

**CITY OF HAYS
COMMITTEE/BOARD
2023 MEETING DATES & BRIEF DESCRIPTIONS**

1. CARE COUNCIL

Meetings: Meetings to be held at the discretion of the Council during the months of December, January, and early February.

The CARE Council is responsible for reviewing any agency requesting monies from the City's Social Services budget and the City's and County's Alcohol Tax budgets. The CARE Council also is responsible for the recommendation of United Way funding. The Council will develop recommendations for funding of agencies, which will be presented to the United Way Board of Directors, the City Commissioners, and the County Commissioners in May of each year. It is each entity's responsibility to take action upon the recommendations submitted to it by the CARE Council.

The CARE Council, a partnership between the City of Hays, Ellis County and the United Way of Ellis County is comprised of twelve (12) voting members. Appointments are made by the United Way Board of Directors, the City Commissioners, and the County Commissioners.

Interested individuals must be able to volunteer approximately 20 total hours during December, January and early February and attend meetings at various times during the day. Volunteers should be familiar with the Ellis County community, be able to read financial statements, and have a desire to enhance the community by effective use of donated and tax funds.

2. HAYS AREA BOARD OF ZONING APPEALS

Meetings: 2nd Wednesday of the month at 8:15 a.m. (as needed), City Commission Chambers at City Hall, 1507 Main Street.

The Hays Area Board of Zoning Appeals was established as authorized in accordance with State Statutes governing such creation. The Board shall have the following powers and jurisdictions:

- Appeals: To hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by the zoning administrator in the enforcement of Unified Development Code.
- Variances: To authorize in specific cases a variance from the specific terms of these regulations which will not be contrary to the public interest and where, owing to special conditions, a literal enforcement of the provisions of the Unified Development Code will, in an individual case, result in unnecessary hardship, provided the spirit of these regulations shall be observed, public

safety and welfare secured, and substantial justice done. Such variance shall not permit any use not permitted by the zoning ordinance in such district.

- Exceptions: To grant exceptions to the provisions of the Unified Development Code, but only in those instances where the Board is specifically authorized to grant such exceptions in these regulations. In no event shall exceptions to the provisions of the regulations be granted where the use or exception contemplated is not specifically listed as an exception in the Unified Development Code. Further, under no conditions shall the Board have the power to grant an exception when the conditions of this exception, as established by these regulations, are not found to be present.
- Conditions of Determination: In exercising the foregoing powers, the Board, in conformity with the provisions of this act, may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination, and to that end shall have all the powers of the officer from whom the appeal is taken, may attach appropriate conditions, and may issue or direct the issuance of a permit.

The Hays Area Board of Zoning Appeals consists of five (5) voting members appointed by the Mayor with the consent of the City Commission, for terms of 3 years each. All Board members shall reside within the City of Hays' planning area, with one (1) member to reside outside the corporate limits of the City of Hays and within the extraterritorial jurisdiction (ETJ) of the City of Hays, Kansas. In making said appointments, the City shall obtain from the County Commission its requests for appointments of individuals who reside outside the corporate limits and within the ETJ. Subject to the final statutory power of the Mayor to make said appointments, those recommendations shall be considered by the Mayor for said appointment. None of the members shall hold any other public offices in the City or County except that one member of the board shall be a member of the Hays Area Planning Commission.

3. HAYS AREA PLANNING COMMISSION

Meetings: 3rd Monday of the month at 4:00 p.m., City Commission Chambers in City Hall, 1507 Main Street.

The Hays Area Planning Commission, under the Unified Development Code and the Comprehensive Plan, control and restrict the use of land; regulate and restrict the location of trades, industries, and the location of buildings designed for specified uses; regulate and limit the height and bulk of buildings, regulate and limit the intensity of the use of lots, regulate and determine the area of yards and other open spaces surrounding buildings; and regulate and restrict the density of population. The area of jurisdiction of the Hays Area Planning Commission shall include that area within the corporate limits of the City of Hays and that area identified as the extraterritorial jurisdiction (ETJ) of the City of Hays, Kansas.

The Hays Area Planning Commission consists of seven (7) voting members appointed by the Mayor with the consent of the City Commission, for terms of

three (3) years each. All Hays Area Planning Commission members shall reside within the City of Hays' planning area, and two (2) members shall reside outside the corporate limits within the extraterritorial jurisdiction (ETJ) of the City of Hays, Kansas.

In making said appointments, the City shall obtain from the County Commission its requests for appointments of individuals who reside outside the corporate limits within the extraterritorial jurisdiction (ETJ) and, subject to the final statutory power of the Mayor to make said appointments, those recommendations shall be considered by the Mayor for said appointment. None of the members shall hold any other public offices in the City or County except that one member of the Planning Commission shall be a member of the Hays Area Board of Zoning Appeals.

4. HAYS CONVENTION & VISITORS BUREAU (CVB) ADVISORY COMMITTEE

Meetings: Meetings are to be held quarterly at noon at the Welcome Center, 2700 Vine Street. Meetings in 2023 will be held on the following dates:

January 10, 2023
April 11, 2023
July 11, 2023
October 10, 2023

The Hays Convention and Visitors Bureau Advisory Committee's mission is to seek ways to further encourage and promote the development of tourism and conventions in the City of Hays.

This Committee consists of eleven (11) voting members with 3-year terms including six members that are engaged in the hotel, motel, or tourist camp industry. In addition to the members of the Committee, the City Manager of the City of Hays, Kansas, and the Executive Director of the Hays Area Chamber of Commerce shall be ex officio members without the right to vote.

5. HAYS HOUSING AUTHORITY BOARD

Meetings: Last Monday of each month at 4:00 p.m. (meeting date in May and December to be determined at later date), Housing Authority Community Room, 1709 Sunset Trail.

The Hays Housing Authority Board works with the Executive Director to make revisions to policies related to low-income housing. They make decisions on contracts, vouchers, minimum/maximum rent, and guidelines for occupants. They also pass the Housing Authority budget and provide information within the community in regard to low-income housing. The Chairman of the Board is responsible for finances including signing checks for salaries, repairs, utilities, etc.

The Housing Authority Board consists of five (5) voting members appointed by the Mayor, with the consent of the City Commission, for terms of four years each.

6. HAYS PUBLIC LIBRARY BOARD

Meetings: Library Board meetings will be held on the following dates in 2023 at 4:00 p.m., Hays Public Library (Schmidt Gallery), 1205 Main Street.

January 18, 2023

February 15, 2023

March 15, 2023

April 12, 2023

May 17, 2023

June 14, 2023

July 12, 2023

August 16, 2023

September 13, 2023

October 18, 2023

November 15, 2023

December 13, 2023

The goal of the Hays Public Library Board is to secure the best possible Library they can for the people they serve. The Hays Public Library assembles, preserves and administers, in organized collections, books and related educational and recreational materials in order to promote the communication of ideas, an enlightened citizenship and enriched personal lives. They provide opportunity for recreation through the use of literature, music, films and other art forms. They seek to continually identify community needs, to provide programs of service to meet such needs and to cooperate with other organizations, agencies and institutions which can provide programs or services to meet community needs. They also strive to increase usage of library services by making the public aware of all resources through an active public relations plan and encourage the public to educate themselves continuously.

The Hays Public Library's policy/code of ethics includes the American Library Association Freedom to Read Policy, the Library Bill of Rights and Confidentiality of Borrowers Records.

The Hays Public Library Board consists of 7 voting members appointed by the Mayor with the consent of the City Commission, for terms of 4 years each. State law limits eligibility on this board to 2 consecutive terms (a person appointed to an unexpired term remains eligible for 2 consecutive 4-year terms upon completion of the unexpired term). In addition to the appointed members of the

board, the Mayor shall be an ex officio member with the same powers as appointed members, but no person holding any office in the municipality shall be appointed a member while holding such office.

7. HAYS RECREATION COMMISSION (HRC) BOARD

Meetings: 4th Wednesday of each month at 12:00 noon, Recreation Office, 1105 Canterbury.

The goal of the Hays Recreation Commission is to provide diversified leisure activities, high-quality facilities and programs and to be pro-active in providing recreational and educational opportunities that enhance the quality of life in the community. They work to increase participation and retention of clientele through quality diversified programming, to be receptive to community needs and to further the development of physical facilities, to encourage and promote a positive public image, to recruit and retain quality recreation professionals and staff, and to ensure public trust through the responsible management of public funds.

The Recreation Commission consists of five (5) voting members with two appointed by the Board of Education of the Hays Public Schools, two appointed by the City Commission of the City of Hays, and the fifth to be appointed by these four, all serving four-year terms.

8. NORTHWEST KANSAS COMMUNITY CORRECTIONS AND NORTHWEST KANSAS JUVENILE SERVICES GOVERNING BOARD

Meetings: Held quarterly in Hays (Thirsty's – 2704 Vine Street) at 4:00 p.m.

2023 Meeting Dates

March 9, 2023
June 8, 2023
September 14, 2023
December 14, 2023

The Northwest Kansas Community Corrections and Northwest Kansas Juvenile Services Governing Board is comprised of seventeen (17) counties in northwest Kansas, making up the 15th, 17th, and 23rd Judicial Districts including Cheyenne, Decatur, Ellis, Graham, Gove, Logan, Norton, Osborne, Phillips, Rawlins, Rooks, Sheridan, Sherman, Smith, Thomas, Trego and Wallace Counties. This Board shall have all the authority, rights and responsibilities that would be given to an individual county under the Community Corrections Act, as codified in K.S.A. 75-5290 and 75-52,111 *et seq.* This Board is the governing body of the Northwest Kansas Community Corrections. The purpose of this Board is to yearly formulate a comprehensive plan for the development, implementation, operation and improvement of correctional services in Northwest Kansas Community Corrections' seventeen counties.

This Board consists of eighteen (18) or more voting members serving two-year terms who shall be representative of law enforcement, prosecution, the judiciary, education, corrections, ethnic minorities, social services and the general public. The City of Hays has one (1) Mayoral appointment to this Board.

The Board of Directors shall schedule meetings as necessary. The Board shall meet at least quarterly. An annual meeting shall be held the last calendar meeting of the year. Special meetings may be called, but public notice must be given at least twenty-four (24) hours prior to any special meetings. Public notice of all meetings including special meetings shall be provided to and/or published on Host County Website, Host City Website, and Nex-Tech Classifieds.

9. YOUTH LEADERSHIP ADVISORY BOARD

Meetings: 2nd Tuesday of each month (or announce date at previous meeting for upcoming meeting), at 6:30 p.m., City Hall, 1507 Main Street. (Exception: June meeting will be held on June 6, 2023)

The charge and goal of the Youth Leadership Advisory Board is to promote and encourage community development, involvement, and other participation with young leaders within Hays, Kansas. The Chair, or his/her appointee, must present progress to the City Commission quarterly at regular City Commission meetings.

The board shall be appointed by the Mayor of the City of Hays, Kansas, after consultation with the Commission, subject to approval by the Commission at the last regular meeting in April each year. The applications are open to all students in the high schools in the city limits of Hays, and the application process is available online.

The board shall consist of seven members that are high school students (Freshman-Senior years) residing within the Hays city limits. Terms will be one year in length. Members can serve up to four terms.