

MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF HAYS, KANSAS
HELD ON MARCH 10, 2022

1. CALL TO ORDER BY CHAIRPERSON: The Governing Body of the City of Hays, Kansas met in regular session on Thursday, March 10, 2022 at 6:30 p.m.

Roll Call: Present: Mason Ruder
Michael Berges
Shaun Musil
Sandy Jacobs
Reese Barrick

Mayor Ruder declared a quorum was present and called the meeting to order.

2. MINUTES: There were no corrections or additions to the minutes of the regular meeting held on February 24, 2022; the minutes stand approved as presented.

3. CITIZEN COMMENTS: There were no comments.

4. CONSENT AGENDA: Due to his lack of attendance at the CARE Council meetings, it is being recommended that Samuel Allen be replaced on the CARE Council. The following proposed appointment will be presented for approval at the March 24th City Commission meeting.

CARE Council

Brett Gerber – two-year term to expire March 24, 2024 (1st term)

Sandy Jacobs moved, Shaun Musil seconded, to approve the Consent Agenda as presented.

Vote: Ayes: Mason Ruder
Michael Berges
Shaun Musil
Sandy Jacobs
Reese Barrick

NEW BUSINESS

5. AIRPORT FUEL FARM PROJECT – AWARD OF BID: Jamie Salter, Director of Hays Regional Airport, stated the Airport’s 2022 Capital Improvement Plan (CIP) includes a project to replace the existing underground fuel farm with an aboveground tank system. The current underground system was installed in the 1970s and has reached the end of its service life.

The fuel farm generates approximately \$50,000 to \$60,000 of the Airport’s revenue in the form of flow fees. A flow fee is assessed for every gallon of fuel sold at the Airport. It makes up over 30% of the revenues generated from Airport user fees. Delaying the replacement of the underground tanks could lead to an extended system failure, which would impact commercial, business, and general aviation operations.

Ms. Salter stated four bids were received for the installation of an aboveground fueling system, with the lowest cost bid from PB Hoidale Co., Inc. of Garden City, Kansas, in the amount of \$592,973.16. She added that PB Hoidale Co., Inc. will provide installation of the fueling system, but there will be separate contracts for the additional work. She stated the concrete work will be done in house and will provide considerable savings.

Estimated project costs:

Fueling System Installation	\$592,973.16
Pavement/Containment/Rock/Dirt Work	\$90,000.00
Electrical	\$25,000.00
Miscellaneous (Permits, Fuel Testing, Etc.)	\$5,000.00
Underground Tank Removal	<u>\$25,000.00</u>
Total	\$737,973.16

Sandy Jacobs moved, Michael Berges seconded, to authorize the City Manager to execute a contract with PB Hoidale Co., Inc., in the amount of \$592,973.16, with a total project authorization of \$737,973.16, for the installation of the aboveground fueling system to be funded from the Airport Improvement Fund.

Vote: Ayes: Mason Ruder
Michael Berges
Shaun Musil
Sandy Jacobs
Reese Barrick

6. 2022 SANITARY SEWER CLEANING AND INSPECTION – AWARD OF BID:

Jeff Crispin, Director of Water Resources, stated the Department of Water Resources is continuing its annual program to clean sanitary sewer mains to ensure proper operation and maintenance of the collection system. The Department of Water Resources has an annual goal of using a professional contractor to clean 20+ miles of sanitary sewer lines. Problems that can be caused by the lack of sewer cleaning include sewer backups, manhole overflows, public exposure to raw sewage, and regulatory fines.

Staff received three proposals for the 2022 program and recommends accepting the low bid to perform light cleaning and video inspection of 118,177 linear feet (22 miles) of sanitary sewer at the price of \$107,162.62 from Pro-Pipe of Denver, Colorado, with a budget authority not to exceed \$140,000.00. The additional authority of almost \$33,000.00 would cover medium and heavy cleaning where needed, protruding tap intrusion removal, and root removal. The 2022 program continues the goal of cleaning sanitary sewer lines on a 5-year cycle. Pro-Pipe performed similar work for the City in 2016, 2018, and 2019, and staff has been very pleased with their work.

Michael Berges moved, Reese Barrick seconded, to authorize the City Manager to enter into a contract with Pro-Pipe to perform light cleaning and video inspection of 118,177 linear feet of sanitary sewer at a price of \$107,162.62, with a budget authority not to exceed \$140,000.00, to be funded from the Repairs and Maintenance line item in the Water Reclamation and Reuse Budget.

Vote: Ayes: Mason Ruder
Michael Berges
Shaun Musil
Sandy Jacobs
Reese Barrick

7. CITY MANAGER COMMENTS: Toby Dougherty, City Manager, stated at the March 3, 2022 Work Session, the City Commission asked that he prepare a Request for Qualifications (RFQ) for City Attorney services. He asked if the Commissioners had any suggestions or modifications to the document. The Commissioners had no changes so the RFQ will be published as presented.

8. COMMISSION INQUIRIES AND COMMENTS: Commissioner Barrick stated he is excited that the Fort Hays State University Women's Basketball team made it to the NCAA Tournament and brought the regionals to Hays. He added that this will give a lot of people the opportunity to see Hays and enjoy our City.

Commissioner Jacobs congratulated the Lady Tigers as well and encouraged everyone to attend the game.

Vice-Mayor Berges thanked the Public Works Department and everyone that helped to clear the streets after the recent snow storm.

Mayor Ruder also thanked the Public Works staff for clearing the streets and helping to keep everyone safe. He welcomed the Special Olympics to Hays next week. He also reminded everyone to get registered to vote and to get all the information they can before they vote.

The meeting was adjourned at 6:53 p.m.

Submitted by: _____

Brenda Kitchen – City Clerk