sat in joint session with the City Commission to review the Hays Park and Recreation Master Plan.

Dick Horton, Bucher, Willis and Ratliff engineer, presented the Master Plan. Input was gathered from the citizenry. Citizens want to meet their leisure needs in an environment that maintains its existing facilities, but should also be responsive to new facilities when warranted. Seventeen strategies for improving the Hays park and recreation system were identified.

The City Commission and the Hays Recreation Commission directed the steering committee to prioritize the seventeen strategies, set goals, and then make a recommendation at a future Commission meeting.

9. KDOC & EMERGENCY SHELTER GRANT: First Call for Help in collaboration with the Ellis County Ministerial Alliance and the United Way requested that an application be submitted through the City of Hays to the Kansas Department of Commerce and Housing for an Emergency Shelter Grant for \$25,000. The grant funds would be used for homeless prevention including conditional payment to prevent utility shut-offs.

City and/or county governments can only apply for the grant. In turn the government entity contracts with a local qualified nonprofit organization to meet the needs of the community. The Ellis County Ministerial Alliance would be the nonprofit organization that would process these funds. There would be no liability to the City of Hays.

Howard Rome moved, Larry Schmidt seconded, that the request from First Call for Help for the City of Hays to apply for a \$25,000 Emergency Shelter Grant from the Kansas Department of Commerce and Housing be approved.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

10. 2000/2001 INSURANCE RENEWAL: Richard Kraemer, representing Insurance Planning Incorporated, reviewed a summary of insurance policies, coverage, and premiums for general liability, property and auto coverage, and workers compensation. Premiums are 5-15% higher this year. Part of this is due

to the addition of Hays Aquatic Park and increased coverage for the Hays Regional Airport. It may be necessary to use several different insurance carriers, rather than using PENCO/Hartford exclusively and to also investigate the possibility of raising the deductible. Mr. Kraemer stated he would continue to search for lower premiums.

Larry Schmidt moved, Howard Rome seconded, that quotes for the renewal of various insurance policies for the City of Hays effective July 1, 2000, be approved, and the City Manager be authorized to accept lower premiums, if available.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

11. KDOT CONTRACT TO RESURFACE VINE STREET FROM 13TH TO 27TH

STREET: The Kansas Department of Transportation has allowed the City of Hays to transfer the Vine Street resurfacing KLINK project from 2001 to 2002.

Larry Schmidt moved, Howard Rome seconded, that the Mayor be authorized to sign an agreement with the Kansas Department of Transportation to resurface Vine Street from 13th Street to 27th Street using the KLINK Resurfacing Program in 2002.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

12. CONTRACT ADDENDUM'S FOR 2000 CIP PROJECTS: Five amendments

to the 2000 Capital Improvement Project contract with the engineering firm Cook, Flatt and Strobel were presented by Kurt Hassler, Director of Engineering. They are:

- | | |
|---------------------|----------|
| 1. Street Surfacing | \$54,000 |
|---------------------|----------|

2. ADA Sidewalk Ramps	37,000
3. Water Main Extension	35,000
4. Sewer Main Extension	33,500
5. Alley Water Main Replacement	24,000

Vice-Mayor Schwaller asked why the engineering costs are so high for street surfacing.

Mr. Hassler stated that both the street surfacing and ADA ramps are high because of the inspection work that will be required. This is higher than normal because the consultant is from out of town. They will have to bring in an inspector that is not local, pay for food and motel, etc. Hopefully, both of those projects will be inspected simultaneously and those costs may be reduced.

Vice-Mayor Schwaller asked if Mr. Hassler could be authorized and empowered to make some of these inspections.

City Manager Zacharias stated Mr. Hassler is authorized and empowered now, but it's a matter of not enough staff or time. Once the Engineering Department is up and running, Mr. Hassler and/or his assistant will do more of the inspection work.

Howard Rome moved, Larry Schmidt seconded, that Amendments 1,2,3,4, and 5 to the Engineering Contract with Cook, Flatt and Strobel to perform services associated with street surfacing, ADA sidewalk ramps, water main extensions, sewer main extensions, and alley water main replacement, all in accordance with the 2000 Capital Improvement Program, be approved.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

13. STORMWATER REGULATIONS REVIEW: Vice-Mayor Schwaller stated that a year ago the Commission reviewed stormwater criteria that had been prepared by the Hays-Ellis County Planning Commission and the Community

Development Coordinator. The Commission rejected the proposed ordinance three times and decided to wait for the Stormwater Master Plan to come back from Burns & McDonnell. Burns & McDonnell have advised that the Commission not pass the ordinance as it is presently written.

Commissioner Schmidt stated he has hired an engineering firm to make changes to the ordinance. That firm found five things that would make the ordinance workable and fair to everybody. Most of the changes are minor; the most important change is the one relating to run-off for percentage of improvements. The original ordinance made it necessary to have a stormwater maintenance study done if more than 5% was added to an existing structure. The recommended change is that if improvements to an existing structure can be shown to not cause an increase of 1.0 cubic foot per second or more in the peak discharge rate for 100-year design storm, above the rate of discharge under existing conditions, the requirements would not apply.

Discussion was held as to how this change would affect various property owners. Commissioner Schmidt stated that small business owners would not be held to such a great disadvantage by using the above formula. It would be fair and more equitable to all.

Larry Schmidt moved, Henry Schwaller IV seconded, that the changes to the stormwater management ordinance as proposed by Commissioner Schmidt, be approved.

Mayor Hickman stated the recommendations are reasonable and the City should be putting some stormwater regulations in place, however, he would feel more comfortable studying the document prior to voting.

City Manager Zacharias stated staff would first have to develop an ordinance that could be presented at the next meeting.

Larry Schmidt amended his motion to direct staff to draft the stormwater ordinance to reflect the changes he proposed. Henry Schwaller IV amended his second.

Vote: Ayes: Troy Hickman
Henry Schwaller IV

Larry Schmidt
Howard Rome
Wayne Billinger

14. INTERNET PURCHASING POLICY: This item was postponed until the next meeting.

15. EXECUTIVE SESSION: Wayne Billinger moved, Howard Rome seconded, that the Governing Body adjourn to executive session at 11:25 p.m. for 15 minutes to discuss land acquisition and union negotiations. The executive session is to include the City Commission, the City Manager, the Assistant City Manager, and the City Attorney.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

Vice-Mayor Schwaller called the meeting back to order at 11:40 p.m. He stated no action was taken during executive session.

16. COMMISSION INFORMATIONAL MEMORANDUM: City Manager Zacharias stated the month of May 2000 had the highest number of enplanements of any month in the Hays Regional Airport's history. If that number can be maintained, the Airport would break the 10,000 mark, which would make Hays an entitlement city as regards to FAA funding.

The City Manager reported fuel sales at the Airport for January through May 1999 were \$5,400; this year's sales for the same time period are \$10,800.

17. ADD-ON ITEMS: Wayne Billinger moved, Howard Rome seconded, that the Kiwanis Club be granted a Cereal Malt Beverage License for the Wild West Festival.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome

Wayne Billinger

Mayor Hickman suggested the possibility of applying for the All-America City award again. With the new hospital expansion, the Hays Aquatic Park and Sternberg Museum, the Mayor felt the Commissioners might give the idea some thought.

Mayor Hickman reported the downtown Hays development group has encountered some difficulty with using the Hays Foundation as the funding mechanism for development. The group is working on developing the legal and financial structure of that organization. The Commission set a requirement that a Commissioner sit on the Board of Directors of that group in order to receive City funding. Mayor Hickman asked if Commissioner Schwaller would entertain the idea of being the City representative.

Commissioner Schwaller stated he would if he were nominated.

Howard Rome moved, Troy Hickman seconded, that Henry Schwaller IV be appointed to the downtown development group.

Vote: Ayes: Troy Hickman
Henry Schwaller IV
Larry Schmidt
Howard Rome
Wayne Billinger

Commissioner Billinger asked if the Traffic Advisory Committee would be willing to supply some input as to how the Commission could accommodate the public in regard to traffic decisions, possibly by publication of their agenda.

Commissioner Rome suggested the Commission consider meeting weekly. The meetings are long, and it is hard to stay focused. Most of the viewing public has turned off their television long before the meeting is over. One option would be to start the meeting earlier. Commissioner Rome requested discussion of this on a future agenda.

Commissioner Schmidt showed photos of an oil leak at the Hays Regional Airport. BP Amoco has a storage tank that leaks jet fuel into the waterway. The two storage tanks are temporary. The leak should be stopped immediately and

they should be given a definite timetable to either put up their permanent outside storage or get those trailers off airport property within 60 days.

Commissioner Schmidt stated he has received a lot of negative phone calls about the temporary barrels directing traffic at 25th and Main Street. The barrels were placed there as a result of the City straightening out Main Street. Commissioner Schmidt stated the City couldn't afford to fix every crooked street in town. The City needs to address street issues at a cost the City can afford.

Vice-Mayor Schwaller expressed concerns about the Lazy River at the Hays Aquatic Park. He would like a report on the operation and costs of retrofitting the Lazy River at the next meeting.

Thereupon the Governing Body adjourned.

Submitted by: _____

Clerk of the Board