

## RESIDENTIAL PERMIT APPLICATION

City of Hays  
 Planning & Development  
 1002 Vine St.  
 Hays, Kansas 67601  
 (785) 628-7310  
 (785) 628-7352 fax



**Application Date:** \_\_\_\_\_  
 Site Plan  
 Building Drawings  
 Window Schedule  
 Truss Package/Bracing  
 Plumbing Drawing and Fixture Schedule

2015 IRC & IFC, 2014 NEC, 2009 UMC & UPC  
 2012 Green Plumbing & Mechanical Code Supplement  
 (with amendments)

### Property Information

Street Address	Apt	Zip
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### Owner Information

First Name	Last Name	Phone	
Street Address (Leave blank if same as above)		City	State

### Contractors Information

	Name	Mailing address	Phone
Applicant (not owner)			
General			
Email Address		State Registration Roofing #	
Concrete/Foundation			
Email Address			
Structural			
Email Address			
Roofing			
Email Address		State Registration Roofing #	
Electrical			
Email Address			
Plumbing			
Email Address			
Mechanical			
Email Address			
Architect			
Email Address			

### Construction Information

<b>Type of Improvement</b>	(Sq Ft)		(Finished)
_____ New Single Family Dwelling	_____	_____ First floor	_____ # of Bedrooms
_____ New Duplex	_____	_____ Second floor	_____ # of Full Baths
_____ Detached Structure/Garage	_____	_____ Basement (finished)	_____ # of 1/2 Baths
_____ Addition/Remodel	_____	_____ Basement (unfinished)	_____ Total # of Plumbing Fixtures
_____ Egress Windows	_____	_____ Garage	_____ Basement Wall Height
_____ Deck	_____	_____ Total Sq. Ft.	_____ Gas Fire Place
_____ Swimming Pool	_____	_____ Crawl Space	_____ Wood Burning Fire Place
_____ Foundation Repair	<input type="checkbox"/> Y <input type="checkbox"/> N	_____ Located in Flood Zone	_____ Commencement Date
_____ Other			_____ Expected Completion Date
Water Meter Size (circle one)	5/8"    3/4"    1"		_____ \$ Estimated Cost of Project

### Project Description:

(Please include a detailed description for all general construction, mechanical, electrical & plumbing work being performed)

**Mechanical:**

**Plumbing:**

**Electrical:**

### Neighborhood Revitalization Program

(Must select one of the following)

\_\_\_\_\_ My property is not within the Neighborhood Revitalization District Boundry

\_\_\_\_\_ My property is within the Neighborhood Revitalization District Boundry but I wish to decline/do not qualify

\_\_\_\_\_ My property is within the Neighborhood Revitalization District Boundry and I wish to participate.  
(If you are wanting to participate you will have to apply for the program within 60 days from the building permit approval)

#### Stormwater Drainage Permit

When determined to be applicable, any person proposing to construct buildings, develop land, grade land, make improvement to existing buildings or land, or take any action that causes a change in existing stormwater runoff, shall also consider this application a Drainage Permit application. No land shall be graded, developed, or improvements constructed upon until the acceptance of any required Stormwater Management Plan and/or Stormwater Pollution Prevention Plan; and issuance of a Drainage Permit by the Stormwater Superintendent. When applicable, the Drainage Permit Fee is \$25.

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of the record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of the jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Applicant	Phone Number	Date
Responsible person in charge of work, Title		Phone Number
Email		