

SIGN PERMIT

City of Hays
Planning, Inspection & Enforcement
1002 Vine St.
Hays, Kansas 67601
(785) 628-7310
(785) 628-7352 fax

REQUIRED DOCUMENTS:
 Site Plan
 Complete Application



LOCATION OF BUILDING	ADDRESS		
		LOT SIZE	ZONING
		X	
COMMENCEMENT DATE			
SIGN DIMENSIONS	X	TOTAL SQ FT	CONSTRUCTION COST \$
SIGN DESCRIPTION			
ONE-SIDED		TWO-SIDED	Anything over 400 Sq. Ft. requires a variance/exception
ELECTRICAL REQUIRED	YES	NO	
IDENTIFICATION - To be completed by all applicants			
	Name	Mailing address	Phone
Owner			
Structural Contractor			
Electrical Contractor			
Architect			
I hereby certify that the proposed work is authorized by the owner of record and that I am the owner or have been authorized by the owner to make this application as his authorized agent and that we agree to conform to all applicable laws of this jurisdiction.			
Signature of applicant		Printed name	Application date
DO NOT WRITE BELOW THIS LINE			
Plan review record - for office use only			Date plans received
Department	Date reviewed	Review by	Notes
Inspection Department			